

2011 Call for Nominations Frequently Asked Questions

Q: Who should sign the endorsement letter?

A: An executive from the Nominating Office/Organization should sign the letter.

Q: What is the reason for a Nominator Point-of-contact (POC)?

A: The Nominator POC is the person who the award's coordinator will contact if there are any questions about the nominee submission.

Q: For team nominations, there's only space for the team leader and 4 team members. Where do I list the other team members' names?

A: Please list all team members' names and e-mail addresses on a separate page and include it with the submission form. This added page will not count towards the 2-page limit.

Q: What happens after I submit a nomination?

A: After a nomination is submitted, the Nominator, Unit Leader, and Nominator POC will receive an automated e-mail that confirms the submission.

After the call for nomination's application closes, a pre-selected panel will vote on the nominations using the specific award criteria. The winner will be finalized after this voting process and will be announced at the Army Acquisition Corps Annual Awards Ceremony in October.

Q: When will the award winners be notified?

A: The winners will be announced at the Army Acquisition Corps Annual Awards Ceremony in October. All nominees will be sent an invitation to the event and are encouraged to attend.