



SEIZE YOUR

OPPORTUNITIES

Handbook 2004

**Acquisition
Career
Management
Advocates (ACMA)**

ASC

ACQUISITION SUPPORT CENTER

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U.S. ARMY ACQUISITION SUPPORT CENTER MISSION

Support the readiness of the Army's warfighters by developing a world class professional acquisition workforce, effectively acquiring and stewarding resources and providing our customers with the best possible products and services.

WORKING AS ONE

Since the Acquisition Career Management Office and the Army Acquisition Executive Support Agency joined with CP-14 (Contracting) and CP-13/17 (LogPro) to become the U.S. Army Acquisition Support Center (ASC), we have made significant strides in developing initiatives for the Army Acquisition Corps (AAC) that support the U.S. Army's goals. We have developed a strategic plan that involves:

- Developing career programs and opportunities
- Providing career management support
- Providing resources, personnel and force structure for the AAC to execute missions
- Managing acquisition positions
- Supporting the Army's transformation through its implementation and execution

The ASC staff has the responsibility for educating and training the AAC. To effectively do this, we must work together as one team committed to the same goals and initiatives. With your assistance, and this handbook, we can ensure that the Nation's defensive forces have the tools necessary to support the Army's transformation and successfully defend American security interests at home and abroad.



Mary Fuller
Colonel, SC
Director
U.S. Army Acquisition Support Center

ABOUT THIS HANDBOOK

An Acquisition Career Management Advocate (ACMA) is an elite, highly trained professional that ASC relies on to help carry out ASC's initiatives among the Acquisition, Logistics & Technology (AL&T) Workforce. The ACMA serves as a conduit to communicate the workforce's issues and concerns to ASC so that the organization can make sure it is doing all it can to nurture a trained, highly capable and experienced workforce that is a resource to the U.S. Army. Although ACMAs and ASC staff are scattered across the country carrying out various responsibilities and missions, it is integral that everyone understand there is a virtual "open door" for everyone to use in communicating with one another. What do we need to do? What do we need to focus on to meet the changing 21st century AL&T Workforce demands?

This Fiscal Year 2004 ACMA Handbook provides the tools needed to help you communicate with and support the workforce and ASC. This is the first tool of its kind to be developed especially for the ACMA's interest and needs. It covers a variety of ACMA-specific topics including roles and responsibilities and the tools available to the ACMA to help accomplish tasks. It is designed to be a desktop reference. The handbook is only available on the ASC Web site at <http://asc.army.mil/pubs>. Updates will be made periodically. ACMA-specific questions can always be addressed by calling or e-mailing:

National Capital & Central Regions
Kenneth Wright, Regional Director
(703) 704-0131
kenneth.wright1@us.army.mil

Northeast & Central East Regions
Kelly Terry, Regional Director
(732) 532-1406
kelly.terry@us.army.mil

Southern & Western Regions
Maxine Maples-Kilgore, Regional Director
(256) 955-2764
maxine.maples@us.army.mil

ACMA ROLES AND RESPONSIBILITIES

An ACMA is a senior acquisition leader appointed to be a lead resource to AL&T Workforce members as well as Army organizations and commands in many regions that have a large acquisition workforce population. ACMA's are chartered by the Deputy Director of Acquisition Career Management (DDACM), who is also the ASC Director. These individuals are responsible for command-specific issues and also serve as the 9 communication links between the AL&T Workforce and ASC. Additional ACMA roles and responsibilities are defined below:

ROLES

- Serve as the Director of Acquisition Career Management's (DACM) link to the AL&T Workforce in the field, and provide an opportunity for Program Executive Officers (PEO)/acquisition commanders to express concerns affecting their workforce.
- Participate as an ACMA Executive Council member. The Council meets once a year at the AL&T Workforce Conference to address the DACM and the DDACM regarding any AL&T Workforce issues.
- Serve on the AAC Board of Directors providing advice to the DDACM on AAC initiatives from the perspective of an acquisition professional in the field who is both experienced and involved with the AL&T Workforce, organizations and commands.
- Act as a principal advisor to the DACM, the PEO/acquisition commander and the AL&T Workforce on matters related to acquisition career development policy, procedures, programs and management.
- Promote and encourage acquisition career manager (ACM) functions in organizations in addition to the normal position responsibilities. The ACMs operate out of ASC's Regional Customer Support Offices (CSOs): National Capital and Central, Northeast and Central and Southern and Western. The ACM's primary function is to support the ACMA as they execute their duties and responsibilities. They also provide assistance to the AAC by answering questions and providing information on acquisition career management programs and initiatives.

- Serve as an advocate for the Career Development Group (CDG) program to include acting as a mentor.

RESPONSIBILITIES

- Ensure that members of the AL&T Workforce/AAC, organizations and commands routinely receive consistent and timely information on available acquisition career management programs (i.e., education, training and competitive opportunities) and initiatives.
- Meet regularly with the regional directors to communicate field updates, concerns, questions and suggestions for program improvements.
- Attend the AL&T Workforce Conference.
- Attend the CDG Orientation and Graduation. Attendance at CDG Orientation and Graduation may be at the ACMA's own expense. Promote the CDG program to PEOs and Project Managers (PMs), focusing on the benefits of acquiring highly skilled, well-trained CDG program members to work in PEO and PM offices. Help identify potential PM-track assignments appropriate for CDG members.
- Provide mentoring and career advice to the AL&T Workforce.
- Participate in local and Army wide career development activities.
- Act as an advocate and positive role model for acquisition career management programs and initiatives.
- Participate in and/or provide nominees for career management and selection boards.

The ACMA toolkit helps you successfully accomplish your mission. The toolkit is a dynamic entity that expands or contracts according to your job requirements. Below are the contents and a description of how to effectively use each tool.

REGIONAL CSOs:

Regional Directors

The regional directors (RD) lead ASC's CSOs. The RD in your region provides direction and guidance to aid you in carrying out your ACMA responsibilities. They also oversee the ACMs and the Career Management Support Specialists (CMSS) in their Regional CSOs. The contact information for each RD's CSO and their ACMs is listed below:

**National Capital & Central Regions:
Washington, DC Metropolitan Area;
Aberdeen Proving Ground, MD;
Rock Island, IL**

Acquisition Support Center
9900 Belvoir Rd, Building 201, Suite 101
Ft. Belvoir, VA 22060-5567
(703) 704-0131

Washington, D.C.
Christine Rimestad
(703) 704-0122
DSN: 654-0122
christine.rimestad@us.army.mil

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(703) 704-0125
DSN: 654-0125
eileen.reichler@us.army.mil

Anne Galway
(703) 704-0121
DSN: 654-0121
anne.galway@us.army.mil

Tammy Hughes
(703) 704-0126
DSN: 654-0126
tammy.hughes@us.army.mil

Herman Gaines, Jr.
(703) 704-0123
DSN: 654-0123
herman.gainesjr@us.army.mil

Aberdeen Proving Ground, MD
Polly Merlo
(410) 436-5531
DSN: 584-5531
polly.merlo@us.army.mil

Chris Hignutt
(410) 436-5697
DSN: 584-5687
chris.hignutt@us.army.mil

Rock Island, IL
Christi Steiner
(309) 782-3299
DSN: 793-3299
christi.steiner@us.army.mil

Lauri Jackson
(309) 782-7839
DSN: 793-7839
lauri.jackson@us.army.mil

**Northeast & Central East Regions: Fort
Monmouth, NJ; Picatinny Arsenal, NJ;
Natick, MA; Detroit, MI**

Acquisition Support Center
ATTN: SFAE-AC-CEC
Building 1208 E, Room G-35, Rittko Ave.
Fort Monmouth, NJ 07703-5008
(732) 532-1406

Fort Monmouth, NJ
Mary Ellen Elgart
(732) 532-3955
DSN: 992-3955
mary.ellen.elgart@us.army.mil

Janice Kurry
(732) 427-1692
DSN: 987-1692
janice.a.kurry@us.army.mil

Picatinny Arsenal, NJ
Celeste K. Goodhart
(973) 724-6202
DSN: 880-6202
celeste.goodhart@us.army.mil

Natick, MA
Diane Nyren
(508) 233-4899
DSN: 256-4899
diane.nyren@us.army.mil

Warren, MI
Robert Sivalelli
(586) 574-6196
DSN: 788-6196
bob.sivalelli@us.army.mil

**Southern & Western Regions:
Huntsville, AL; White Sands
Missile Range, NM**

Acquisition Support Center
ATTN: SFAE-AC-RED-S
P.O. Box 1500
Huntsville, AL 35807-3801

Huntsville, AL
Sharon Clodfelter
(256) 955-1632
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Pat Villalobos
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DSN: 258-1718
patricia.r.villalobos@us.army.mil

ONLINE DEPARTMENT:

Web Site

The ASC Web site, <http://asc.army.mil>, is an extremely valuable resource that provides you with up-to-date information regarding staff changes, ASC divisions and programs, events, policies and procedures, useful publications and acquisition-related links. It is also a good reference tool for your AL&T Workforce, AAC, organization and command communities. For comments or suggestions regarding improvements to the Web site, click on the link at the bottom of the Web site and fill out the appropriate form.

PUBLICATIONS DEPARTMENT:

Army AL&T Magazine

This bimonthly publication is produced by the Office of the Assistant Secretary of the Army for Acquisition, Logistics and Technology. It contains current articles focusing on a variety of topics that are pertinent to AL&T Workforce professional development. Subject areas include Acquisition Workforce Professional Development Information, Education and Training Opportunities, State-of-the-Art Technology and Techniques, Acquisition, Logistics and Technology Processes and

Procedures and Acquisition Policy and Guidance. ASC encourages ACMAs to submit articles or updates regarding training and other educational opportunities to *Army AL&T* for publication. To submit an article to *Army AL&T*, e-mail mike.rodin@us.army.mil or mail to:

Army AL&T Magazine
Acquisition Support Center
9900 Belvoir Rd., Building 201, Suite 101
Attn: Mike Roddin
Ft. Belvoir, VA 22060-5567

ACQUISITION EDUCATION, TECHNOLOGY AND EXPERIENCE (AETE)/ACQUISITION TUITION ASSISTANCE PROGRAM (ATAP) CATALOG

The AETE/ATAP Catalog is intended to provide basic information on available opportunities and the process by which to apply. This publication, which is only available online at ASC's Web site at <http://asc.army.mil/pubs/aete>. Updates are made periodically. The catalog is divided into three major categories:

1. **Educational/Academic:** Features degree-producing programs at institutions of higher education.
2. **Training:** Includes the subcategories of Functional/Technical Training and Leadership Training.
3. **Experiential and Developmental:** Provides AL&T Workforce members with career-broadening opportunities through developmental assignments and operational experience. This category also addresses the CDG Program.

Questions and inquiries about this publication can be directed to Randall Williams at (703) 805-1238 or e-mail: randall.williams@us.army.mil.

CAREER MANAGEMENT HANDBOOK

This handbook is designed to be a resource for new AL&T Workforce members, and act as a reference guide for more seasoned members. It focuses on the numerous career development programs developed by ASC to build a competent and qualified workforce with a broad acquisition perspective that can handle a wide range of responsibilities. This publication can be found on the ASC Web site at <http://asc.army.mil/pubs/aac>. Questions about this tool can be directed to Patricia Hopson at (703) 805-1236 or patricia.hopson1@us.army.mil.

SUPPORTING ASC INITIATIVES

In addition to their specific responsibilities and roles, ACMAs are valuable resources to the DACM, DDACM and ASC. As such, there are many ways in which ACMAs can support ASC initiatives. Below are two main ways ACMAs can support the DACM, DDACM and ASC:

- Serve as a two-way communication link for the DACM where ASC's initiatives are communicated to the AAC and AL&T Workforce, and likewise, communicate the AL&T Workforce's and AAC's issues to the DACM and DDACM.
- Provide timely feedback to ASC CSO RDs that keep them abreast of AAC issues and concerns.

To help facilitate communication with the DACM and the RDs at ASC, use the contact information below:

DACM

Assistant Secretary of the Army for
Acquisition, Logistics and Technology
(ASAALT)
103 Army Pentagon
ATTN: SAAL-ZA
Room: 2E532
Washington, DC 20310-0103
(703) 697-0356

DDACM/DIRECTOR, ASC

COL Mary Fuller
Acquisition Support Center
9900 Belvoir Rd.
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(703) 805-1018

REGIONAL DIRECTORS

National Capital & Central Regions

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DSN: 992-1406
kelly.terry@us.army.mil

Southern & Western Regions

Maxine Maples-Kilgore
Acquisition Support Center
P.O. Box 1500
Huntsville, AL 35807-3801
(256) 955-2764
DSN: 645-2764
maxine.maples@us.army.mil

ASC POLICIES AND PROCEDURES

The following list of ASC policies and procedures is designed to help ACMAs in quickly locating specific policies and procedures. Each listing includes a brief description about the policy and its corresponding procedure.

The documents can be accessed via the ASC Web site at <http://asc.army.mil/info/policies>.

AAC MEMBERSHIP

To become an AAC member, individuals must meet the status, experience, training and education requirements listed in these documents. Additional topics covered include information for newly accepted AAC members and a policy affecting AAC membership.

For more information on AAC membership, visit <http://asc.army.mil/info/member>.

WAIVERS

This document focuses on Army waiver guidance and procedures for AL&T Workforce critical acquisition positions (CAP). It defines the statutory and regulatory requirements for waivers, and provides detailed guidance on the procedures that must be followed when requesting a waiver. Specific topics include:

- AAC Membership to Fill a CAP
- Assignment Period (Tenure) Waivers
- Assignment-Specific Standards for Program, Project and Product Managers (PM), Deputy PMs (DPM), PEO, General Officers (GO)/Senior Executive Service (SES) and Senior Contracting Officials
- References

There are also sample forms for CAP waivers for AAC membership requirements, the assignment period (tenure) waiver process and assignment specific waivers.

For more information on AAC membership, visit http://asc.army.mil/docs/policy/army_waiverguide_0802.pdf.

CDG POLICY

This policy governs AAC CDG implementation and administration. It establishes general requirements for selection into and participation in the program, and features a list of definitions of terms that are used in the policy. The requirements apply to those individuals applying to and selected for the AAC's CDG program beginning with year group 2003. This policy also covers the responsibilities of the following individuals/groups:

- DDACM
- ASC
- Assistant G-1 for Civilian Personnel Policy
- Gaining Organization
- HRC Acquisition Management Branch (AMB)
- Functional Chief Representatives (FCRs)
- ACMAs
- CDG Program Members
- Installations

For more information on the CDG policy, visit http://asc.army.mil/docs/programs/cdg/cdpolicy04_02.pdf.

CORPS-ELIGIBLE REQUIREMENT CRITERIA

These two documents focus on the policy and procedures for Corps-Eligible (CE) status. They are designed to establish policy and procedures for obtaining CE status. The objective is to identify the upcoming population of acquisition professionals, determine their eligibility for AAC membership, provide opportunities for career enhancement in preparation for assuming senior leadership positions, streamline the AAC accession process and identify an applicant pool for specific AAC position announcements and centralized boards. A sample CE application is included.

For more information on CE requirements, visit <http://asc.army.mil/info/policies>.

CERTIFICATION

These documents establish policy and procedures for an individual seeking Army certification in an acquisition career field (ACF). Achievement of certification is accomplished when an individual meets all the education, training and experience standards established for an ACF. It applies to individuals seeking Army acquisition certifications in the ACFs as outlined in the current edition of the Defense Acquisition University (DAU) catalog, which can be found by logging onto the DAU Web site at www.dau.mil. The procedures document also contains definitions for the terms used in both the policy and procedures documents. The policy document also contains responsibilities for the following individuals/groups:

- DACM
- DDACM
- U.S. Army Human Resources Command (HRC)
- ACMAs and CMSSs
- FCRs
- Certifying Official
- Reviewing Official
- Individual requesting certification

For more information on certification, visit <http://asc.army.mil/info/policies>.

SENIOR RATER POTENTIAL EVALUATION (SRPE)

This document provides detailed instructions for rating the leadership potential of acquisition personnel. Accurately evaluating the potential of civilian AL&T Workforce members requires diligence and thoughtful assessment of each individual's potential to assume positions of leadership. Senior raters need to keep in mind that the SRPE process's overarching purpose is to identify future civilian leaders for the AAC.

For more information on SPRE, visit <http://asc.army.mil/info/policies>.

AL&T WORKFORCE HIRING REQUIREMENTS

This policy focuses on the recruitment, announcement, review, selection and placement of permanent, temporary and term civilian positions in the AL&T Workforce. This also includes CAPs that require AAC membership. It does not apply to SES or other Army AAC board-select programs, such as those for PMs. It implements the qualification requirements stated in Title 10 United States Code of the *Defense Acquisition Workforce Improvement Act (DAWIA) of 1990*, chapter 87, sections 1701-1764. The policy also includes responsibilities for the following individuals/groups:

- DACM
- DDACM
- ASC Director
- Assistant G-1 for Civilian Personnel Policy
- HRC
- Acquisition Career Program Board
- FCRs
- Acquisition commands and organizations

For more information about hiring requirements, visit <http://asc.army.mil/info/policies>.

ACQUISITION EDUCATION, TRAINING AND EXPERIENCE (AETE)/ACQUISITION TUITION ASSISTANCE PROGRAM (ATAP)

This document establishes the policy and procedures regarding the application for and selection of AAC-funded learning opportunities found in the AETE/ATAP catalog. It applies to military and civilian personnel assigned to positions designated as AL&T Workforce who apply to the AET&E Selection Board. It includes responsibilities for the following individuals/groups:

- DDACM
- ASC
- HRC
- ACMAs
- ASC RDs
- ACMs
- Supervisors/Organizations
- Senior Raters
- Applicants

For more information about AET&E, visit <http://asc.army.mil/pubs/aete>.

FULFILLMENT

This document focuses on the policies, procedures and course competencies for the Fulfillment Program. The program enables AL&T Workforce members to receive credit for mandatory DAU courses for which they are able to demonstrate competency through experience, education and/or alternative training. Specific topics in this document include an overview of the Fulfillment Program and Competency Standards.

See Fulfillment Info on <http://asc.army.mil/info/policies>.

ACQUISITION CAREER RECORD BRIEF (ACRB) POLICY

This document establishes the policy for the development, maintenance and ACRB usage. ACRBs are used for certification, AAC membership, CE, Best Qualified Boards, documentation of Continuous Learning (CL) accomplishments, position management, competitive/needs-based boards (i.e., Acquisition Tuition Assistance Program (ATAP)) and verification of job qualifications. ACRBs are considered “official” only when printed with a watermark by an ACM. The ACRB policy applies to Army National Guard and U.S. Army Reserve personnel assigned to acquisition and technology organizations, individuals who possess acquisition experience or Department of the Army civilians who are AL&T Workforce members as defined in the *Refined Packard Definition*.

Scroll down to Career Record Brief on <http://asc.army.mil/info/policies>.

ATAP

This document focuses on ATAP policy and procedures. It applies to all civilian AL&T Workforce members who wish to complete an undergraduate degree or fulfill the business hour requirements that are referenced in this document. Specific topics cover application eligibility and process, program requirements and financial management. It also includes responsibilities for the following individuals/groups:

- DDACM
- ASC
- National Capital Region CSO
- ACMs
- ATAP participants
- Organizations

Scroll down to Program Policies and then ATAP on <http://asc.army.mil/info/policies>.

REGIONAL ROTATION/DEVELOPMENTAL ASSIGNMENT PROGRAM (RDAP) POLICIES

The RDAP policy document outlines RDAP implementation, operation and administration. It establishes general requirements for selection to and participation in the program. It also features an overall program description, objectives, resources and responsibilities for the following individuals or groups:

- DDACM
- ASC
- Commanders
- PEOs and PMs
- ASC RDs

The ASC points of contact for these policies and procedures are the RDs/CSOs.

Scroll down to Program Policies and then RDAP on <http://asc.army.mil/info/policies>.

RDAP PROCEDURES

The RDAP procedures document is designed to give a detailed description of all actions and interrelationships required to ensure that RDAP is a success. It also covers the program's objectives and instructions on how to evaluate the program. Each region has its own procedures document. Please consult your RD for a copy.

CONTINUOUS LEARNING POLICY

This policy illustrates how the Department of Defense (DOD) AL&T Workforce must operate as a dynamic learning community, continually striving to improve its professional knowledge and performance. It also reviews the minimum and mandatory amount of continuous learning points (CLP) that an AL&T Workforce member must earn. The policy, which applies to all civilian and military DOD AL&T Workforce personnel designated as acquisition workforce members augments the DAWIA education and training certification process. Responsibilities are mentioned for the following individuals/groups:

- Director, Acquisition Education, Training and Career Development, Office of the Director, Acquisition Initiatives
- DAU President
- Components
- Defense Contract Audit Agency Director
- Supervisors

For more information, see Continuous Learning on <http://asc.army.mil/info/policies>.

EVENTS / BOARD MEETINGS

ASC employs numerous events to communicate updates, new programs and initiatives to the AL&T Workforce and ASC staff. They are excellent opportunities to network with colleagues and voice concerns or issues with senior leaders.

Also, a diverse group of boards meet periodically to focus on specific ASC initiatives or programs.

Below is a list of ASC events and board meetings, with a description of their focus and purpose. Contact information for each event and board is also listed.

EVENTS:

AL&T Workforce Conference

This ASC conference is an opportunity for ASC staff and AL&T Workforce members to meet and hear from senior acquisition leaders and ASC headquarters staff about current initiatives and programs. The event usually takes place near one of the three ASC Regional CSOs and involves guest speakers, workshops, working luncheons and interactive sessions. The ACMA of the Year Award and charters for new ACMAs are usually presented at this event. Contact information: ASC RDs, <http://asc.army.mil/contact/regional.cfm>.

Acquisition Senior Leaders' Conference

The annual Acquisition Senior Leaders' Conference is coordinated by the ASC Program Structure & Information Analysis Division. It focuses on acquisition commanders, PEOs, PMs and other senior acquisition staff communities. Senior acquisition leaders and ASC staff brief this unique group of professionals about current initiatives and programs. This is a great opportunity for acquisition commanders, PMs, PEOs and senior staff to voice their concerns or issues to senior leadership. Contact information: Joan Sable, (703) 805-4357, joan.l.sable@us.army.mil

CDG Program

The CDG Program is a 3-year developmental program that offers board-selected applicants expanded training, leadership, experiential and other career development opportunities. It is designed to develop future civilian Army acquisition leaders. An orientation and graduation ceremony is held annually to welcome new CDG selectees and bid farewell to the graduating class. Contact information: Ancel Hodges, (703) 805-1234, ancel.hodges@us.army.mil

BOARD MEETINGS:

ATAP Board

The ATAP Board meets three times a year to select ATAP recipients. ATAP is only open to civilian AL&T Workforce members pursuing business hours, undergraduate or graduate degrees. Information about this program and meeting dates for the board can be found on the ASC Web site. Contact information: ASC ACMs, <http://asc.army.mil/contact/acms.cfm>

AET&E Board

The AET&E Board is open to all military and civilian AL&T Workforce members. It is the primary board for all military and civilian requests for acquisition education, training and experience opportunities. Information about meeting dates can be found on the ASC Web site (<http://asc.army.mil/programs/aete/boardapp.cfm>.) Contact information: Randy Williams, (703) 805-1238 or randall.williams@us.army.mil

EVENTS / BOARD MEETINGS

Acquisition Commander and PM Boards

The PM Boards are held annually to centrally select AAC members, both military and civilian, to serve in command-designated positions. Military and civilians compete “head-to-head” for these positions, with the best qualified being selected to serve.

These boards are comprised of military and civilian members. At the LTC/GS-14, Commander/Product Manager level, the board members are COLs and GS-15s. At the COL/GS-15, Commander/PM level, members are at the BG/SES level. The president of the board is always military at the BG/MG level. Contact information: Cathy Johnston, (703) 325-2764 or cathy.johnston@us.army.mil

Industrial College of the Armed Forces (ICAF) Board

The ICAF Board selects AAC individuals that will be going to ICAF. The Board is composed of 10 army civilian employees at the GS/GM-14/15 levels who have career status and are serving in permanent competitive appointments. They can also be serving under an Excepted Service appointment in the Civilian Intelligence Personnel Management System and have a minimum of 3 years of consecutive service under one or more permanent appointments. Out of the 10 members, 7 are allocated to senior acquisition professionals. The members serve for a period of 10 months. Contact Information: Wanda Meisner, (703) 805-1235 or wanda.meisner@us.army.mil

CHARTER FOR NEW ACMAS

The ACMA charter is a certificate that is presented to new ACMAs by the ASC Director and Deputy Director. It signifies the honor of being appointed an ACMA. New ACMAs are appointed annually by the ASC Director.



In an effort to assist the management structure directed by Section 1701 (a), Defense Acquisition Workforce Improvement Act (DAWIA), we hereby appoint

John Q. Public
as the
Acquisition Career Management Advocate
for
PEO Soldier

As Acquisition Career Management Advocate, you will perform as a principal advisor to the Program Executive Office, Simulation, Training and Instrumentation.

In the performance of your advisory duties, you will ensure the dissemination and, as appropriate, the coordination of those matters addressed above with the DACM, the Commander and staff of the organizations you support, the local Functional Career Program Managers, and the supporting civilian personnel activities.

To further enhance the sharing of ideas and programs across the Acquisition Community, you are also appointed as a member of the ACMA Executive Council.

Appointed in Washington, D.C. the first day of June 2002.

Mary Fuller
Colonel, SC
Director
Acquisition Support Center

Stephen M. Seay
Brigadier General, USA
Program Executive Officer

Sample of an ACMA Charter.

ACMA OF THE YEAR PLAQUE

The ACMA of the Year Award plaque, presented annually, recognizes senior acquisition leaders who have made significant contributions to the acquisition field. These contributions have also resulted in the advancement of the AL&T Workforce's programs and initiatives.

To be considered for this highly respected award, ACMAs must be nominated by their peers or by a Program, Project or Product Manager. A notice for deadlines and nomination requirements are posted on the ASC Web site, <http://asc.army.mil/info/awards/acma.cfm>.



The Honorable Claude M. Bolton Jr. (left), Army Acquisition Executive/ASAALT, and COL Mary Fuller (right), ASC Director, present Mr. Philip Brandler (center) with the 2002 ACMA of the Year Award.

CONCLUSION

We hope you have found the information you need to assist your organization in facilitating ASC's initiatives for the AL&T Workforce. Moreover, we hope this handbook becomes a well-read resource on which you rely for your day-to-day activities as we prepare for the future. We welcome your suggestions to improve this handbook. Because this is an online publication, it is updated monthly whenever there are changes to be made. Contact your RD with any additional information or changes. Thanks for your continued support of the U.S. Army, AAC and ASC goals and objectives. Your efforts ensure that the AAC and AL&T Workforce are relevant and ready.