

2009 CONGRESSIONAL OPERATIONS SEMINAR ANNOUNCEMENT

The Congressional Operations Seminar is open to current, full-time members of the U.S. Army Acquisition, Logistics, and Technology (AL&T) Workforce, GS-9/-12 or equivalent pay bands within a Demonstration Project or the National Security Personnel System (NSPS), who are certified for the position they currently encumber with the certification level documented on the Acquisition Career Record Brief (ACRB).

Opening date: Feb. 27, 2009

Closing dates:

March 13, 2009 (for seminar April 20-24, 2009)

May 15, 2009 (for seminar June 1-5, 2009)

June 12, 2009 (for seminar July 13-17, 2009)

Aug. 14, 2009 (for seminar Sept. 21-25, 2009)

Board dates:

March 18, 2009 (April 20-24, 2009)

May 20, 2009 (June 1-5, 2009)

June 17, 2009 (July 13-17, 2009)

Aug. 19, 2009 (Sept. 21-25, 2009)

Notifications made to selectees:

April 2009 (April 20-24, 2009)

May 2009 (June 1-5, 2009)

June 2009 (July 13-17, 2009)

Aug. 2009 (Sept. 21-25, 2009)

GENERAL INFORMATION

Sponsored by The Government Affairs Institute at Georgetown University, the Congressional Operations Seminar provides civilian members of the AL&T Workforce an opportunity to attend a 5-day course conducted on Capitol Hill with a comprehensive look at Congressional processes and procedures, as well as the “culture” of the U.S. Congress. Over the course of the week, participants will hear from and be afforded the opportunity to ask questions of members of Congress, Congressional committee and personal staff, political scientists, lobbyists, and news media representatives. Participants will also attend Congressional committee hearings and/or observe floor action when Congress is in session. Upon course completion, supervisors can award attendees up to 40 continuous learning points. **Note: The U.S. Army Acquisition Support Center will fund the tuition cost of the seminar, but travel and per diem WILL NOT be funded. The organization must agree to fund travel and per diem costs.**

ELIGIBILITY REQUIREMENTS

- Be a full-time civilian member of the AL&T Workforce or the U.S. Army Acquisition Corps
- Be certified for the position currently encumbered with the certification level documented on the ACRB
- Be a career GS-9/-12 or equivalent pay bands within a Demonstration Project or the NSPS

APPLICATION PROCESS

How to Apply

The application process is located online in the Army Acquisition Professional Development System (AAPDS). To access AAPDS, please login to the Career Acquisition Management Portal at <https://rda.altess.army.mil/camp/> and click Career Acquisition Personnel and Position Management Information System (CAPP MIS). Once in CAPP MIS, click the “AAPDS” tab, then select the “Application Module” link for one of the following: Congressional Operations Seminar1 2009, Congressional Operations Seminar2 2009, Congressional Operations Seminar3 2009, or Congressional Operations Seminar4 2009. Ensure that the Congressional Operations Seminar you have selected is added to your Individual Development Plan (IDP) and that you obtain your supervisor’s approval.

REQUIRED DOCUMENTS FOR APPLICATION

- **ACRB:** Must be current and accurate. For assistance in updating the ACRB, please contact your Regional Acquisition Career Manager (ACM). ACMs can be found at <http://asc.army.mil/organization/regional/default.cfm>. ACRBs will be reviewed for accuracy, currency, and completeness.
- **IDP Academic Plan:** List the Congressional Operations Seminar on the IDP and obtain your supervisor’s approval. Select “planned” from the drop-down menu.
- **Endorsement:** Applicant’s supervisor must endorse participation by IDP approval AND complete a narrative explaining how this opportunity will be consistent with the applicant’s career goals.

Note: Applicants will not be able to submit their application using AAPDS without entering all required documentation.

If you have any questions regarding this seminar opportunity, please contact Veronica Gonzalez at (703) 805-1238, DSN 655-1238, or e-mail veronica.gonzalez1@us.army.mil.