

CHARTER

PROGRAM EFFECTIVENESS COMMITTEE (PEC) OF THE CONTRACTING AND ACQUISITION CAREER PROGRAM ADVISORY COUNCIL (CACPAC)

1. **Name of Committee.** Program Effectiveness Committee (PEC).
2. **Established.** March 1, 1999.
3. **Category and Type of Committee.** Intra-Army subcommittee.
4. **Purpose.** The PEC is formed to evaluate the effectiveness of Career Program (CP) 14 Functional Area (FA) 97 (FA-51C) programs; and, identify or develop areas for analysis or evaluation to assess the effectiveness of programs supporting the professional development of career program members. The PEC will be guided by the provisions of the Government Performance and Results Act (GPRA) in recommending analytical methodologies, but will primarily assist with identification of areas to be evaluated regarding goal accomplishment or providing recommendations on goal modification to the CACPAC.
5. **Authority.** Army Regulation (AR) 690-950, "Career Management", September 8, 1988; AR 15-1, "Committee Management", November 27, 1992; and, the Charter for the CACPAC.
6. **Mission, Scope and Objectives.**
 - a. To provide advice and recommendations to the CACPAC, the Functional Chief's Representative (FCR), and the Contracting Career Program Office on assessing program effectiveness of those programs developed to support the career development and career management of the Army's Contracting professionals.
 - b. The GPRA of 1993 requires Federal agencies to develop strategic plans. Each strategic plan is to include a mission statement, general performance goals and objectives, a description of how the goals will be achieved, and an indication of how program evaluations were used in establishing or revising the goals. The PEC will assist in the development of recommendations for, or validation of performance goals; recommend methodologies for data collection; evaluate appropriateness of metrics; evaluate analyses of program and performance measurements.
 - c. The results of program evaluations will be used to help establish and/or revise goals. The PEC will review goals for consistency with the CP-14/FA-97 (FA-51C) strategic plan.

d. The PEC will prepare an Annual Report to the FCR on accomplishments against goals for the previous Fiscal Year.

7. **Direction and Control.**

a. The PEC is a subordinate committee of the CACPAC.

b. The FCR will designate a Principal Assistant Responsible for Contracting (PARC) to chair the PEC.

c. The PEC will meet at the call of the Chairperson or as directed by the Functional (FC)/FCR.

d. The Chairperson will provide reports to the FC/FCR.

8. **Administrative Support.**

a. The Deputy Assistant Secretary of the Army (Procurement), Contracting Career Program Office will provide all administrative support to the PEC when it is in session.

b. Each committee member's parent organization will provide all funding relative to participation on the PEC.

9. **Membership Composition.** PEC membership will be as follows:

a. A Chairperson appointed by the FCR.

b. The Director, or a representative of the Contracting Career Program Office.

c. A representative designated by Major Army Command (MACOM) or Major Subordinated Command (MSC) PARCs; these individuals would normally be the MACOM Career Program Manager.

d. A Military FA-97 (FA-51C), Contracting and Industrial Management representative as designated by the Proponent for FA-97 (FA-51C).

e. Representatives from the Office of the Assistant Secretary of the Army (Manpower and Reserve Affairs) and Assistant Secretary of the Army (Research Development and Acquisition) (SARD-ZP)

f. A representative from the Acquisition Career Management Office.

g. Non-voting adjunct representative from private or not-for-profit sector may be appointed to the committee by the FC/FCR. Such a representative must be able to contribute in areas like metric assessments, career development, education, training, or continuous learning.

