
AMENDMENT

The closing date to submit applications in the Army Acquisition Professional Development System (AAPDS) for the SSCF Program is extended to April 30, 2010

NOTE: The Senior Rater Potential Evaluation (SRPE) must be completed and submitted by April 23, 2010 for the SPRE to be viewed by the board. Please note: If you recently requested a SRPE, please remember that seven calendar days must pass since your Senior Rater last finalized your SRPE before it can be retrieved by the board. This means that your supervisor must request the SPRE and the Senior Rater must complete the SPRE on or before 15 April 2010 to meet the April 23, 2010 deadline. Please review additional instructions for completing the SRPE on page 6 of the announcement. No further extensions or deviations from the SRPE guidance will be granted.

Senior Service College Fellowship (SSCF) Program Opportunities

OFFERED AT

HUNTSVILLE, AL

WARREN, MI

ABERDEEN PROVING GROUND, MD

On-line Announcement Open January 21, 2010 to April 30, 2010

Organizations are reminded to not modify or conduct separate evaluations/selection boards under this announcement. The US Army Acquisition Support Center (USAASC) will conduct the board to select individuals for the SSCF program at each location

NOTE: The application and board process will be conducted using AAPDS. AAPDS is an automated application and board process used to select individuals for education, training and experience opportunities

Applicants should apply against the appropriate announcement number listed below for opportunities offered at their location. Annotate at the top of the "Narrative Statement" the appropriate announcement number assigned for your location.

*Class of 2010/2011H – Senior Service College Fellowship Program – Huntsville, AL
Announcement Number: SSCF-Huntsville-10H

*Class of 2010/2011W – Senior Service College Fellowship Program – Warren, MI
Announcement Number: SSCF-Warren-10W

SSCF program Start Date: July 27, 2010

This announcement is directed to permanent Department of the Army Civilian (DAC), Acquisition Corps (AC) Members in the Acquisition, Logistics, & Technology (AL&T) workforce who currently occupy positions in grades GS-14 and 15. DAC AC Members who are in a Demonstration Project or within the National Security Personnel System (NSPS) must be equivalent to the grade of a GS-14 or 15. All individuals must submit a copy of their current Notification of Personnel Action (SF-50) and Current Position Description. These documents will be used to determine grade equivalency. Appendix A provides the broad bands /pay bands considered to be equivalent to the GS-14 and 15 grade levels. If your broad band or pay band is not listed, please contact Gloria King, at 703-805-1251, email Gloria.King@us.army.mil, for further determination on your eligibility for the program. The current position description should provide the grade equivalency for your current position. Example: YA-02 is equivalent up to a GS-13.

1. PLEASE REVIEW AND NOTE THE FOLLOWING:

- Applicants must submit their application on-line using AAPDS:
<https://rda.altess.army.mil/camp/>.
- A Command Endorsement Memorandum is required in order to be selected for the SSCF program. Existing command endorsement and commitment of funding is for the year of nomination only.
- The Director, Acquisition Career Management has directed that all individuals nominated/endorsed by commands should be assigned to positions of greater responsibility. The follow-on assignment process, to include the identification of the position the individual will be placed in, should be conducted within six months following the selection for the SSCF. Identification of assignment and placement of each individual is a command responsibility. The Command endorsement memorandum must address the commitment to assign the individual to a position of greater responsibility.
- All SSCF selectees will remain on their current organization's TDA while attending the SSCF program.
- TDY/PCS funding is not available for this opportunity. Tuition is the responsibility of the sending organization. All individuals selected will attend SSCF at their command. Applicants from Fort Monmouth, NJ and other non-traditionally assigned acquisition employees may request attendance at any offering of the SSCF, however, travel/TDY/PCS funding is not centrally available. The individual's organization must fund all travel/TDY/PCS costs associated with the student's attendance at the SSCF in addition to the tuition cost
- The cost per student to attend the SSCF at the following locations are as follows: (1) Huntsville, AL: \$35,000; Warren, MI: \$36,000 and Aberdeen Proving Ground: \$35,000. This cost is per student and includes tuition to the associated universities. The following

individuals will assist in coordination of funding documents for individuals selected for the SSCF conducted at the specific locations:

- For Huntsville, AL: Contact: Dr. David Newberry, 256-895-5207
 - For Warren, MI: Contact: Mr. Michael T. Roche, 937-414-5814
 - For Aberdeen Proving Ground: Mr. Jim Oman, 410-436-7257
- All the required documents must be submitted on-line to receive consideration. Incomplete or mailed/faxed applications will be ineligible for consideration and will not be reviewed by the board.
 - Individuals selected under the May 2006 board announcement at Aberdeen Proving Ground or Warren, MI need not reapply under this announcement. These individuals will be contacted to determine their interest and availability for the specific SSCF opportunity for which selected. These individuals should also contact their command and DAU point of contacts listed in the announcement for coordination of funding of their participation in the program.
 - Individuals selected as alternates should reapply.
 - Completion of the on-line applications in AAPDS must be finalized and submitted NLT April 30, 2010.
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2. General Program Information

The SSCF Program is a 10 month educational opportunity conducted under the auspices of the Defense Acquisition University (DAU) at Huntsville, AL, Warren, MI and Aberdeen Proving Ground, MD.

The purpose of the SSCF Program is to provide leadership and acquisition training to prepare senior level civilians for senior leadership roles such as Product and Project Managers, Program Executive Officers and other key acquisition leadership positions. The program will conduct multiple acquisition courses to meet this purpose to include:

- Credit for completion of the DAU Program Manager Course (PMT 401)
- Courses in leadership
- Acquisition training in Life Cycle Management linked to Life Cycle Management Commands (LCMC)
- Studies in resource requirements and acquisition integration for senior and strategic leaders
- Studies in executive leadership
- Applications of acquisition in national defense/security study
- Research in acquisition issues and processes
- Mentoring program with government and industry senior leaders
- Senior Leadership Speaker's Program

All Individuals who complete the program will be awarded the following:

- Equivalency for the Program Managers Course (PMT 401)
- Master's Degree Option: All individuals will be provided the option to obtain a Master's.

3. Eligibility Criteria: Applicant/selectee must meet **ALL** of the following requirements:

- Be a permanent DAC at the GS14/15 or equivalent grade within a Demonstration Project or NSPS.
- Be an AL&T workforce member and ACs member at the time of application. (Acquisition Career Record Brief (ACRB) must show AC membership. AL&T workforce members who do not currently possess AC membership but who wish to participate in this opportunity must become members of the AC prior to the time of application.)
- Be serving in a competitive appointment Tenure Group 1 or 2
- Have or be able to obtain a Secret clearance before the time of application
- Have a Bachelor's Degree
- Be identified by their organization as being on the track for executive-level service (This information should be addressed in the Command Endorsement Memorandum
- Be certified at the appropriate level in their current acquisition position. Applicants must be certified in their current acquisition position before the closing date of the announcement. Certification status must be reflected on the Acquisition Career Record Brief (ACRB).

To find information on becoming an AC Member and certification policies and procedures please visit the USAASC home page: <http://asc.army.mil>.

4. How Applicants will be Selected

A Department of Army selection board will be conducted by USAASC to select the best qualified candidates from those nominated. The board will make selections based upon an assessment of the potential and qualifications of each nominee for continued outstanding service to the Army; the level and degree to which the nominee possesses the knowledge and abilities required of the program; the appropriateness of the training to the nominee's occupation; overall benefit to the nominee and the Army as reflected in the official record before the board. The board will be provided all documents except the Agreement to Continue in Service, SF 50, and Position Description.

5. Who May Apply

Permanent DAC, AL&T workforce AC members who currently occupy positions within the Army in grades GS-14 and 15 or equivalent broad band within a Demonstration Project or pay band within NSPS may apply (See Appendix A for grade equivalency for the broad bands and pay bands).

6. How to Apply

All applications must be submitted in AAPDS. Applicants who are approved for attendance and have a command endorsement memorandum should submit their application into AAPDS. To access AAPDS, first login at the Career Acquisition Management Portal (CAMP) using the following link: <https://rda.altess.army.mil/camp/> and click on (Career Acquisition Personnel and Position Management Information System (CAPPMIS)). Once in CAPPMIS, select "AAPDS" tab, then select the "Application Module" link. Click on the event entitled "AETE DAU-SSCF 2010-2011" and submit the documents listed in below: **The following documents and information must be submitted in AAPDS:**

- ✓ **SSCF Applicant Data**
- ✓ **Acquisition Career Record Brief (ACRB)**
- ✓ **Resume**
- ✓ **Most current performance evaluation**

- ✓ Senior Rater Potential Evaluation (SRPE)
- ✓ Command endorsement memorandum
- ✓ Narrative
- ✓ Agreement to continue in service
- ✓ Position Information: Standard Form 50 (Most current – No Award SF-50)
Current Position Description)
- ✓ Checklist and Submit

Documents and Information to be submitted in AAPDS. Note: You must upload or type information in these sections.

- **DAU-SSCF Applicant Data:** Enter your current degree, college or university, and type of degree you possess. This information must be entered in order to proceed to the next tab.
- **ACRB:** Update your ACRB. Applicants should contact their Regional Acquisition Career Manager (ACM) to obtain assistance on the completion and review of their ACRB before completing the on-line application. A list ACMs can be located at the following link: <http://asc.army.mil/organization/regional/default.cfm>. NOTE: Ensure that your AKO e-mail address is up-to-date.
- **Resume:** The resume is crucial to portraying the applicant's image as a senior leader in the Army Acquisition Corps. Applicants should expound on and highlight their accomplishments in leading and managing human and fiscal resources, materiel acquisition and project milestones. This is the applicant's opportunity to highlight educational achievements, work experiences, skills, and accomplishments, which are key indicators to the preparation for and success as an acquisition professional. Use the format attached at Appendix B and Appendix C.
- **Command Endorsement Memorandum:** All applicants must obtain a Command Endorsement Memorandum. A memorandum addressed to the Deputy Director, Acquisition Career Management, 9900 Fort Belvoir Road, Fort Belvoir, VA 22060 from the first General Officer/Senior Executive Service level in the applicant's chain-of-command is required. The endorsement memorandum should, at a minimum, identify the applicant as being on track for executive-level service; identify what benefit the education will provide to the Army and the AC and how the training will be utilized in the command upon return of the selectee to the command. The endorsement will also include a statement that the organization understands that the tuition for SSCF is an organizational responsibility, identification and placement in a position of greater responsibility will be required upon graduation from the SSCF, and that the student will remain on the command's TDA for the duration of the SSCF. In the case of an individual applying for attendance outside of their local commuting area, an additional statement acknowledging that travel and per diem expenses are the sending organization's responsibility is required.
- **Narrative:** Type a narrative statement in this section. In 4000 characters or less, please describe your reasons for attending the SSCF. Please indicate at the top of the Narrative Statement the appropriate announcement number assigned for your location (found at the beginning of the announcement).
- **Agreement to Continue Service:** DA policy requires civilian employees selected for non-Government training in excess of 80 hours or long-term training and development programs in

excess of 120 calendar days (Government or non-government) complete service agreement before assignment to the training. All applicants must complete the agreement at APPENDIX D. Enter June 1, 2011 to May 2014 as period of obligated service. The agreement must be signed and uploaded in this section.

- Performance Evaluation:** All applicants must submit their most current performance evaluation. Each evaluation submitted must also be accompanied with the corresponding Support Form(s). For individuals covered by NSPS, the complete evaluation must be provided. For individuals covered by the DoD Acquisition Workforce Demonstration Project, include Part I, CCAS Salary Appraisal Form, Part II, Supervisor Assessment, and Part III, Employee Self Assessment. For TAPES, include DA Form 7222, the Senior System Civilian Evaluation Report, and DA Form 7222-1, Senior System Evaluation Report Support Form. The evaluation must be uploaded in this section.
- SRPE:** For the purpose of this announcement, the applicant’s Senior Rater should be as defined in the table below. If the structure of the organization does not support the grade detailed below, the grade of the applicant’s senior rater will be the same as that of their military officer counterpart in the same organization. The intent is to ensure that, as closely as possible, those military officers and civilians competing for selection by boards are evaluated consistently within the same chain of command.

When the grade of the rated individual is:	If a military senior rater, the minimum grade of the senior rater -	If a civilian senior rater, the minimum grade of the senior rater -
GS14 or Broadband Equivalent	Colonel-O6	GS-15 or Broadband Equivalent
GS15 or Broadband Equivalent	Brigadier General-07	Senior Executive Service

SRPEs for individuals providing collocated/dedicated matrix support to Army Acquisition Executive Chartered Command Select List, PMs or PEOs should be completed by the PM or PEO chain of command in accordance with the above matrix.

The SRPE must be completed and generated using CAMP/CAPPMIS. Instructions are available in CAMP/CAPPMIS to assist the Senior Rater in completing the SRPE. Of particular note, the Senior Rater should not use bullet comments, but narrative comments to support the overall rating. Senior Raters should view a SRPE as the equivalent to a “complete the record OER”, and should provide supporting comments accordingly. For additional information on the completion of the SRPE, Senior Raters should refer to the USAASC web page at <http://asc.army.mil>. Policy guidance for the SRPE is located at http://asc.army.mil/docs/policy/SPRE_policy.pdf. Instructions for completion of the SRPE can be found at <https://rda.altess.army.mil/camp/apps/cappmis/modules/srpe/index.cfm>.

If you recently requested a SRPE, please remember that seven calendar days must pass since your Senior Rater last finalized your SRPE before it can be retrieved by the board officer. . Please also remember that your most recent SRPE must be less than 1 year old.

If you need to request a SRPE, ask your supervisor to log into CAMP/CAPPMIS (<https://rda.altess.army.mil/camp/index.cfm>), go into the supervisor section of the IDP module and click on the link under the ACCESS SRPE column to the far right of your name. Your supervisor will be able to request a SRPE for you on the following page.

- The SRPE must have an ending date (the “thru” date) between March 21, 2009 and March 24, 2010. The SRPE must be completed and finalized in CAMP/CAPPMIS NLT the closing date of this announcement. Failure to have a completed and finalized **SRPE by April 23, 2010**, in the CAMP system will result in the applicant being declared ineligible and their application will not be provided to the selection board for consideration. The board officer will retrieve your SRPE from the CAMP/CAPPMIS.
- **Position Information:** Notification of Personnel Action (SF-50) and Position Description. Upload a PDF copy of your most recent Non-Award SF 50 and Current Position Description in this section.

Applicants should update their Individual Development Plan in order to receive credit for completion of the DAU-SSCF program. Enter the DAU-SSCF program on the Individual Development Plan (IDP) under the section entitled “Education Plan” of the IDP. The IDP list the SSCF program for the location in AL and MI. Applicants should check the SSCF program location for their location. APG, MD applicants should add the DAU-SSCF program under this section. The class start date is July 27, 2010 to May 14, 2011. List as “Planned.” Leave source of funding blank.

Once all documents are completed, you must hit the “submit” button to submit your application in AAPDS.



7. Procedures for Deployed Applicants

Civilians who are deployed in support of the Global War on Terror (GWO) are still required to apply under this announcement to receive consideration; however, they may follow the modified application process if they do not have access to CAMP/CAPPMIS as follows:

- Faxed and/or other electronically submitted applications are acceptable. The fax number is (703) 805-1256 and email address is Gloria.King@us.army.mil.
- ACRB-Required as above
- EVALUATIONS-Copies of evaluations and support forms must be submitted. If an evaluation is not available, a statement must be included that the applicant is deployed and list the dates of deployment. If military evaluations are available covering the deployed period, provide them in lieu of civilian evaluations in accordance with (IAW) the stated evaluation requirements above.
- SRPE-The SRPE is required as part of the application. Applicant must provide the name/e-mail address/phone number of the appropriate Senior Rater to USAASC. USAASC will contact the Senior Rater and request the preparation of the SRPE. Original signature of the applicant will not be required. The Senior Rater will be responsible for providing a copy of the SRPE to the deployed applicant and USAASC event coordinator, Gloria King at fax number (703) 805-1256.

- RESUME - Required as noted above
- NARRATIVE – Required as noted above
- COMMAND ENDORSEMENT Memorandum – Required as noted above
- AGREEMENT TO CONTINUE IN SERVICE – Required as noted above
- SF50 – Required as noted above
- CURRENT POSITION DESCRIPTION: Required as noted above

8. Selection and Notification

- A DA centralized board will be convened to select the best qualified candidate from those nominated. The board will recommend principles and alternates for each location.
- Selected individuals will be notified by the USAASC. Successful candidates must accept or decline attendance, in writing, within ten (10) calendar days of notification.
- IAW AR 350-1 a selectee who declines a quota will be removed from any future consideration for SSCF. The USAASC POC should be notified telephonically of any declination. The declination must be followed up in writing by memorandum through the chain of command to USAASC. Selectee should contact Gloria King, 703-805-1251, email Gloria.King@us.army.mil concerning any declinations

Privacy Act Information

The Office of Personnel Management (OPM) is authorized to rate applicants for Federal jobs under Sections 1302, 3301, and 3304 of Title 5, US Code. Section 1104, Title 5, allows OPM to authorize other Federal agencies to rate applicants for Federal jobs. Information you put on your resume and other forms is needed to see how well your education and work experience qualifies you for Federal jobs. We may also need information such as citizenship and military service to see what laws we must follow in deciding whom the Federal Government may employ. Your social security number (SSN) is required to keep your records separate from other applicants who may have the same name and date of birth. We may also use your SSN to request information about you from schools, employers, banks, and others who know you but only as allowed by law or Presidential directives. Information you provide may also be given to Federal, State, and local agencies checking for violations of the law or other lawful purposes. Providing this information is voluntary. However, your application cannot be processed if you do not provide this information.

THE DEPARTMENT OF THE ARMY IS AN EQUAL OPPORTUNITY EMPLOYER.

Applicants will receive appropriate consideration without regard to non-merit factors such as race, color, religion, sex, national origin, marital status, and sexual orientation except where specifically authorized by law, age, politics or disability which do not relate to successful performance of the duties of this position. Otherwise qualified applicants with disabilities who need reasonable accommodation may notify the agency Point of Contact on this announcement of their need.

Appendix A

Broad bands and Pay bands Equivalent to GS 14 and 15 Grade Levels

NSPS Pay Bands

YA-3
YC-2 (Some grades may not be equivalent to GS-14 or 15)
YC-3
YD-3
YF-2 (Some grades may not be equivalent to GS-14 or 15)
YF-3
YG-All Grades (Some grades may not be equivalent to GS-14 or 15)
YJ-2 (Some grades may not be equivalent to GS-14 or 15)
YJ-3
YK-3
YL-4 (Some grades may not be equivalent to GS-14 or 15)
YN-2 (Some grades may not be equivalent to GS-14 or 15)

Army Demonstration Project

DB-V
DB-IV
DB III (Some grades may not be equivalent to GS-14 or 15)
DE-IV (Some grades may not be equivalent to GS-14 or 15)
DJ-IV (Some grades may not be equivalent to GS-14 or 15)
DJ-V
NH-IV
DE-IV

Acquisition Demonstration Project

NH -04

Suggested Resume Format

First Name, Middle Initial, Last Name

Mailing Street Address (Home or Work)

City, State Zip Code

Work Phone Number COMM (XXX) XXX-XXXX; DSN XXX-XXXX

Current Supervisor First Name, Last Name, Rank/Grade

Work Phone Number COMM (XXX) XXX-XXXX; DSN XXX-XXX

Experience

Start - End Dates Employing Office/Organization
MMYY-MMY HQ or Installation

Location
Ft./City, State

Position Title, Pay Plan, Series, Grade/Pay or Broad Band

Major Duties -- Responsibilities -- Accomplishments. **(Recommend MAX 15 Lines!)**

Start - End Dates Employing Office/Organization
MMYY-MMY HQ or Installation

Location
Ft./City, State

Position Title, Pay Plan, Series, Grade/Pay or Broad Band

Major Duties -- Responsibilities -- Accomplishments. **(Recommend MAX 15 Lines!)**

APPENDIX C

Instructions - Suggested Resume

Write the resume that portrays an image setting you apart from other candidates ~

- Focus on relevant experience, skills, and abilities.
- Write your resume to demonstrate that you can best execute and succeed in senior level assignments
- Write descriptions in the active voice, including your strengths, skills and accomplishments that would indicate success as a Product/Project Manager.
- Refer to current and previous years' performance or contribution objectives and accomplishments to identify your unique skills, knowledge, and abilities to build into your resume. Quantify results achieved.
- **Each Experience entry description should not exceed fifteen (15) lines.**
- TYPE your Resume or use a word processor, ensuring it is clear and legible.
- Use a minimum margin of 1 inch on all sides of your printed Resume.
- Times New Roman font, 12 point is preferred.
- You may use boldface or all capital letters for section headings. Do not staple, fold, bind, or punch holes in your Resume.
- **Do not use:**
 - Vertical lines, graphics and boxes.
 - Two-column format or resumes that look like newspapers.
 - Fancy fonts such as italics, underlining, or shadows.
 - Acronyms or abbreviations, other than to describe type of systems used.
- **Do not submit:**
 - Your Resume on colored paper.
 - Any documentation not specifically requested.

TIPS

Line 1: Start and End Dates (Month and Year = "MMYY"); Employing Office Name and Location (City/Military Installation, State).

Line 2: Position Title; Pay Plan, Series, Grade/Pay or Broad Band, Level and Series.

Position Titles. Use position titles that relate your specific primary job responsibilities and critical skills levels to best descriptive advantage. **ENSURE THEY MATCH THE TITLES ON THE ACRB!**

Example: Instead of "Electronics Engineer" (your official job description title), a more descriptive title would be, "Project Leader, Tactical Electro-Optical Program."

Position Pay Plan, Series, Grade/Pay or Broad Band, Level and Series

Examples: GS-855-14; NH III, Series 855.

If an experience entry describes Federal civilian positions at different grade levels, include month and year promoted to each grade.

Major Tasks and Accomplishments.

Provide substance and depth in areas which will be important to the board members.

- Limit the length of experience descriptions - **LESS THAN OR EQUAL TO 15 LINES per item is optimal.**
- Use numbers, quantities, and specifics to create vivid images.
- Describe:

Supervisory, managerial, team leader or other leadership roles and accomplishments;

Special programs you have managed;

Systems, projects, and programs you have worked on;

Explain how use of your skills benefited mission/ organizational accomplishment;

Functional and multi-functional job assignments.

Organizational levels of experience.

MORE TIPS:

- **DO** energize entries with contributions, accomplishments*, programs and projects currently in progress.
- **DO** show diversity of organizational levels, jobs, and types of experience.
- **DO** make descriptions clear and quantifiable.
- **DO NOT** repeat information included on ACRB (awards, education etc.)
- **DO NOT** quote job descriptions for duties, responsibilities.

(*Accomplishment: A new or unique task which is over and beyond your expected duties. The result of a project, challenge, or problem you solved and were commended for.)

Agreement to Continue in Service	
<ul style="list-style-type: none"> • Department of the Army (DA) policy requires civilian employees selected for non-Government training in excess of 80 hours, or long-term training and development programs in excess of 120 calendar days (Government or non-Government) complete a service agreement before assignment to the training. • The period of service will equal at least three times the length of the training, to begin upon the employee's return to duty following training completion. • Nothing in this agreement shall be construed as limiting the authority of an agency to waive, in whole or in part, an obligation of an employee to pay expenses incurred by the Government in connection with the training. • Approving officials will retain a copy of each signed agreement and monitor execution of the obligation period. 	
<p>a. I AGREE that upon completion of the training that I have requested, I will serve in the Department of Defense (DoD) three times the length of the training period; except that if I receive no salary for the time spent in training the period of obligated service will be either on month or a period equal to the amount of time spent in training, whichever is greater. The length of part time training is the number of hours spent in class or with the instructor. The length of full-time training is eight hours for each day of training, up to a maximum of 40 hours a week.</p>	
<p>b. If I voluntarily leave the DoD and the Federal service before completing the period of service agreed to in item a above, I AGREE to reimburse the DoD for the registration fees, tuition and matriculation fees, library and laboratory fees, purchase or rental of books, materials, supplies, travel, per diem, and miscellaneous other related training program costs (EXCLUDING salary) paid in connection with my training. However, the amount of the reimbursement will be reduced on a pro rata basis for the percentage of completion of the obligated service. (For example, if the cost of training is \$900 and I complete two-thirds of the obligated service, I will reimburse the DoD \$300 instead of the original \$900.)</p>	
<p>c. If I voluntarily leave the DoD to enter service of another Federal agency or other organization in any branch of the Government before completing the period of service agreed to in item a above, I will give my serving personnel office or training office advance notice during which time, in accordance with Federal regulations, a determination concerning reimbursement or transfer of the remaining service obligation to the gaining agency will be made. Requests to waive repayment of training dollars will be sent to Director, ASC, ATTN: Chief, AC-D, 9900 Belvoir Road, Suite 101, Mail Stop 5567, Fort Belvoir, VA 22060-5567.</p>	
<p>d. I understand that any amounts which may be due to the employing agency as a result of any failure on my part to meet the terms of this agreement may be withheld from any monies owed me by the government, or may be recovered by other methods as are approved by law.</p>	
<p>e. I acknowledge that this agreement does not in any way commit the Government to continue my employment.</p>	
<p>Period of obligated service: FROM (enter date): 1 June 2010 TO (enter date): 31 May 2013</p>	
<p>I am not receiving any contributions, awards, or payments in connection with this training, from any other government agency or non-Government organization and shall not accept such without first obtaining approval from the authorizing training official. I agree that should I fail to complete the requested training successfully, due to circumstances within my control, I will reimburse the agency for all training costs excluding salary associated with my attendance.</p>	
Trainee Signature	Date Signed
<p>Code of Federal Regulations: Title 5, Ch 410.309(c) Army Regulation 690-400, Ch 410, subch 1-16,5-7,5-8 and 14-2</p>	