



DEPARTMENT OF THE ARMY
UNITED STATES ARMY ACQUISITION SUPPORT CENTER
9900 BELVOIR ROAD, BUILDING 201, SUITE 101
FORT BELVOIR, VIRGINIA 22060-5567

JUN 29 2009

SFAE-CD

**MEMORANDUM FOR ARMY PRINCIPAL ASSISTANTS RESPONSIBLE FOR
CONTRACTING**

SUBJECT: Naval Postgraduate School, Master of Science in Contract Management

On behalf of the Functional Chief Representative (FCR) for the Contracting and Acquisition Career Program (CP-14), I am pleased to offer the opportunity for a Master of Science in Contract Management (MSCM) at the Naval Postgraduate School (NPS). The MSCM program will be centrally funded through the ACTEDS Competitive Professional Development (CPD) Program.

A formal training announcement of the MSCM program is enclosed with this memorandum. The NPS and its School of Business and Public Policy are pleased to present an eight quarter part-time MSCM by distributed learning beginning the week of September 28, 2009. Additional information on NPS may be found at: <http://www.nps.edu> and information on the 835 MSCM program may be found at: <http://www.nps.edu/Academics/Schools/GSBPP/DegreeProg/Non-Resident/MSCM/MSCM.html>.

I am asking for your support for this unique educational experience. I request that you encourage applications from the best in our community. The deadline for applications is July 24, 2009.

The point of contact is Christine Rimestad, CP-14 office, at phone: (703) 805-1246 or email: christine.rimestad@us.army.mil.

A handwritten signature in black ink that reads "Mitchell Colston".

Mitchell Colston
Branch Chief, Acquisition Career
Development Division

Enclosure

Contracting and Acquisition Career Program (CP-14)

Education and Training Announcement

Program: Naval Postgraduate School (NPS) Distributed Learning Program (Master of Science in Contract Management - MSCM 835)

Program Length: 24 months - Two courses per quarter for eight consecutive quarters, Part-time attendance

Program Dates: Commences week of September 28, 2009 and continues through September 2011 (Application deadline July 24, 2009)

Location: Distributed Learning through the Naval Postgraduate School, Monterey, CA 93943

Tuition: Tuition and books will be funded through the ACTEDS Competitive Professional Development (CPD) Program for CP-14 employees.

Program Description: The 835 Master of Science in Contract Management (MSCM), Distributed Learning Program, at NPS is designed to provide civilians in the Department of Defense (DOD) and other Federal Government agencies an advanced education in the concepts, methodologies and analytical techniques necessary for successful management of acquisition and contracting within complex organizations. The curriculum focuses on problem-solving and decision-making within the acquisition environment utilizing case studies, teaming exercises, hands-on applications, active participation and other similar activities. Lecture and laboratory tasks require the application of critical thinking to problem-solving within actual situations. This program is not offered to individuals outside of the federal government.

The curriculum is designed to provide federal civilian employees with the knowledge, skills, and abilities to manage and lead effectively in hardware systems buying offices, field contracting offices, contract administration offices and contracting policy offices.

The MSCM program is two courses a quarter for eight consecutive quarters. This is an intensive graduate level program and interested personnel must be committed to completing the entire 24 month program. The program will be delivered over the Internet using *ELLUMINATE*, an Internet web-conferencing tool, on Tuesdays from 1200-1500 and Thursdays from 1200-1500 (Pacific Time). An additional hour on Thursdays from 1500 to 1600 may be required on occasion for administrative and/or other purposes. Students will be informed in advance when this is required. To participate, students and/or local commands need high speed Internet access, a PC microphone and PC camera (optional). *ELLUMINATE* requires no special software.

The curriculum provides equivalency for some of the Defense Acquisition University (DAU) contracting and acquisition course requirements.

Who Should Attend: Applicants for the MSCM program under this announcement must be Army civilians in CP-14, and must have achieved the following prior to entry:

1. A baccalaureate degree with a minimum undergraduate quality point rating of 2.20.
2. Full certification at Level II or higher in the contracting career field under the provisions of DAWIA.
3. Completion of a course in accounting principles.
4. Grade of GS-11, NSPS or Broadband equivalent or higher and must have a minimum total of three years of active Federal service.

How to Apply: Interested candidates must first annotate the NPS Program on their Individual Development Plan (IDP) and have the program approved by their supervisor. The IDP can be accessed at: <https://rda.altess.army.mil/camp/>. The "835 Contract Management" program is listed in the IDP under "Planning" and "Education Plan - Add Other Acq Education". Estimated Tuition Cost is \$33200 and Planned Funding Source is CP-14.

Interested candidates must then apply in the Army Acquisition Professional Development System (AAPDS). AAPDS may be accessed through the CAMP/CAPPMIS website at: <https://rda.altess.army.mil/camp/>. Once in the AAPDS Application Module, candidates click on the "CP-14 NPS Masters in Contract Management 2009-2011" event and proceed through the application steps.

Candidates must also apply for admission to the Naval Postgraduate School. They must request official transcripts from all colleges or universities attended and have the transcripts sent to the Admissions Office, Code 01C3, Non-Resident Program (Official Transcript), Naval Postgraduate School, 1 University Circle, He – 022, Monterey, CA 93943-5100. Candidates may submit an on-line admission request at: <https://www.nps.edu/Admissions/AMS/Login.aspx>. An acceptance letter from NPS is a required document for the application in AAPDS.

This is a competitive education and training announcement and all applicants may not be selected for the MSCM program. Selected candidates will receive an email message which will provide further information and a request to submit the training form (Standard Form 182) for the first quarter's courses.

Points of Contact: For further information, contact Christine Rimestad at christine.rimestad@us.army.mil or (703) 805-1246/DSN 655-1246 or Mitchell Colston at mitchell.colston@us.army.mil or (703) 805-1245/DSN 655-1245.

Masters of Science in Contract Management (MSCM 835)

ELLUMINATE Live, Tuesdays 1200-1500, and Thursdays, 1200-1500 (Pacific Time) with an extra hour on Thursdays for administrative time as required

Course	DAU Equivalent
QTR 1 - Fall AY10: 28 September - 17 December 2009	
MN3012- Communication Strategy for Leadership (3-0)	-
MN3221- Principles of Acquisition & Program Mgmt-1 (3-0)	-
QTR 2 - Winter AY10: 5 January - 25 March 2010	
MN3001- Economics for Managers (3-0)	ACQ 101/201
MN3222- Principles of Acquisition & Program Mgmt-2 (3-0)	PMT 250
QTR 3 - Spring AY10: 28 March - 17 June 2010	
MN4474- Organizational Analysis (3-1)	-
MN3312- Contract Law (4-0)	CON 210/216
QTR 4 - Summer AY10: 5 July - 23 September 2010	
MN3172- Resourcing National Security: Policy & Process (3-0)	
MN3315- Acquisition Mgmt & Contract Admin (4-0)	CON 214/215
QTR 5 - Fall AY11: 27 September - 17 December 2010	
MN3304- Contract Pricing & Negotiations A (3-0)	
MN3304- Contract Pricing & Negotiations B (2-2)	CON 217/218
QTR 6 - Winter AY11: 5 January - 25 March 2011	
MN4105 - Strategic Management (3-0)	-
MN3318- Contingency Contracting (3-0)	CON 234
QTR 7 - Spring AY11: 28 March - 17 June 2011	
MN4090- Joint Applied Project- 1 (0-6)	-
MN4311- Contracting for Services (3-0)	-
QTR 8 - Summer AY11: 5 July - 23 September 2011	
MN4090- Joint Applied Project-2 (0-6)	-
MN4371- Acquisition and Contracting Policy (4-0)	CON 353

NPS Graduation - Master of Science in Contract Management

Numbers in parentheses correspond to number of lecture and lab unit hours (lecture-lab).