DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY
ACQUISITION LOGISTICS AND TECHNOLOGY
103 ARMY PENTAGON
WASHINGTON DC 20310-0103

SFAE-CM

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Acquisition Support Center (ASC) Deployment Cell

Since September 11, 2001, many members of the Office of the Assistant Secretary of the Army (Acquisition, Logistics and Technology) (OASA(ALT))--to include military, Department of Defense (DoD) civilians, and government contractors--have proudly served in support of Operations Enduring Freedom and Iraqi Freedom (OEF/OIF). In addition to those efforts, support to the Coalition Provisional Authority is a top priority among DoD leadership to include OASA(ALT). Future deployments are inevitable; therefore, there is a need to centrally manage our personnel assets.

As a result, the ASC has been tasked to develop a Deployment Cell to handle deployment needs and requirements OASA(ALT)-wide. A strategic partnership between the ASC and the Special Projects Office (SPO) under the Program Executive Office (PEO), Command, Control and Communications, Tactical (C3T), is underway. The SPO will act as the OASA(ALT) Executive Agent to manage personnel identified for deployment. The SPO has a cell dedicated to researching the latest in deployment policy and country requirements, as well as a robust personnel database. The OASA(ALT) will leverage the existing knowledge base and deployment database and offer them to the community.

Thus far, organizations within the OASA(ALT) have managed deployments independently, which led to redundant processes and inadequate visibility at the OASA(ALT) level as to where all our personnel assets are deployed. To adjust to the current needs and operational tempo (OPTEMPO), the following identified issues that require immediate action are:

a. The PEOs, the Army Contracting Agency (ACA), OASA(ALT) staff, and the Rapid Equipping Force (REF) will provide a point of contact (POC) to the SPO no later than May 21, 2004, at (732) 532-7768, or e-mail: spo-tracker@c3smail.monmouth.army.mil.

b. Each organization will provide information on all previous deployed personnel (military, DoD civilians, contractors) in support of OEF and OIF from September 11, 2001, to the present as thoroughly as possible. Coordinate this with the SPO no later than May 27, 2004.

Printed on Recycled Paper

c. The ASA(ALT) recognizes the ACA's responsibilities as dictated in the approved ACA's Contingency Contracting Implementation Plan, and ACA will continue to use the World-wide Individual Augmentation System (WIAS) to manage tasking requirements. For the purposes of this initiative, the ACA is only to provide a list of its past, current and future deployed personnel in order to capture a single ASA(ALT) deployment snapshot.

d. The Rapid Equipping Force (REF) will keep the SPO apprised of current and future deployments for any ASA(ALT) personnel who directly support the REF, as tasked by the Army G-3, until the REF Table of Distribution is approved.

e. The PEOs and ASA(ALT) staff will coordinate future deployments through the SPO until this memorandum is rescinded.

f. The SPO will provide the latest deployment information to the designated POCs on an as-needed or as-requested basis.

g. Each organization may initiate discussion with the SPO to see how best to interact for continuing coordination and information management.

The above paragraphs address the need to capture data in a central location. This is necessary not only to collect historical and current information, but also to facilitate the tasking process. The OPTEMPO for acquisition and contracting support is steadily on the rise this calendar year. Many of our agencies have supported OEF and OIF with personnel for missions inside and outside their normal scope. When the OASA(ALT) is called upon to provide future support, understanding where each organization is in terms of the number of personnel currently deployed, and a history of those previously deployed, will assist in equitable task distribution.

Major Michelle Nassar, ASC, is the lead for the Deployment Cell and subsequent Deployment Integrated Product Team meetings. Please ensure that your POCs provide her with the support necessary to execute OASA(ALT)-related deployment issues. Major Nassar represents this office when she contacts your office regarding deployment matters. If there are any questions, please contact her at michelle.nassar@us.army.mil or (703) 805-1220/DSN 655-1220.

JOSEPH L. YAKOVAC
Lieutenant General, GS
Military Deputy to the
Assistant Secretary of the
Army (Acquisition, Logistics
and Technology)