



DoD Civilian Acquisition Workforce Personnel Demonstration Project

# AcqDemo

## *CAS2Net 11.1*

*the automated tool for employees and supervisors of AcqDemo employees under the*  
**Contribution-based Compensation and Appraisal System**

# CCAS

version August 12, 2011

**Employees – To Start Go to Slide/Page 2**

**Supervisors – To Start Go to Slide/Page 49**

**For Assistance – See Slides 83 and 84**

For Additional Information on AcqDemo and CCAS

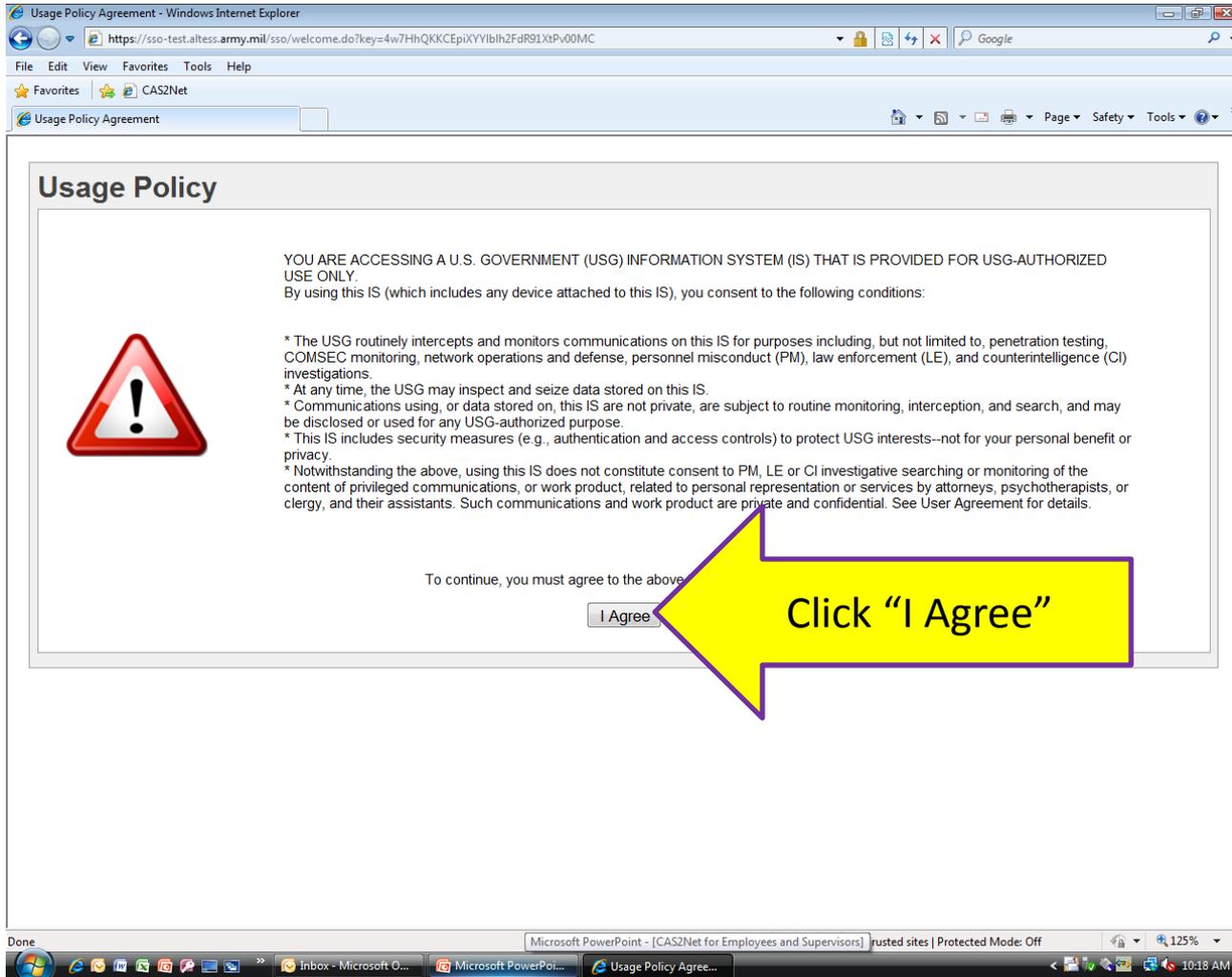
<http://live.usaasc.info/policies-main/army-acquisition-demonstration-project-acqdemo-policy-procedure/>



# CAS2Net Automated Tool Login

1. Open Internet Browser
2. Type in the URL

<https://acqdemoii.army.mil/cac/cas2net>



Usage Policy Agreement - Windows Internet Explorer

https://sso-test.altess.army.mil/sso/welcome.do?key=4w7HhQKKCEpiXYIbIh2FdR91XtPv00MC

File Edit View Favorites Tools Help

Usage Policy Agreement

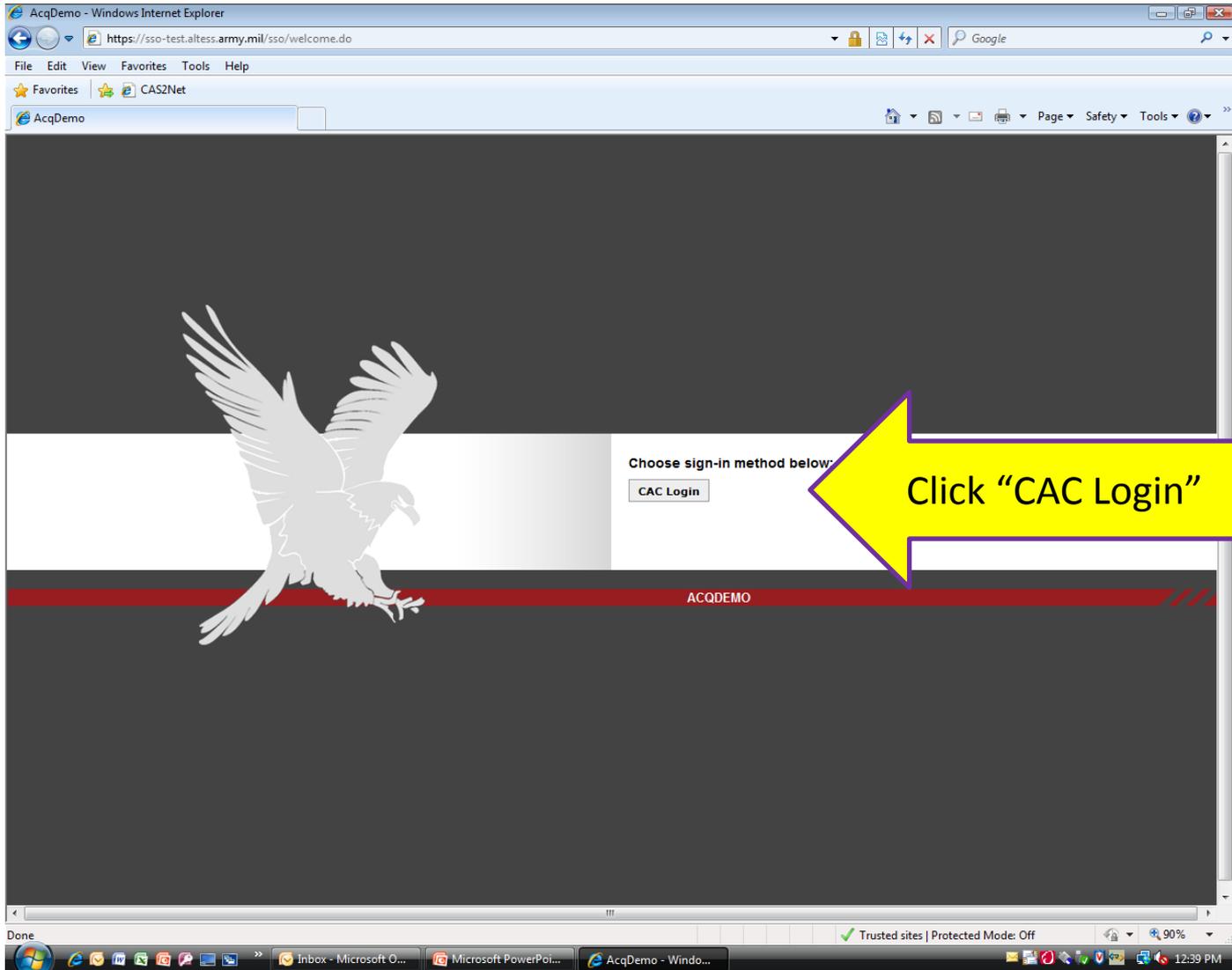
### Usage Policy

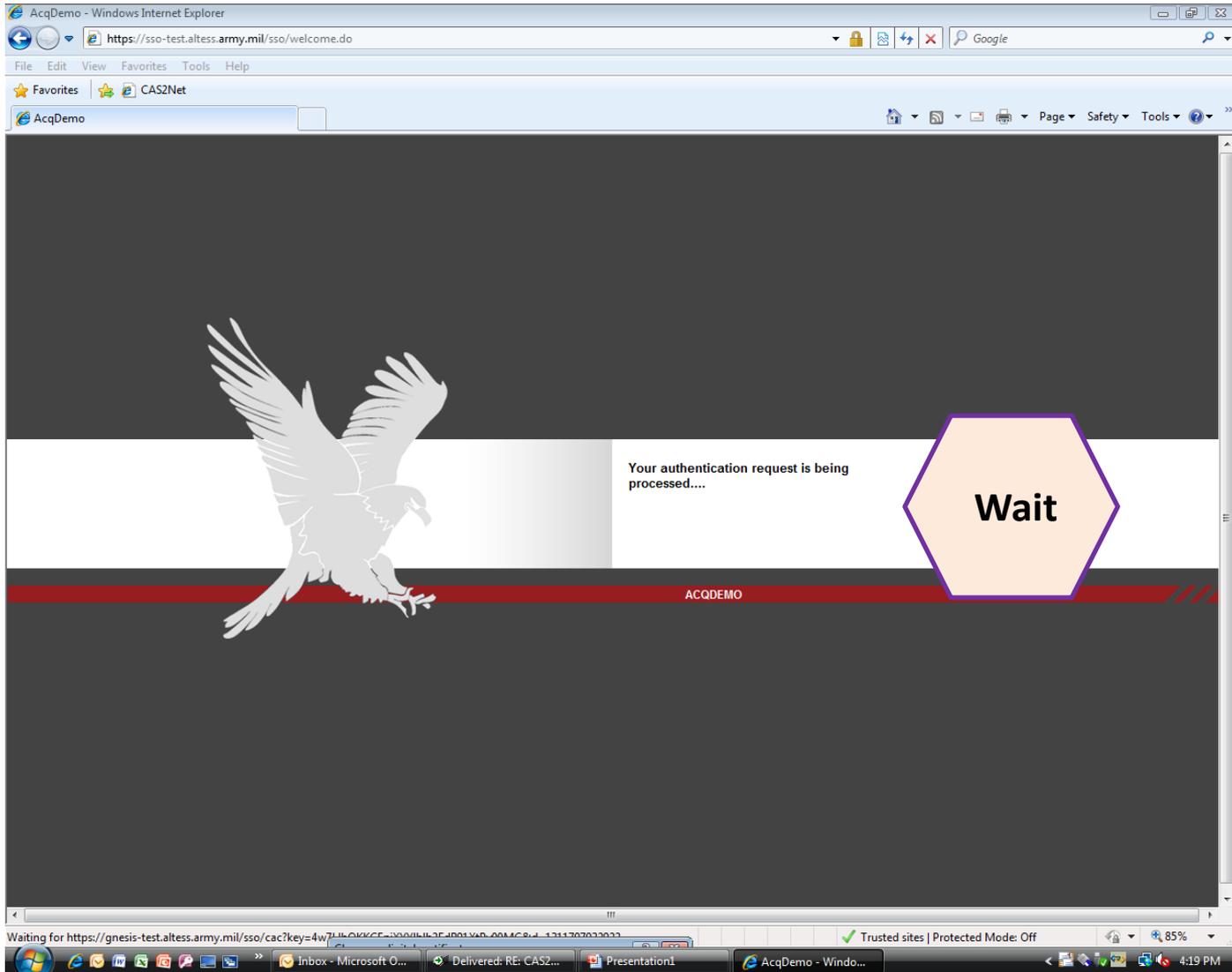
YOU ARE ACCESSING A U.S. GOVERNMENT (USG) INFORMATION SYSTEM (IS) THAT IS PROVIDED FOR USG-AUTHORIZED USE ONLY.  
By using this IS (which includes any device attached to this IS), you consent to the following conditions:

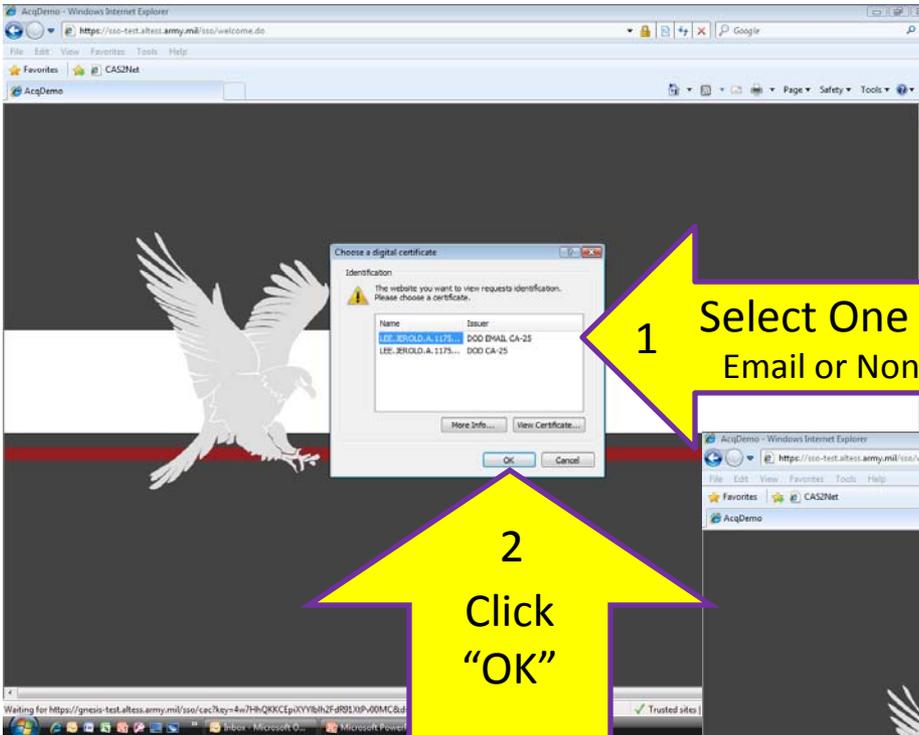
- \* The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- \* At any time, the USG may inspect and seize data stored on this IS.
- \* Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.
- \* This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- \* Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

To continue, you must agree to the above.

Click "I Agree"

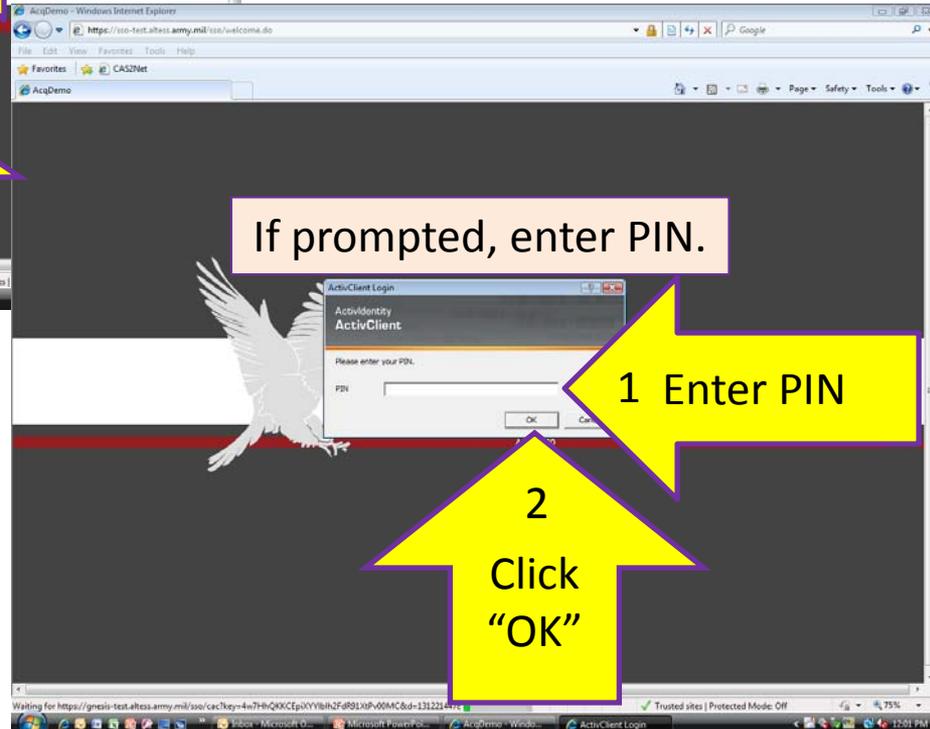






1 Select One Identification  
Email or Non Email will work

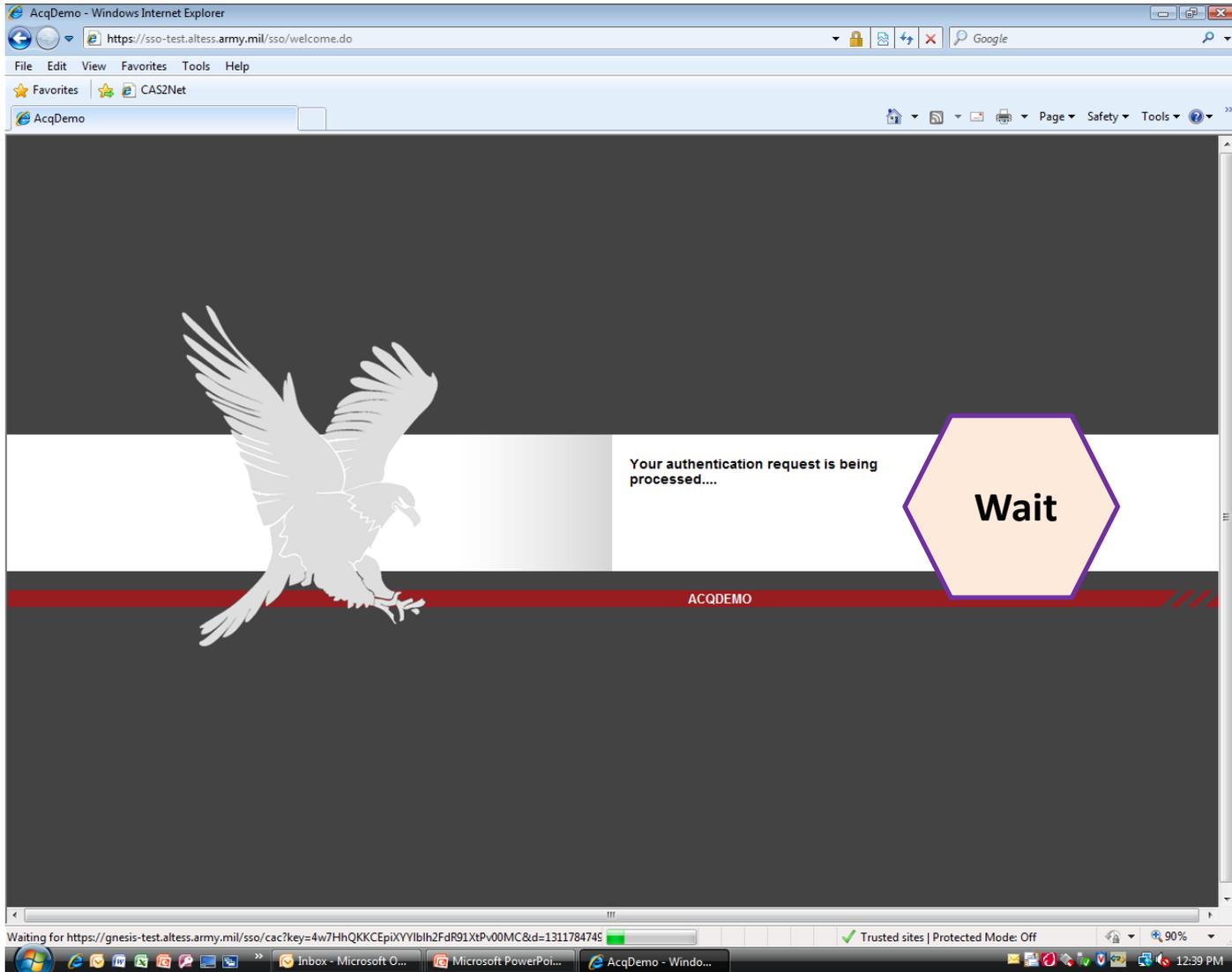
2  
Click  
"OK"

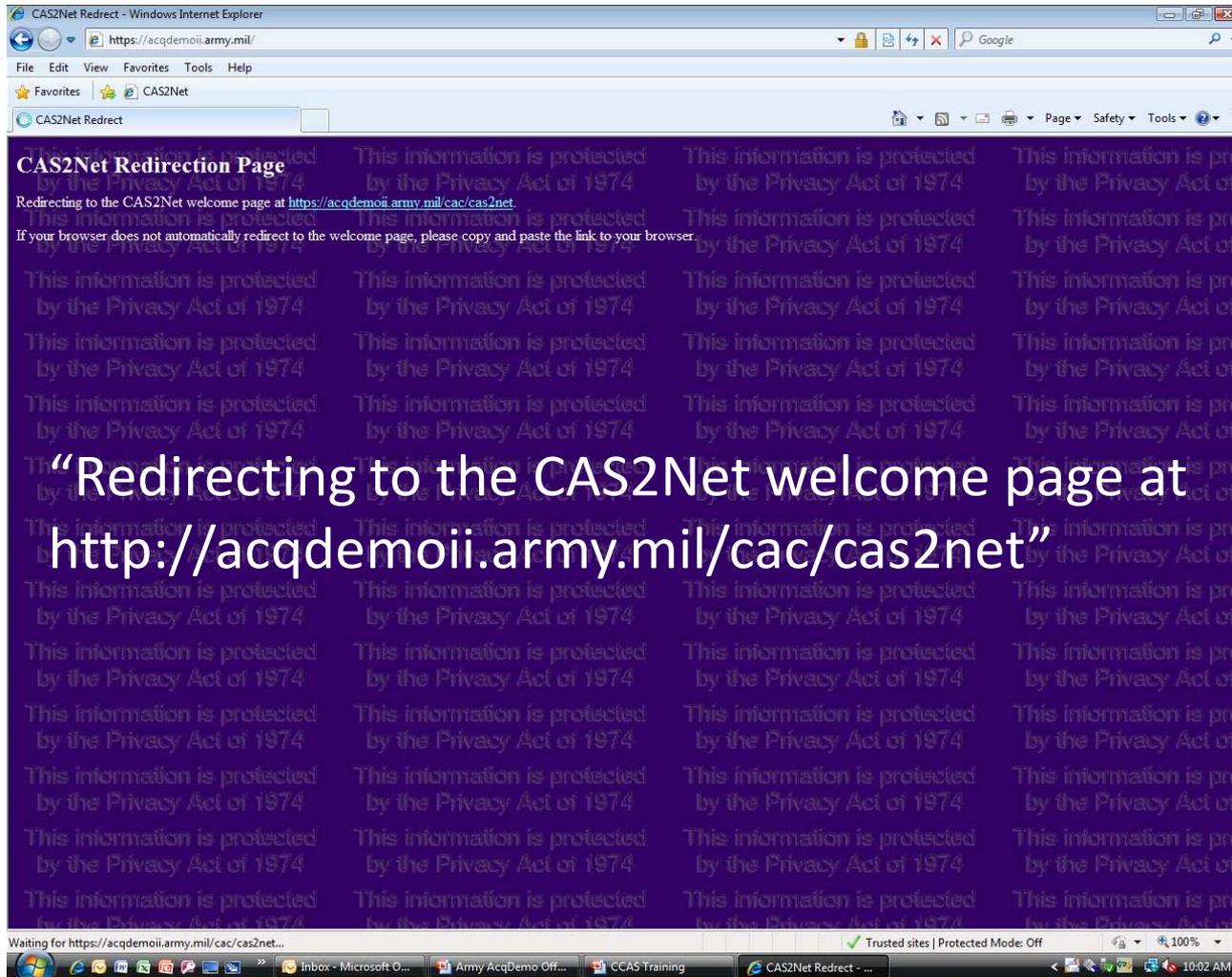


If prompted, enter PIN.

1 Enter PIN

2  
Click  
"OK"





# CAS2Net – Employee Menu

The screenshot shows a web browser window titled "CAS2Net - Windows Internet Explorer". The address bar contains the URL "https://acqdemoii.army.mil/cac/cas2net/cas2net.main\_menu.startup". The browser interface includes a menu bar (File, Edit, View, Favorites, Tools, Help), a Favorites bar, and a toolbar with icons for home, RSS, mail, print, page, safety, and tools. The main content area has a dark blue background with a repeating watermark text: "This information is protected by the Privacy Act of 1974".

On the left side, there is a navigation bar with the "Acq Demo" logo and the following menu items:

- Employee Menu
- Contribution Planning
- Mid-Point Review Self-Assessment
- Annual Appraisal Self-Assessment
- Reports
- Logout
- Exit CAS2Net

The main content area displays the following text:

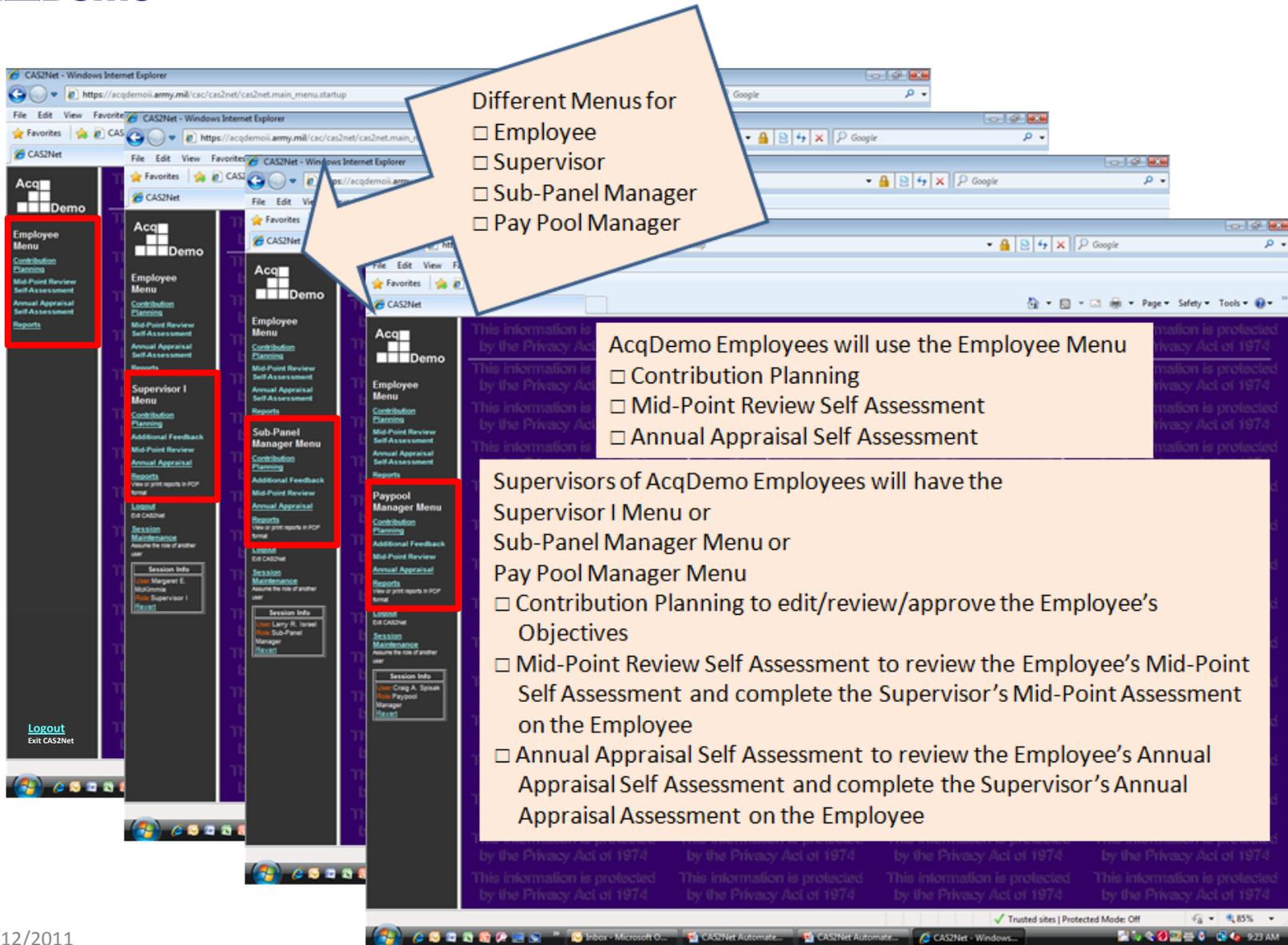
Welcome to CAS<sup>2</sup>Net , TIMOTHY L. ZEITLER !

The information contained herein is covered by the Privacy Act of 1974.

Please choose a module from the navigation bar at the left.

The Windows taskbar at the bottom shows the Start button and several open applications: Microsoft PowerPoint, CAS2Net - Windows I..., CPOL Portal 10.32 Desk..., DCP5PORTAL - Window..., and Appraisal Details - Windo... The system clock shows 2:20 PM.

# CAS2Net – Different Menus



Different Menus for

- Employee
- Supervisor
- Sub-Panel Manager
- Pay Pool Manager

AcqDemo Employees will use the Employee Menu

- Contribution Planning
- Mid-Point Review Self Assessment
- Annual Appraisal Self Assessment

Supervisors of AcqDemo Employees will have the Supervisor I Menu or Sub-Panel Manager Menu or Pay Pool Manager Menu

- Contribution Planning to edit/review/approve the Employee's Objectives
- Mid-Point Review Self Assessment to review the Employee's Mid-Point Self Assessment and complete the Supervisor's Mid-Point Assessment on the Employee
- Annual Appraisal Self Assessment to review the Employee's Annual Appraisal Self Assessment and complete the Supervisor's Annual Appraisal Assessment on the Employee



# CAS2Net – Employee Contribution Planning

https://acqdemoii.army.mil/cac/cas2net/cas2net.main\_menu.startup

Welcome to CAS<sup>2</sup>Net, TIMOTHY L. ZEITLER!

The information contained herein is covered by the Privacy Act of 1974.

Click "Contribution Planning"

Employee Menu  
[Contribution Planning](#)  
[Mid-Point Review Self-Assessment](#)  
[Annual Appraisal Self-Assessment](#)  
[Reports](#)  
[Logout](#)  
Exit CAS2Net



# CAS2Net – Employee Contribution Planning

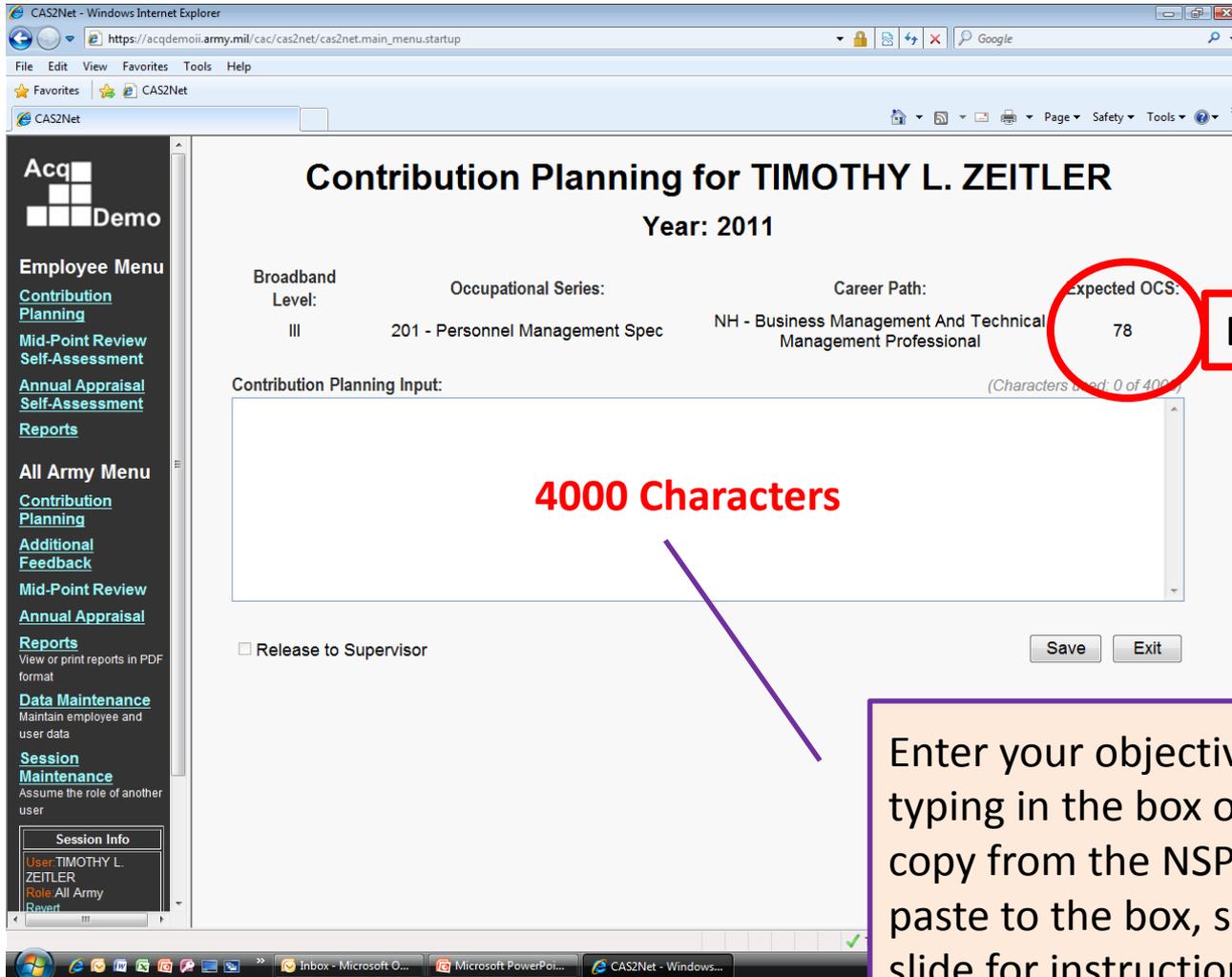
The screenshot shows a web browser window displaying the CAS2Net application. The page title is "Contribution Planning for TIMOTHY L. ZEITLER" for the year 2011. The interface includes a left-hand navigation menu with options like "Contribution Planning", "Mid-Point Review Self-Assessment", "Annual Appraisal Self-Assessment", "Reports", and "Logout". The main content area displays the employee's details: Broadband Level (III), Occupational Series (201 - Personnel Management Spec), Career Path (NH - Business Management And Technical Management Professional), and Expected OCS (78). Below this is a "Contribution Planning Input" text area with a character count of 0 of 4000. At the bottom, there is a checkbox for "Release to Supervisor" and "Save" and "Exit" buttons.

| Broadband Level: | Occupational Series:            | Career Path:   | Expected OCS: |
|------------------|---------------------------------|--|---------------|
| III              | 201 - Personnel Management Spec | NH - Business Management And Technical Management Professional | 78            |

Contribution Planning Input: (Characters used: 0 of 4000)

Release to Supervisor

# CAS2Net – Employee Contribution Planning



**Contribution Planning for TIMOTHY L. ZEITLER**  
Year: 2011

Broadband Level: III      Occupational Series: 201 - Personnel Management Spec      Career Path: NH - Business Management And Technical Management Professional      Expected OCS: 78

Contribution Planning Input: (Characters Used: 0 of 4000)

**4000 Characters**

Release to Supervisor           

Expected OCS

Enter your objectives by typing in the box or you can copy from the NSPS PAA and paste to the box, see the next slide for instructions.



# CAS2Net – Employee Contribution Planning

- For your objectives, go to one of the following
  - NSPS PAA
  - CCAS 3-in-1 Form
  - Word document
- COPY from NSPS PAA or CCAS 3-in1 Form or Word doc then PASTE to CAS2Net Contribution Planning
- Following slides are on how to copy from the NSPS PAA

## CAS2Net – Employee Contribution Planning

Employee must have an approved performance plan in the NSPS PAA in order to copy the objectives from the PAA and paste to CAS2Net.

You will have to open another Internet browser for the PAA and keeping CAS2Net open for the copy and paste process.

The NSPS PAA URL is

<http://www.cpol.army.mil>

# CAS2Net – Employee Contribution Planning

Civilian Personnel Online | cpol.army.mil - Windows Internet Explorer

http://cpol.army.mil/

File Edit View Favorites Tools Help

Civilian Personnel Online | cpol.army.mil

PORTAL LOGIN (CAC) AKO

Search our site

The U.S. Army has employed civilians since 1776 in support of men and women in uniform. The Department of Defense is America's oldest, largest, busiest, and most successful "company". Today, with over 350,000 civilian employees, the Army is the Department of Defense's largest federal employer.

**Hot News Links**

**CPMS Is Now DCPAS!**

25 July 2011 - Civilian Personnel Policy (CPP) and the Civilian Personnel Management Service (CPMS) have reorganized to meet the needs of our customers more effectively. CPMS now has a new name-Defense Civilian Personnel Advisory Service (DCPAS). [Read more.](#)

**Former JCS chief Shalikhshvili dies**

23 July 2011 - Retired Army Gen. John Shalikhshvili, has died at age 75, the Army said in a statement. Shalikhshvili, the first foreign-born chairman of the Joint Chiefs of Staff, died Saturday morning at Madigan Army Medical Center in Washington state ... [Read more.](#)

**Fraud or Abuse Under FECA?**

On July 14, the Government Accountability Office (GAO) issued a Press Release requesting that anyone with information regarding fraud or abuse under the Federal Employees' Compensation Act (FECA) contact GAO directly at [workerscompfraud@gao.gov](mailto:workerscompfraud@gao.gov). [Read more.](#)

**Issues contacting AG-1 CP after E-mail Migration?**

On 27 June 2011, AG-1 CP at the Hoffman Complex migrated to the DISA Enterprise E-mail (EE). The migration was accomplished with a 92% success rate for the initial ... [Read more.](#)

**Top Army Civilian Initiatives and News**

Latest site update info is always at "What's New"

**Harvard University Senior Executive Fellows (SEF) Program**

Information and Resources for the Situation in Japan

HR Guidance for Emergencies

BRAC Information

**Click here for Jobs and Career Opportunities**

**ARMY CIVILIAN EMPLOYMENT**

Find Jobs & grow your career with Army Civilian Service!

**Employee Portal**

→ [Portal CAC Employee Login](#) (Using Common Access Card - CAC)

→ [Click here for DCPDS/MvBiz/My Workplace/CSU](#) (to enter NSPS Appraisal info or to view your SF-50)

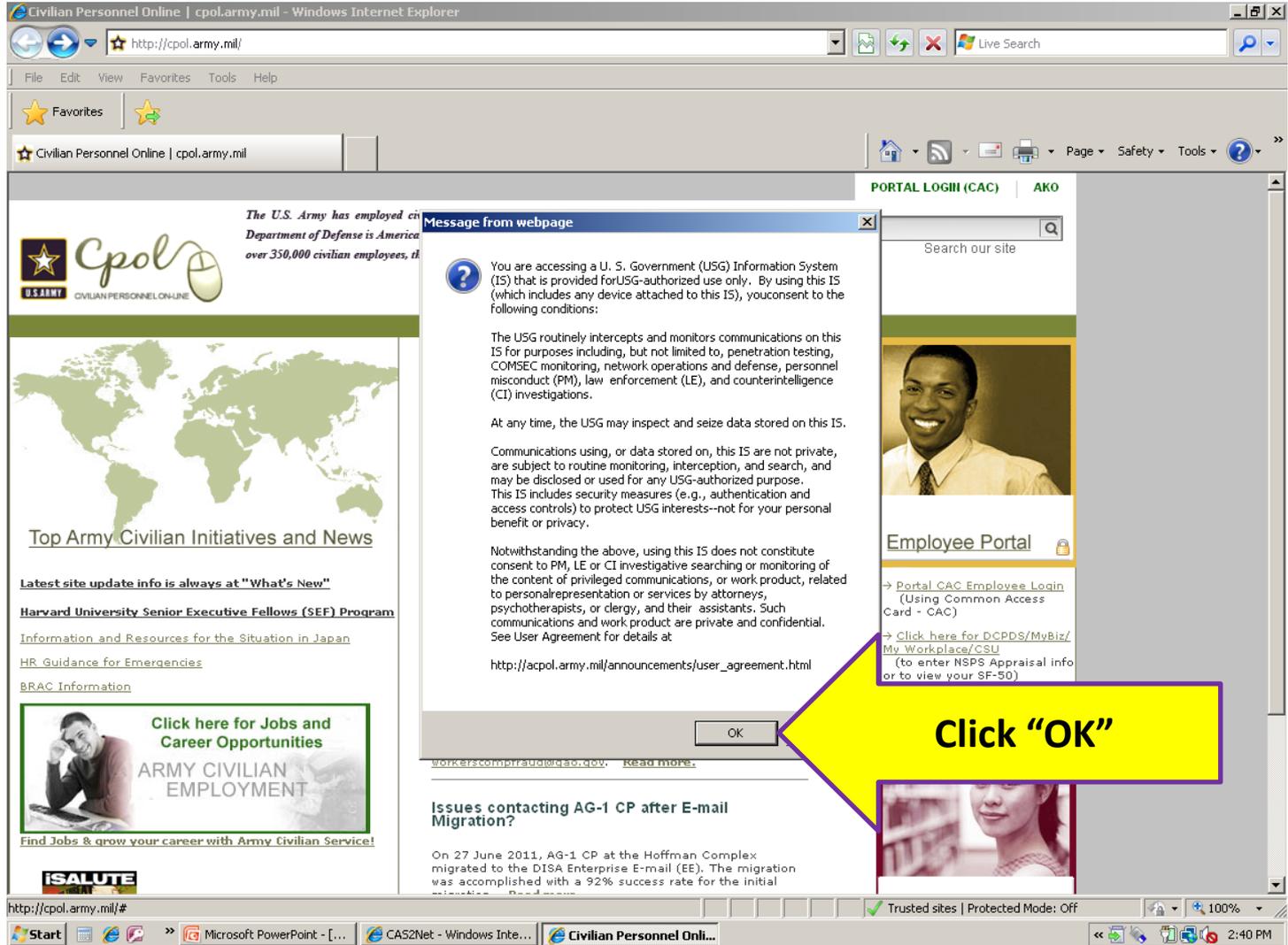
Click "Portal CAC Employee Login"

Trusted sites | Protected Mode: Off

Microsoft PowerPoint - [...] CAS2Net - Windows Inte... Civilian Personnel Onli...

2:35 PM

# CAS2Net – Employee Contribution Planning



The screenshot shows a Windows Internet Explorer browser window displaying the Civilian Personnel Online (CPO) website. The address bar shows <http://cpol.army.mil/>. The website header includes the U.S. Army logo and the text "The U.S. Army has employed civilian employees in the Department of Defense is America's largest employer with over 350,000 civilian employees, the largest in the world." Below this is a world map and the text "Top Army Civilian Initiatives and News".

A security warning dialog box titled "Message from webpage" is open in the center of the browser window. It contains the following text:

You are accessing a U. S. Government (USG) Information System (IS) that is provided for USG-authorized use only. By using this IS (which includes any device attached to this IS), you consent to the following conditions:

The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.

At any time, the USG may inspect and seize data stored on this IS.

Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose. This IS includes security measures (e.g., authentication and access controls) to protect USG interests—not for your personal benefit or privacy.

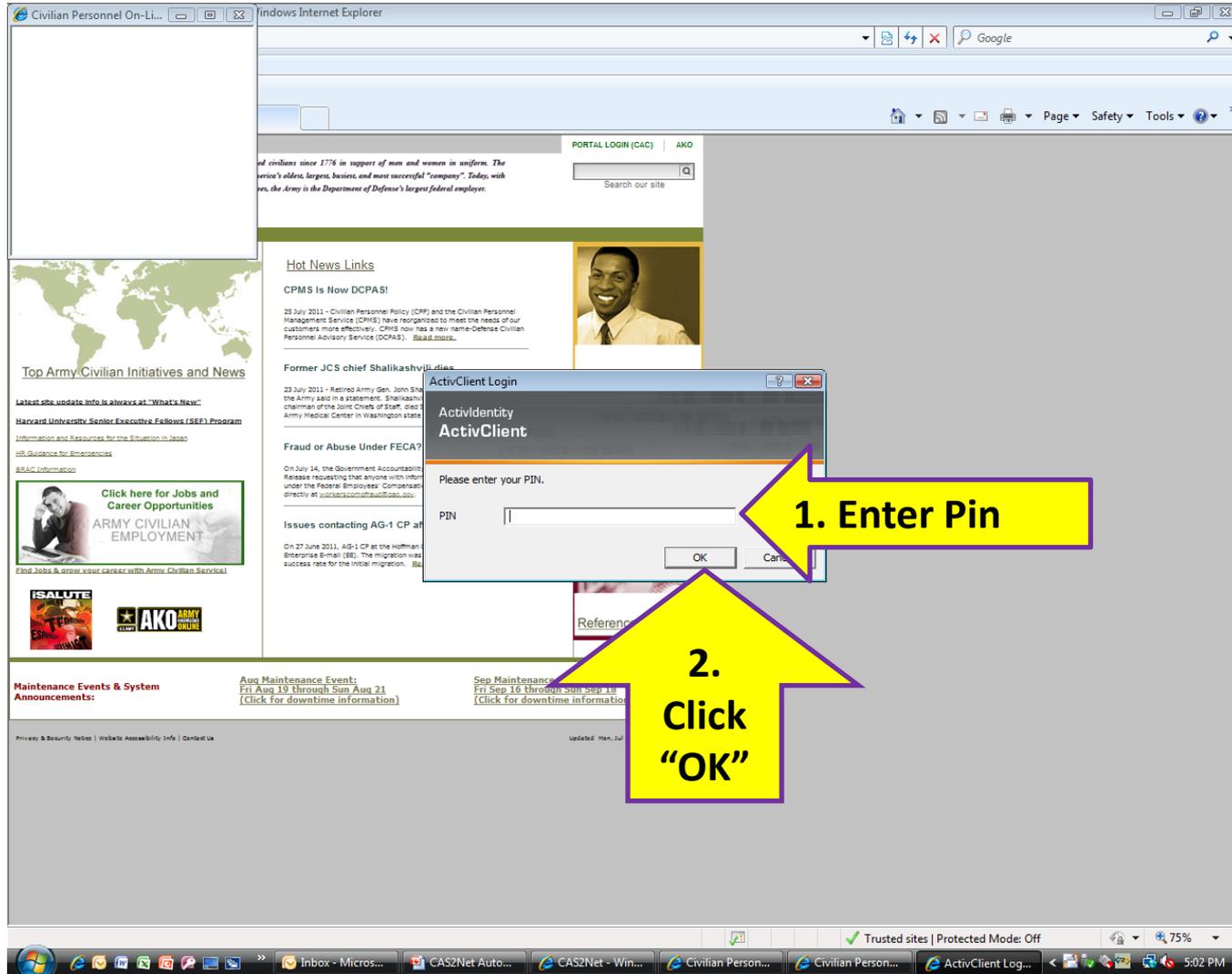
Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details at [http://acpol.army.mil/announcements/user\\_agreement.html](http://acpol.army.mil/announcements/user_agreement.html)

The dialog box has an "OK" button at the bottom. A large yellow arrow with the text "Click 'OK'" points to this button.

The website content includes a "Latest site update info is always at 'What's New'" section with links to "Harvard University Senior Executive Fellows (SEF) Program", "Information and Resources for the Situation in Japan", "HR Guidance for Emergencies", and "BRAC Information". There is also a "Click here for Jobs and Career Opportunities" link for "ARMY CIVILIAN EMPLOYMENT" and an "ISALUTE" logo.

The browser's taskbar at the bottom shows the Start button and several open applications: Microsoft PowerPoint, CAS2Net - Windows Inte..., and Civilian Personnel Onli... The system tray shows the date and time as 2:40 PM.

# CAS2Net – Employee Contribution Planning

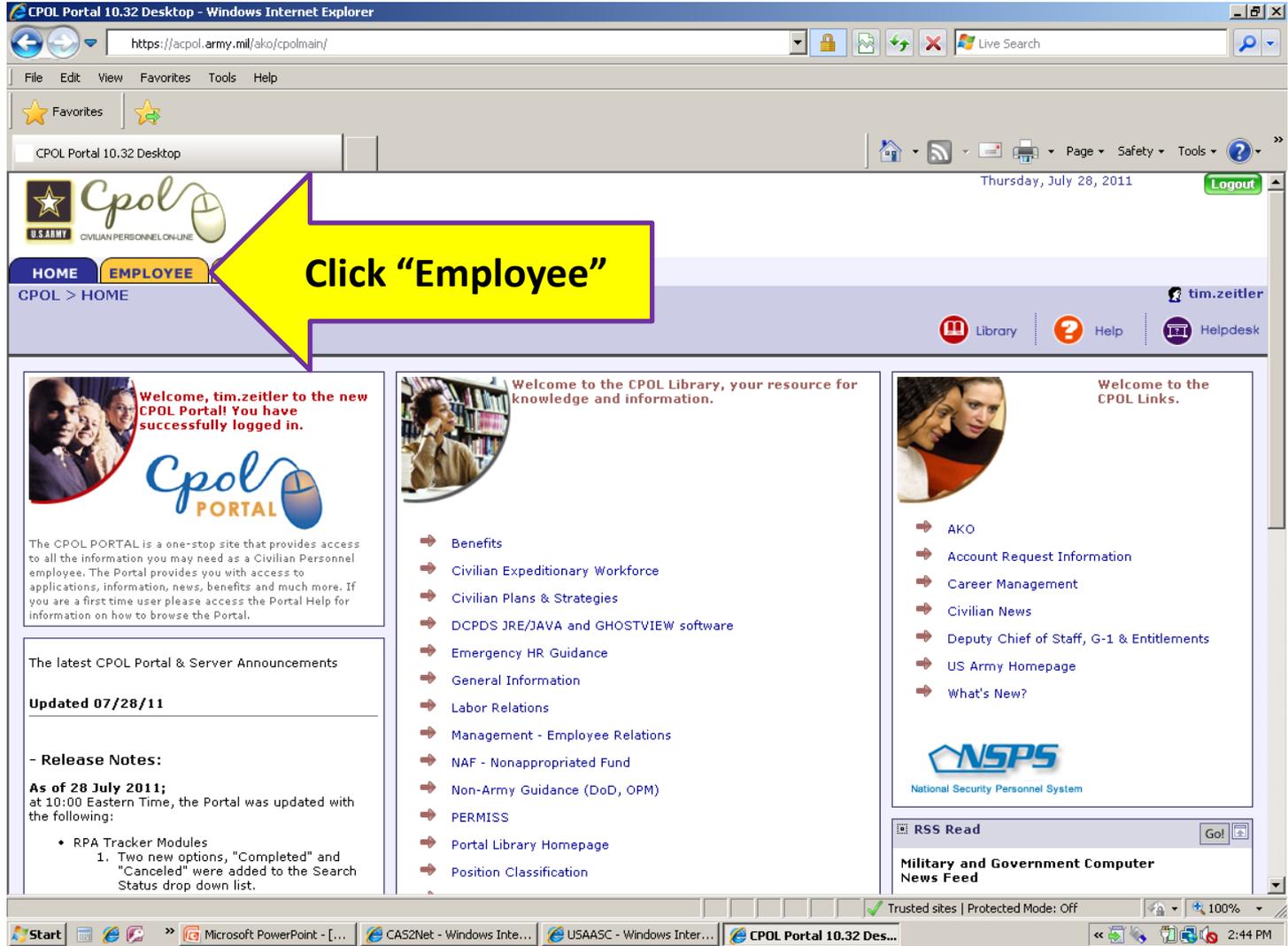


The screenshot shows a web browser window displaying the CAS2Net portal. An 'ActivClient Login' dialog box is open, prompting the user to enter their PIN. The dialog box has a text input field for the PIN and 'OK' and 'Cancel' buttons. Two yellow arrows with black outlines point to the dialog box. The first arrow, pointing to the input field, contains the text '1. Enter Pin'. The second arrow, pointing to the 'OK' button, contains the text '2. Click "OK"'. The background website content includes a search bar, a 'PORTAL LOGIN (CAC) AKO' section, and various news links and announcements.

# CAS2Net – Employee Contribution Planning

The screenshot displays a Windows Internet Explorer browser window with the address bar showing <http://cpol.army.mil/#>. The page title is "Civilian Personnel Online | cpol.army.mil". The main content area features the "Cpol" logo and a world map. A central orange hexagon with the word "Wait" is overlaid on the page. A message box in the center reads: "Certificate validated. You will be logged into ACPOL shortly." The browser's taskbar at the bottom shows several open applications: Microsoft PowerPoint, CAS2Net - Windows Inte..., USAASC - Windows Inter..., Civilian Personnel Online, and <https://akocac.us.ar...>. The system tray shows the time as 2:42 PM.

# CAS2Net – Employee Contribution Planning



CPOL Portal 10.32 Desktop - Windows Internet Explorer

https://acpol.army.mil/ako/cpolmain/

Thursday, July 28, 2011

**Click "Employee"**

U.S. ARMY CIVILIAN PERSONNEL ON-LINE

HOME EMPLOYEE CPOL > HOME

tim.zeitler

Library Help Helpdesk

Welcome, tim.zeitler to the new CPOL Portal! You have successfully logged in.

The CPOL PORTAL is a one-stop site that provides access to all the information you may need as a Civilian Personnel employee. The Portal provides you with access to applications, information, news, benefits and much more. If you are a first time user please access the Portal Help for information on how to browse the Portal.

The latest CPOL Portal & Server Announcements

Updated 07/28/11

**Release Notes:**

As of 28 July 2011; at 10:00 Eastern Time, the Portal was updated with the following:

- RPA Tracker Modules
  - Two new options, "Completed" and "Canceled" were added to the Search Status drop down list.

Welcome to the CPOL Library, your resource for knowledge and information.

- Benefits
- Civilian Expeditionary Workforce
- Civilian Plans & Strategies
- DCPDS JRE/JAVA and GHOSTVIEW software
- Emergency HR Guidance
- General Information
- Labor Relations
- Management - Employee Relations
- NAF - Nonappropriated Fund
- Non-Army Guidance (DoD, OPM)
- PERMISS
- Portal Library Homepage
- Position Classification

Welcome to the CPOL Links.

- AKO
- Account Request Information
- Career Management
- Civilian News
- Deputy Chief of Staff, G-1 & Entitlements
- US Army Homepage
- What's New?

NSPS National Security Personnel System

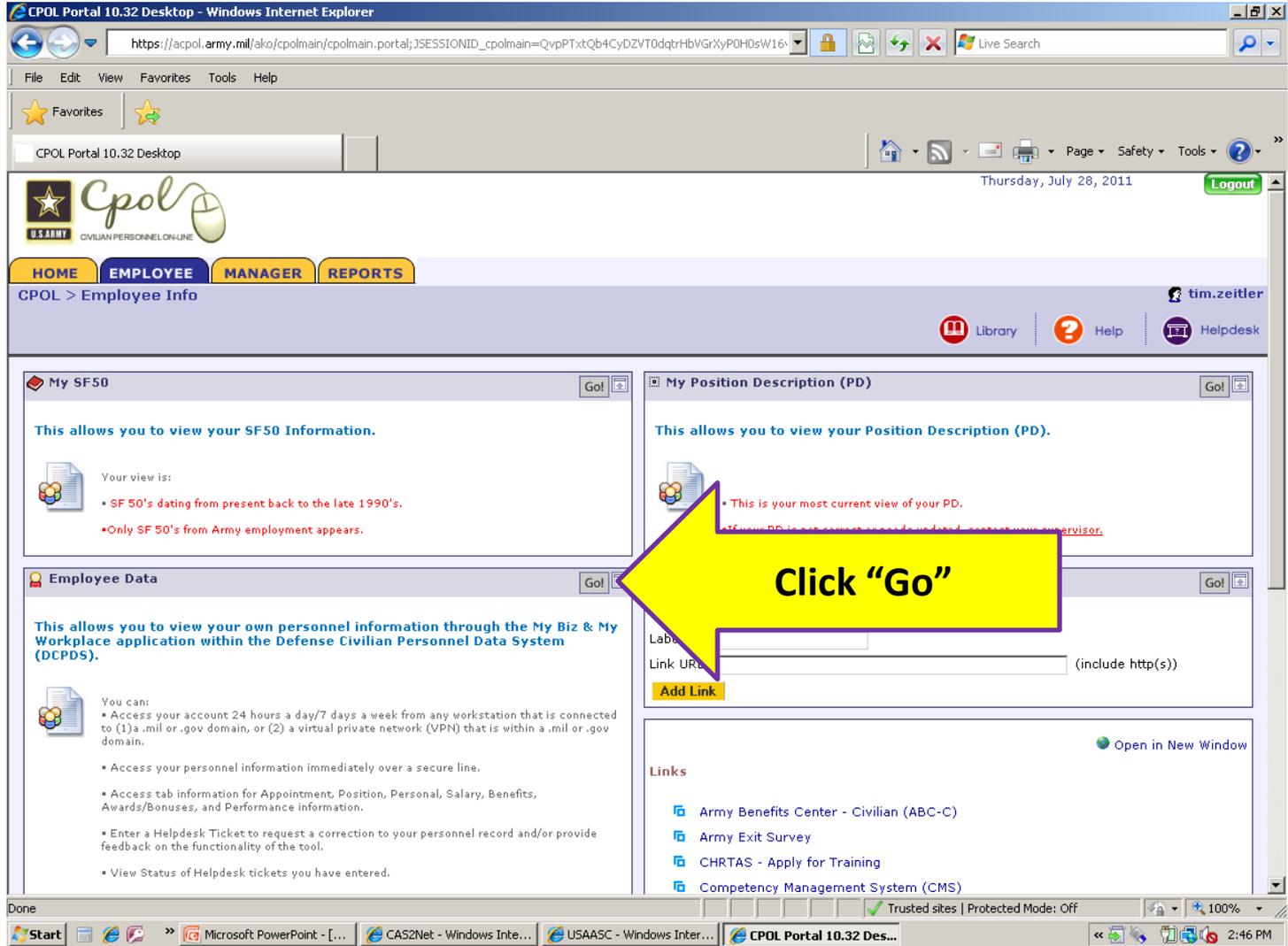
RSS Read Military and Government Computer News Feed

Trusted sites | Protected Mode: Off

Microsoft PowerPoint - [...] CAS2Net - Windows Inte... USAASC - Windows Inter... CPOL Portal 10.32 Des...

2:44 PM

# CAS2Net – Employee Contribution Planning



CPOL Portal 10.32 Desktop - Windows Internet Explorer

https://cpol.army.mil/ako/cpolmain/cpolmain.portal;JSESSIONID\_cpolmain=QvpPTxtQb4CyDZVT0dqrHbVGrXyPOH0sW16...

Thursday, July 28, 2011 [Logout](#)

**HOME EMPLOYEE MANAGER REPORTS**

CPOL > Employee Info tim.zeitler

[Library](#) [Help](#) [Helpdesk](#)

**My SF50** [Go!](#)

This allows you to view your SF50 Information.

Your view is:

- SF 50's dating from present back to the late 1990's.
- Only SF 50's from Army employment appears.

**My Position Description (PD)** [Go!](#)

This allows you to view your Position Description (PD).

- This is your most current view of your PD.
- [If your PD is not what you need and need support your supervisor.](#)

**Employee Data** [Go!](#)

This allows you to view your own personnel information through the My Biz & My Workplace application within the Defense Civilian Personnel Data System (DCPDS).

You can:

- Access your account 24 hours a day/7 days a week from any workstation that is connected to (1) a .mil or .gov domain, or (2) a virtual private network (VPN) that is within a .mil or .gov domain.
- Access your personnel information immediately over a secure line.
- Access tab information for Appointment, Position, Personal, Salary, Benefits, Awards/Bonuses, and Performance information.
- Enter a Helpdesk Ticket to request a correction to your personnel record and/or provide feedback on the functionality of the tool.
- View Status of Helpdesk tickets you have entered.

Label

Link URL  (include http(s))

[Add Link](#)

[Open in New Window](#)

**Links**

- Army Benefits Center - Civilian (ABC-C)
- Army Exit Survey
- CHRTAS - Apply for Training
- Competency Management System (CMS)

**Click "Go"**

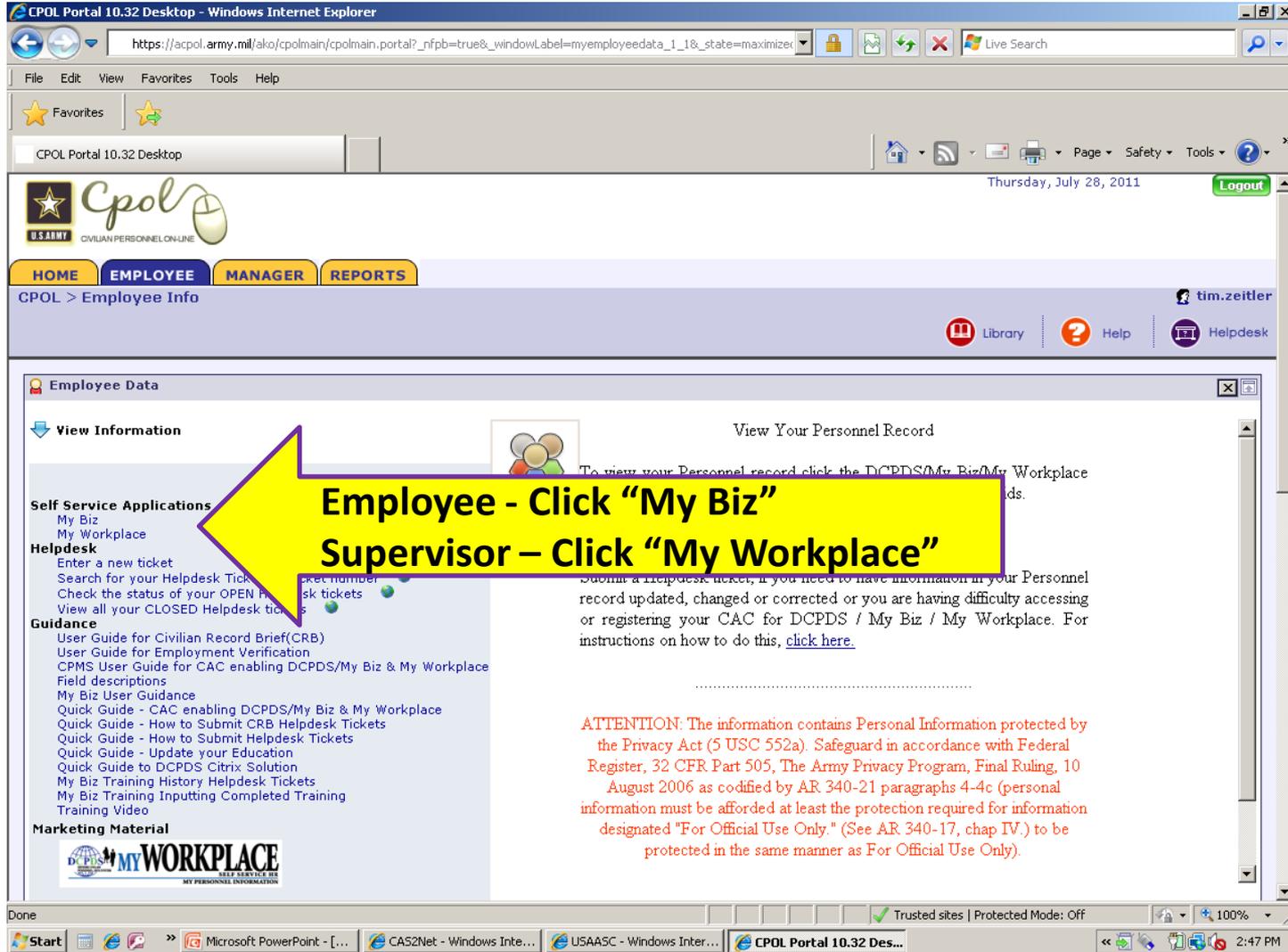
Done

Trusted sites | Protected Mode: Off

Microsoft PowerPoint - [...] CAS2Net - Windows Inte... USAASC - Windows Inter... CPOL Portal 10.32 Des...

2:46 PM

# CAS2Net – Employee Contribution Planning



CPOL Portal 10.32 Desktop - Windows Internet Explorer

https://acpol.army.mil/ako/cpolmain/cpolmain.portal?\_nfpb=true&\_windowLabel=myemployeeinfo\_1\_18\_state=maximized

CPOL Portal 10.32 Desktop

Thursday, July 28, 2011

Logout

HOME EMPLOYEE MANAGER REPORTS

CPOL > Employee Info

Library Help Helpdesk

Employee Data

View Information

View Your Personnel Record

To view your Personnel record click the DCPDS/My Biz/My Workplace links.

**Employee - Click "My Biz"**

**Supervisor – Click "My Workplace"**

**Self Service Applications**

- My Biz
- My Workplace

**Helpdesk**

- Enter a new ticket
- Search for your Helpdesk Ticket
- Check the status of your OPEN Helpdesk tickets
- View all your CLOSED Helpdesk tickets

**Guidance**

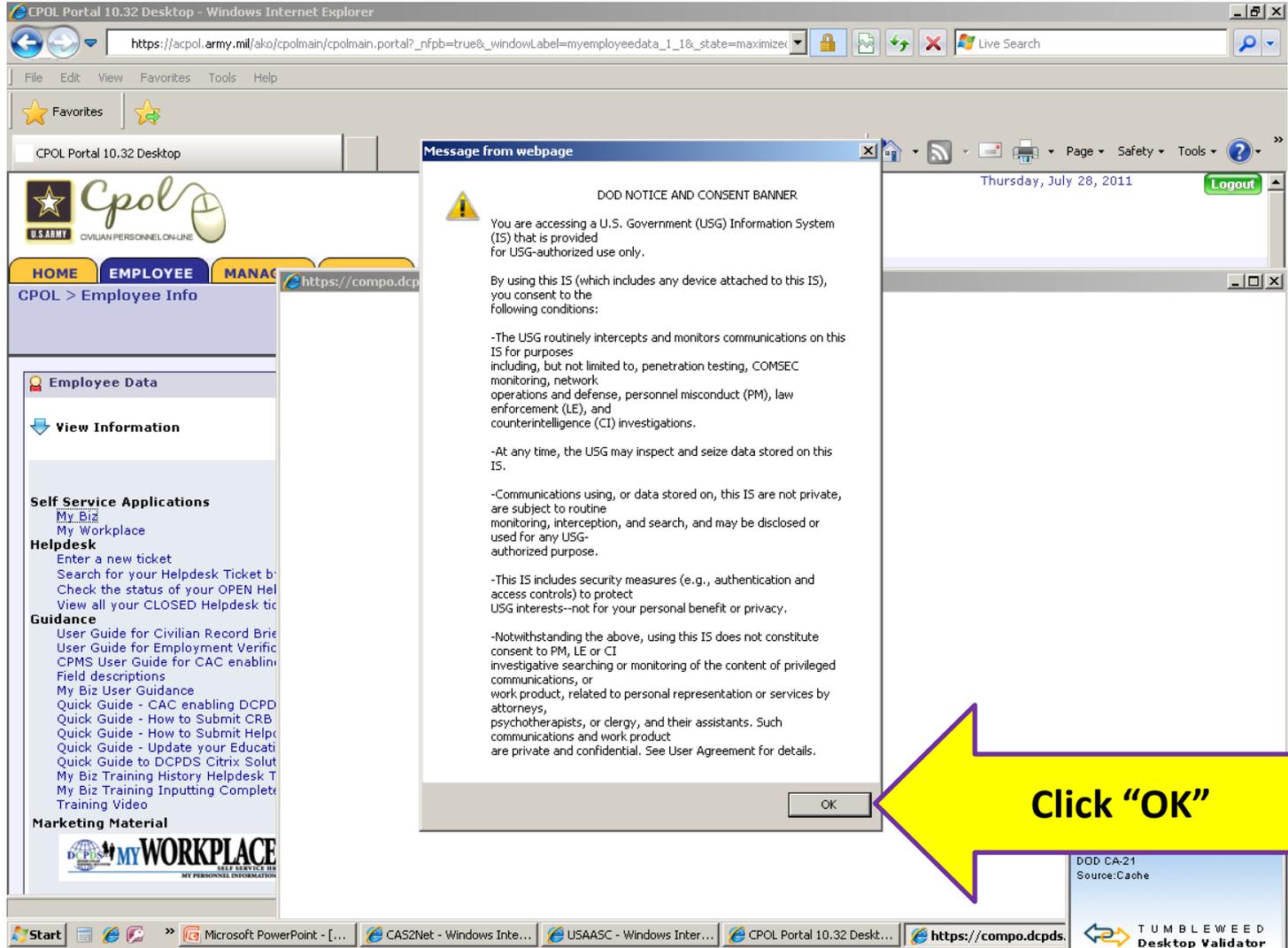
- User Guide for Civilian Record Brief (CRB)
- User Guide for Employment Verification
- CPMS User Guide for CAC enabling DCPDS/My Biz & My Workplace
- Field descriptions
- My Biz User Guidance
- Quick Guide - CAC enabling DCPDS/My Biz & My Workplace
- Quick Guide - How to Submit CRB Helpdesk Tickets
- Quick Guide - How to Submit Helpdesk Tickets
- Quick Guide - Update your Education
- Quick Guide to DCPDS Citrix Solution
- My Biz Training History Helpdesk Tickets
- My Biz Training Inputting Completed Training
- Training Video

**Marketing Material**

DCPDS MY WORKPLACE

ATTENTION: The information contains Personal Information protected by the Privacy Act (5 USC 552a). Safeguard in accordance with Federal Register, 32 CFR Part 505, The Army Privacy Program, Final Ruling, 10 August 2006 as codified by AR 340-21 paragraphs 4-4c (personal information must be afforded at least the protection required for information designated "For Official Use Only." (See AR 340-17, chap IV.) to be protected in the same manner as For Official Use Only).

# CAS2Net – Employee Contribution Planning



The screenshot shows a Windows Internet Explorer browser window displaying the CPOL Portal. A 'Message from webpage' dialog box is open, titled 'DOD NOTICE AND CONSENT BANNER'. The dialog contains the following text:

**DOD NOTICE AND CONSENT BANNER**

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

At the bottom of the dialog box is an 'OK' button. A large yellow arrow with a purple outline points to this button, with the text 'Click "OK"' written inside it.

The background page shows the CPOL Portal navigation menu with 'HOME', 'EMPLOYEE', and 'MANAGEMENT' tabs. The 'EMPLOYEE' tab is selected, showing 'CPOL > Employee Info'. Below this, there are sections for 'Employee Data', 'Self Service Applications', 'Helpdesk', 'Guidance', and 'Marketing Material'. A 'Logout' button is visible in the top right corner of the page.

# CAS2Net – Employee Contribution Planning

**Smart Card Access**

**Returning Smart Card user?** Login and select your non-email certificate when asked to choose a digital certificate.

**First time Smart Card user** or need to **make name changes?** Register before logging in.

**Authorized Non-Smart Card (Non-CAC) Access**

**Returning Non-Smart Card user (Non-CAC)?** Use the username and password fields below to login.

Portal Username:

Portal Password:

**First time Non-Smart Card (Non-CAC) User?** Before using the DCPDS system, you must first register.

**Password problems?** You may go here if you have configured your account for automatic password resets.

**Component Help Desk Information**

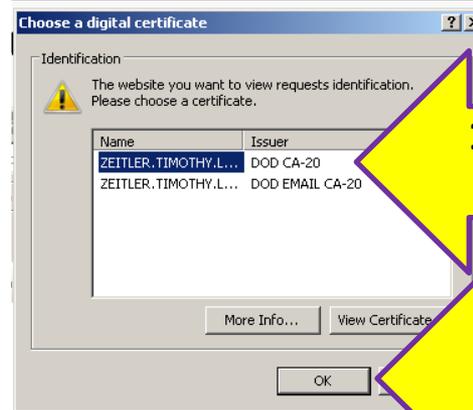
If you are having problems accessing this site, please select [Contact List](#) to locate and directly contact your Component Help Desk.

For additional information, check out our [Frequently Asked Questions \(FAQ\)](#)!

[Privacy Act](#) | [Accessibility](#) | [Privacy and Security Policy](#) | [CPMS Information](#)

Taskbar: Start | Microsoft PowerPoint - [...] | CAS2Net - Windows Inte... | USAASC - Windows Inter... | CPOL Portal 10.32 Desk... | Login : DCPDS Portal -... | 2:50 PM

# CAS2Net – Employee Contribution Planning



**1. Select "Non Email" Identification**

**2. Click "OK"**



# CAS2Net – Employee Contribution Planning

DCPDS PORTAL

My Application/Database Add Additional Application/Databases

Accessing Your Database

Region Association

To access an HR/MyBiz/MyWorkplace database, select the appropriate link below

[Army region](#)

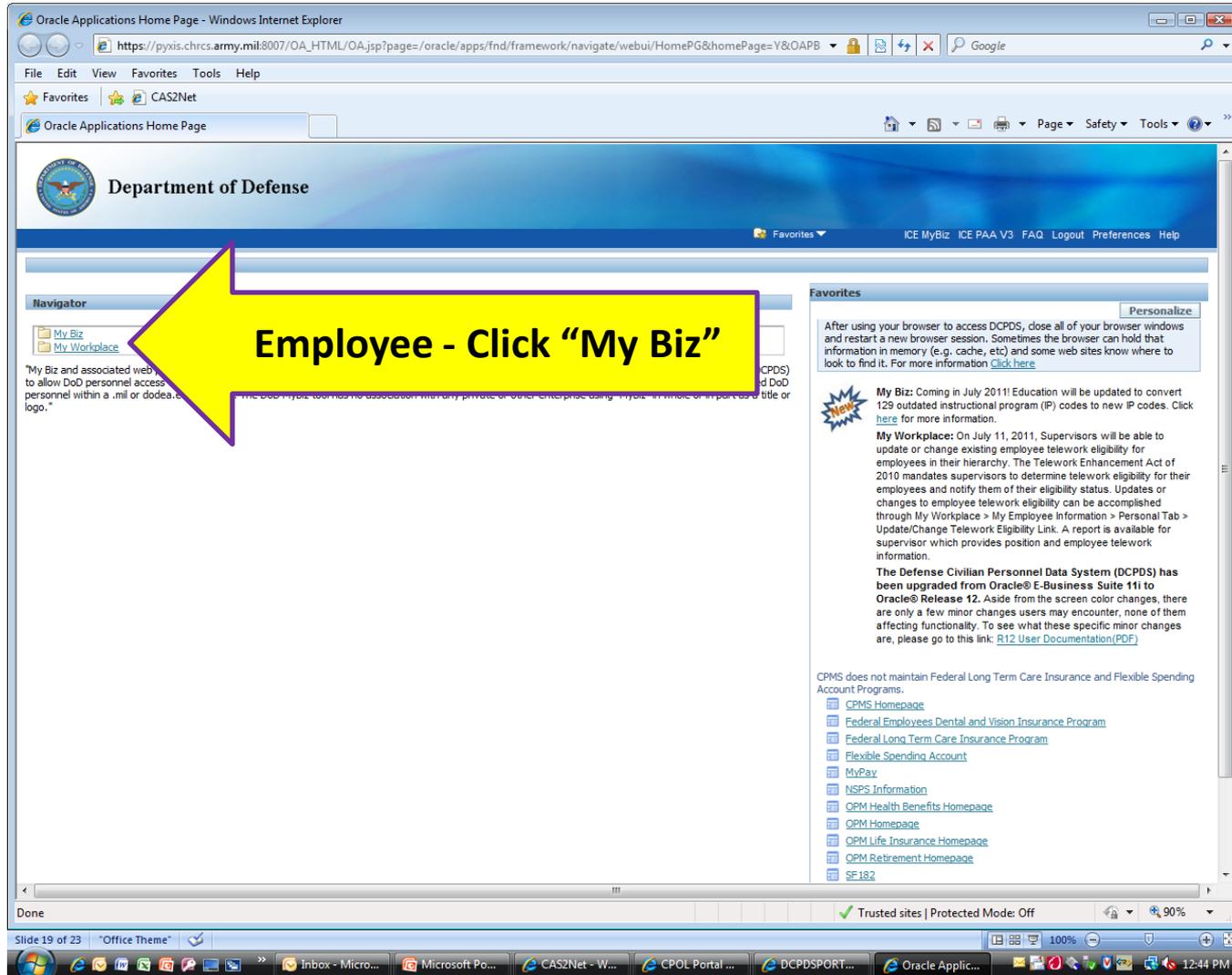
To protect your personal information, log out of your DCPDS Portal session by selecting the 'Portal Logout' button.

Logout

Trusted sites | Protected Mode: Off

Start Microsoft PowerPoint - [...] CAS2Net - Windows Inte... USAASC - Windows Inter... CPOL Portal 10.32 Desk... DCPDS PORTAL - Wind... 2:51 PM

# CAS2Net – Employee Contribution Planning



Oracle Applications Home Page - Windows Internet Explorer

https://pyxis.chrcs.army.mil:8007/OA\_HTML/OA.jsp?page=/oracle/apps/fnd/framework/navigate/webui/HomePG&homePage=Y&OAPB

Department of Defense

ICE MyBiz ICE PAA V3 FAQ Logout Preferences Help

**Navigator**

- My Biz
- My Workplace

**Favorites**

After using your browser to access DCPDS, close all of your browser windows and restart a new browser session. Sometimes the browser can hold that information in memory (e.g. cache, etc) and some web sites know where to look to find it. For more information [Click here](#)

**My Biz:** Coming in July 2011! Education will be updated to convert 129 outdated instructional program (IP) codes to new IP codes. Click [here](#) for more information.

**My Workplace:** On July 11, 2011, Supervisors will be able to update or change existing employee telework eligibility for employees in their hierarchy. The Telework Enhancement Act of 2010 mandates supervisors to determine telework eligibility for their employees and notify them of their eligibility status. Updates or changes to employee telework eligibility can be accomplished through My Workplace > My Employee Information > Personal Tab > Update/Change Telework Eligibility Link. A report is available for supervisor which provides position and employee telework information.

**The Defense Civilian Personnel Data System (DCPDS) has been upgraded from Oracle® E-Business Suite 11i to Oracle® Release 12.** Aside from the screen color changes, there are only a few minor changes users may encounter, none of them affecting functionality. To see what these specific minor changes are, please go to this link: [R12 User Documentation\(PDF\)](#)

CPMS does not maintain Federal Long Term Care Insurance and Flexible Spending Account Programs.

- CPMS Homepage
- Federal Employees Dental and Vision Insurance Program
- Federal Long Term Care Insurance Program
- Flexible Spending Account
- MyPay
- NSPS Information
- OPM Health Benefits Homepage
- OPM Homepage
- OPM Life Insurance Homepage
- OPM Retirement Homepage
- SF 182

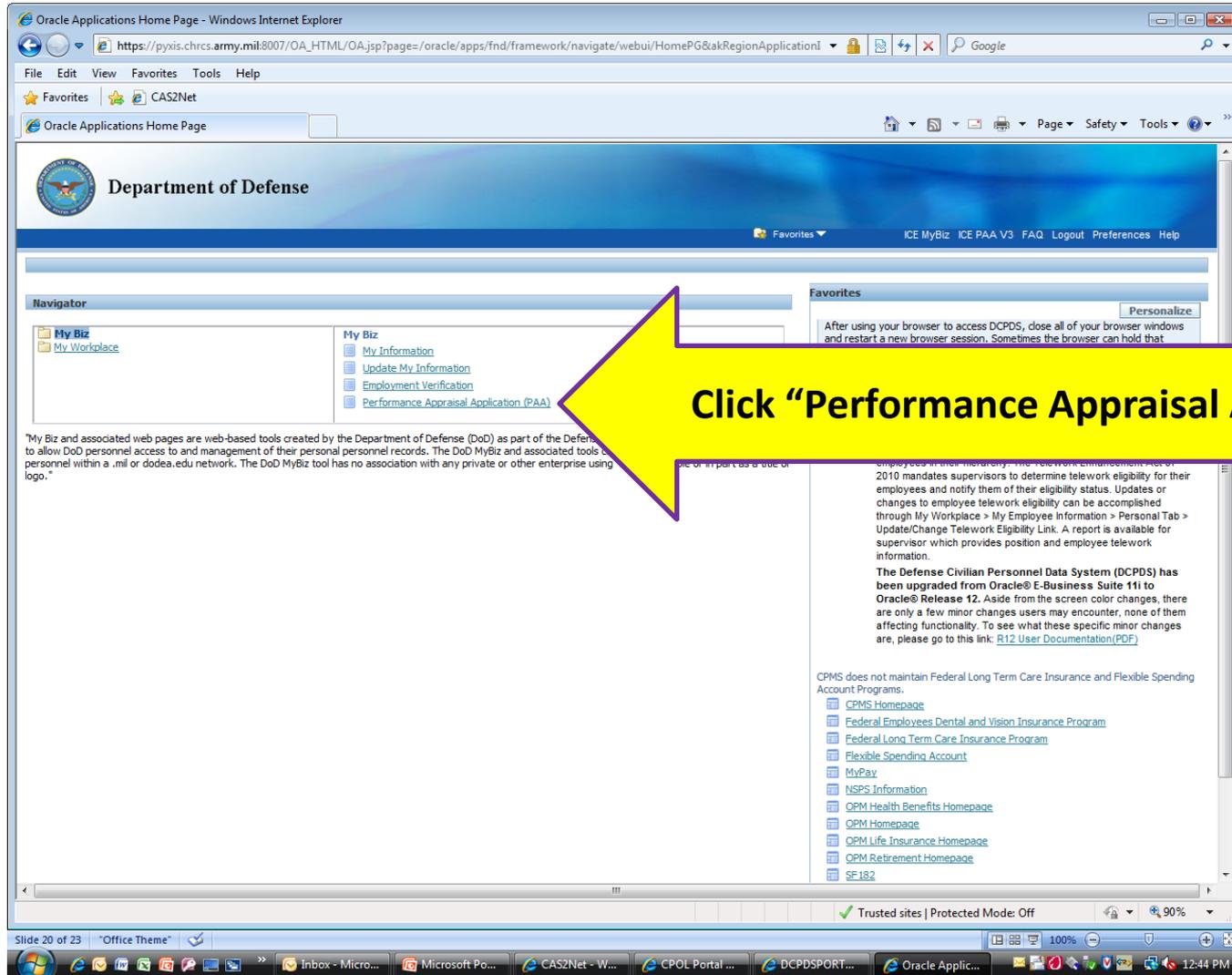
Done

Trusted sites | Protected Mode: Off

Slide 19 of 23 "Office Theme"

Inbox - Micro... Microsoft Po... CAS2Net - W... CPOL Portal... DCPDSPORT... Oracle Applic... 12:44 PM

# CAS2Net – Employee Contribution Planning



Oracle Applications Home Page - Windows Internet Explorer

https://pyxis.chrcs.army.mil:8007/OA\_HTML/OA.jsp?page=/oracle/apps/fnd/framework/navigate/webui/HomePG&akRegionApplicationI

Department of Defense

ICE MyBiz ICE PAA V3 FAQ Logout Preferences Help

Navigator

- My Biz
  - My Workplace
  - My Information
  - Update My Information
  - Employment Verification
  - Performance Appraisal Application (PAA)

My Biz and associated web pages are web-based tools created by the Department of Defense (DoD) as part of the Defense Information System Agency (DISA) to allow DoD personnel access to and management of their personal personnel records. The DoD MyBiz and associated tools are only available to personnel within a .mil or dodeda.edu network. The DoD MyBiz tool has no association with any private or other enterprise using the MyBiz logo.

After using your browser to access DCPDS, close all of your browser windows and restart a new browser session. Sometimes the browser can hold that information.

**The Defense Civilian Personnel Data System (DCPDS) has been upgraded from Oracle® E-Business Suite 11i to Oracle® Release 12.** Aside from the screen color changes, there are only a few minor changes users may encounter, none of them affecting functionality. To see what these specific minor changes are, please go to this link: [R12 User Documentation\(PDF\)](#)

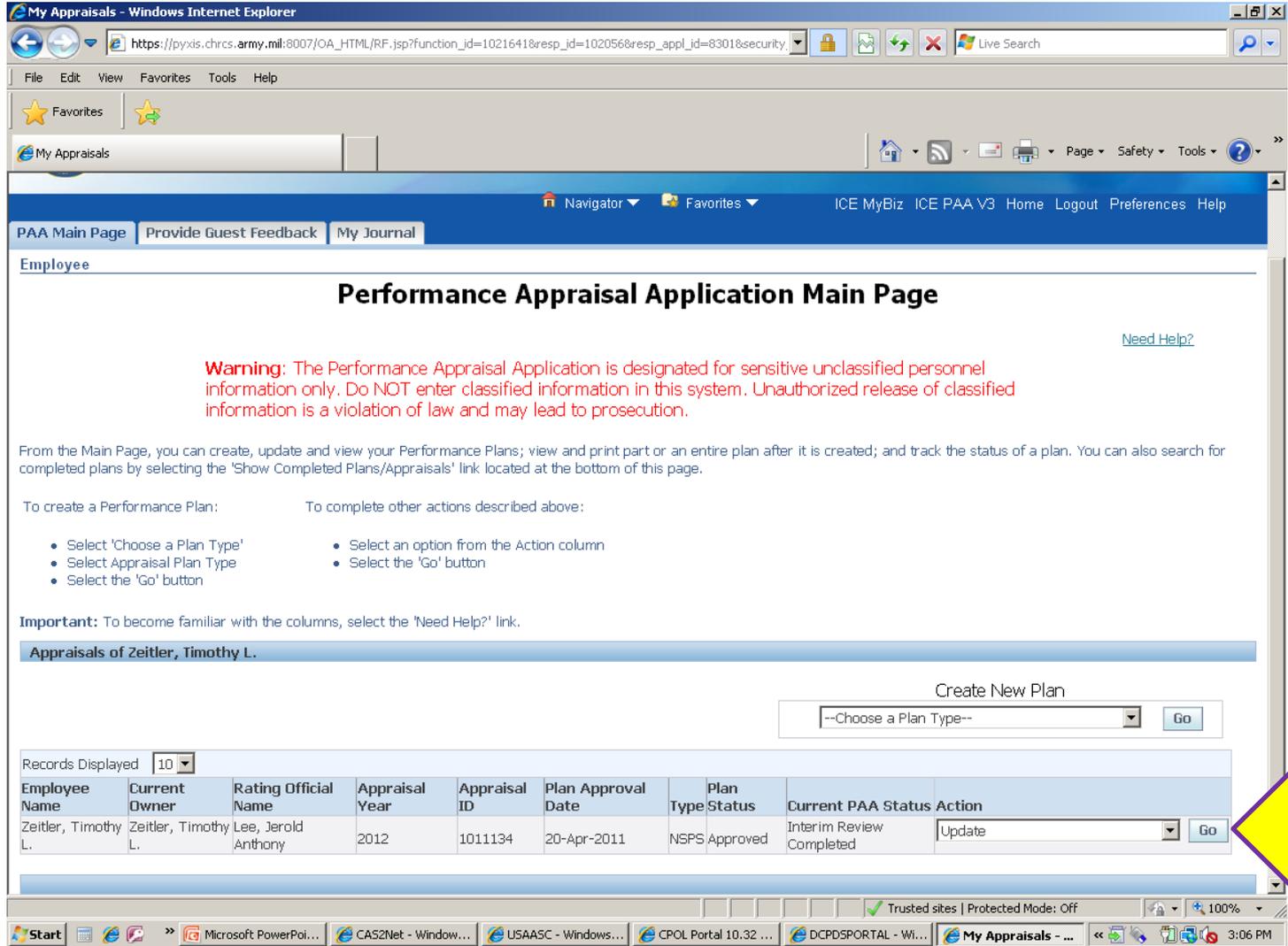
CPMS does not maintain Federal Long Term Care Insurance and Flexible Spending Account Programs.

- CPMS Homepage
- Federal Employees Dental and Vision Insurance Program
- Federal Long Term Care Insurance Program
- Flexible Spending Account
- MyPay
- NPS Information
- OPM Health Benefits Homepage
- OPM Homepage
- OPM Life Insurance Homepage
- OPM Retirement Homepage
- SF 182

Slide 20 of 23 "Office Theme"

Inbox - Micro... Microsoft Po... CAS2Net - W... CPOL Portal ... DCPDSPORT... Oracle Applic... 12:44 PM

# CAS2Net – Employee Contribution Planning



**Performance Appraisal Application Main Page**

**Warning:** The Performance Appraisal Application is designated for sensitive unclassified personnel information only. Do NOT enter classified information in this system. Unauthorized release of classified information is a violation of law and may lead to prosecution.

From the Main Page, you can create, update and view your Performance Plans; view and print part or an entire plan after it is created; and track the status of a plan. You can also search for completed plans by selecting the 'Show Completed Plans/Appraisals' link located at the bottom of this page.

To create a Performance Plan:

- Select 'Choose a Plan Type'
- Select Appraisal Plan Type
- Select the 'Go' button

To complete other actions described above:

- Select an option from the Action column
- Select the 'Go' button

**Important:** To become familiar with the columns, select the 'Need Help?' link.

**Appraisals of Zeitler, Timothy L.**

Create New Plan

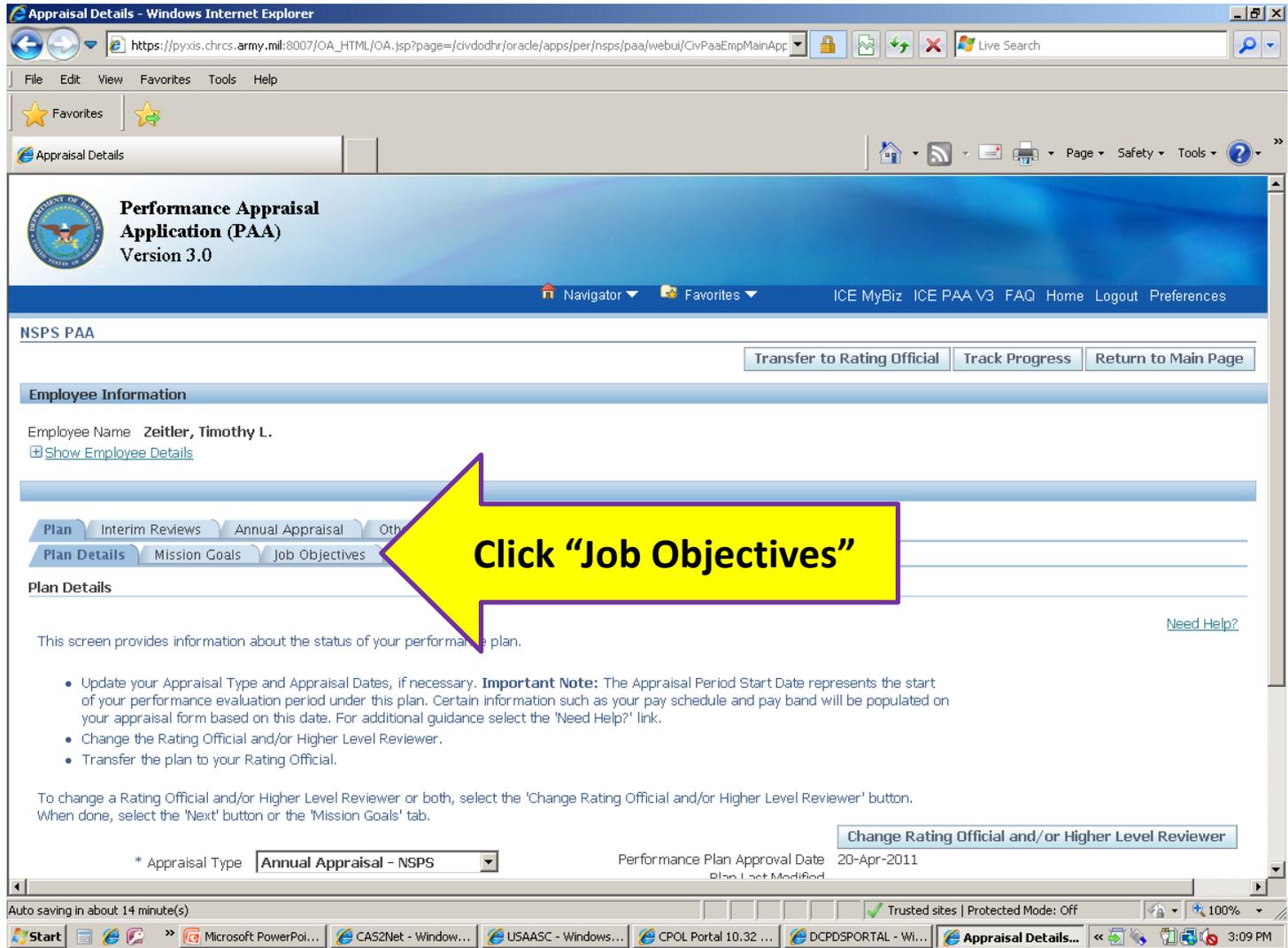
--Choose a Plan Type--

Records Displayed: 10

| Employee Name       | Current Owner       | Rating Official Name | Appraisal Year | Appraisal ID | Plan Approval Date | Plan Type | Plan Status | Current PAA Status       | Action                                   |
|---------------------|---------------------|----------------------|----------------|--------------|--------------------|-----------|-------------|--------------------------|--|
| Zeitler, Timothy L. | Zeitler, Timothy L. | Lee, Jerold Anthony  | 2012           | 1011134      | 20-Apr-2011        | NSPS      | Approved    | Interim Review Completed | Update <input type="button" value="Go"/> |



# CAS2Net – Employee Contribution Planning



Appraisal Details - Windows Internet Explorer

https://pyxis.chrcs.army.mil:8007/OA\_HTML/OA.jsp?page=/civdodhr/oracle/apps/per/nsps/paa/webui/CivPaaEmpMainApp

Performance Appraisal Application (PAA) Version 3.0

Navigator Favorites ICE MyBiz ICE PAA V3 FAQ Home Logout Preferences

NSPS PAA

Transfer to Rating Official Track Progress Return to Main Page

Employee Information

Employee Name **Zeitler, Timothy L.**  
[Show Employee Details](#)

Plan Interim Reviews Annual Appraisal Other

Plan Details Mission Goals Job Objectives

Plan Details

This screen provides information about the status of your performance plan. [Need Help?](#)

- Update your Appraisal Type and Appraisal Dates, if necessary. **Important Note:** The Appraisal Period Start Date represents the start of your performance evaluation period under this plan. Certain information such as your pay schedule and pay band will be populated on your appraisal form based on this date. For additional guidance select the 'Need Help?' link.
- Change the Rating Official and/or Higher Level Reviewer.
- Transfer the plan to your Rating Official.

To change a Rating Official and/or Higher Level Reviewer or both, select the 'Change Rating Official and/or Higher Level Reviewer' button. When done, select the 'Next' button or the 'Mission Goals' tab.

\* Appraisal Type **Annual Appraisal - NSPS** Performance Plan Approval Date 20-Apr-2011  
 Plan Last Modified

Change Rating Official and/or Higher Level Reviewer

Auto saving in about 14 minute(s)

Trusted sites | Protected Mode: Off

Start Microsoft PowerPoi... CAS2Net - Window... USAASC - Windows... CPOL Portal 10.32... DCPDSPORTAL - Wi... Appraisal Details... 3:09 PM

# CAS2Net – Employee Contribution Planning

Appraisal Details - Windows Internet Explorer

https://pyxis.chrcs.army.mil:8007/OA\_HTML/OA.jsp?page=/civdodhr/oracle/apps/per/nsps/paa/webui/CivPaaEmpApprPGI

File Edit View Favorites Tools Help

Appraisal Details

Plan Interim Reviews Annual Appraisal Other Assessments Reports/Forms Mock Pay Pool Info

Plan Details Mission Goals **Job Objectives** Component Unique (Optional) Approvals and Acknowledgments

### Job Objectives

[Need Help?](#)

This screen allows you to add new Job Objectives, update pending Job Objectives if you have ownership of your Performance Plan, and view approved Job Objectives.

- To add a new Job Objective, select the 'Add Job Objective' button.
- To update a Job Objective, select the 'Update' button under the action column. (**Important:** You must have ownership of your Performance Plan to update your Job Objectives).
- All 'Approved' Job Objectives with assigned weights must equal a total of 100%.
- To view an existing Job Objective, select the 'View' button under the Action Column.

**Important:** If your Job Objective is approved, only your Rating Official may change/edit it.

[Show Applicable Performance Indicators](#)

[Add Job Objective](#)

| Details              | Number | Job Objective Title                            | Contributing Factors  | Status   | Weight % (Optional) | Action               |
|----------------------|--------|--|-----------------------|----------|---------------------|----------------------|
| <a href="#">Show</a> | 1      | Pay for Performance Training                   | Technical Proficiency | APPROVED | 40                  | <a href="#">View</a> |
| <a href="#">Show</a> | 2      | Pay-for-Performance Policy and Human Resources | Critical Thinking     | APPROVED | 40                  | <a href="#">View</a> |
| <a href="#">Show</a> | 3      | Support to PEOs/DPEOs/DRPMs and Other Elements | Customer Focus        | APPROVED | 20                  | <a href="#">View</a> |

[<<PREVIOUS](#) [NEXT>>](#)

ICE MyBiz ICE PAA V3 FAQ Home Logout Preferences

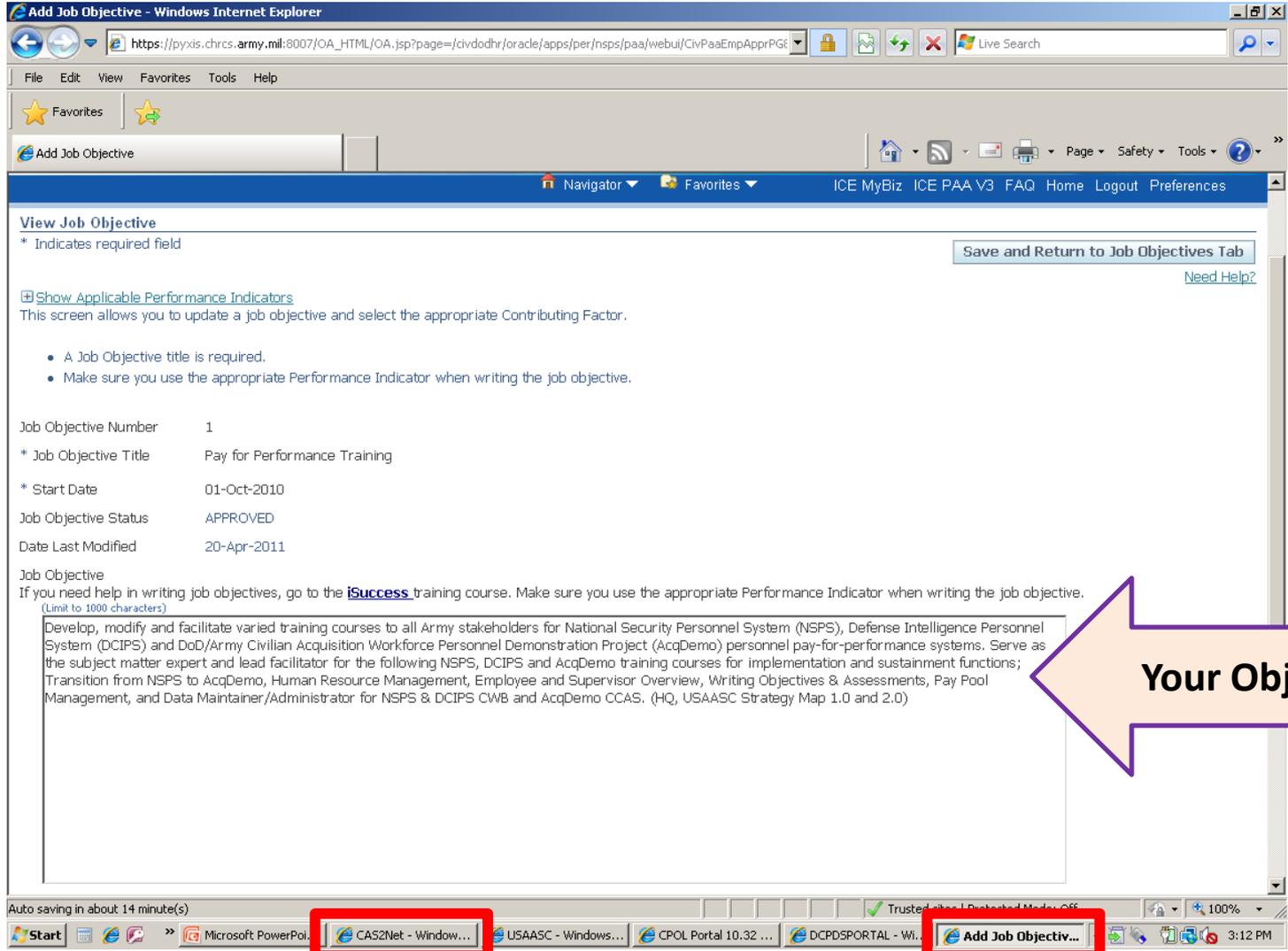
Auto saving in about 14 minute(s)

Trusted sites | Protected Mode: Off

Start Microsoft PowerPoi... CAS2Net - Window... USAASC - Windows... CPOL Portal 10.32... DCPDSPORTAL - Wi... Appraisal Details... 3:10 PM

Click "View" for objective

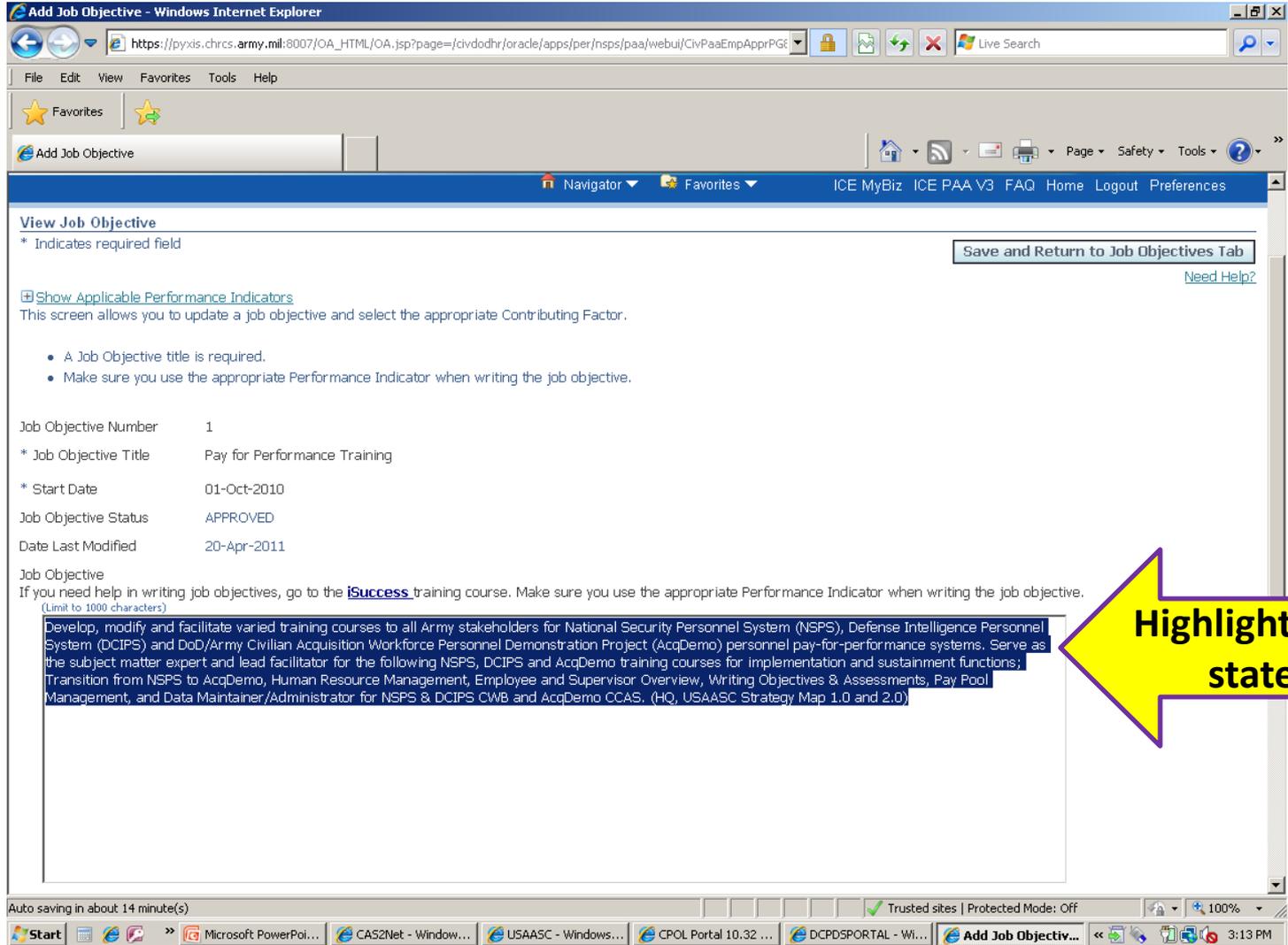
# CAS2Net – Employee Contribution Planning



Auto saving in about 14 minute(s)

Microsoft PowerPol... CAS2Net - Window... USAASC - Windows... CPOL Portal 10.32... DCPDSPORTAL - Wi... Add Job Objectiv... 3:12 PM

# CAS2Net – Employee Contribution Planning



**View Job Objective**  
\* Indicates required field

[Save and Return to Job Objectives Tab](#) [Need Help?](#)

[Show Applicable Performance Indicators](#)  
This screen allows you to update a job objective and select the appropriate Contributing Factor.

- A Job Objective title is required.
- Make sure you use the appropriate Performance Indicator when writing the job objective.

|                       |                              |
|-----------------------|------------------------------|
| Job Objective Number  | 1                            |
| * Job Objective Title | Pay for Performance Training |
| * Start Date          | 01-Oct-2010                  |
| Job Objective Status  | APPROVED                     |
| Date Last Modified    | 20-Apr-2011                  |

Job Objective  
If you need help in writing job objectives, go to the [iSuccess](#) training course. Make sure you use the appropriate Performance Indicator when writing the job objective.  
(Limit to 1000 characters)

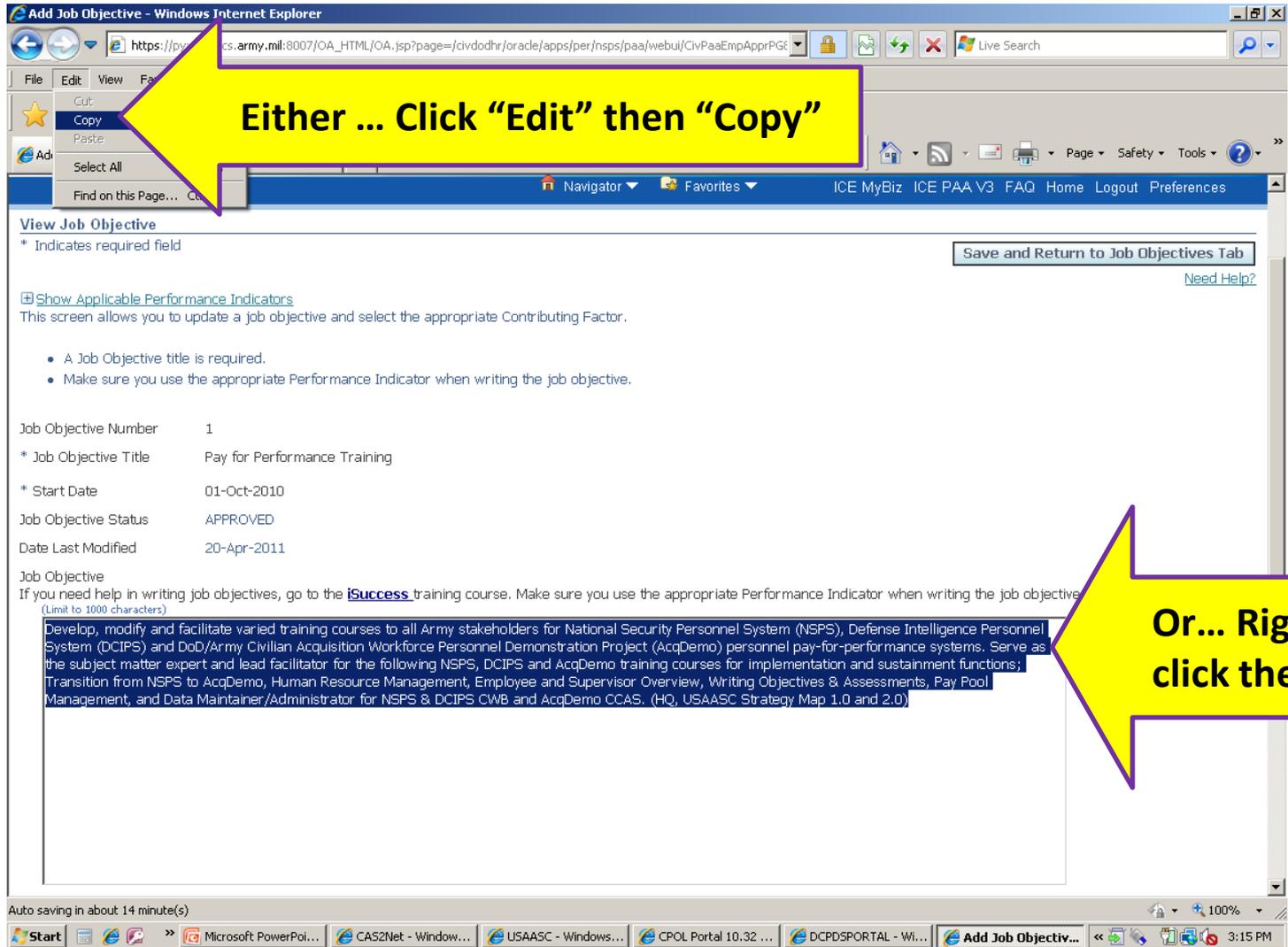
Develop, modify and facilitate varied training courses to all Army stakeholders for National Security Personnel System (NSPS), Defense Intelligence Personnel System (DCIPS) and DoD/Army Civilian Acquisition Workforce Personnel Demonstration Project (AcqDemo) personnel pay-for-performance systems. Serve as the subject matter expert and lead facilitator for the following NSPS, DCIPS and AcqDemo training courses for implementation and sustenance functions; Transition from NSPS to AcqDemo, Human Resource Management, Employee and Supervisor Overview, Writing Objectives & Assessments, Pay Pool Management, and Data Maintainer/Administrator for NSPS & DCIPS CWB and AcqDemo CCAS. (HQ, USAASC Strategy Map 1.0 and 2.0)

**Highlight objective statement**

Auto saving in about 14 minute(s) | Trusted sites | Protected Mode: Off | 100%

Start | Microsoft PowerPoi... | CAS2Net - Window... | USAASC - Windows... | CPOL Portal 10.32... | DCPDSPORTAL - Wi... | Add Job Objectiv... | 3:13 PM

# CAS2Net – Employee Contribution Planning



**Either ... Click "Edit" then "Copy"**

**Or... Right-mouse click then "Copy"**

**View Job Objective**  
 \* Indicates required field

[Save and Return to Job Objectives Tab](#) [Need Help?](#)

[Show Applicable Performance Indicators](#)  
 This screen allows you to update a job objective and select the appropriate Contributing Factor.

- A Job Objective title is required.
- Make sure you use the appropriate Performance Indicator when writing the job objective.

Job Objective Number      1  
 \* Job Objective Title      Pay for Performance Training  
 \* Start Date                01-Oct-2010  
 Job Objective Status      APPROVED  
 Date Last Modified        20-Apr-2011

Job Objective  
 If you need help in writing job objectives, go to the [iSuccess](#) training course. Make sure you use the appropriate Performance Indicator when writing the job objective.

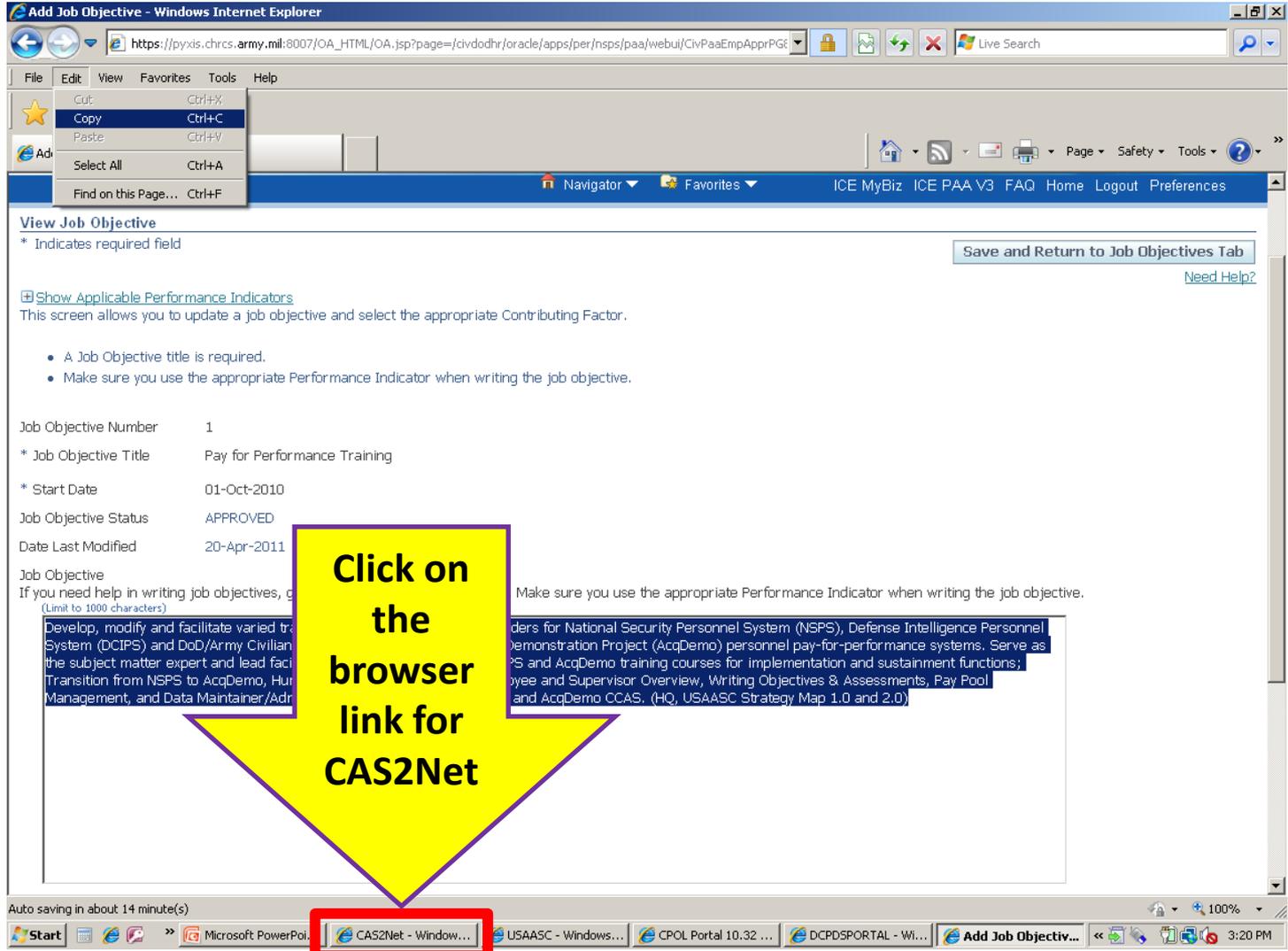
(Limit to 1000 characters)

Develop, modify and facilitate varied training courses to all Army stakeholders for National Security Personnel System (NSPS), Defense Intelligence Personnel System (DCIPS) and DoD/Army Civilian Acquisition Workforce Personnel Demonstration Project (AcqDemo) personnel pay-for-performance systems. Serve as the subject matter expert and lead facilitator for the following NSPS, DCIPS and AcqDemo training courses for implementation and sustanment functions; Transition from NSPS to AcqDemo, Human Resource Management, Employee and Supervisor Overview, Writing Objectives & Assessments, Pay Pool Management, and Data Maintainer/Administrator for NSPS & DCIPS CWB and AcqDemo CCAS. (HQ, USAASC Strategy Map 1.0 and 2.0)

Auto saving in about 14 minute(s)

Start | Microsoft PowerPoi... | CAS2Net - Window... | USAASC - Windows... | CPOL Portal 10.32... | DCPDSPORTAL - Wi... | Add Job Objectiv... | 3:15 PM

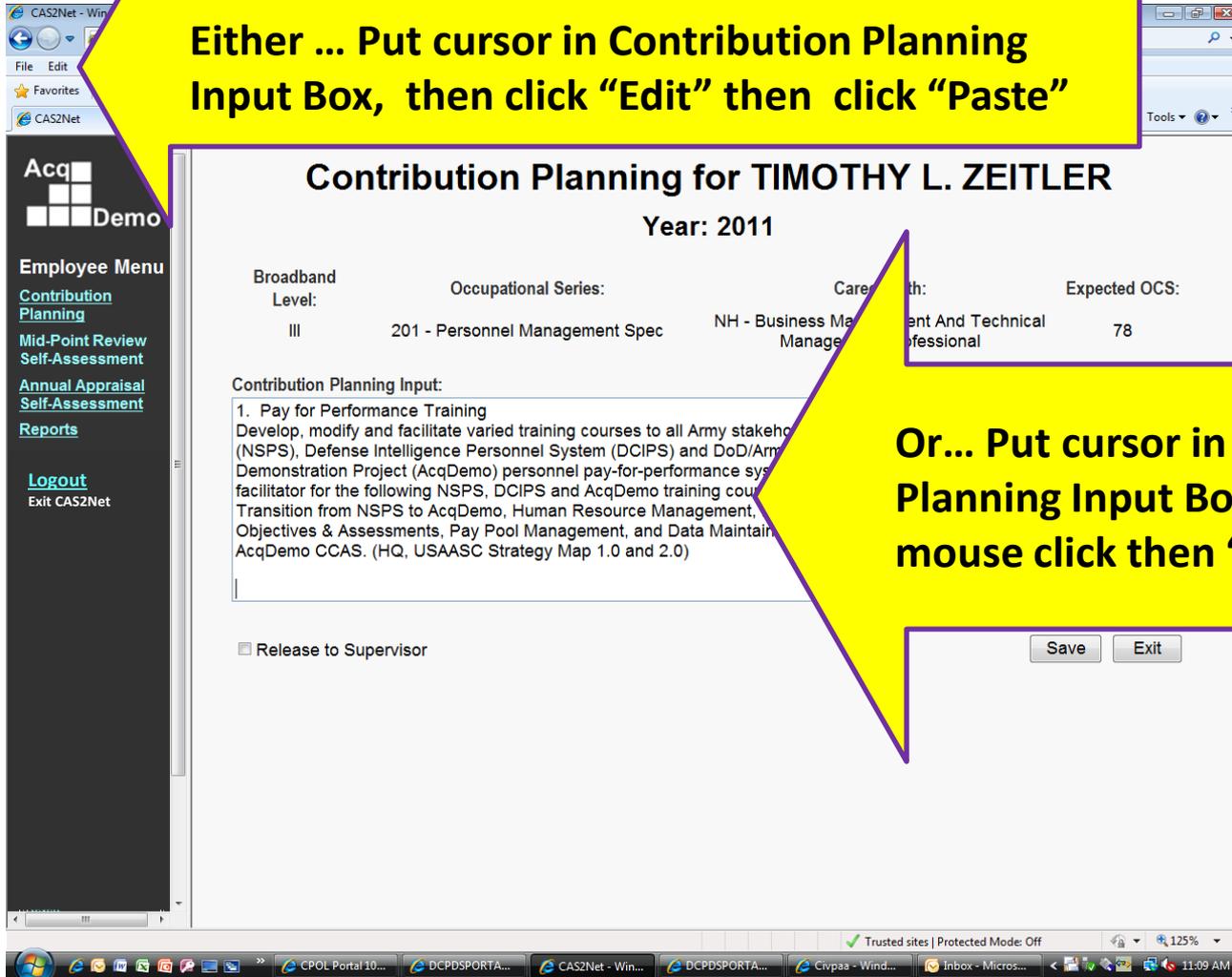
# CAS2Net – Employee Contribution Planning



The screenshot shows a Windows Internet Explorer browser window displaying the 'View Job Objective' page. The browser's address bar shows the URL: [https://pyxis.chrcs.army.mil:8007/OA\\_HTML/OA.jsp?page=/civdodhr/oracle/apps/per/nsps/paa/webui/CivPaaEmpApprPGI](https://pyxis.chrcs.army.mil:8007/OA_HTML/OA.jsp?page=/civdodhr/oracle/apps/per/nsps/paa/webui/CivPaaEmpApprPGI). The page content includes a 'View Job Objective' section with a 'Save and Return to Job Objectives Tab' button and a 'Need Help?' link. Below this, there is a 'Show Applicable Performance Indicators' section with instructions: 'This screen allows you to update a job objective and select the appropriate Contributing Factor.' and a list of requirements: 'A Job Objective title is required.' and 'Make sure you use the appropriate Performance Indicator when writing the job objective.' The page also displays job objective details: 'Job Objective Number: 1', 'Job Objective Title: Pay for Performance Training', 'Start Date: 01-Oct-2010', 'Job Objective Status: APPROVED', and 'Date Last Modified: 20-Apr-2011'. A large yellow arrow with the text 'Click on the browser link for CAS2Net' points to the 'CAS2Net - Window...' icon in the Windows taskbar, which is highlighted with a red box. The taskbar also shows other open windows: 'Microsoft PowerPol...', 'USAASC - Windows...', 'CPOL Portal 10.32...', 'DCPDSPORTAL - Wi...', and 'Add Job Objectiv...'. The system tray shows the time as 3:20 PM and the date as 8/12/2011.

# CAS2Net – Employee Contribution Planning

**Either ... Put cursor in Contribution Planning Input Box, then click “Edit” then click “Paste”**



**Contribution Planning for TIMOTHY L. ZEITLER**  
Year: 2011

|                  |                                 |   |               |
|------------------|---------------------------------|---|---------------|
| Broadband Level: | Occupational Series:            | Career Path:  | Expected OCS: |
| III              | 201 - Personnel Management Spec | NH - Business Management And Technical Professional | 78            |

Contribution Planning Input:

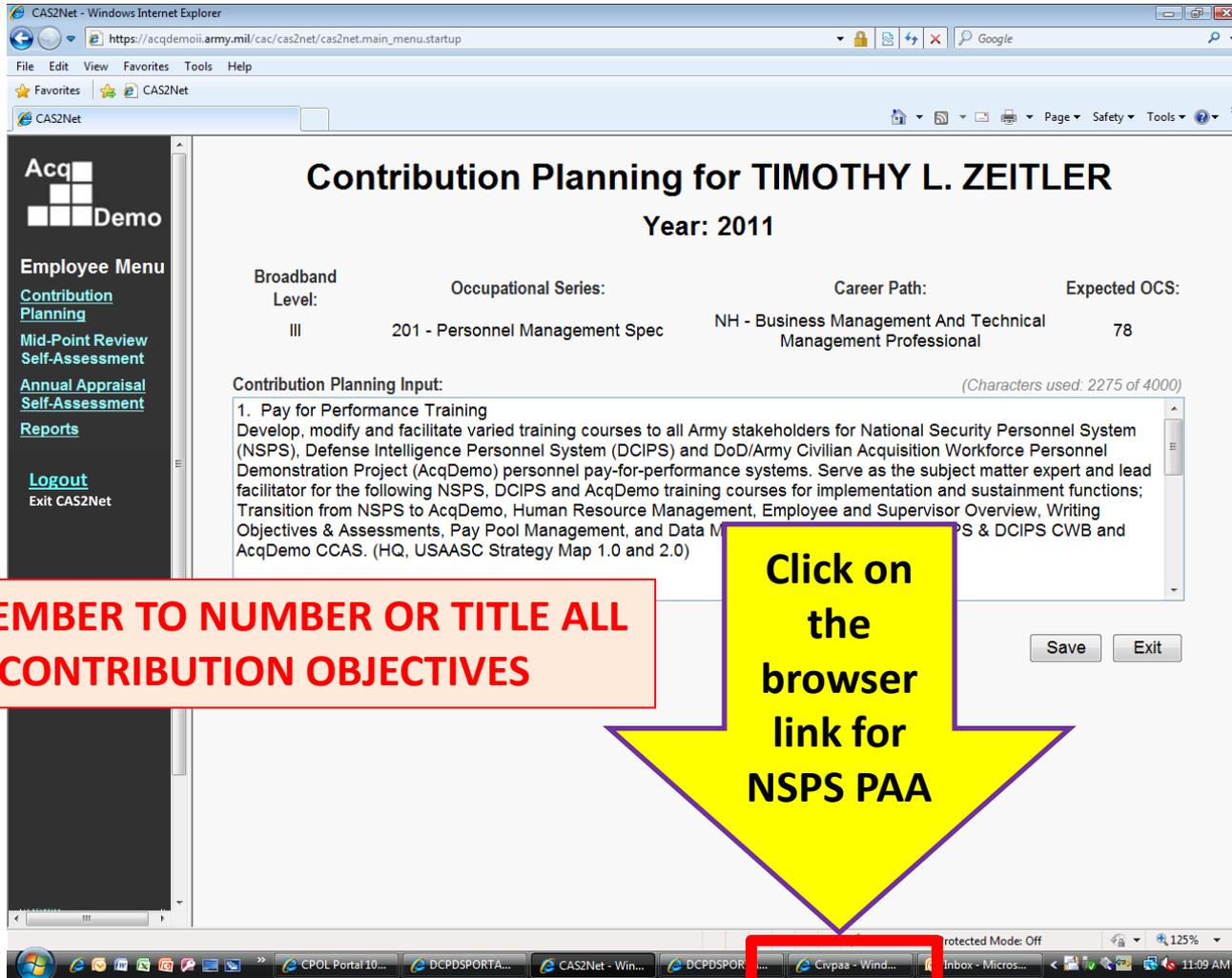
1. Pay for Performance Training  
Develop, modify and facilitate varied training courses to all Army stakeholders (NSPS), Defense Intelligence Personnel System (DCIPS) and DoD/Army Demonstration Project (AcqDemo) personnel pay-for-performance system. Act as a facilitator for the following NSPS, DCIPS and AcqDemo training courses: Transition from NSPS to AcqDemo, Human Resource Management, Objectives & Assessments, Pay Pool Management, and Data Maintenance. AcqDemo CCAS. (HQ, USAASC Strategy Map 1.0 and 2.0)

Release to Supervisor

Save Exit

**Or... Put cursor in Contribution Planning Input Box, right-mouse click then “Paste”**

# CAS2Net – Employee Contribution Planning



**Contribution Planning for TIMOTHY L. ZEITLER**  
Year: 2011

|                  |                                 |  |               |
|------------------|---------------------------------|--|---------------|
| Broadband Level: | Occupational Series:            | Career Path:   | Expected OCS: |
| III              | 201 - Personnel Management Spec | NH - Business Management And Technical Management Professional | 78            |

Contribution Planning Input: (Characters used: 2275 of 4000)

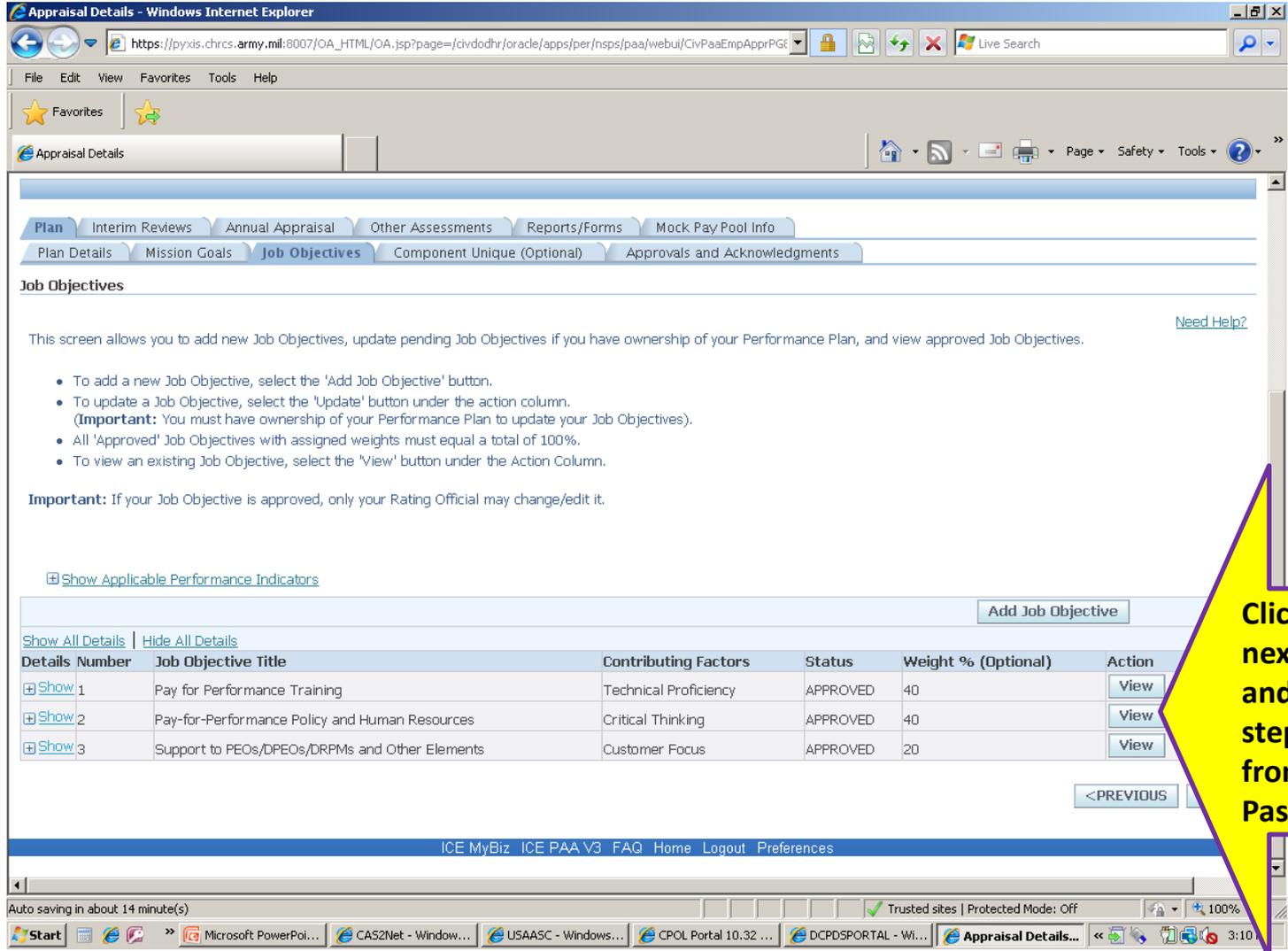
1. Pay for Performance Training  
Develop, modify and facilitate varied training courses to all Army stakeholders for National Security Personnel System (NSPS), Defense Intelligence Personnel System (DCIPS) and DoD/Army Civilian Acquisition Workforce Personnel Demonstration Project (AcqDemo) personnel pay-for-performance systems. Serve as the subject matter expert and lead facilitator for the following NSPS, DCIPS and AcqDemo training courses for implementation and sustainment functions; Transition from NSPS to AcqDemo, Human Resource Management, Employee and Supervisor Overview, Writing Objectives & Assessments, Pay Pool Management, and Data Management. NSPS & DCIPS CWB and AcqDemo CCAS. (HQ, USAASC Strategy Map 1.0 and 2.0)

Save Exit

**REMEMBER TO NUMBER OR TITLE ALL CONTRIBUTION OBJECTIVES**

**Click on the browser link for NSPS PAA**

# CAS2Net – Employee Contribution Planning



**Appraisal Details - Windows Internet Explorer**

https://pyxis.chrcs.army.mil:8007/OA\_HTML/OA.jsp?page=/civdodhr/oracle/apps/per/nsps/paa/webui/CivPaaEmpApprPGI

File Edit View Favorites Tools Help

Appraisal Details

Plan Interim Reviews Annual Appraisal Other Assessments Reports/Forms Mock Pay Pool Info

Plan Details Mission Goals **Job Objectives** Component Unique (Optional) Approvals and Acknowledgments

**Job Objectives**

This screen allows you to add new Job Objectives, update pending Job Objectives if you have ownership of your Performance Plan, and view approved Job Objectives. [Need Help?](#)

- To add a new Job Objective, select the 'Add Job Objective' button.
- To update a Job Objective, select the 'Update' button under the action column. (**Important:** You must have ownership of your Performance Plan to update your Job Objectives).
- All 'Approved' Job Objectives with assigned weights must equal a total of 100%.
- To view an existing Job Objective, select the 'View' button under the Action Column.

**Important:** If your Job Objective is approved, only your Rating Official may change/edit it.

[Show Applicable Performance Indicators](#)

[Add Job Objective](#)

| Details              | Number | Job Objective Title                            | Contributing Factors  | Status   | Weight % (Optional) | Action               |
|----------------------|--------|--|-----------------------|----------|---------------------|----------------------|
| <a href="#">Show</a> | 1      | Pay for Performance Training                   | Technical Proficiency | APPROVED | 40                  | <a href="#">View</a> |
| <a href="#">Show</a> | 2      | Pay-for-Performance Policy and Human Resources | Critical Thinking     | APPROVED | 40                  | <a href="#">View</a> |
| <a href="#">Show</a> | 3      | Support to PEOs/DPEOs/DRPMs and Other Elements | Customer Focus        | APPROVED | 20                  | <a href="#">View</a> |

[<<PREVIOUS](#)

ICE MyBiz ICE PAA V3 FAQ Home Logout Preferences

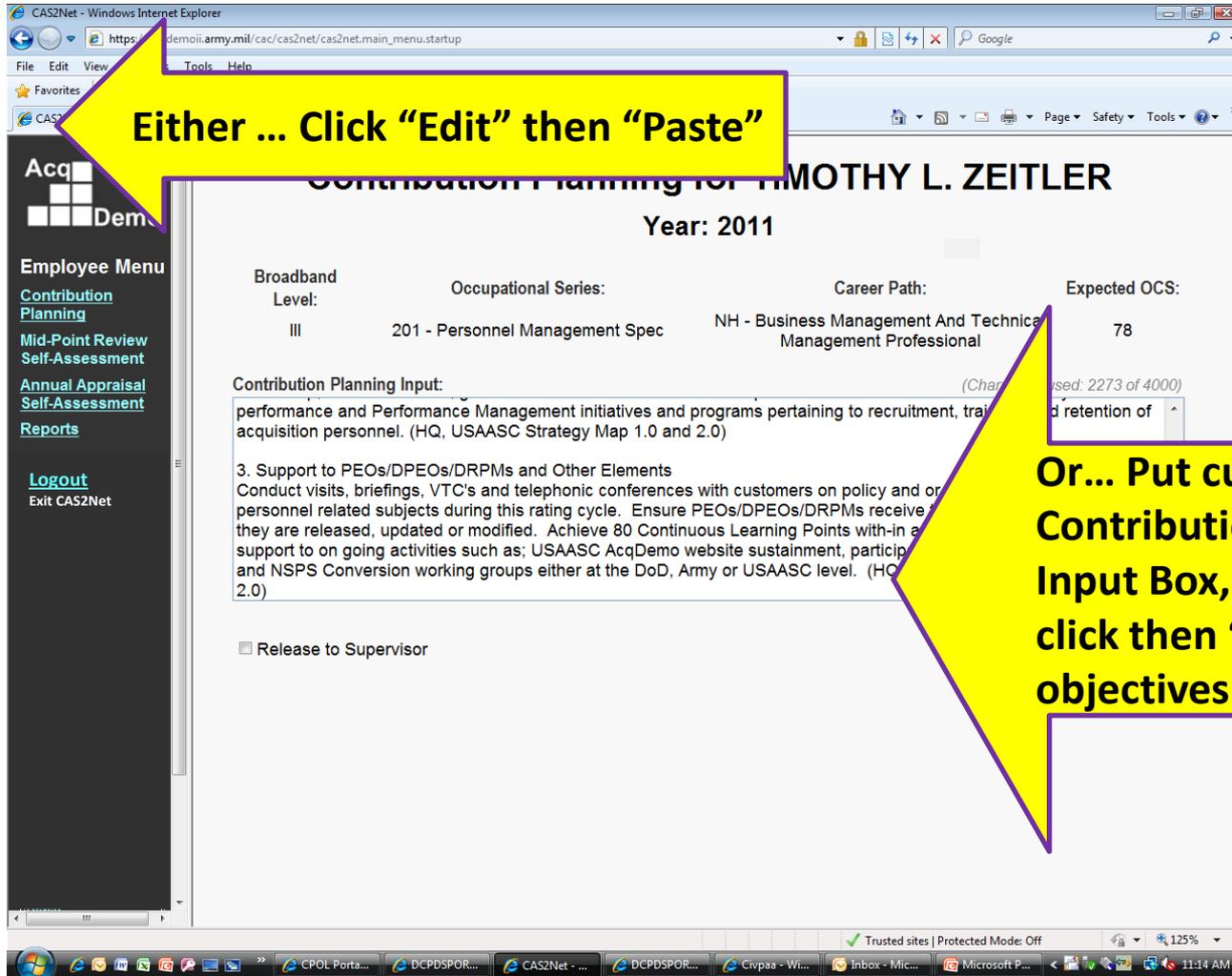
Auto saving in about 14 minute(s)

Trusted sites | Protected Mode: Off

Start Microsoft PowerPoi... CAS2Net - Window... USAASC - Windows... CPOL Portal 10.32... DCPDSPORTAL - Wi... Appraisal Details... 3:10

Click "View" for next objective and repeat the steps to Copy from the PAA and Paste to CAS2Net

# CAS2Net – Employee Contribution Planning



**Either ... Click "Edit" then "Paste"**

**Or... Put cursor in Contribution Planning Input Box, right-mouse click then "Paste" until all objectives are pasted.**

**Contribution Planning for TIMOTHY L. ZEITLER**  
Year: 2011

| Broadband Level: | Occupational Series:            | Career Path:   | Expected OCS: |
|------------------|---------------------------------|--|---------------|
| III              | 201 - Personnel Management Spec | NH - Business Management And Technical Management Professional | 78            |

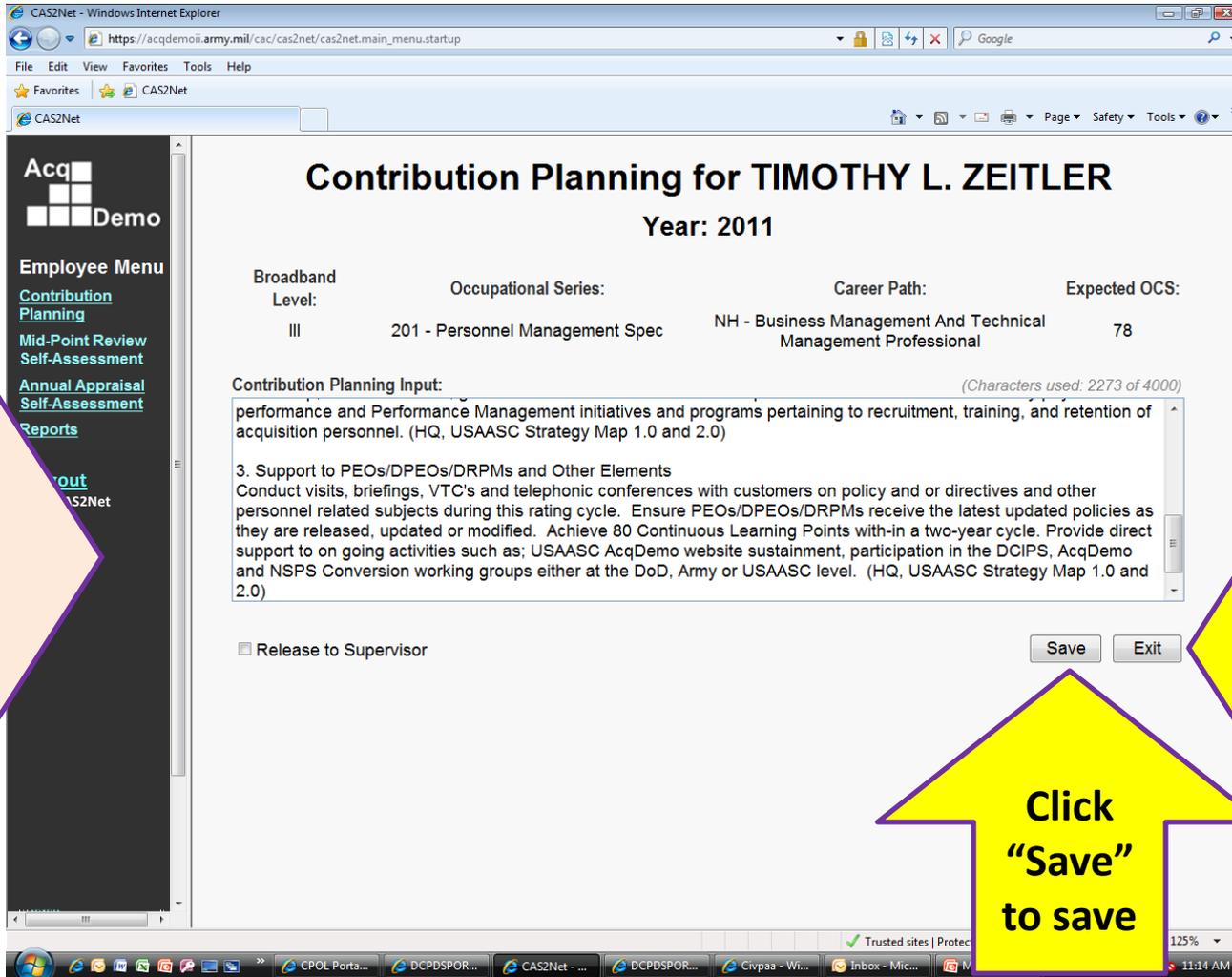
**Contribution Planning Input:** (Character limit used: 2273 of 4000)

performance and Performance Management initiatives and programs pertaining to recruitment, training and retention of acquisition personnel. (HQ, USAASC Strategy Map 1.0 and 2.0)

3. Support to PEOs/DPEOs/DRPMs and Other Elements  
Conduct visits, briefings, VTC's and telephonic conferences with customers on policy and or personnel related subjects during this rating cycle. Ensure PEOs/DPEOs/DRPMs receive support to on going activities such as; USAASC AcqDemo website sustainment, participation and NSPS Conversion working groups either at the DoD, Army or USAASC level. (HQ, Strategy Map 2.0)

Release to Supervisor

# CAS2Net – Employee Contribution Planning



**Contribution Planning for TIMOTHY L. ZEITLER**  
Year: 2011

|                  |                                 |  |               |
|------------------|---------------------------------|--|---------------|
| Broadband Level: | Occupational Series:            | Career Path:   | Expected OCS: |
| III              | 201 - Personnel Management Spec | NH - Business Management And Technical Management Professional | 78            |

Contribution Planning Input: (Characters used: 2273 of 4000)

performance and Performance Management initiatives and programs pertaining to recruitment, training, and retention of acquisition personnel. (HQ, USAASC Strategy Map 1.0 and 2.0)

3. Support to PEOs/DPEOs/DRPMs and Other Elements  
Conduct visits, briefings, VTC's and telephonic conferences with customers on policy and or directives and other personnel related subjects during this rating cycle. Ensure PEOs/DPEOs/DRPMs receive the latest updated policies as they are released, updated or modified. Achieve 80 Continuous Learning Points with-in a two-year cycle. Provide direct support to on going activities such as; USAASC AcqDemo website sustainment, participation in the DCIPS, AcqDemo and NSPS Conversion working groups either at the DoD, Army or USAASC level. (HQ, USAASC Strategy Map 1.0 and 2.0)

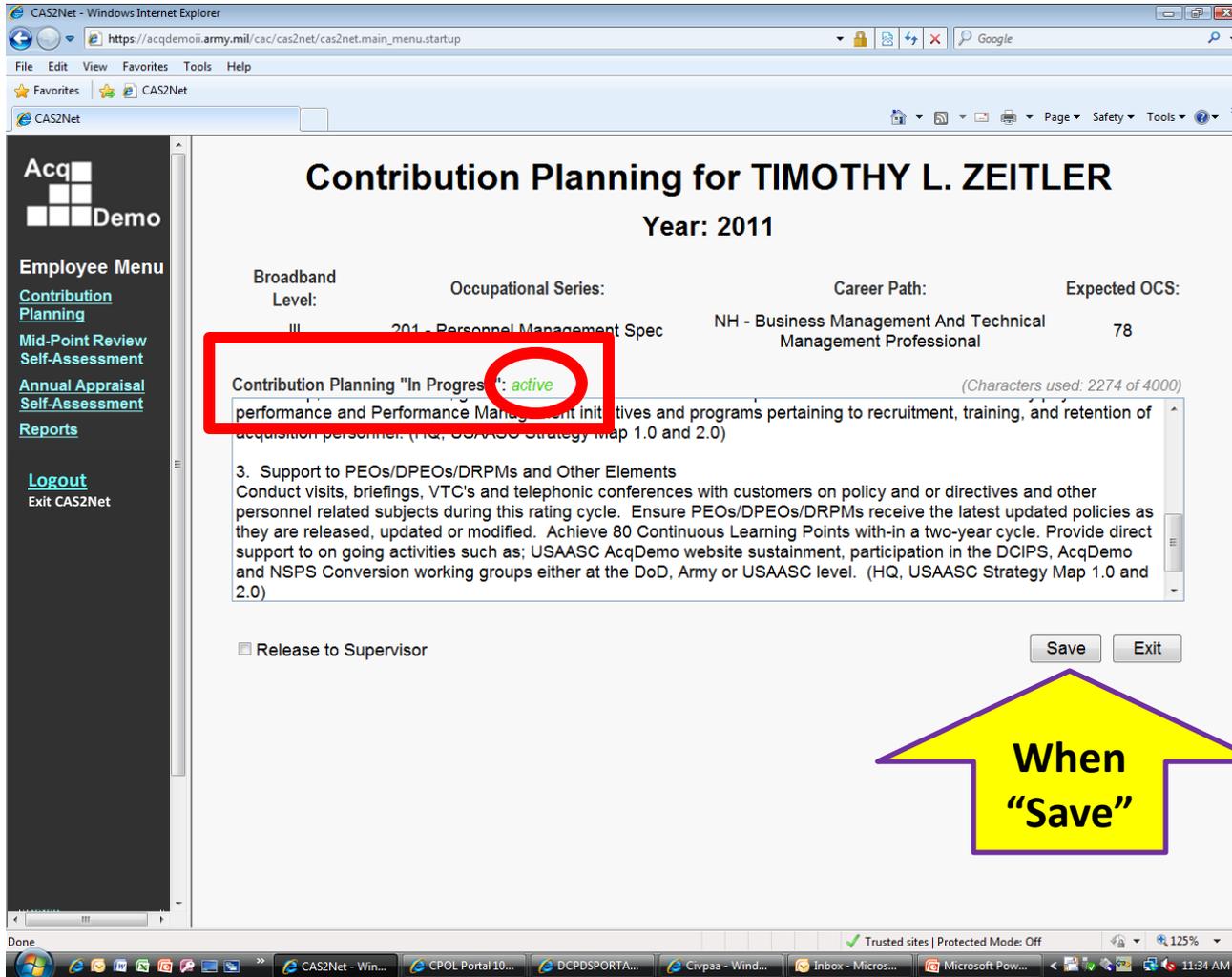
Release to Supervisor

You may edit any objectives before saving

Click "Save" to save

Click "Exit" will not save

# CAS2Net – Employee Contribution Planning



CAS2Net - Windows Internet Explorer  
 https://acqdemo01.army.mil/cac/cas2net/cas2net.main\_menu.startup

**Contribution Planning for TIMOTHY L. ZEITLER**  
 Year: 2011

| Broadband Level: | Occupational Series:            | Career Path:   | Expected OCS: |
|------------------|---------------------------------|--|---------------|
| III              | 201 - Personnel Management Spec | NH - Business Management And Technical Management Professional | 78            |

Contribution Planning "In Progress" status: **active**

performance and Performance Management Initiatives and programs pertaining to recruitment, training, and retention of acquisition personnel. (HQ, USAASC Strategy Map 1.0 and 2.0)

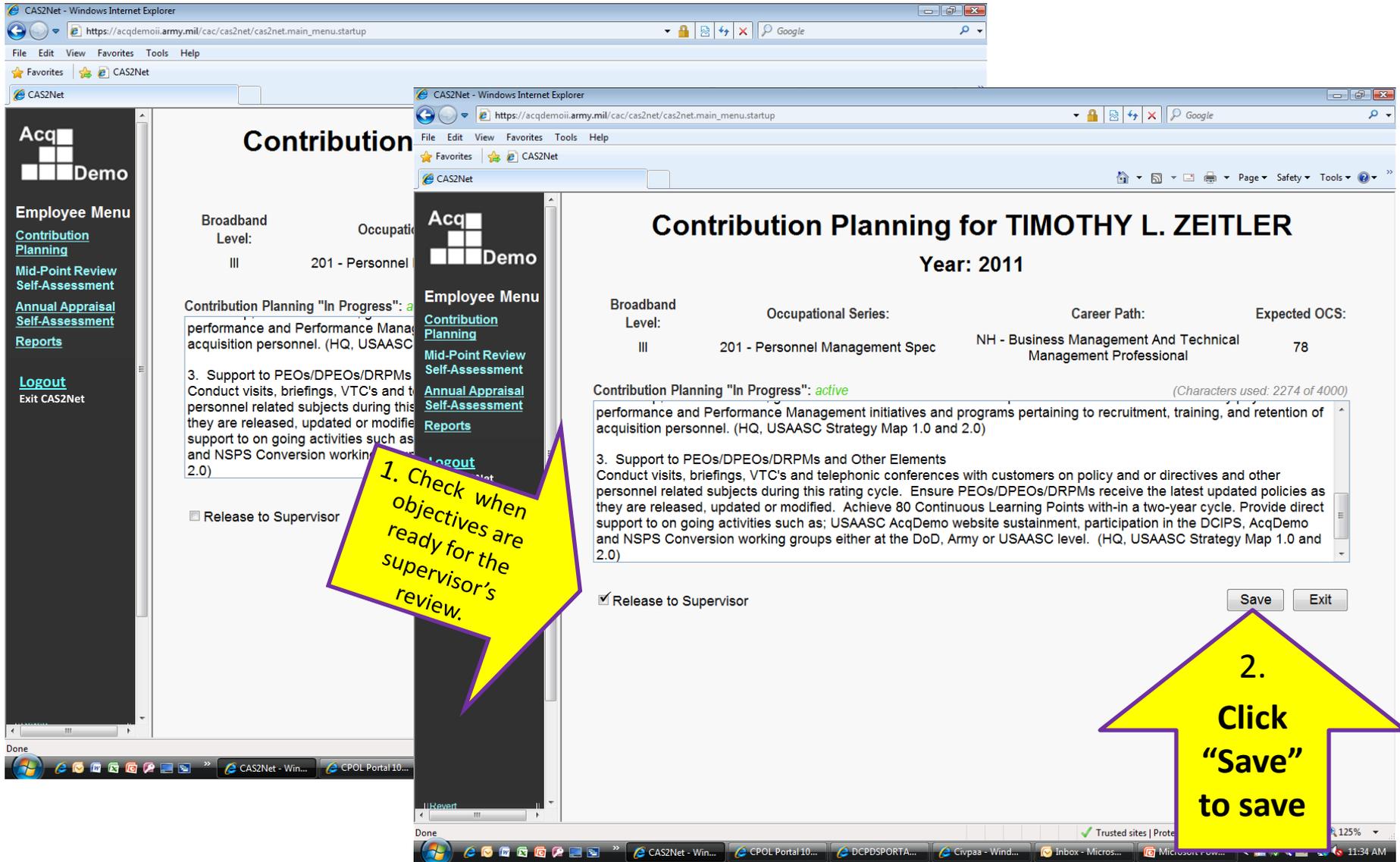
3. Support to PEOs/DPEOs/DRPMs and Other Elements  
 Conduct visits, briefings, VTC's and telephonic conferences with customers on policy and or directives and other personnel related subjects during this rating cycle. Ensure PEOs/DPEOs/DRPMs receive the latest updated policies as they are released, updated or modified. Achieve 80 Continuous Learning Points with-in a two-year cycle. Provide direct support to on going activities such as; USAASC AcqDemo website sustainment, participation in the DCIPS, AcqDemo and NSPS Conversion working groups either at the DoD, Army or USAASC level. (HQ, USAASC Strategy Map 1.0 and 2.0)

Release to Supervisor

Save Exit

**When "Save"**

# CAS2Net – Employee Contribution Planning



**Contribution Planning for TIMOTHY L. ZEITLER**  
Year: 2011

|                  |                                 |  |               |
|------------------|---------------------------------|--|---------------|
| Broadband Level: | Occupational Series:            | Career Path:   | Expected OCS: |
| III              | 201 - Personnel Management Spec | NH - Business Management And Technical Management Professional | 78            |

Contribution Planning "In Progress": *active* (Characters used: 2274 of 4000)

performance and Performance Management initiatives and programs pertaining to recruitment, training, and retention of acquisition personnel. (HQ, USAASC Strategy Map 1.0 and 2.0)

3. Support to PEOs/DPEOs/DRPMs and Other Elements  
Conduct visits, briefings, VTC's and telephonic conferences with customers on policy and or directives and other personnel related subjects during this rating cycle. Ensure PEOs/DPEOs/DRPMs receive the latest updated policies as they are released, updated or modified. Achieve 80 Continuous Learning Points with-in a two-year cycle. Provide direct support to on going activities such as; USAASC AcqDemo website sustainment, participation in the DCIPS, AcqDemo and NSPS Conversion working groups either at the DoD, Army or USAASC level. (HQ, USAASC Strategy Map 1.0 and 2.0)

Release to Supervisor

Release to Supervisor

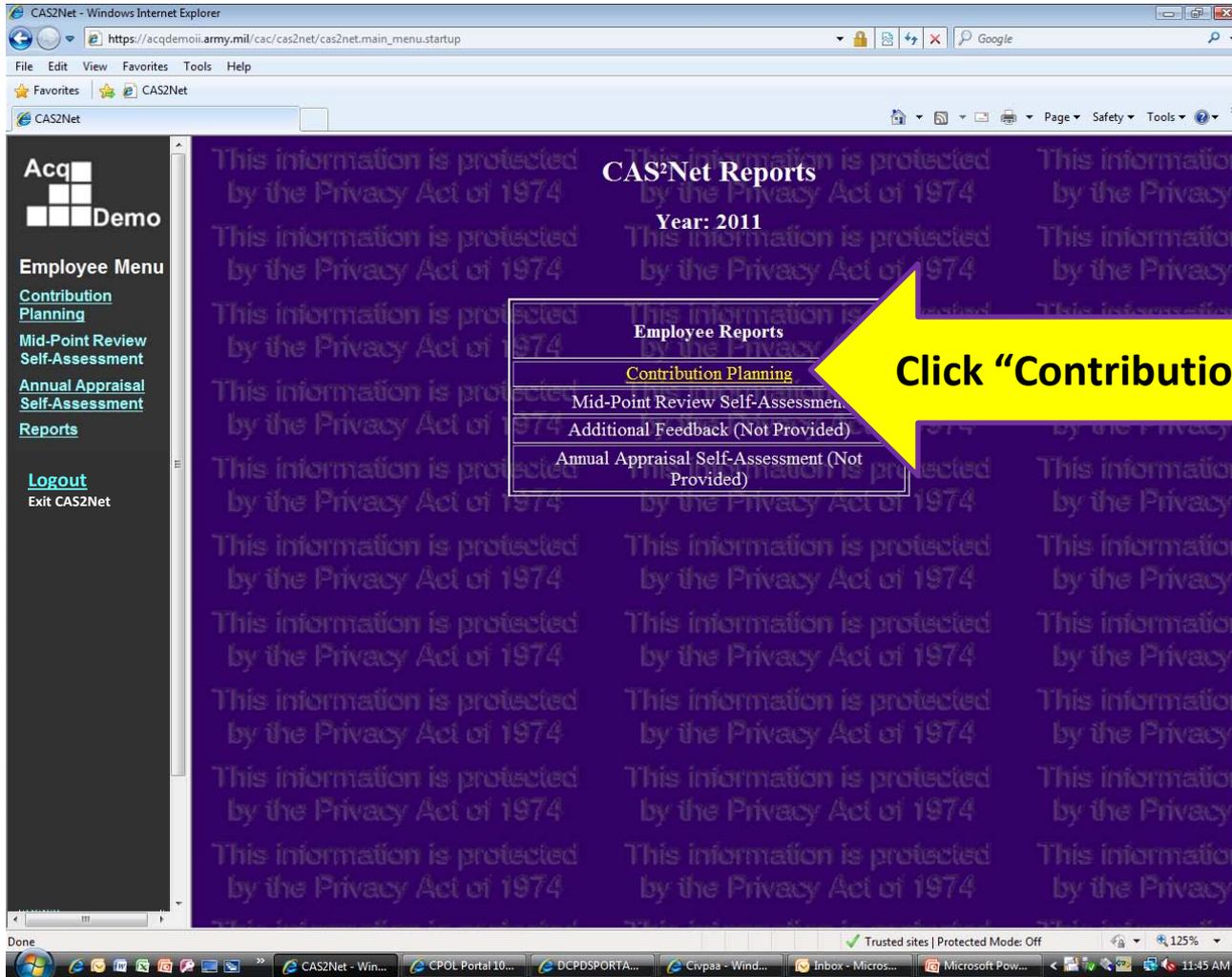
**1. Check when objectives are ready for the supervisor's review.**

**2. Click "Save" to save**



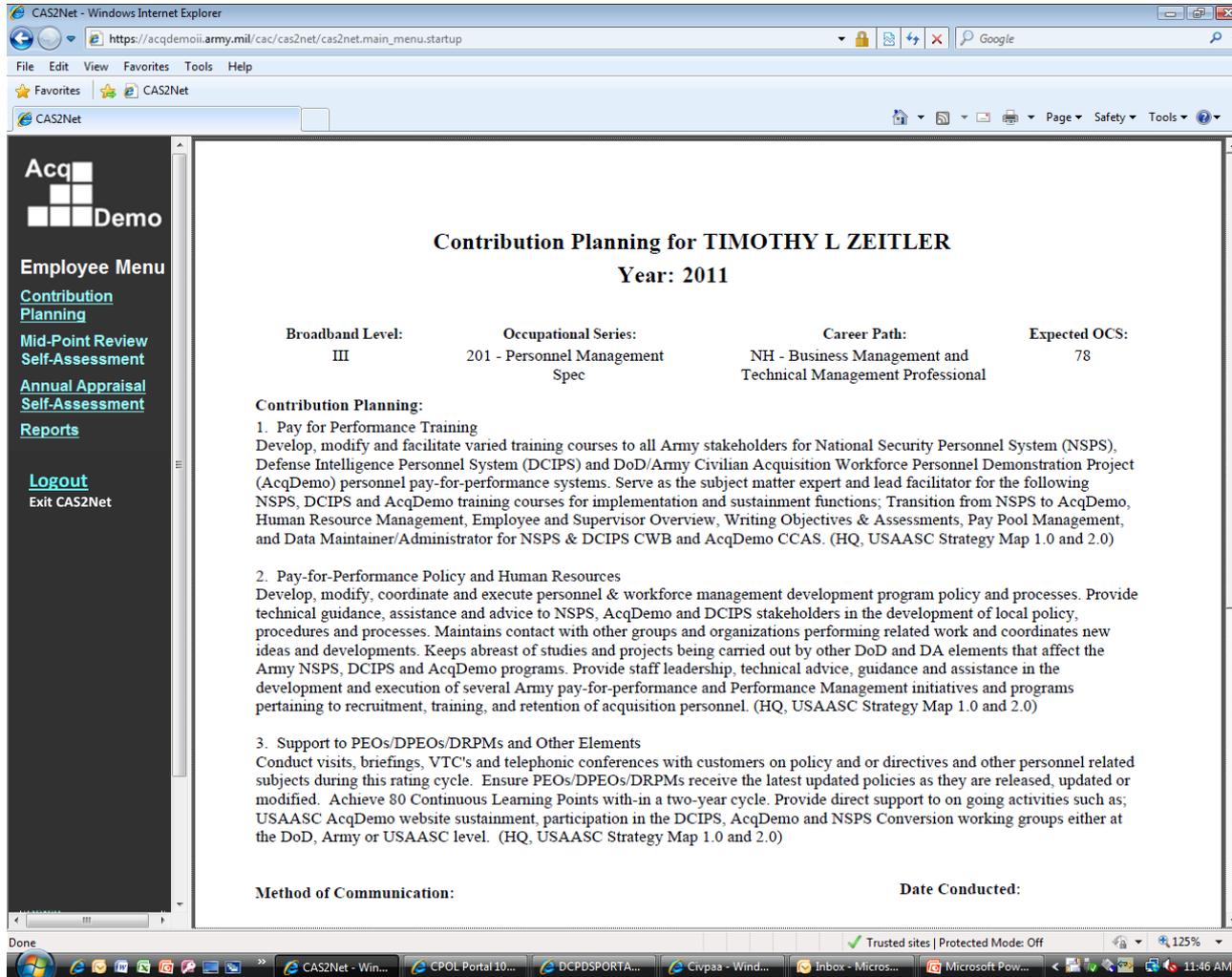


# CAS2Net – Employee Contribution Planning



The screenshot shows the CAS2Net web application interface. The browser window title is "CAS2Net - Windows Internet Explorer" and the address bar shows "https://acqdemo01.army.mil/cac/cas2net/cas2net\_main\_menu.startup". The left sidebar contains the "Acq Demo" logo and an "Employee Menu" with the following items: [Contribution Planning](#), [Mid-Point Review Self-Assessment](#), [Annual Appraisal Self-Assessment Reports](#), and [Logout](#) (Exit CAS2Net). The main content area displays "CAS2Net Reports" for "Year: 2011". A dropdown menu is open, showing options: "Employee Reports", "Contribution Planning", "Mid-Point Review Self-Assessment", "Additional Feedback (Not Provided)", and "Annual Appraisal Self-Assessment (Not Provided)". A yellow arrow points to the "Contribution Planning" option with the text "Click 'Contribution Planning'". The background of the page is a repeating pattern of the text "This information is protected by the Privacy Act of 1974". The Windows taskbar at the bottom shows the time as 11:45 AM and several open applications including "CAS2Net - Win...", "CPOL Portal 10...", "DCPD5PORTA...", "Civpaas - Wind...", "Inbox - Micros...", and "Microsoft Pow...".

# CAS2Net – Employee Contribution Planning



**Contribution Planning for TIMOTHY L ZEITLER**  
**Year: 2011**

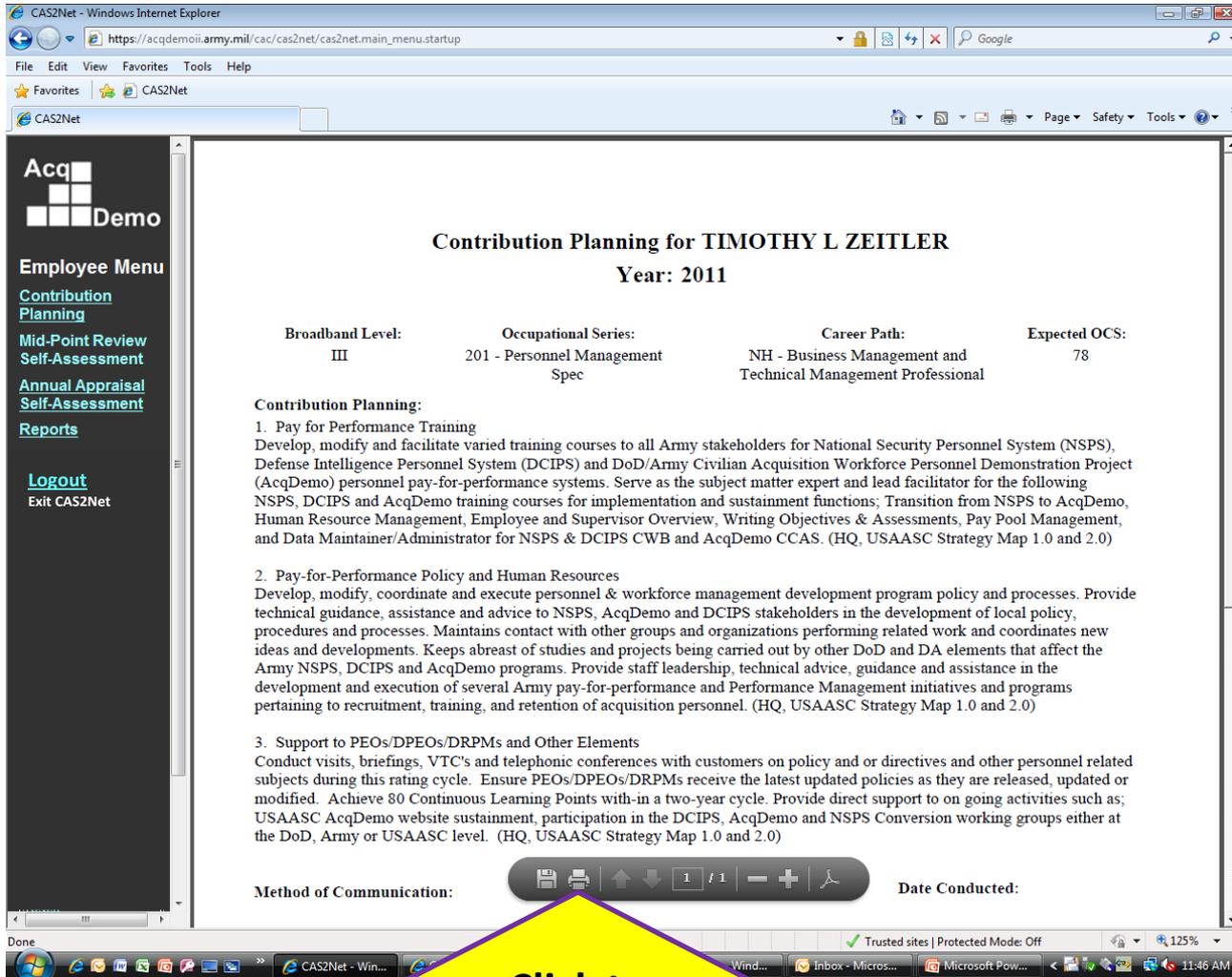
|                         |                                 |  |                      |
|-------------------------|---------------------------------|--|----------------------|
| <b>Broadband Level:</b> | <b>Occupational Series:</b>     | <b>Career Path:</b>  | <b>Expected OCS:</b> |
| III                     | 201 - Personnel Management Spec | NH - Business Management and Technical Management Professional | 78                   |

**Contribution Planning:**

- 1. Pay for Performance Training**  
 Develop, modify and facilitate varied training courses to all Army stakeholders for National Security Personnel System (NSPS), Defense Intelligence Personnel System (DCIPS) and DoD/Army Civilian Acquisition Workforce Personnel Demonstration Project (AcqDemo) personnel pay-for-performance systems. Serve as the subject matter expert and lead facilitator for the following NSPS, DCIPS and AcqDemo training courses for implementation and sustainment functions; Transition from NSPS to AcqDemo, Human Resource Management, Employee and Supervisor Overview, Writing Objectives & Assessments, Pay Pool Management, and Data Maintainer/Administrator for NSPS & DCIPS CWB and AcqDemo CCAS. (HQ, USAASC Strategy Map 1.0 and 2.0)
- 2. Pay-for-Performance Policy and Human Resources**  
 Develop, modify, coordinate and execute personnel & workforce management development program policy and processes. Provide technical guidance, assistance and advice to NSPS, AcqDemo and DCIPS stakeholders in the development of local policy, procedures and processes. Maintains contact with other groups and organizations performing related work and coordinates new ideas and developments. Keeps abreast of studies and projects being carried out by other DoD and DA elements that affect the Army NSPS, DCIPS and AcqDemo programs. Provide staff leadership, technical advice, guidance and assistance in the development and execution of several Army pay-for-performance and Performance Management initiatives and programs pertaining to recruitment, training, and retention of acquisition personnel. (HQ, USAASC Strategy Map 1.0 and 2.0)
- 3. Support to PEOs/DPEOs/DRPMs and Other Elements**  
 Conduct visits, briefings, VTC's and telephonic conferences with customers on policy and or directives and other personnel related subjects during this rating cycle. Ensure PEOs/DPEOs/DRPMs receive the latest updated policies as they are released, updated or modified. Achieve 80 Continuous Learning Points with-in a two-year cycle. Provide direct support to on going activities such as; USAASC AcqDemo website sustainment, participation in the DCIPS, AcqDemo and NSPS Conversion working groups either at the DoD, Army or USAASC level. (HQ, USAASC Strategy Map 1.0 and 2.0)

**Method of Communication:** \_\_\_\_\_ **Date Conducted:** \_\_\_\_\_

# CAS2Net – Employee Contribution Planning



CAS2Net - Windows Internet Explorer  
 https://acqdemoii.army.mil/cac/cas2net/cas2net.main\_menu.startup

File Edit View Favorites Tools Help

Acq Demo

**Employee Menu**

- [Contribution Planning](#)
- [Mid-Point Review Self-Assessment](#)
- [Annual Appraisal Self-Assessment](#)
- [Reports](#)
- [Logout](#)
- Exit CAS2Net

**Contribution Planning for TIMOTHY L ZEITLER**  
**Year: 2011**

|                  |                                 |  |               |
|------------------|---------------------------------|--|---------------|
| Broadband Level: | Occupational Series:            | Career Path:   | Expected OCS: |
| III              | 201 - Personnel Management Spec | NH - Business Management and Technical Management Professional | 78            |

**Contribution Planning:**

- 1. Pay for Performance Training**  
 Develop, modify and facilitate varied training courses to all Army stakeholders for National Security Personnel System (NSPS), Defense Intelligence Personnel System (DCIPS) and DoD/Army Civilian Acquisition Workforce Personnel Demonstration Project (AcqDemo) personnel pay-for-performance systems. Serve as the subject matter expert and lead facilitator for the following NSPS, DCIPS and AcqDemo training courses for implementation and sustainment functions; Transition from NSPS to AcqDemo, Human Resource Management, Employee and Supervisor Overview, Writing Objectives & Assessments, Pay Pool Management, and Data Maintainer/Administrator for NSPS & DCIPS CWB and AcqDemo CCAS. (HQ, USAASC Strategy Map 1.0 and 2.0)
- 2. Pay-for-Performance Policy and Human Resources**  
 Develop, modify, coordinate and execute personnel & workforce management development program policy and processes. Provide technical guidance, assistance and advice to NSPS, AcqDemo and DCIPS stakeholders in the development of local policy, procedures and processes. Maintains contact with other groups and organizations performing related work and coordinates new ideas and developments. Keeps abreast of studies and projects being carried out by other DoD and DA elements that affect the Army NSPS, DCIPS and AcqDemo programs. Provide staff leadership, technical advice, guidance and assistance in the development and execution of several Army pay-for-performance and Performance Management initiatives and programs pertaining to recruitment, training, and retention of acquisition personnel. (HQ, USAASC Strategy Map 1.0 and 2.0)
- 3. Support to PEOs/DPEOs/DRPMs and Other Elements**  
 Conduct visits, briefings, VTC's and telephonic conferences with customers on policy and or directives and other personnel related subjects during this rating cycle. Ensure PEOs/DPEOs/DRPMs receive the latest updated policies as they are released, updated or modified. Achieve 80 Continuous Learning Points with-in a two-year cycle. Provide direct support to on going activities such as; USAASC AcqDemo website sustainment, participation in the DCIPS, AcqDemo and NSPS Conversion working groups either at the DoD, Army or USAASC level. (HQ, USAASC Strategy Map 1.0 and 2.0)

**Method of Communication:**        

**Date Conducted:**

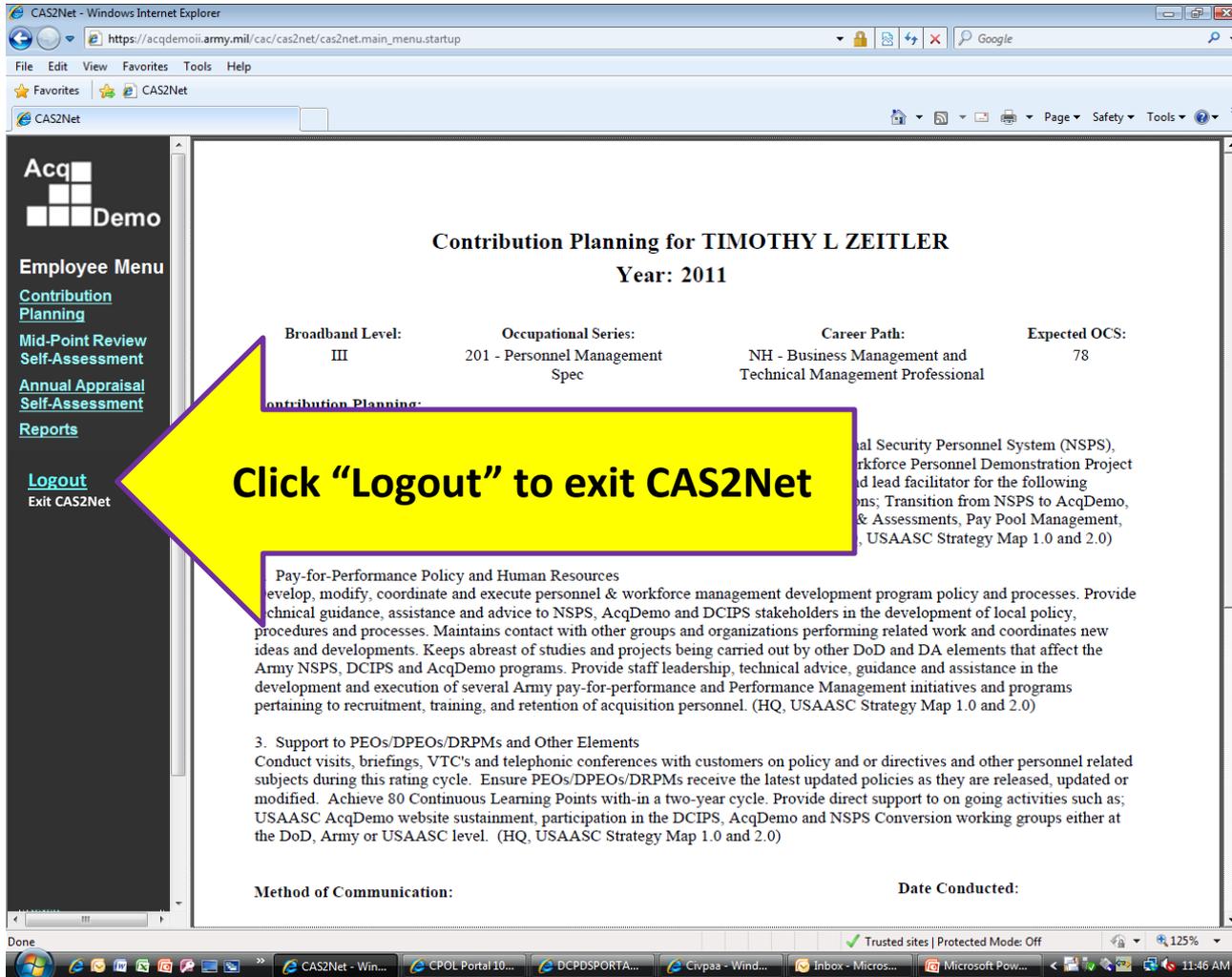
Done

Trusted sites | Protected Mode: Off

11:46 AM



# CAS2Net – Employee Contribution Planning



CAS2Net - Windows Internet Explorer  
 https://acqdemoii.army.mil/cac/cas2net/cas2net.main\_menu.startup

File Edit View Favorites Tools Help

Acq Demo

**Employee Menu**

- [Contribution Planning](#)
- [Mid-Point Review Self-Assessment](#)
- [Annual Appraisal Self-Assessment](#)
- [Reports](#)
- [Logout](#)  
Exit CAS2Net

**Contribution Planning for TIMOTHY L ZEITLER**  
 Year: 2011

|                                |  |   |                            |
|--------------------------------|--|---|----------------------------|
| <b>Broadband Level:</b><br>III | <b>Occupational Series:</b><br>201 - Personnel Management Spec | <b>Career Path:</b><br>NH - Business Management and Technical Management Professional | <b>Expected OCS:</b><br>78 |
|--------------------------------|--|---|----------------------------|

**Contribution Planning:**

...al Security Personnel System (NSPS),  
 ...rkforce Personnel Demonstration Project  
 ...d lead facilitator for the following  
 ...ns; Transition from NSPS to AcqDemo,  
 ... & Assessments, Pay Pool Management,  
 ... USAASC Strategy Map 1.0 and 2.0)

Pay-for-Performance Policy and Human Resources  
 develop, modify, coordinate and execute personnel & workforce management development program policy and processes. Provide technical guidance, assistance and advice to NSPS, AcqDemo and DCIPS stakeholders in the development of local policy, procedures and processes. Maintains contact with other groups and organizations performing related work and coordinates new ideas and developments. Keeps abreast of studies and projects being carried out by other DoD and DA elements that affect the Army NSPS, DCIPS and AcqDemo programs. Provide staff leadership, technical advice, guidance and assistance in the development and execution of several Army pay-for-performance and Performance Management initiatives and programs pertaining to recruitment, training, and retention of acquisition personnel. (HQ, USAASC Strategy Map 1.0 and 2.0)

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 Conduct visits, briefings, VTC's and telephonic conferences with customers on policy and or directives and other personnel related subjects during this rating cycle. Ensure PEOs/DPEOs/DRPMs receive the latest updated policies as they are released, updated or modified. Achieve 80 Continuous Learning Points with-in a two-year cycle. Provide direct support to on going activities such as; USAASC AcqDemo website sustainment, participation in the DCIPS, AcqDemo and NSPS Conversion working groups either at the DoD, Army or USAASC level. (HQ, USAASC Strategy Map 1.0 and 2.0)

**Method of Communication:** \_\_\_\_\_ **Date Conducted:** \_\_\_\_\_

Done  
 Trusted sites | Protected Mode: Off  
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 CAS2Net - Win... CPOL Portal 10... DCPDSPORTA... Ctrpaa - Wind... Inbox - Micros... Microsoft Pow... 11:46 AM

# Contribution Planning

**Supervisor I**  
**Sub-Panel Manager**  
**Pay Pool Manager**

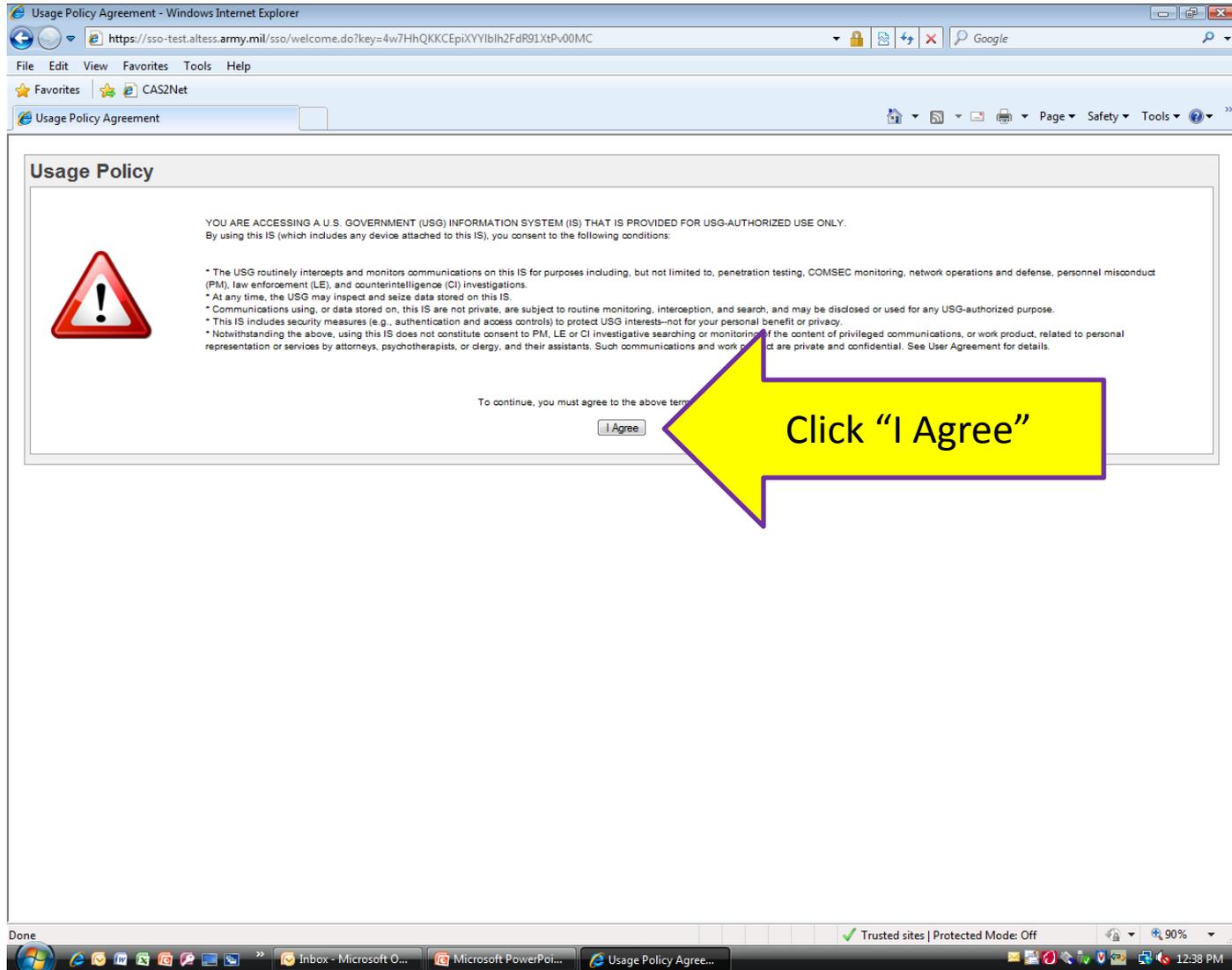


# CAS2Net Automated Tool Login

1. Open Internet Browser
2. Type in the URL

<https://acqdemoii.army.mil/cac/cas2net>

# CAS2Net – Supervisor Contribution Planning



Usage Policy Agreement - Windows Internet Explorer

https://sso-test.altess.army.mil/sso/welcome.do?key=4w7HhQKKEpiXYVlbh2FdR91XtPv00MC

File Edit View Favorites Tools Help

Usage Policy Agreement

### Usage Policy

YOU ARE ACCESSING A U.S. GOVERNMENT (USG) INFORMATION SYSTEM (IS) THAT IS PROVIDED FOR USG-AUTHORIZED USE ONLY.  
By using this IS (which includes any device attached to this IS), you consent to the following conditions:

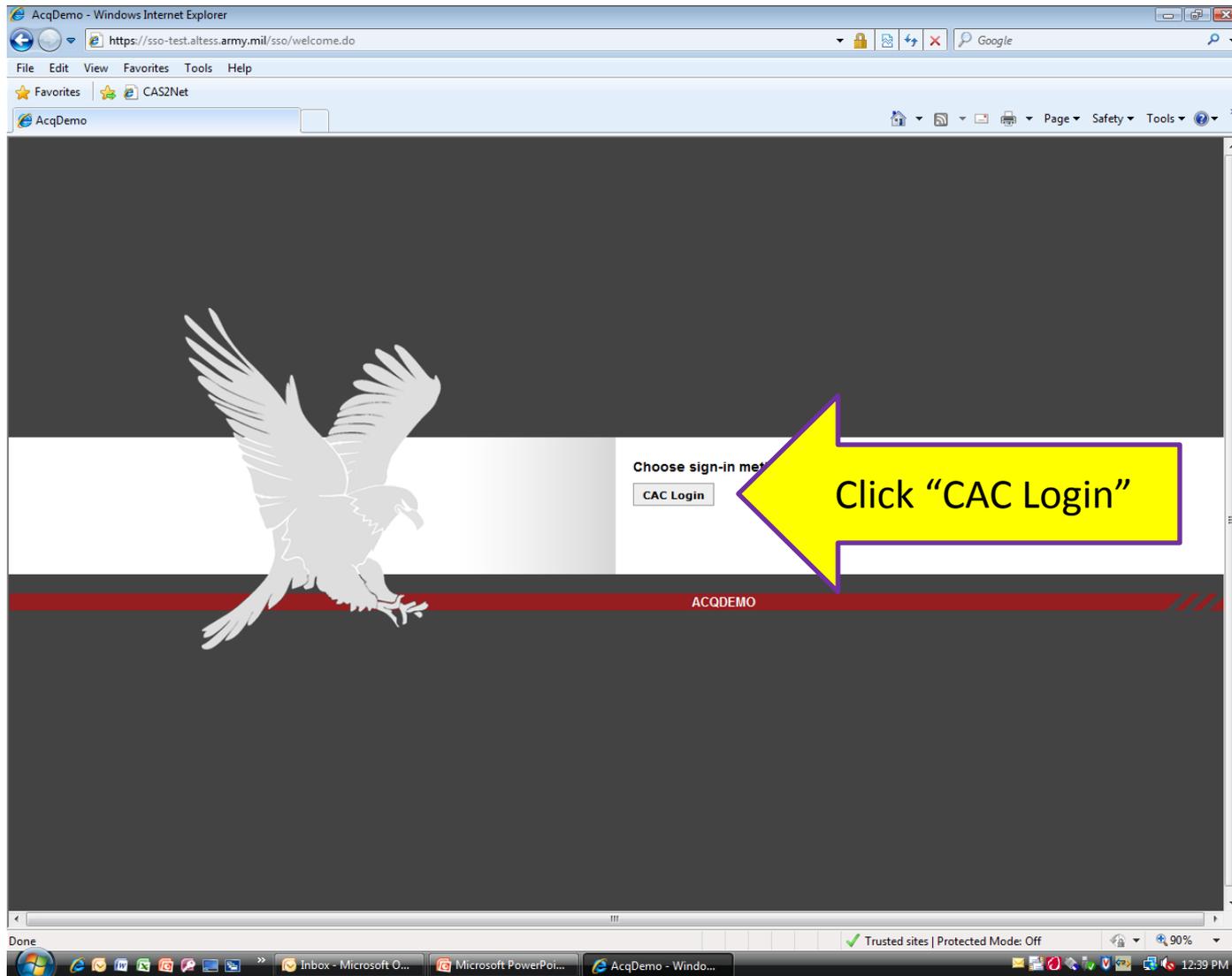
- \* The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- \* At any time, the USG may inspect and seize data stored on this IS.
- \* Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.
- \* This IS includes security measures (e.g., authentication and access controls) to protect USG interests—not for your personal benefit or privacy.
- \* Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

To continue, you must agree to the above terms.

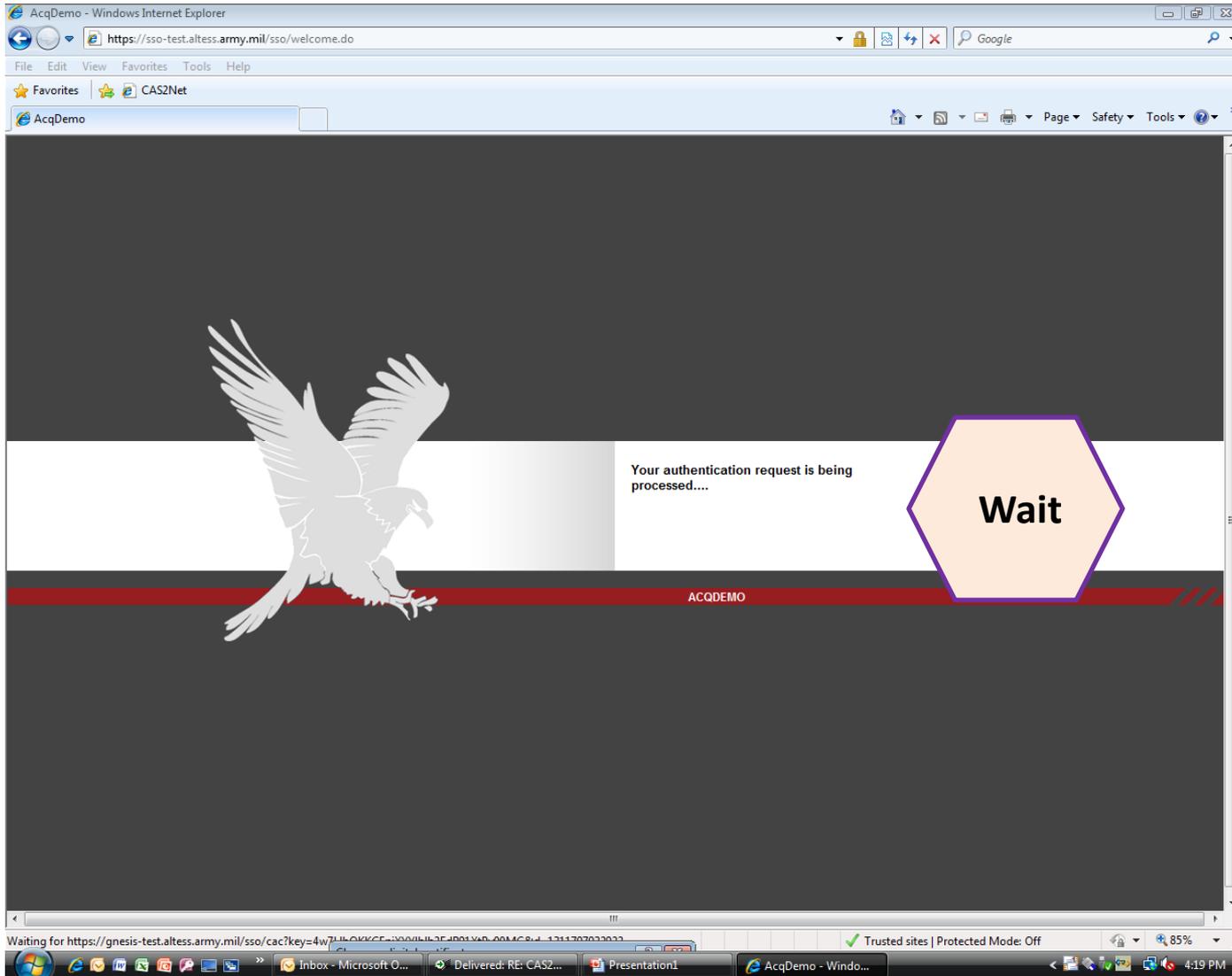
Click "I Agree"

Done Trusted sites | Protected Mode: Off 90% 12:38 PM

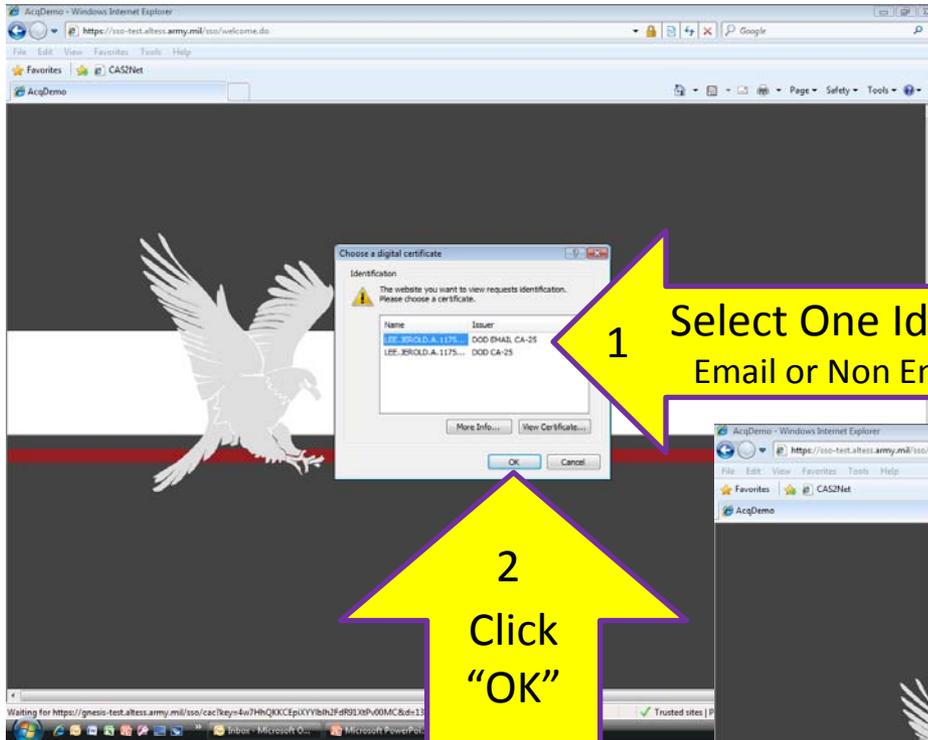
# CAS2Net – Supervisor Contribution Planning



# CAS2Net – Supervisor Contribution Planning

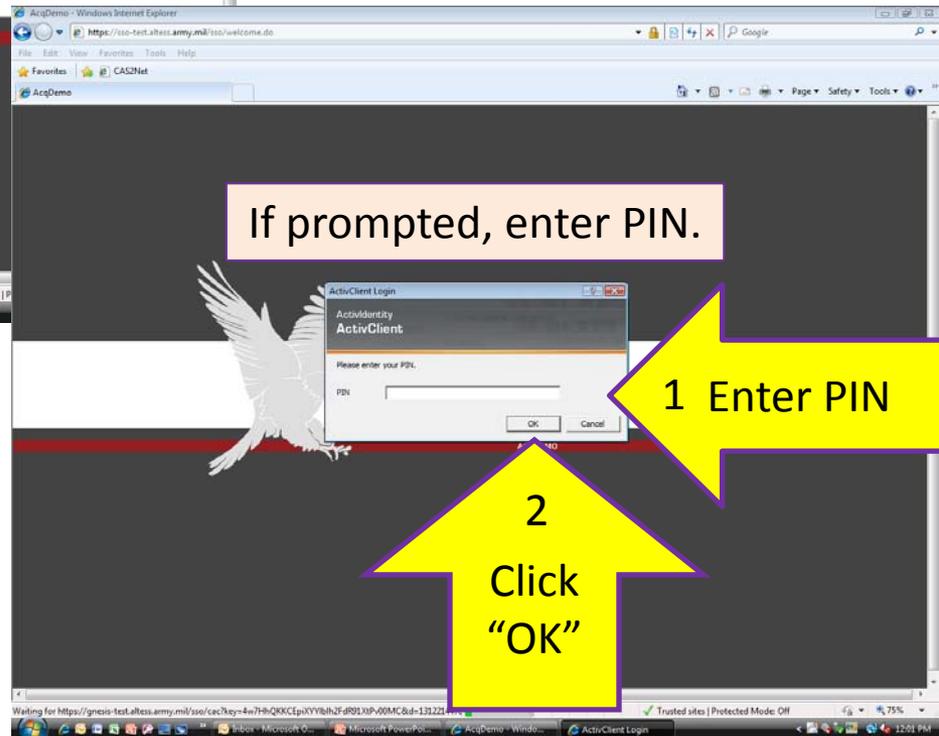


# CAS2Net – Supervisor Contribution Planning



1 Select One Identification  
Email or Non Email will work

2  
Click  
"OK"

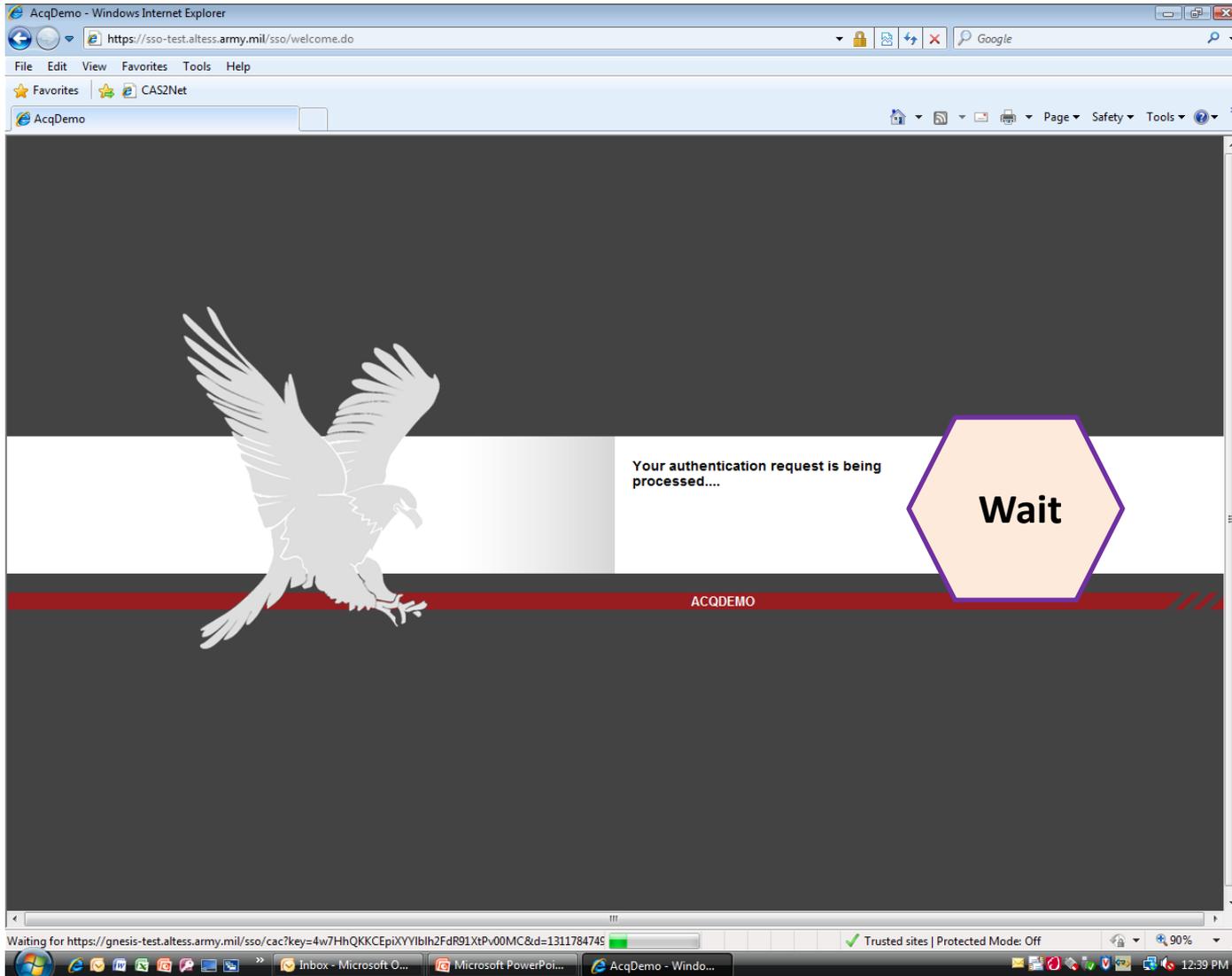


If prompted, enter PIN.

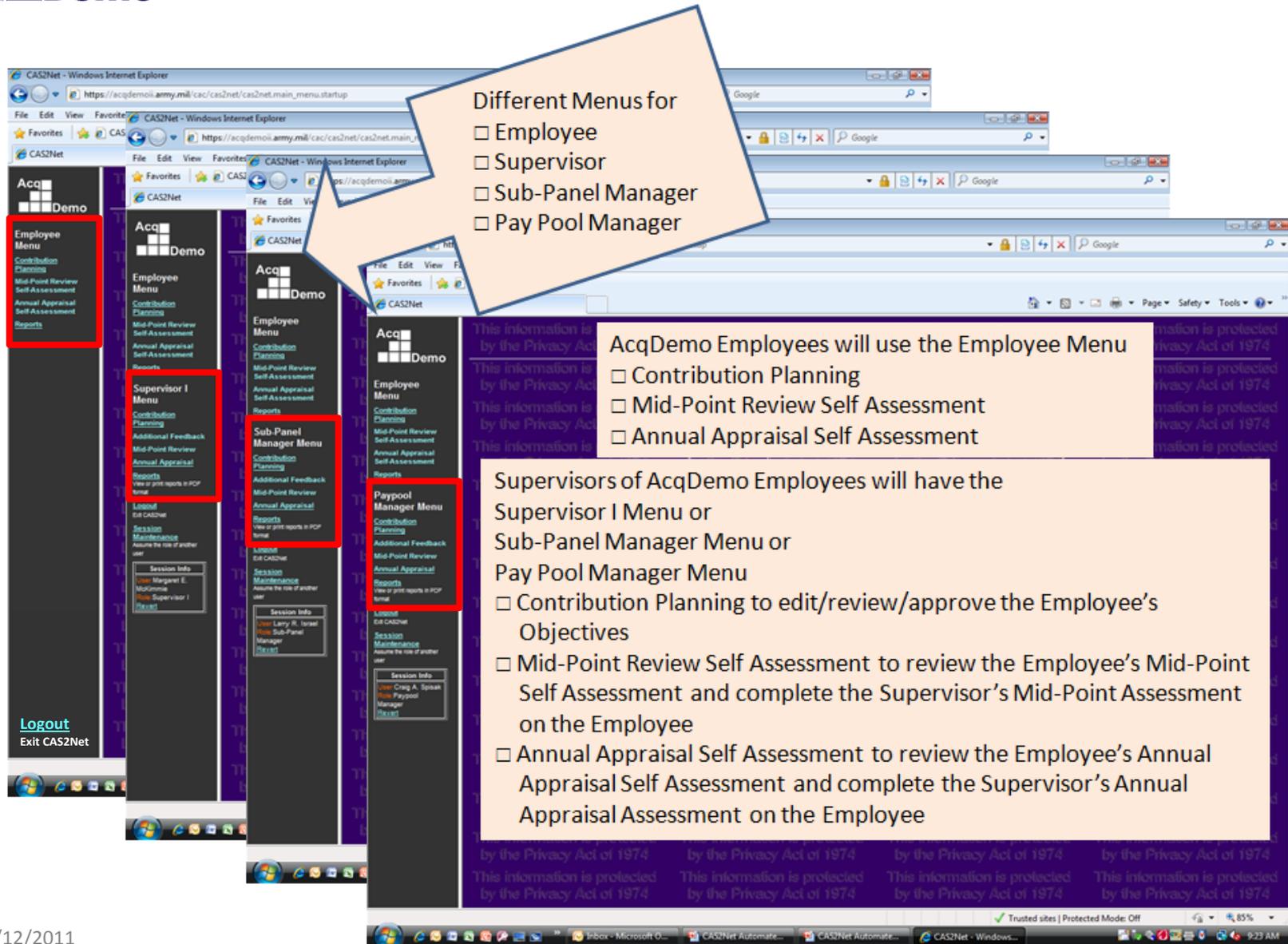
1 Enter PIN

2  
Click  
"OK"

# CAS2Net – Supervisor Contribution Planning



# CAS2Net – Different Menus



Different Menus for

- Employee
- Supervisor
- Sub-Panel Manager
- Pay Pool Manager

AcqDemo Employees will use the Employee Menu

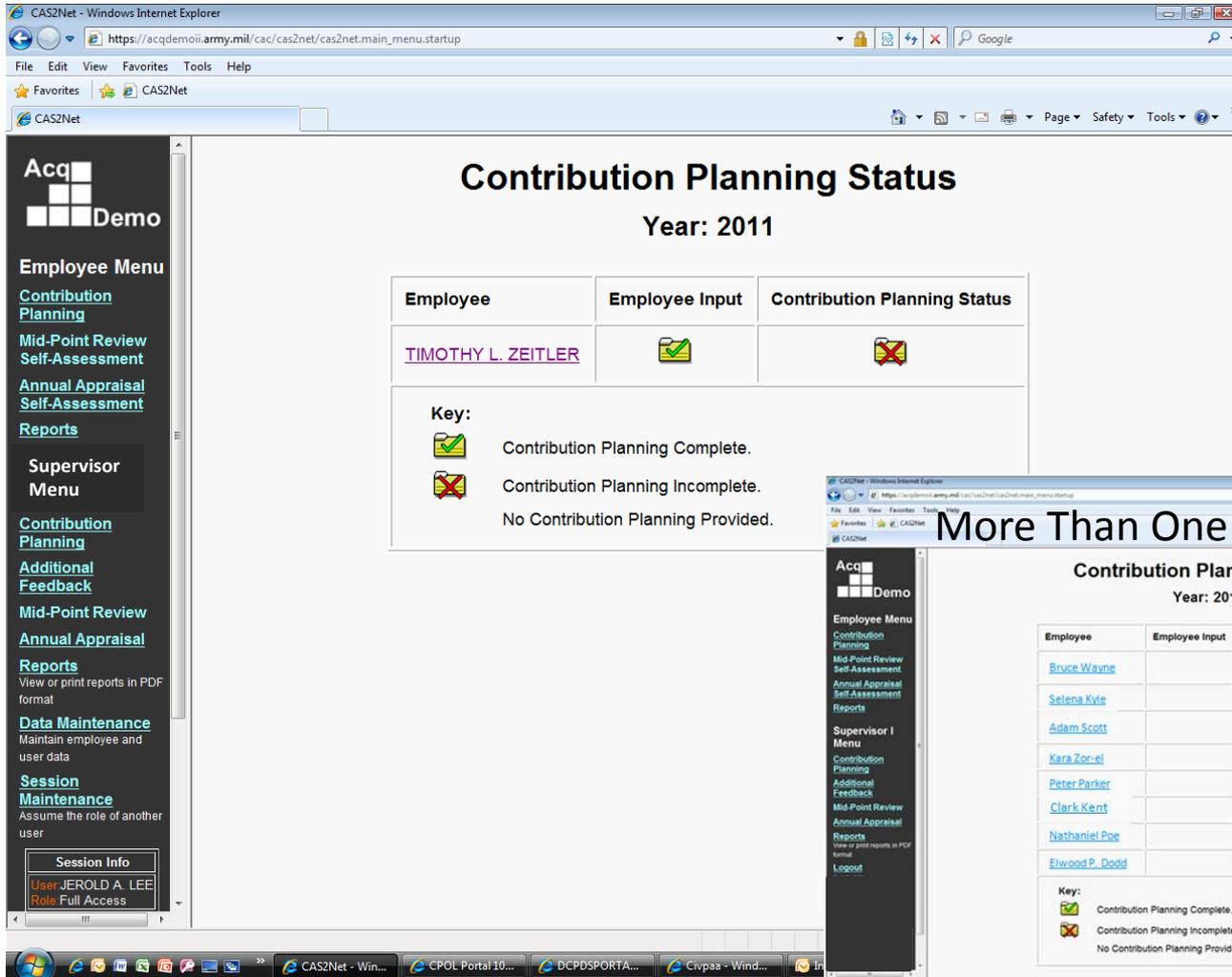
- Contribution Planning
- Mid-Point Review Self Assessment
- Annual Appraisal Self Assessment

Supervisors of AcqDemo Employees will have the Supervisor I Menu or Sub-Panel Manager Menu or Pay Pool Manager Menu

- Contribution Planning to edit/review/approve the Employee's Objectives
- Mid-Point Review Self Assessment to review the Employee's Mid-Point Self Assessment and complete the Supervisor's Mid-Point Assessment on the Employee
- Annual Appraisal Self Assessment to review the Employee's Annual Appraisal Self Assessment and complete the Supervisor's Annual Appraisal Assessment on the Employee



# CAS2Net – Supervisor Contribution Planning

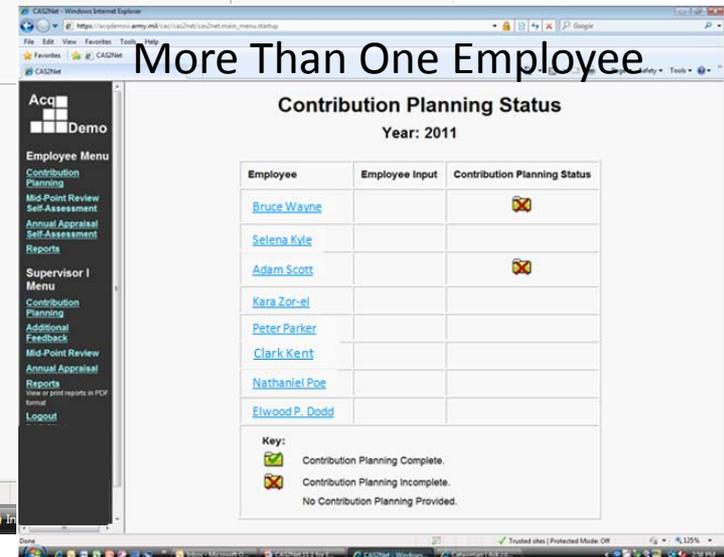


**Contribution Planning Status**  
Year: 2011

| Employee                           | Employee Input  | Contribution Planning Status  |
|------------------------------------|---|---|
| <a href="#">TIMOTHY L. ZEITLER</a> |  |  |

**Key:**

-  Contribution Planning Complete.
-  Contribution Planning Incomplete.
- No Contribution Planning Provided.



**More Than One Employee**

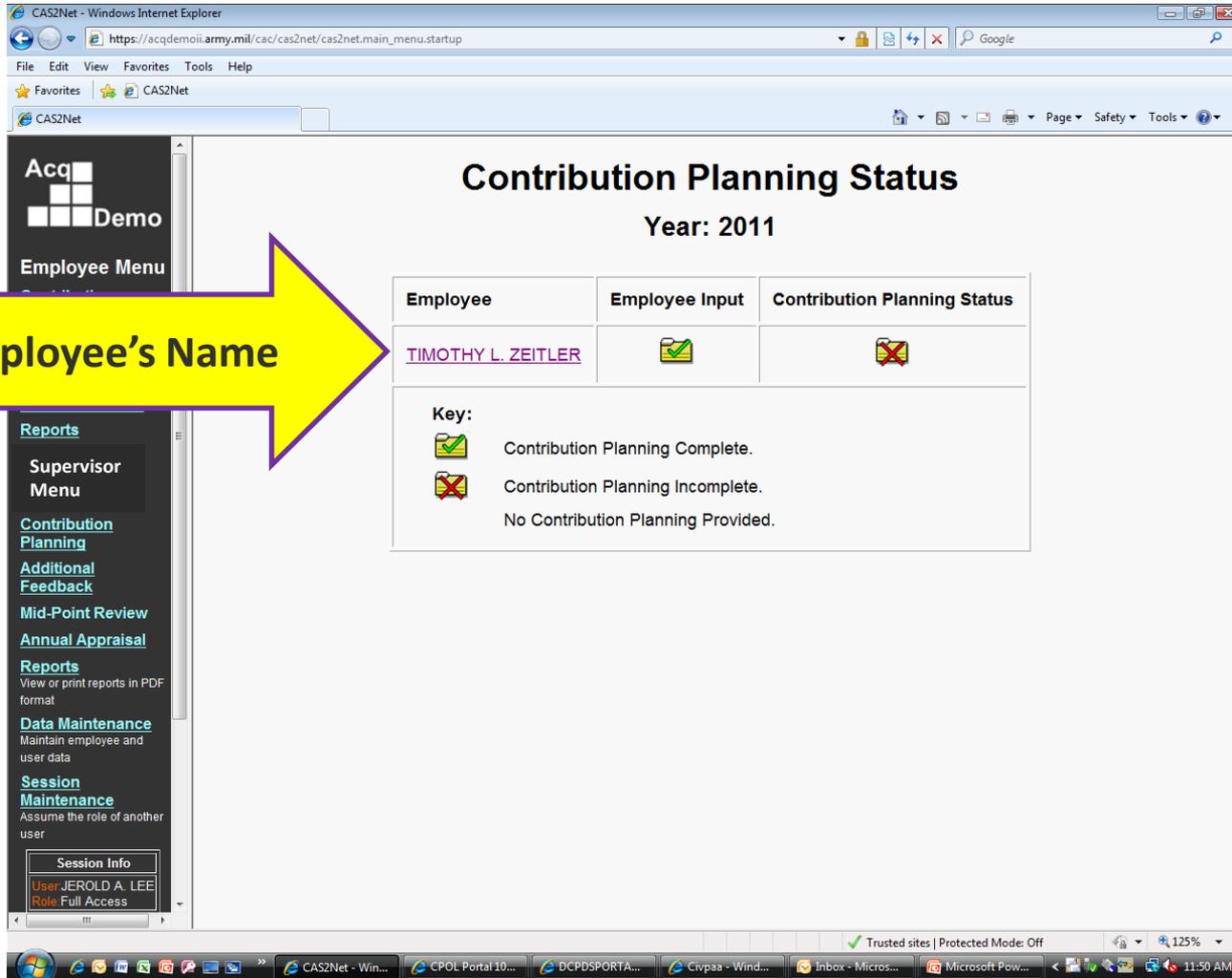
**Contribution Planning Status**  
Year: 2011

| Employee                       | Employee Input | Contribution Planning Status  |
|--------------------------------|----------------|---|
| <a href="#">Bruce Wayne</a>    |                |    |
| <a href="#">Selena Kyle</a>    |                |   |
| <a href="#">Adam Scott</a>     |                |  |
| <a href="#">Kara Zor-el</a>    |                |   |
| <a href="#">Peter Parker</a>   |                |   |
| <a href="#">Clark Kent</a>     |                |   |
| <a href="#">Nathaniel Poe</a>  |                |   |
| <a href="#">Elwood P. Dodd</a> |                |   |

**Key:**

-  Contribution Planning Complete.
-  Contribution Planning Incomplete.
- No Contribution Planning Provided.

# CAS2Net – Supervisor Contribution Planning



CAS2Net - Windows Internet Explorer  
 https://acqdemo01.army.mil/cac/cas2net/cas2net.main\_menu.startup

File Edit View Favorites Tools Help

CAS2Net

Acq Demo  
Employee Menu

## Contribution Planning Status

Year: 2011

| Employee                           | Employee Input  | Contribution Planning Status  |
|------------------------------------|---|---|
| <a href="#">TIMOTHY L. ZEITLER</a> |  |  |

**Key:**

-  Contribution Planning Complete.
-  Contribution Planning Incomplete.
- No Contribution Planning Provided.

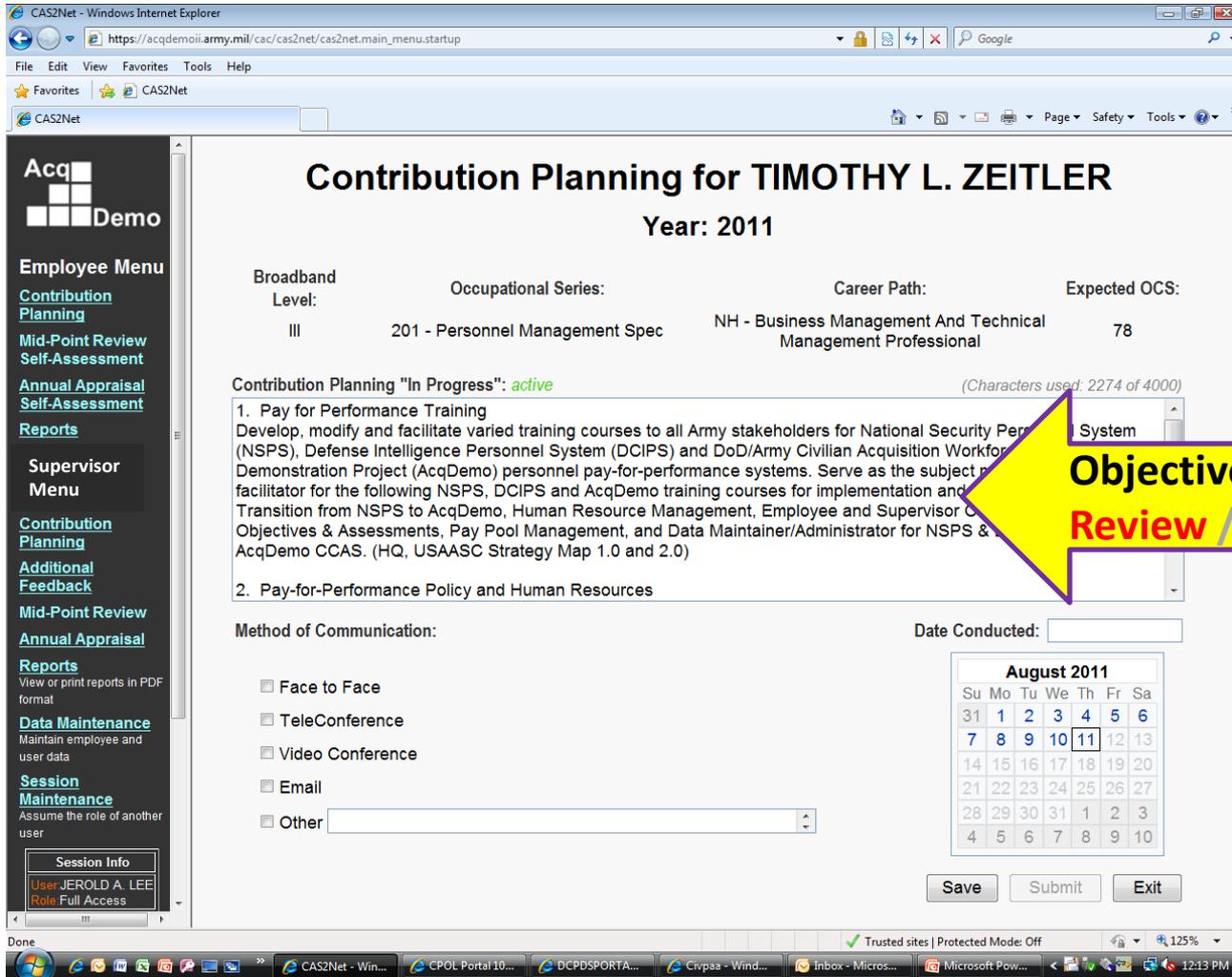
Reports  
 Supervisor Menu  
 Contribution Planning  
 Additional Feedback  
 Mid-Point Review  
 Annual Appraisal  
 Reports  
 View or print reports in PDF format  
 Data Maintenance  
 Maintain employee and user data  
 Session Maintenance  
 Assume the role of another user

Session Info  
 User: JEROLD A. LEE  
 Role: Full Access

Trusted sites | Protected Mode: Off | 125% | 11:50 AM

Click On Employee's Name

# CAS2Net – Supervisor Contribution Planning



**Contribution Planning for TIMOTHY L. ZEITLER**  
Year: 2011

Broadband Level: III      Occupational Series: 201 - Personnel Management Spec      Career Path: NH - Business Management And Technical Management Professional      Expected OCS: 78

Contribution Planning "In Progress": *active* (Characters used: 2274 of 4000)

1. Pay for Performance Training  
Develop, modify and facilitate varied training courses to all Army stakeholders for National Security Personnel System (NSPS), Defense Intelligence Personnel System (DCIPS) and DoD/Army Civilian Acquisition Workforce Demonstration Project (AcqDemo) personnel pay-for-performance systems. Serve as the subject matter expert and facilitator for the following NSPS, DCIPS and AcqDemo training courses for implementation and transition from NSPS to AcqDemo, Human Resource Management, Employee and Supervisor Objectives & Assessments, Pay Pool Management, and Data Maintainer/Administrator for NSPS & AcqDemo CCAS. (HQ, USAASC Strategy Map 1.0 and 2.0)

2. Pay-for-Performance Policy and Human Resources

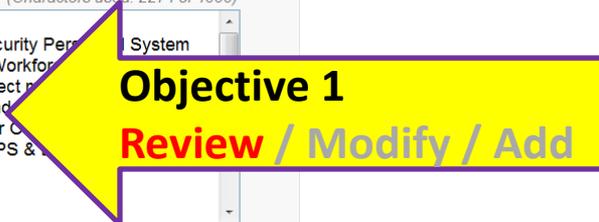
Method of Communication:

- Face to Face
- TeleConference
- Video Conference
- Email
- Other

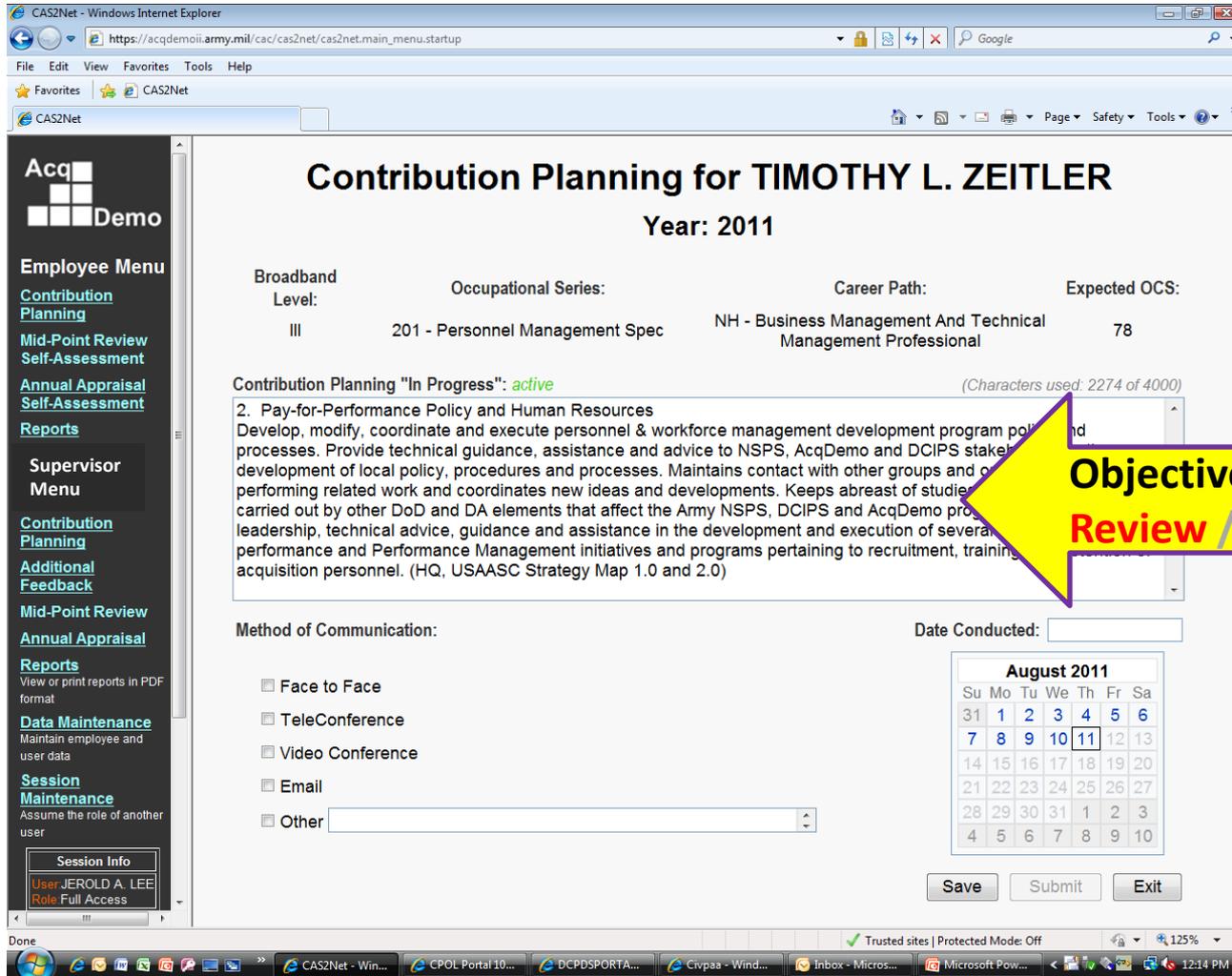
Date Conducted:

| August 2011 |    |    |    |    |    |    |
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| 31          | 1  | 2  | 3  | 4  | 5  | 6  |
| 7           | 8  | 9  | 10 | 11 | 12 | 13 |
| 14          | 15 | 16 | 17 | 18 | 19 | 20 |
| 21          | 22 | 23 | 24 | 25 | 26 | 27 |
| 28          | 29 | 30 | 31 | 1  | 2  | 3  |
| 4           | 5  | 6  | 7  | 8  | 9  | 10 |

Buttons: Save, Submit, Exit



# CAS2Net – Supervisor Contribution Planning



**Contribution Planning for TIMOTHY L. ZEITLER**  
Year: 2011

Broadband Level: III      Occupational Series: 201 - Personnel Management Spec      Career Path: NH - Business Management And Technical Management Professional      Expected OCS: 78

Contribution Planning "In Progress": *active* (Characters used: 2274 of 4000)

2. Pay-for-Performance Policy and Human Resources  
Develop, modify, coordinate and execute personnel & workforce management development program policies and processes. Provide technical guidance, assistance and advice to NSPS, AcqDemo and DCIPS stakeholders in the development of local policy, procedures and processes. Maintains contact with other groups and organizations performing related work and coordinates new ideas and developments. Keeps abreast of studies and research carried out by other DoD and DA elements that affect the Army NSPS, DCIPS and AcqDemo programs. Provides leadership, technical advice, guidance and assistance in the development and execution of several performance and Performance Management initiatives and programs pertaining to recruitment, training and acquisition personnel. (HQ, USAASC Strategy Map 1.0 and 2.0)

Method of Communication:

- Face to Face
- TeleConference
- Video Conference
- Email
- Other

Date Conducted:

**August 2011**

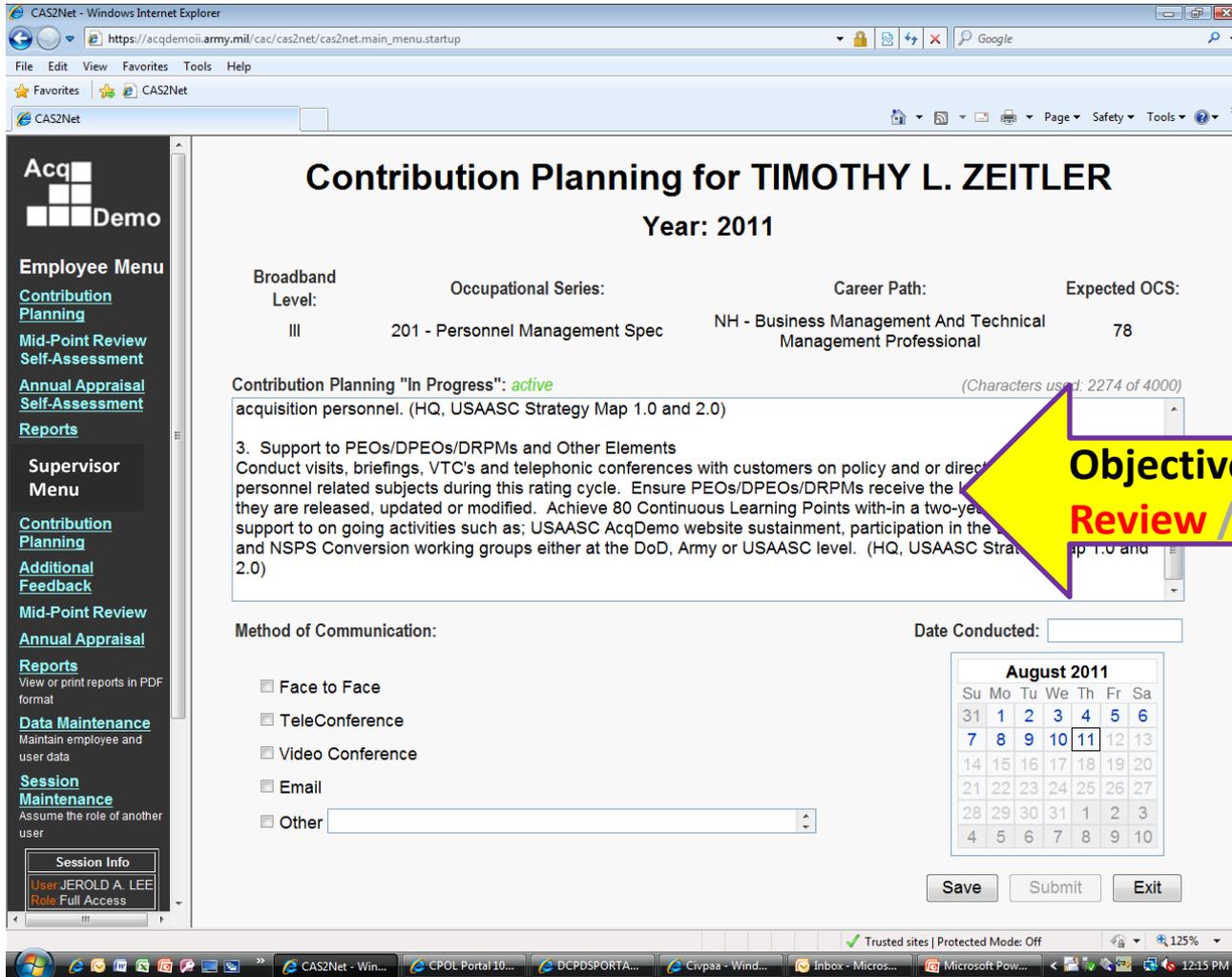
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| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |

Session Info: User: JEROLD A. LEE, Role: Full Access

Buttons: Save, Submit, Exit

**Objective 2**  
**Review / Modify / Add**

# CAS2Net – Supervisor Contribution Planning



**Contribution Planning for TIMOTHY L. ZEITLER**  
Year: 2011

Broadband Level: III      Occupational Series: 201 - Personnel Management Spec      Career Path: NH - Business Management And Technical Management Professional      Expected OCS: 78

Contribution Planning "In Progress": *active* (Characters used: 2274 of 4000)

acquisition personnel. (HQ, USAASC Strategy Map 1.0 and 2.0)

3. Support to PEOs/DPEOs/DRPMs and Other Elements  
Conduct visits, briefings, VTC's and telephonic conferences with customers on policy and or direct personnel related subjects during this rating cycle. Ensure PEOs/DPEOs/DRPMs receive the latest information they are released, updated or modified. Achieve 80 Continuous Learning Points with-in a two-year cycle. Support to on going activities such as; USAASC AcqDemo website sustainment, participation in the USAASC and NSPS Conversion working groups either at the DoD, Army or USAASC level. (HQ, USAASC Strategy Map 1.0 and 2.0)

Method of Communication:

- Face to Face
- TeleConference
- Video Conference
- Email
- Other

Date Conducted:

**August 2011**

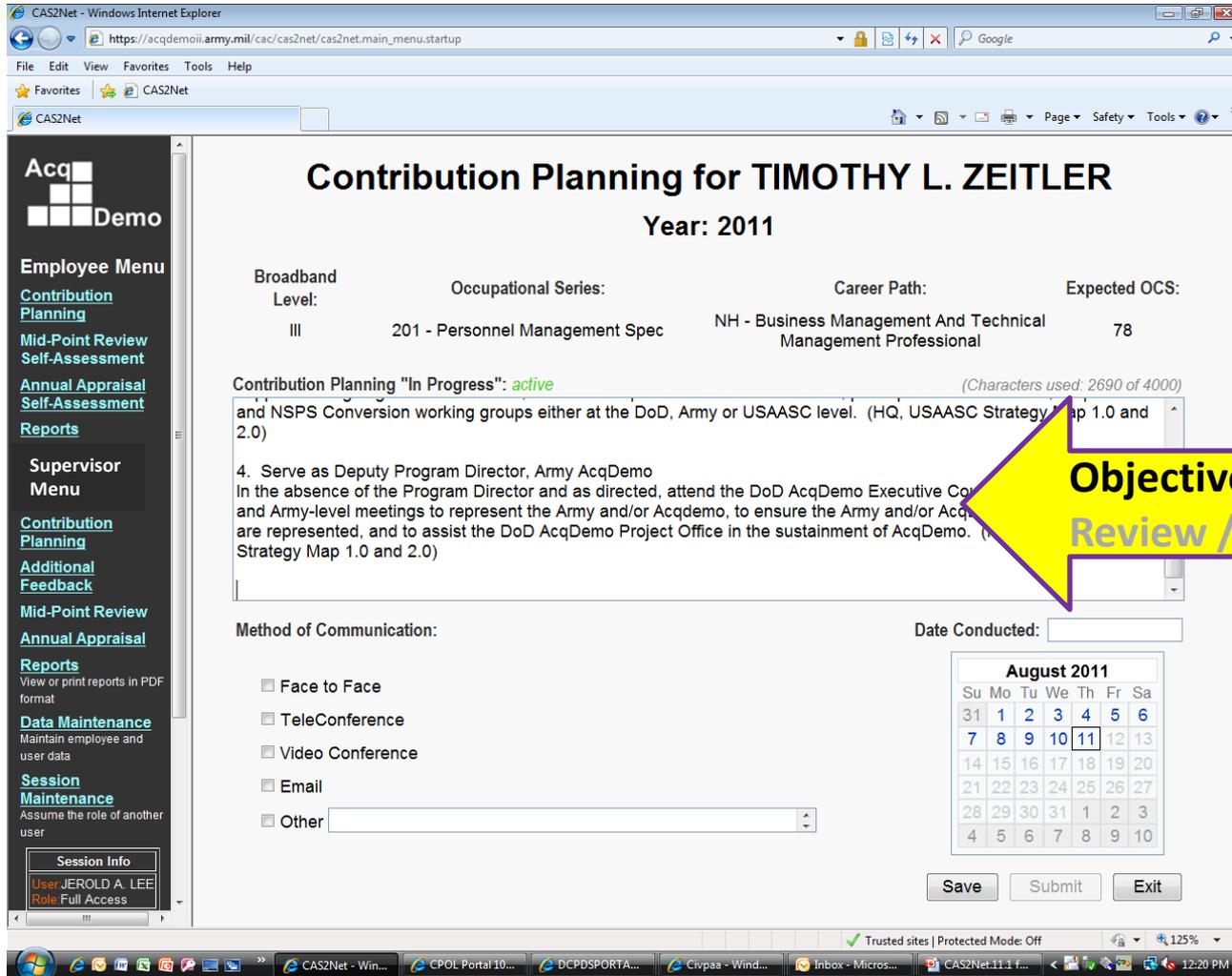
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| 31 | 1  | 2  | 3  | 4  | 5  | 6  |
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| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |

Session Info: User: JEROLD A. LEE, Role: Full Access

Buttons: Save, Submit, Exit

**Objective 3**  
**Review / Modify / Add**

# CAS2Net – Supervisor Contribution Planning



**Contribution Planning for TIMOTHY L. ZEITLER**  
Year: 2011

Broadband Level: III      Occupational Series: 201 - Personnel Management Spec      Career Path: NH - Business Management And Technical Management Professional      Expected OCS: 78

Contribution Planning "In Progress": *active* (Characters used: 2690 of 4000)

and NSPS Conversion working groups either at the DoD, Army or USAASC level. (HQ, USAASC Strategy Map 1.0 and 2.0)

4. Serve as Deputy Program Director, Army AcqDemo  
In the absence of the Program Director and as directed, attend the DoD AcqDemo Executive Committee and Army-level meetings to represent the Army and/or Acqdemo, to ensure the Army and/or AcqDemo are represented, and to assist the DoD AcqDemo Project Office in the sustainment of AcqDemo. (HQ, USAASC Strategy Map 1.0 and 2.0)

Method of Communication:

- Face to Face
- TeleConference
- Video Conference
- Email
- Other

Date Conducted:

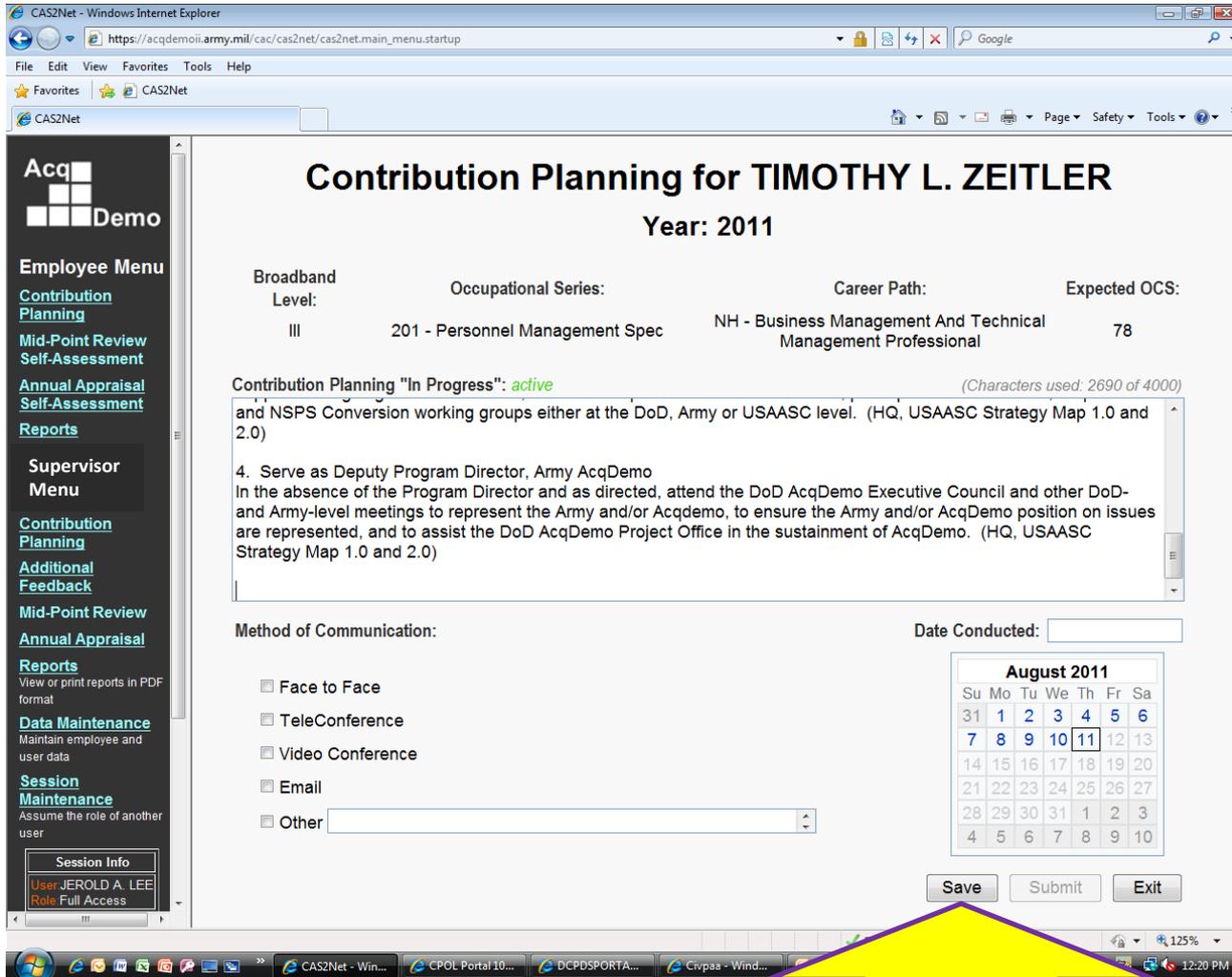
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| 21          | 22 | 23 | 24 | 25 | 26 | 27 |
| 28          | 29 | 30 | 31 | 1  | 2  | 3  |
| 4           | 5  | 6  | 7  | 8  | 9  | 10 |

Save      Submit      Exit

Session Info  
User: JEROLD A. LEE  
Role: Full Access

**Objective 4**  
Review / Modify / Add

# CAS2Net – Supervisor Contribution Planning



**Contribution Planning for TIMOTHY L. ZEITLER**  
Year: 2011

Broadband Level: III      Occupational Series: 201 - Personnel Management Spec      Career Path: NH - Business Management And Technical Management Professional      Expected OCS: 78

Contribution Planning "In Progress": *active* (Characters used: 2690 of 4000)

and NSPS Conversion working groups either at the DoD, Army or USAASC level. (HQ, USAASC Strategy Map 1.0 and 2.0)

4. Serve as Deputy Program Director, Army AcqDemo  
In the absence of the Program Director and as directed, attend the DoD AcqDemo Executive Council and other DoD- and Army-level meetings to represent the Army and/or Acqdemo, to ensure the Army and/or AcqDemo position on issues are represented, and to assist the DoD AcqDemo Project Office in the sustainment of AcqDemo. (HQ, USAASC Strategy Map 1.0 and 2.0)

Method of Communication: Date Conducted:

- Face to Face
- TeleConference
- Video Conference
- Email
- Other

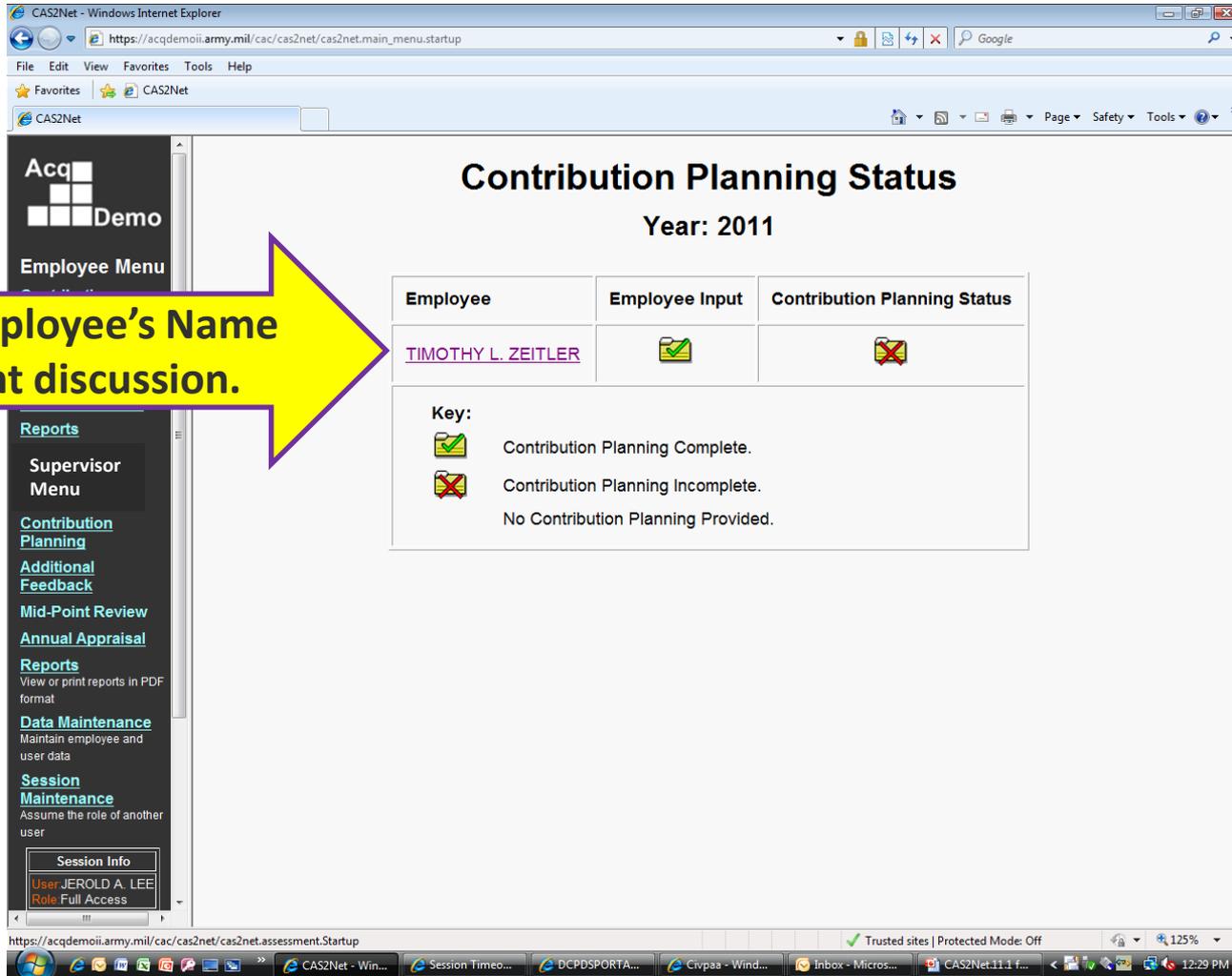
**August 2011**

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| 31 | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |



# CAS2Net – Supervisor Contribution Planning



**Contribution Planning Status**  
Year: 2011

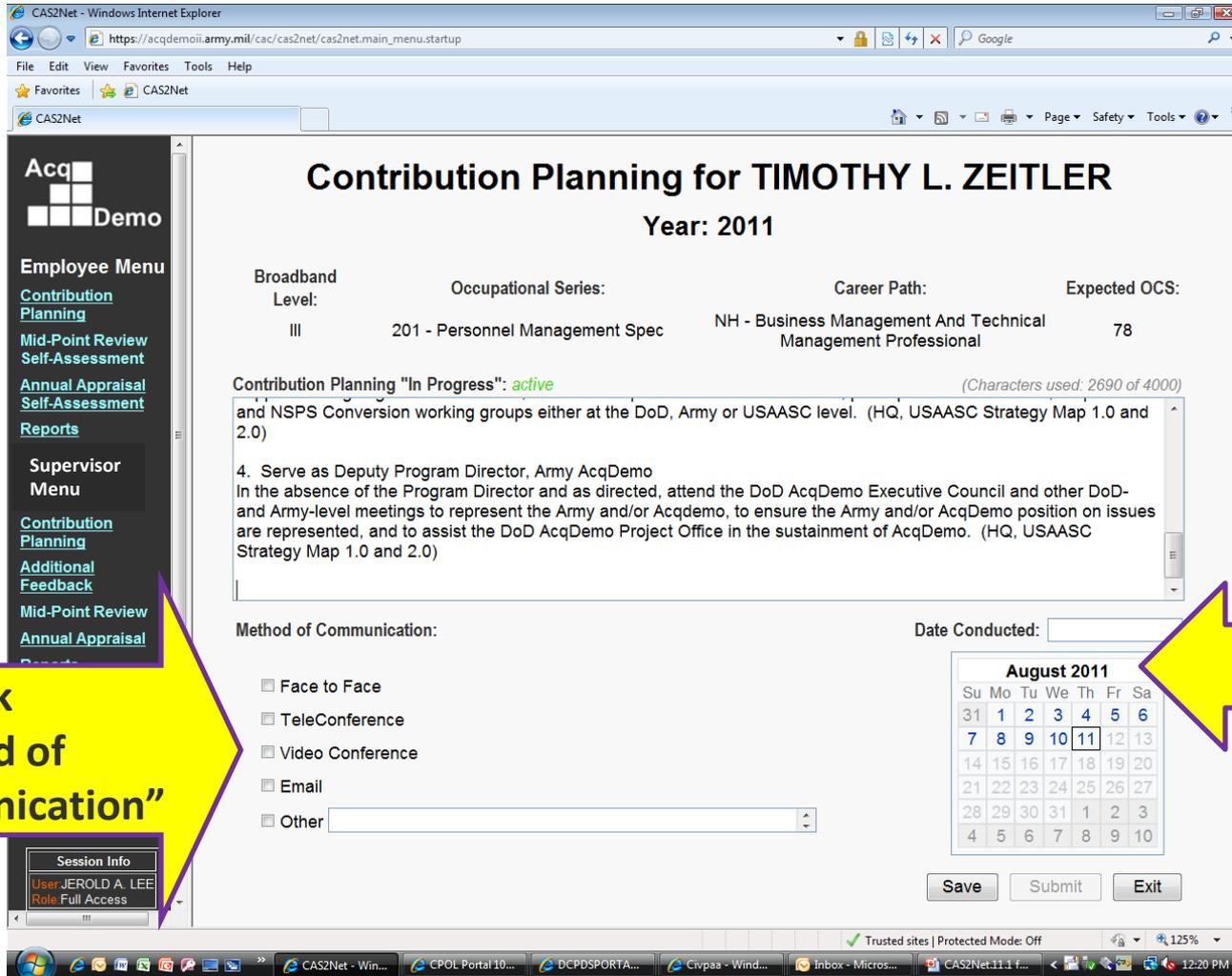
| Employee                           | Employee Input  | Contribution Planning Status  |
|------------------------------------|---|---|
| <a href="#">TIMOTHY L. ZEITLER</a> |  |  |

**Key:**

-  Contribution Planning Complete.
-  Contribution Planning Incomplete.
- No Contribution Planning Provided.

**Click On Employee's Name To document discussion.**

# CAS2Net – Supervisor Contribution Planning



**Contribution Planning for TIMOTHY L. ZEITLER**  
Year: 2011

Broadband Level: III      Occupational Series: 201 - Personnel Management Spec      Career Path: NH - Business Management And Technical Management Professional      Expected OCS: 78

Contribution Planning "In Progress": *active* (Characters used: 2690 of 4000)

and NSPS Conversion working groups either at the DoD, Army or USAASC level. (HQ, USAASC Strategy Map 1.0 and 2.0)

4. Serve as Deputy Program Director, Army AcqDemo  
In the absence of the Program Director and as directed, attend the DoD AcqDemo Executive Council and other DoD- and Army-level meetings to represent the Army and/or Acqdemo, to ensure the Army and/or AcqDemo position on issues are represented, and to assist the DoD AcqDemo Project Office in the sustainment of AcqDemo. (HQ, USAASC Strategy Map 1.0 and 2.0)

Method of Communication:

- Face to Face
- TeleConference
- Video Conference
- Email
- Other

Date Conducted:

| August 2011 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| Su          | Mo | Tu | We | Th | Fr | Sa |
| 31          | 1  | 2  | 3  | 4  | 5  | 6  |
| 7           | 8  | 9  | 10 | 11 | 12 | 13 |
| 14          | 15 | 16 | 17 | 18 | 19 | 20 |
| 21          | 22 | 23 | 24 | 25 | 26 | 27 |
| 28          | 29 | 30 | 31 | 1  | 2  | 3  |
| 4           | 5  | 6  | 7  | 8  | 9  | 10 |

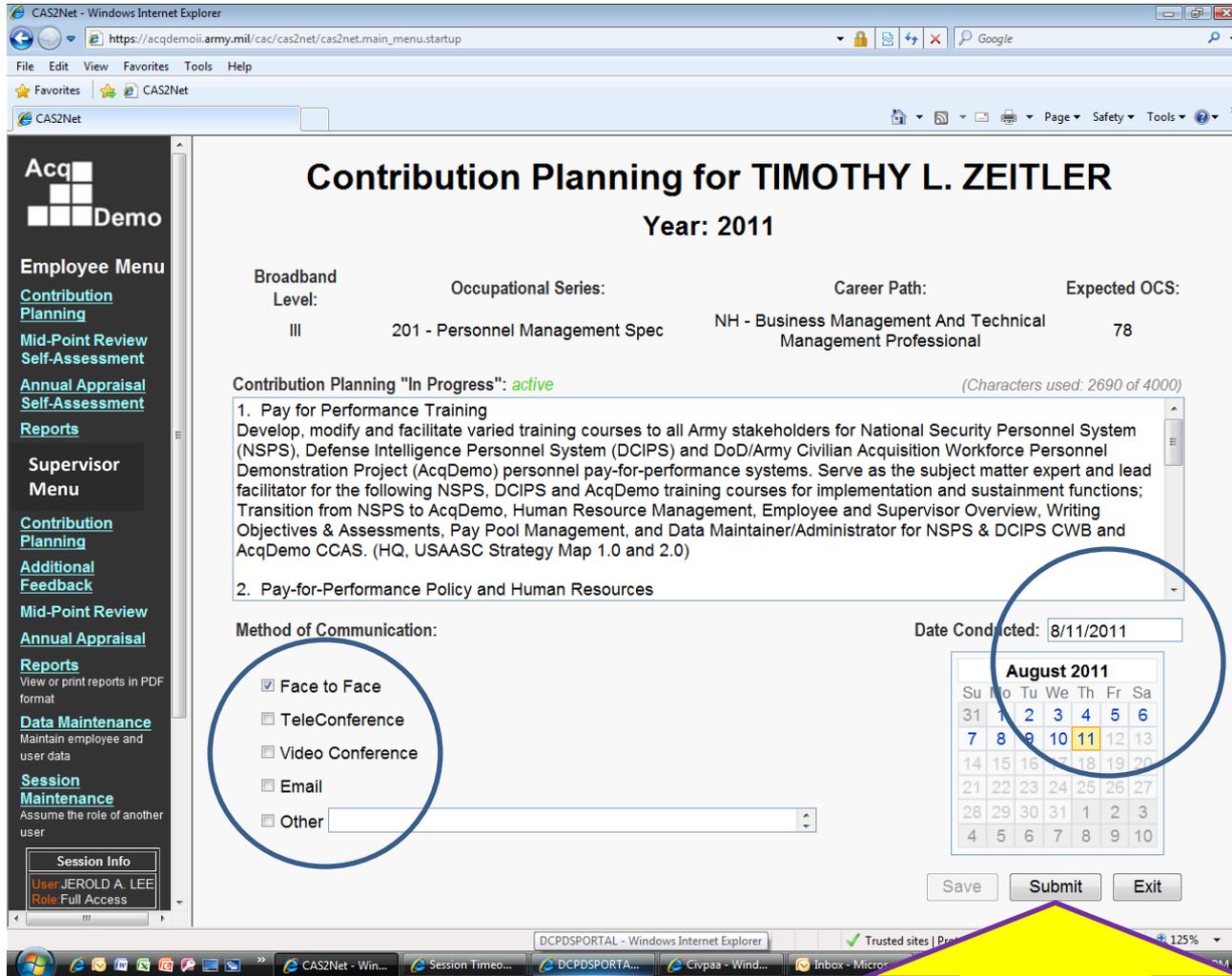
Save      Submit      Exit

**1. Check "Method of Communication"**

**2. Select Date**

To change month and year, see next slide.

# CAS2Net – Supervisor Contribution Planning



**Contribution Planning for TIMOTHY L. ZEITLER**  
Year: 2011

Broadband Level: III      Occupational Series: 201 - Personnel Management Spec      Career Path: NH - Business Management And Technical Management Professional      Expected OCS: 78

Contribution Planning "In Progress": *active* (Characters used: 2690 of 4000)

1. Pay for Performance Training  
Develop, modify and facilitate varied training courses to all Army stakeholders for National Security Personnel System (NSPS), Defense Intelligence Personnel System (DCIPS) and DoD/Army Civilian Acquisition Workforce Personnel Demonstration Project (AcqDemo) personnel pay-for-performance systems. Serve as the subject matter expert and lead facilitator for the following NSPS, DCIPS and AcqDemo training courses for implementation and sustainment functions; Transition from NSPS to AcqDemo, Human Resource Management, Employee and Supervisor Overview, Writing Objectives & Assessments, Pay Pool Management, and Data Maintainer/Administrator for NSPS & DCIPS CWB and AcqDemo CCAS. (HQ, USAASC Strategy Map 1.0 and 2.0)
2. Pay-for-Performance Policy and Human Resources

Method of Communication:

- Face to Face
- TeleConference
- Video Conference
- Email
- Other

Date Conducted: 8/11/2011

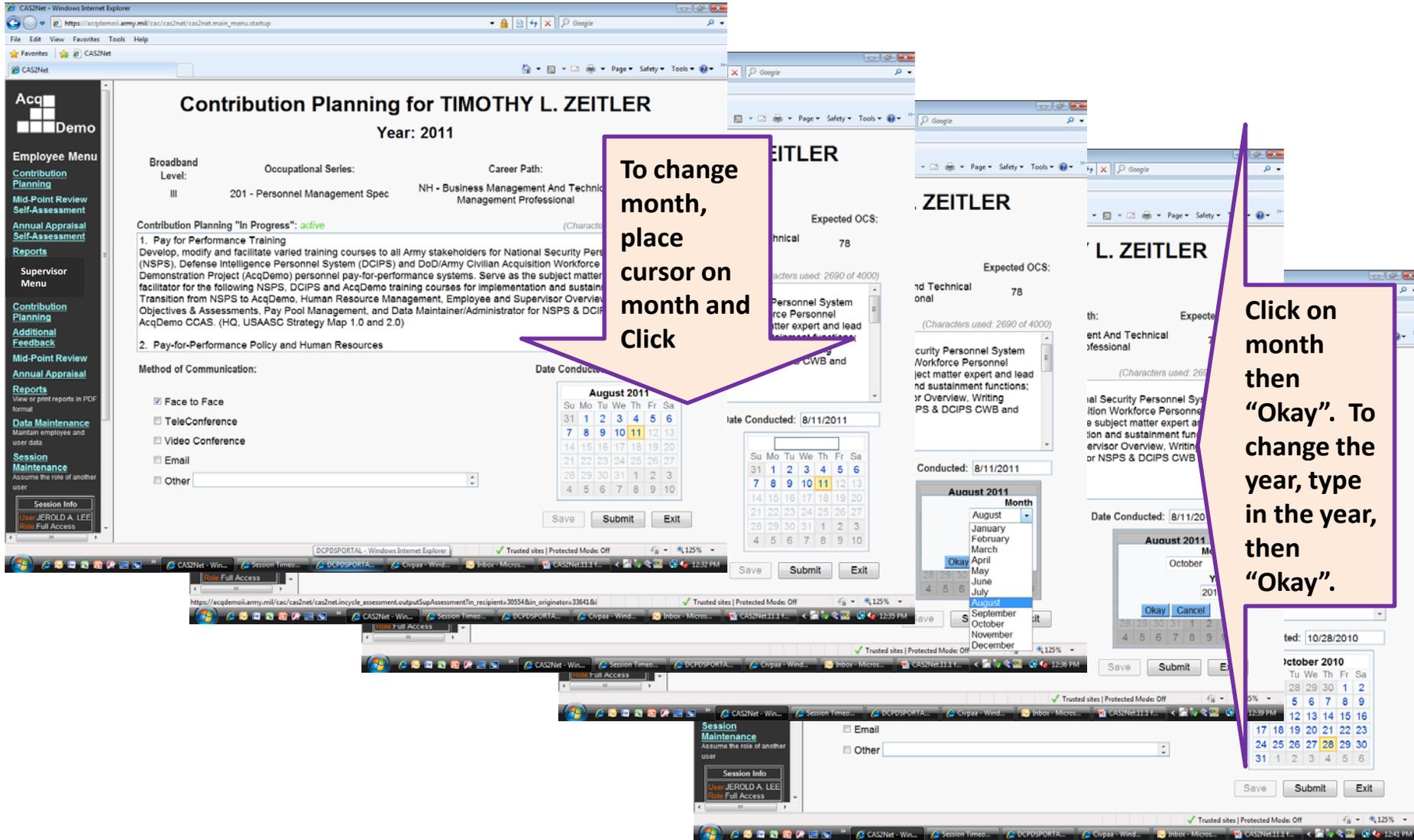
| August 2011 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| Su          | Mo | Tu | We | Th | Fr | Sa |
| 31          | 1  | 2  | 3  | 4  | 5  | 6  |
| 7           | 8  | 9  | 10 | 11 | 12 | 13 |
| 14          | 15 | 16 | 17 | 18 | 19 | 20 |
| 21          | 22 | 23 | 24 | 25 | 26 | 27 |
| 28          | 29 | 30 | 31 | 1  | 2  | 3  |
| 4           | 5  | 6  | 7  | 8  | 9  | 10 |

Save    **Submit**    Exit

To change month and year, see next slide.



# CAS2Net – Supervisor Contribution Planning



**Contribution Planning for TIMOTHY L. ZEITLER**  
Year: 2011

Broadband Level: III Occupational Series: 201 - Personnel Management Spec Career Path: NH - Business Management And Technical Management Professional

Contribution Planning "In Progress": **active**

1. Pay for Performance Training  
Develop, modify and facilitate varied training courses to all Army stakeholders for National Security Personnel System (NSPS), Defense Intelligence Personnel System (DCIPS) and DoD/Army Civilian Acquisition Workforce Demonstration Project (AcqDemo) personnel pay-for-performance systems. Serve as the subject matter expert and lead for the following NSPS, DCIPS and AcqDemo training courses for implementation and sustainment: Transition from NSPS to AcqDemo, Human Resource Management, Employee and Supervisor Overview, Objectives & Assessments, Pay Pool Management, and Data Maintainer/Administrator for NSPS & DCIP AcqDemo CCAS. (HQ, USAASC Strategy Map 1.0 and 2.0)

2. Pay-for-Performance Policy and Human Resources

Method of Communication:

- Face to Face
- TeleConference
- Video Conference
- Email
- Other

Date Conducted: **August 2011**

|    |    |    |    |    |    |    |
|----|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| 31 | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |

Save Submit Exit

Date Conducted: 8/11/2011

|    |    |    |    |    |    |    |
|----|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| 31 | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |

Save Submit Exit

Conducted: 8/11/2011

Month

- August
- January
- February
- March
- April
- May
- June
- July
- August
- September
- October
- November
- December

Date Conducted: 8/11/2010

October 2010

|    |    |    |    |    |    |    |
|----|----|----|----|----|----|----|
| Tu | We | Th | Fr | Sa |    |    |
| 28 | 29 | 30 | 31 | 1  | 2  |    |
| 5  | 6  | 7  | 8  | 9  |    |    |
| 12 | 13 | 14 | 15 | 16 |    |    |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | 1  | 2  | 3  | 4  | 5  | 6  |

Save Submit Exit

Date Conducted: 10/28/2010

October 2010

|    |    |    |    |    |    |    |
|----|----|----|----|----|----|----|
| Tu | We | Th | Fr | Sa |    |    |
| 28 | 29 | 30 | 31 | 1  | 2  |    |
| 5  | 6  | 7  | 8  | 9  |    |    |
| 12 | 13 | 14 | 15 | 16 |    |    |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | 1  | 2  | 3  | 4  | 5  | 6  |

Save Submit Exit

To change month, place cursor on month and Click

Click on month then "Okay". To change the year, type in the year, then "Okay".

# CAS2Net – Supervisor Contribution Planning

**Contribution Planning Status**  
Year: 2011

| Employee                           | Employee Input | Contribution Planning Status |
|------------------------------------|----------------|------------------------------|
| <a href="#">TIMOTHY L. ZEITLER</a> |                |                              |

**Key:**  
 Contribution Planning Complete.  
 Contribution Planning Incomplete.  
 No Contribution Planning Provided.

**Contribution Planning Completed**

**More Than One Employee**

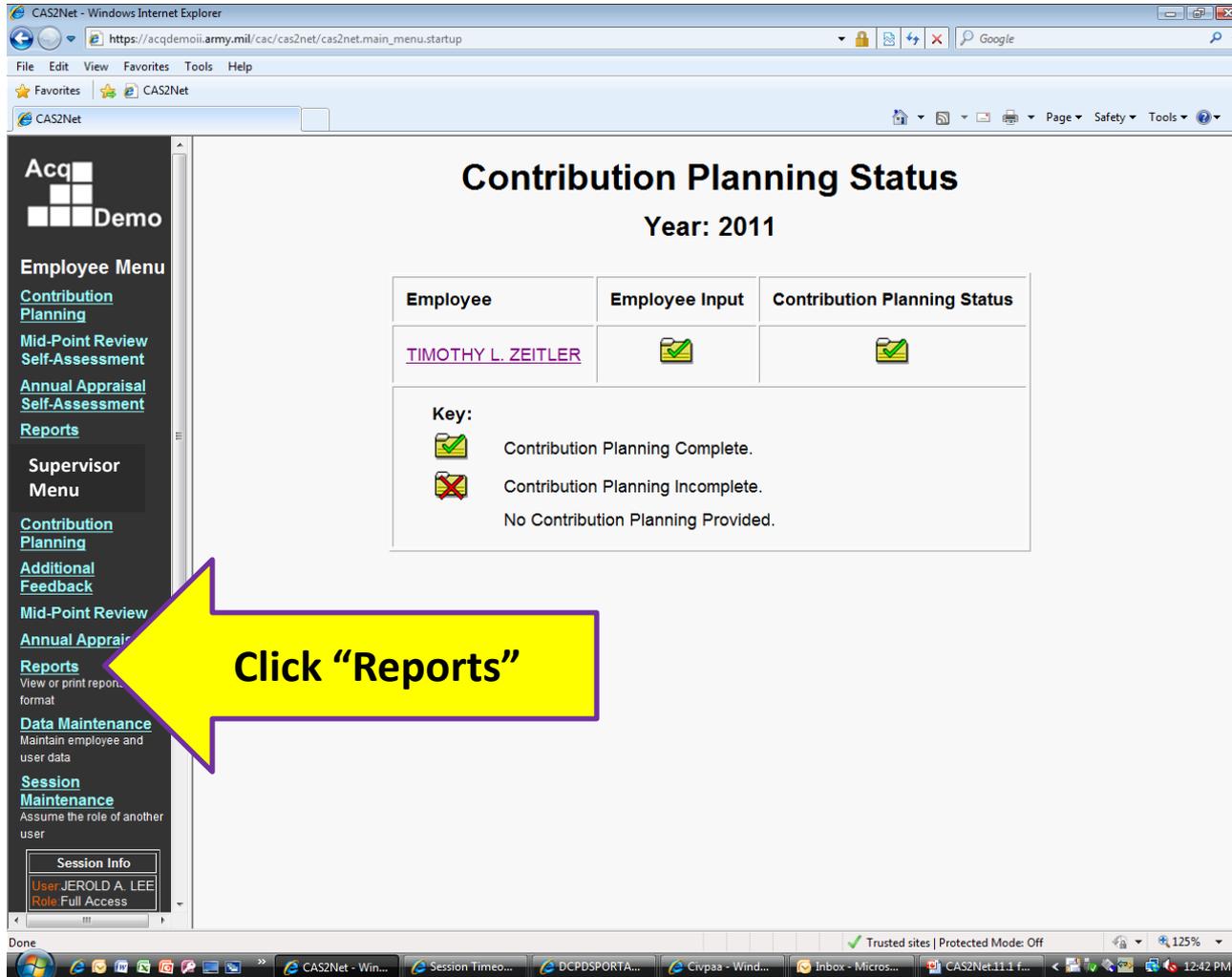
**Contribution Planning Status**  
Year: 2011

| Employee                       | Employee Input | Contribution Planning Status |
|--------------------------------|----------------|------------------------------|
| <a href="#">Bruce Wayne</a>    |                |                              |
| <a href="#">Selena Kyle</a>    |                |                              |
| <a href="#">Adam Scott</a>     |                |                              |
| <a href="#">Kara Zor-el</a>    |                |                              |
| <a href="#">Peter Parker</a>   |                |                              |
| <a href="#">Clark Kent</a>     |                |                              |
| <a href="#">Nathaniel Poe</a>  |                |                              |
| <a href="#">Elwood P. Dodd</a> |                |                              |

**Key:**  
 Contribution Planning Complete.  
 Contribution Planning Incomplete.  
 No Contribution Planning Provided.

Supervisor can copy and paste approved objectives into CAS2Net.

# CAS2Net – Supervisor Contribution Planning



CAS2Net - Windows Internet Explorer  
 https://acqdemo01.army.mil/cac/cas2net/cas2net.main\_menu.startup

File Edit View Favorites Tools Help

CAS2Net

Acq Demo

**Employee Menu**

- [Contribution Planning](#)
- [Mid-Point Review Self-Assessment](#)
- [Annual Appraisal Self-Assessment](#)
- [Reports](#)

**Supervisor Menu**

- [Contribution Planning](#)
- [Additional Feedback](#)
- [Mid-Point Review](#)
- [Annual Appraisal](#)
- [Reports](#)  
View or print reports in various formats
- [Data Maintenance](#)  
Maintain employee and user data
- [Session Maintenance](#)  
Assume the role of another user

Session Info  
 User: JEROLD A. LEE  
 Role: Full Access

## Contribution Planning Status

Year: 2011

| Employee                           | Employee Input  | Contribution Planning Status  |
|------------------------------------|---|---|
| <a href="#">TIMOTHY L. ZEITLER</a> |  |  |

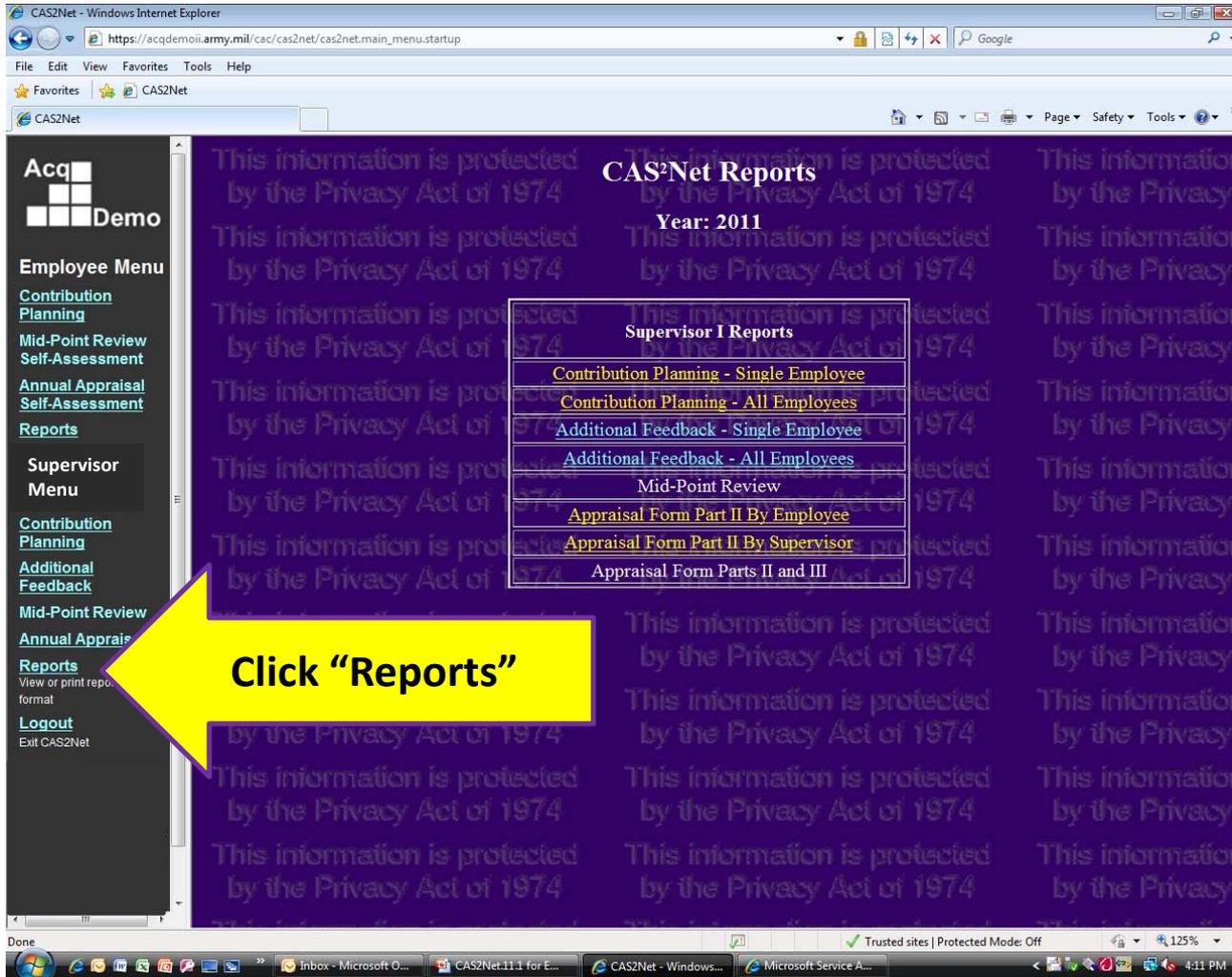
**Key:**

-  Contribution Planning Complete.
-  Contribution Planning Incomplete.
- No Contribution Planning Provided.

Click "Reports"

Done  
 Trusted sites | Protected Mode: Off  
 125%  
 12:42 PM

# CAS2Net – Supervisor Contribution Planning



CAS2Net - Windows Internet Explorer  
https://acqdemoii.army.mil/cac/cas2net/cas2net.main\_menu.startup

Acq Demo

**Employee Menu**

- [Contribution Planning](#)
- [Mid-Point Review Self-Assessment](#)
- [Annual Appraisal Self-Assessment](#)
- [Reports](#)

**Supervisor Menu**

- [Contribution Planning](#)
- [Additional Feedback](#)
- [Mid-Point Review](#)
- [Annual Appraisal](#)
- [Reports](#)  
View or print reports in PDF format
- [Logout](#)  
Exit CAS2Net

**CAS2Net Reports**  
Year: 2011

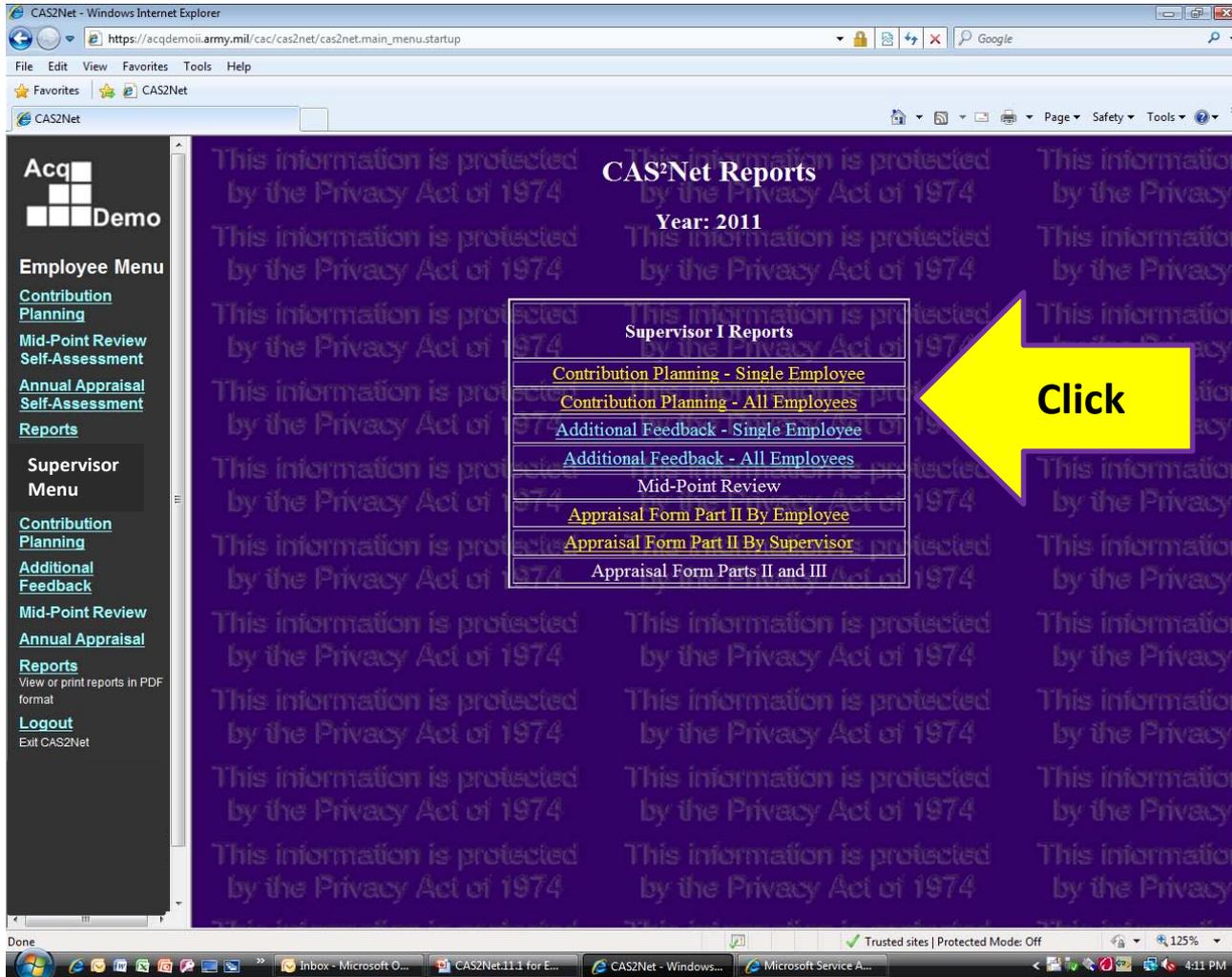
**Supervisor I Reports**

- [Contribution Planning - Single Employee](#)
- [Contribution Planning - All Employees](#)
- [Additional Feedback - Single Employee](#)
- [Additional Feedback - All Employees](#)
- [Mid-Point Review](#)
- [Appraisal Form Part II By Employee](#)
- [Appraisal Form Part II By Supervisor](#)
- [Appraisal Form Parts II and III](#)

Click "Reports"

Done  
Trusted sites | Protected Mode: Off  
125%  
4:11 PM

# CAS2Net – Supervisor Contribution Planning



CAS2Net - Windows Internet Explorer  
 https://acqdemo01.army.mil/cac/cas2net/cas2net.main\_menu.startup

**CAS<sup>2</sup>Net Reports**  
 Year: 2011

**Supervisor I Reports**

- Contribution Planning - Single Employee
- Contribution Planning - All Employees
- Additional Feedback - Single Employee
- Additional Feedback - All Employees
- Mid-Point Review
- Appraisal Form Part II By Employee
- Appraisal Form Part II By Supervisor
- Appraisal Form Parts II and III

**Click**

**Employee Menu**

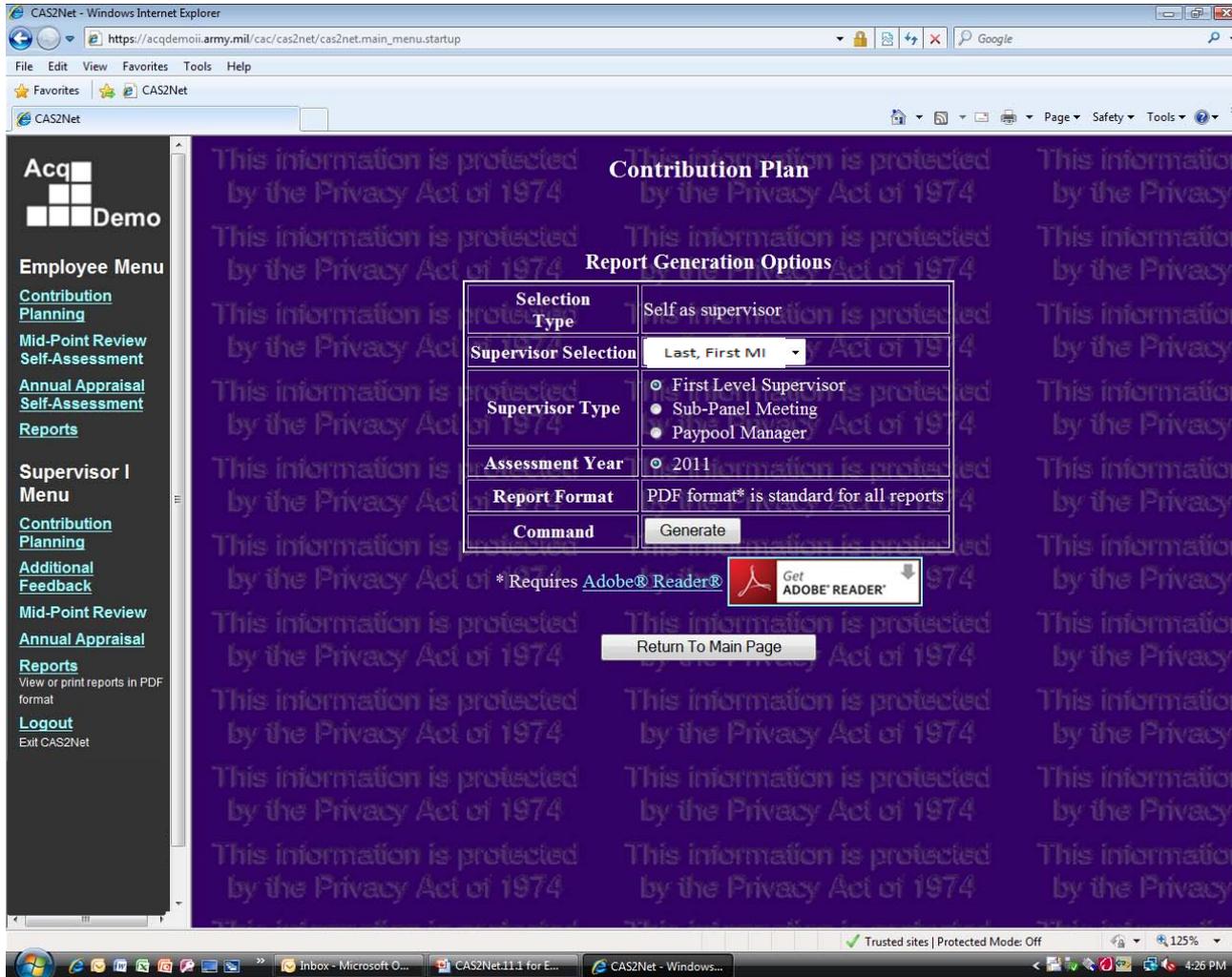
- Contribution Planning
- Mid-Point Review Self-Assessment
- Annual Appraisal Self-Assessment
- Reports

**Supervisor Menu**

- Contribution Planning
- Additional Feedback
- Mid-Point Review
- Annual Appraisal
- Reports  
View or print reports in PDF format
- Logout  
Exit CAS2Net

Done  
 Trusted sites | Protected Mode: Off  
 125%  
 4:11 PM

# CAS2Net – Supervisor Contribution Planning



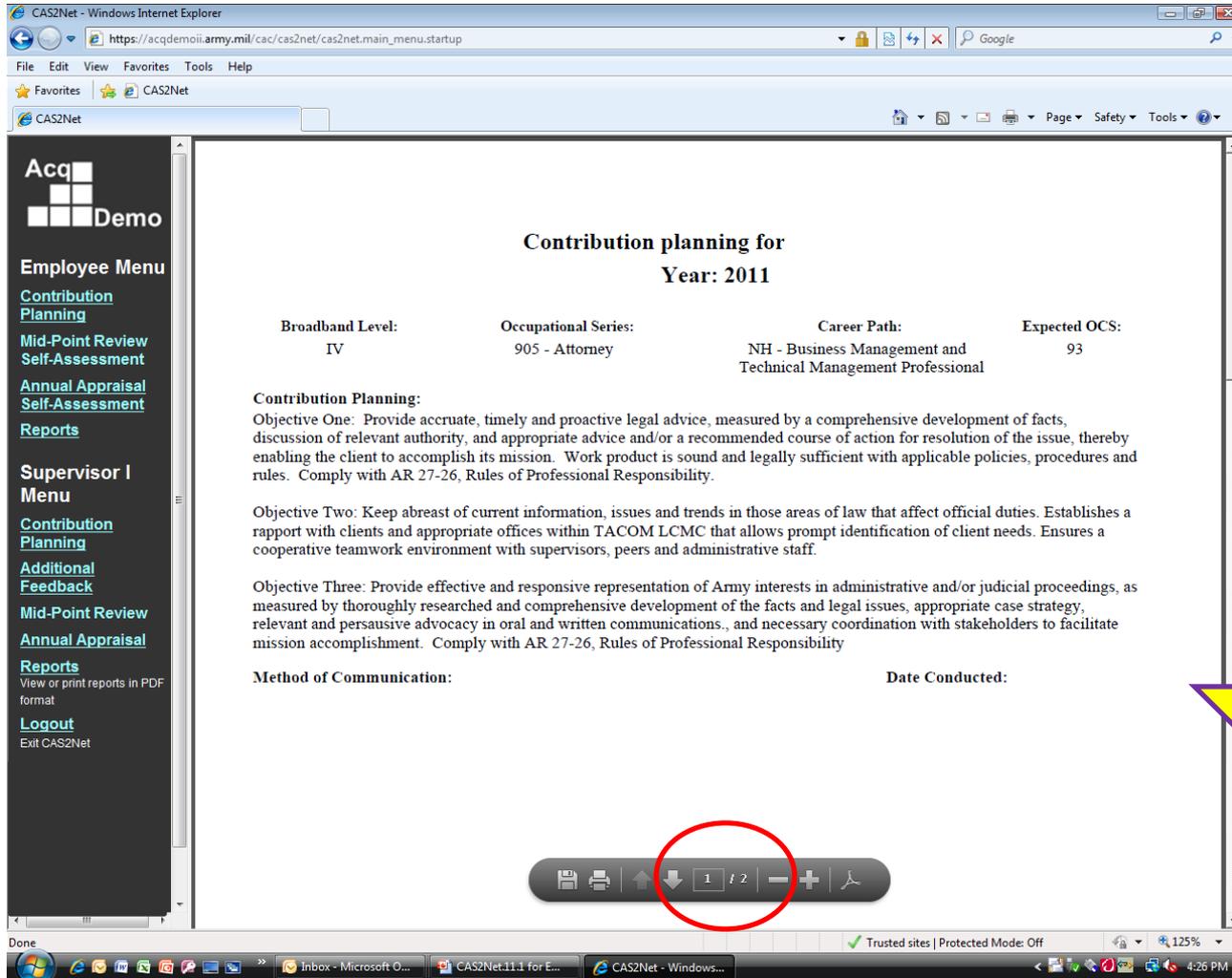
The screenshot shows a web browser window displaying the CAS2Net application. The main content area is titled "Contribution Plan" and "Report Generation Options". A form is displayed with the following fields:

|                      |   |
|----------------------|---|
| Selection Type       | Self as supervisor  |
| Supervisor Selection | Last, First MI  |
| Supervisor Type      | <input type="radio"/> First Level Supervisor<br><input checked="" type="radio"/> Sub-Panel Meeting<br><input type="radio"/> Paypool Manager |
| Assessment Year      | 2011  |
| Report Format        | PDF format* is standard for all reports   |
| Command              | Generate  |

Below the form, there is a note: "\* Requires Adobe® Reader®" and a "Get ADOBE READER" button. A "Return To Main Page" button is also visible.

The left sidebar contains the "Employee Menu" and "Supervisor I Menu". The "Employee Menu" includes links for Contribution Planning, Mid-Point Review Self-Assessment, Annual Appraisal Self-Assessment, and Reports. The "Supervisor I Menu" includes links for Contribution Planning, Additional Feedback, Mid-Point Review, Annual Appraisal, Reports, and Logout.

# CAS2Net – Supervisor Contribution Planning



CAS2Net - Windows Internet Explorer  
 https://acqdemo01.army.mil/cac/cas2net/cas2net.main\_menu.startup

File Edit View Favorites Tools Help

Acq Demo

**Employee Menu**

- [Contribution Planning](#)
- [Mid-Point Review Self-Assessment](#)
- [Annual Appraisal Self-Assessment](#)
- [Reports](#)

**Supervisor I Menu**

- [Contribution Planning](#)
- [Additional Feedback](#)
- [Mid-Point Review](#)
- [Annual Appraisal](#)
- [Reports](#)  
View or print reports in PDF format
- [Logout](#)  
Exit CAS2Net

**Contribution planning for  
Year: 2011**

|                         |                             |  |                      |
|-------------------------|-----------------------------|--|----------------------|
| <b>Broadband Level:</b> | <b>Occupational Series:</b> | <b>Career Path:</b>  | <b>Expected OCS:</b> |
| IV                      | 905 - Attorney              | NH - Business Management and Technical Management Professional | 93                   |

**Contribution Planning:**

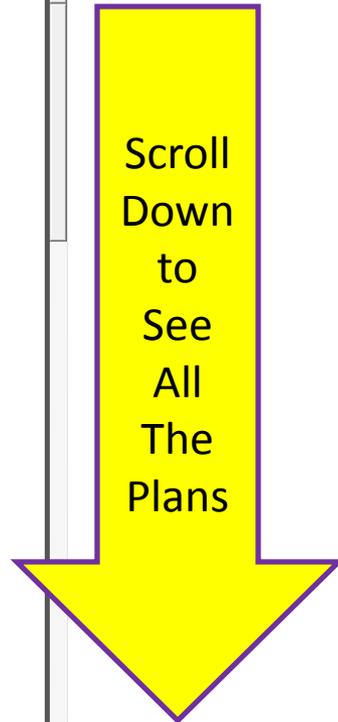
Objective One: Provide accurate, timely and proactive legal advice, measured by a comprehensive development of facts, discussion of relevant authority, and appropriate advice and/or a recommended course of action for resolution of the issue, thereby enabling the client to accomplish its mission. Work product is sound and legally sufficient with applicable policies, procedures and rules. Comply with AR 27-26, Rules of Professional Responsibility.

Objective Two: Keep abreast of current information, issues and trends in those areas of law that affect official duties. Establishes a rapport with clients and appropriate offices within TACOM LCMC that allows prompt identification of client needs. Ensures a cooperative teamwork environment with supervisors, peers and administrative staff.

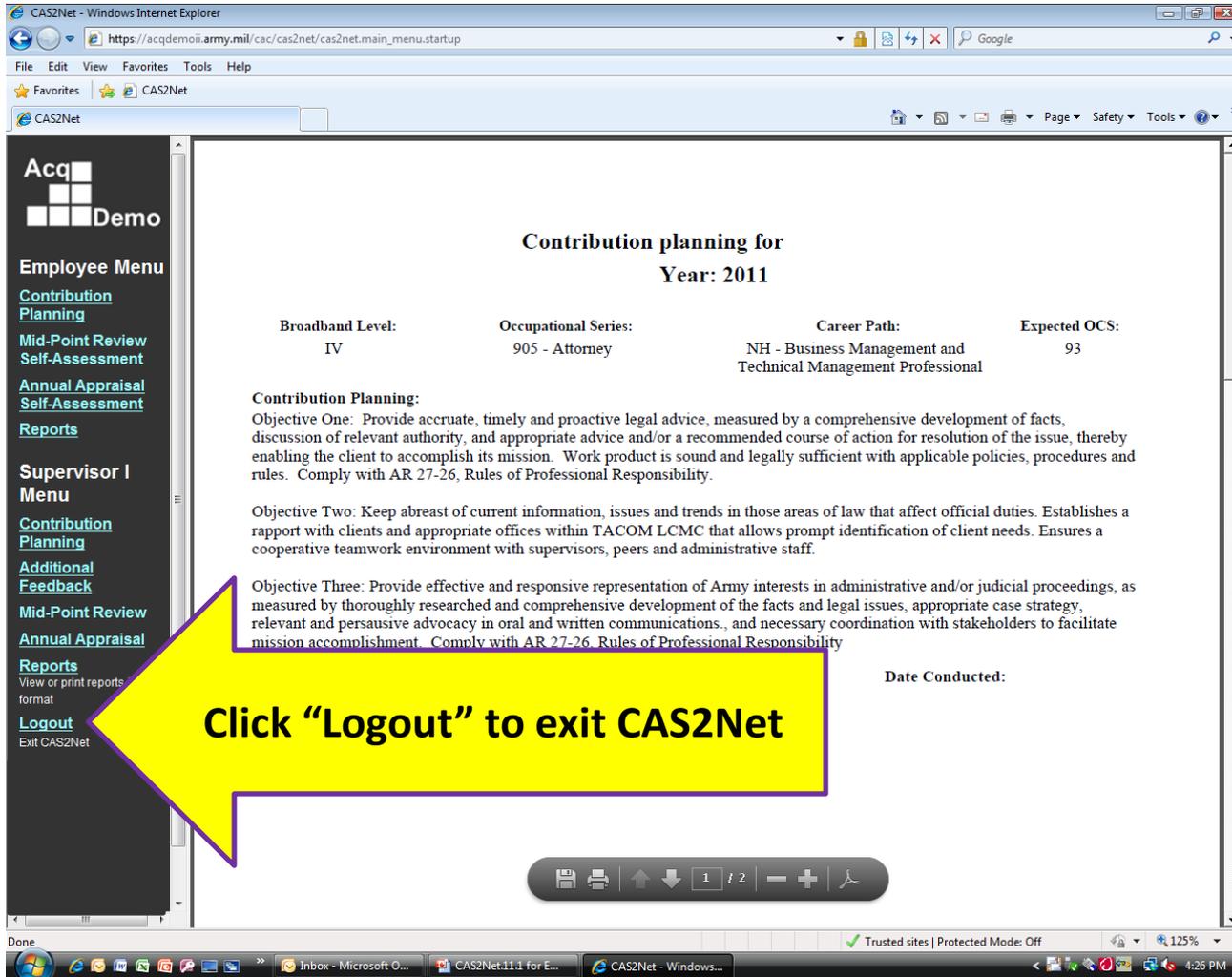
Objective Three: Provide effective and responsive representation of Army interests in administrative and/or judicial proceedings, as measured by thoroughly researched and comprehensive development of the facts and legal issues, appropriate case strategy, relevant and persuasive advocacy in oral and written communications, and necessary coordination with stakeholders to facilitate mission accomplishment. Comply with AR 27-26, Rules of Professional Responsibility

**Method of Communication:** \_\_\_\_\_ **Date Conducted:** \_\_\_\_\_

1 / 2



# CAS2Net – Supervisor Contribution Planning



**Contribution planning for  
Year: 2011**

|                         |                             |   |                      |
|-------------------------|-----------------------------|---|----------------------|
| <b>Broadband Level:</b> | <b>Occupational Series:</b> | <b>Career Path:</b>   | <b>Expected OCS:</b> |
| IV                      | 905 - Attorney              | NH - Business Management and<br>Technical Management Professional | 93                   |

**Contribution Planning:**

Objective One: Provide accurate, timely and proactive legal advice, measured by a comprehensive development of facts, discussion of relevant authority, and appropriate advice and/or a recommended course of action for resolution of the issue, thereby enabling the client to accomplish its mission. Work product is sound and legally sufficient with applicable policies, procedures and rules. Comply with AR 27-26, Rules of Professional Responsibility.

Objective Two: Keep abreast of current information, issues and trends in those areas of law that affect official duties. Establishes a rapport with clients and appropriate offices within TACOM LCMC that allows prompt identification of client needs. Ensures a cooperative teamwork environment with supervisors, peers and administrative staff.

Objective Three: Provide effective and responsive representation of Army interests in administrative and/or judicial proceedings, as measured by thoroughly researched and comprehensive development of the facts and legal issues, appropriate case strategy, relevant and persuasive advocacy in oral and written communications, and necessary coordination with stakeholders to facilitate mission accomplishment. Comply with AR 27-26, Rules of Professional Responsibility

**Date Conducted:**

**Click "Logout" to exit CAS2Net**

Welcome to CAS<sup>2</sup>Net , TIMOTHY L. ZEITLER !

The information contained herein is covered by the Privacy Act of 1974.

Click "Contribution Planning"

Contribution Planning

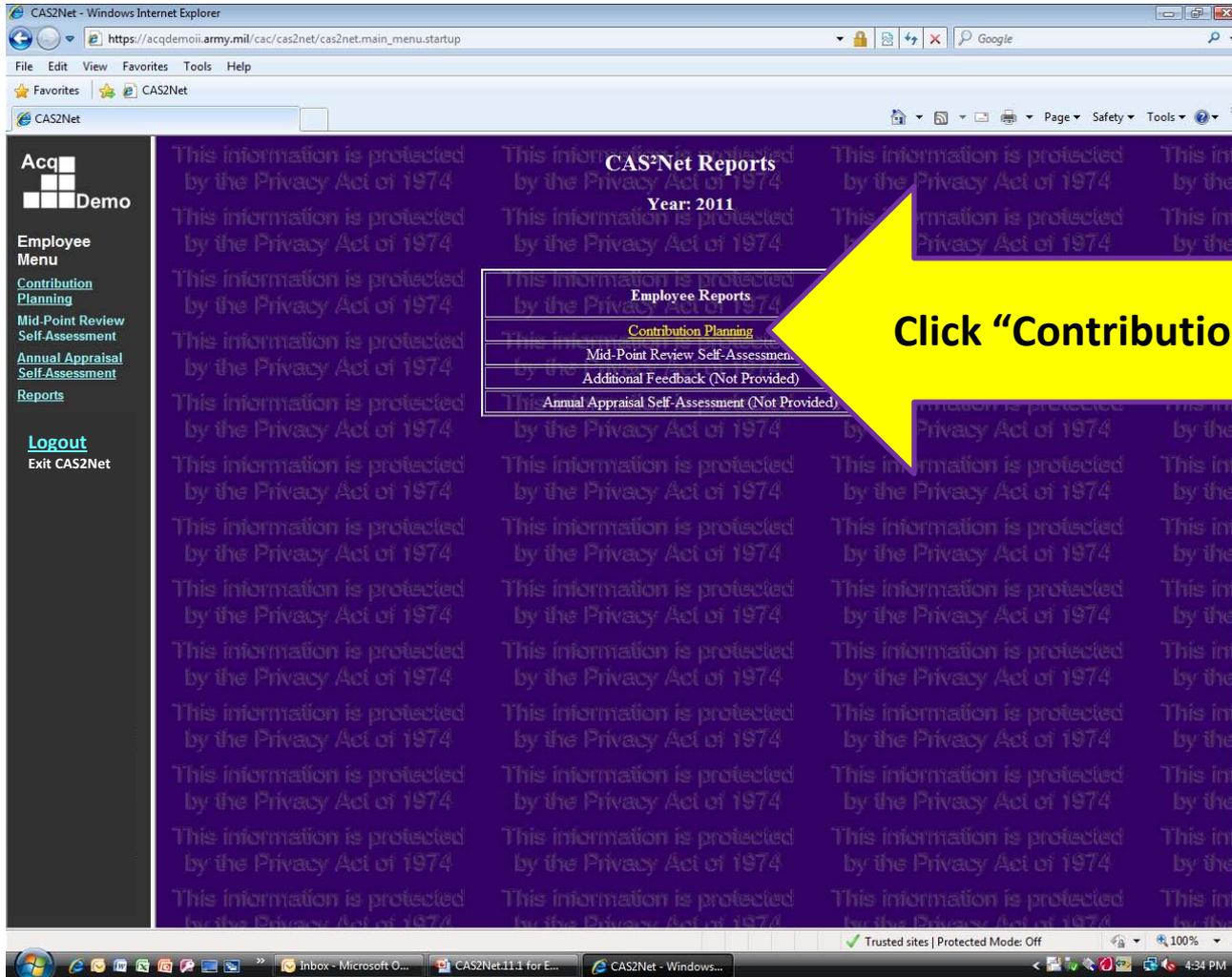
Mid-Point Review Self-Assessment

Annual Appraisal Self-Assessment

Reports

Logout  
Exit CAS2Net

# CAS2Net – Employee Contribution Planning



The screenshot shows a Windows Internet Explorer browser window displaying the CAS2Net web application. The address bar shows the URL: https://acqdemo01.army.mil/cac/cas2net/cas2net.main\_menu.startup. The page content is mostly obscured by a repeating watermark: "This information is protected by the Privacy Act of 1974".

On the left side, there is a navigation menu with the following items:

- Acq Demo
- Employee Menu
  - [Contribution Planning](#)
  - [Mid-Point Review Self-Assessment](#)
  - [Annual Appraisal Self-Assessment](#)
  - [Reports](#)
- [Logout](#)
- Exit CAS2Net

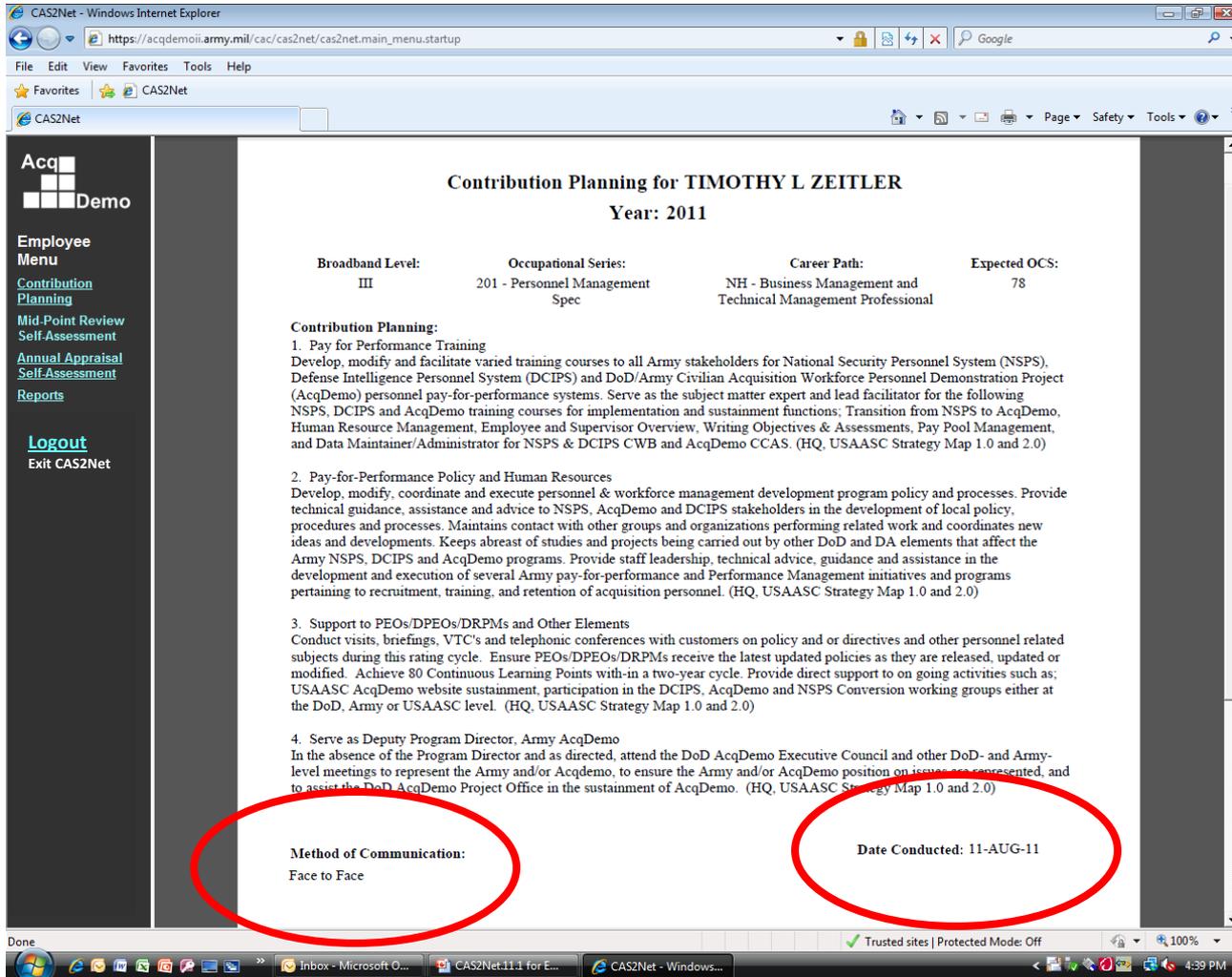
The main content area displays a menu for "CAS2Net Reports" for the year 2011:

- CAS2Net Reports**  
Year: 2011
- Employee Reports
- Contribution Planning**
- Mid-Point Review Self-Assessment
- Additional Feedback (Not Provided)
- Annual Appraisal Self-Assessment (Not Provided)

A large yellow arrow points from the right towards the "Contribution Planning" link in the menu. A text box next to the arrow contains the instruction: "Click 'Contribution Planning'".

The browser's taskbar at the bottom shows several open windows: "Inbox - Microsoft O...", "CAS2Net.I11.1 for E...", and "CAS2Net - Windows...". The system tray on the right shows the time as 4:34 PM.

# CAS2Net – Employee Contribution Planning



**Contribution Planning for TIMOTHY L ZEITLER**  
Year: 2011

| Broadband Level: | Occupational Series:            | Career Path:   | Expected OCS: |
|------------------|---------------------------------|--|---------------|
| III              | 201 - Personnel Management Spec | NH - Business Management and Technical Management Professional | 78            |

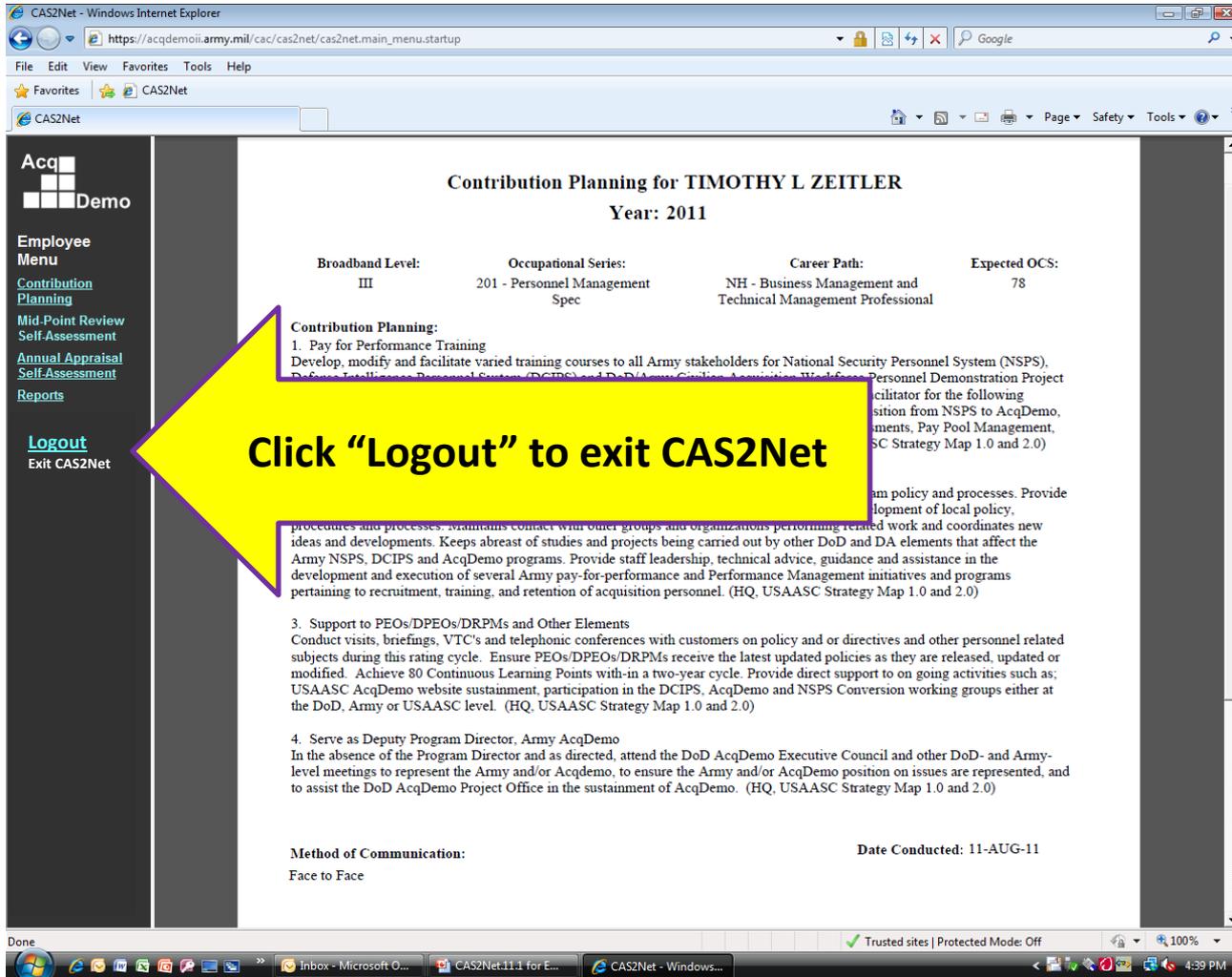
**Contribution Planning:**

- 1. Pay for Performance Training**  
Develop, modify and facilitate varied training courses to all Army stakeholders for National Security Personnel System (NSPS), Defense Intelligence Personnel System (DCIPS) and DoD/Army Civilian Acquisition Workforce Personnel Demonstration Project (AcqDemo) personnel pay-for-performance systems. Serve as the subject matter expert and lead facilitator for the following NSPS, DCIPS and AcqDemo training courses for implementation and sustainment functions: Transition from NSPS to AcqDemo, Human Resource Management, Employee and Supervisor Overview, Writing Objectives & Assessments, Pay Pool Management, and Data Maintainer/Administrator for NSPS & DCIPS CWB and AcqDemo CCAS. (HQ, USAASC Strategy Map 1.0 and 2.0)
- 2. Pay-for-Performance Policy and Human Resources**  
Develop, modify, coordinate and execute personnel & workforce management development program policy and processes. Provide technical guidance, assistance and advice to NSPS, AcqDemo and DCIPS stakeholders in the development of local policy, procedures and processes. Maintains contact with other groups and organizations performing related work and coordinates new ideas and developments. Keeps abreast of studies and projects being carried out by other DoD and DA elements that affect the Army NSPS, DCIPS and AcqDemo programs. Provide staff leadership, technical advice, guidance and assistance in the development and execution of several Army pay-for-performance and Performance Management initiatives and programs pertaining to recruitment, training, and retention of acquisition personnel. (HQ, USAASC Strategy Map 1.0 and 2.0)
- 3. Support to PEOs/DPEOs/DRPMs and Other Elements**  
Conduct visits, briefings, VTC's and telephonic conferences with customers on policy and or directives and other personnel related subjects during this rating cycle. Ensure PEOs/DPEOs/DRPMs receive the latest updated policies as they are released, updated or modified. Achieve 80 Continuous Learning Points with-in a two-year cycle. Provide direct support to on going activities such as; USAASC AcqDemo website sustainment, participation in the DCIPS, AcqDemo and NSPS Conversion working groups either at the DoD, Army or USAASC level. (HQ, USAASC Strategy Map 1.0 and 2.0)
- 4. Serve as Deputy Program Director, Army AcqDemo**  
In the absence of the Program Director and as directed, attend the DoD AcqDemo Executive Council and other DoD- and Army-level meetings to represent the Army and/or Acqdemo, to ensure the Army and/or AcqDemo position on issues are represented, and to assist the DoD AcqDemo Project Office in the sustainment of AcqDemo. (HQ, USAASC Strategy Map 1.0 and 2.0)

**Method of Communication:**  
Face to Face

**Date Conducted:** 11-AUG-11

# CAS2Net – Employee Contribution Planning



**Contribution Planning for TIMOTHY L ZEITLER**  
Year: 2011

| Broadband Level: | Occupational Series:            | Career Path:   | Expected OCS: |
|------------------|---------------------------------|--|---------------|
| III              | 201 - Personnel Management Spec | NH - Business Management and Technical Management Professional | 78            |

**Contribution Planning:**

1. Pay for Performance Training  
Develop, modify and facilitate varied training courses to all Army stakeholders for National Security Personnel System (NSPS), Defense Intelligence Personnel System (DCIPS) and DoD Army Civilian Acquisition Workforce Personnel Demonstration Project. Facilitate the transition from NSPS to AcqDemo, Personnel Demonstration Project, DCIPS, Pay Pool Management, and SC Strategy Map 1.0 and 2.0
2. Provide program policy and processes. Provide development of local policy, procedures and processes. Maintains contact with other groups and organizations performing related work and coordinates new ideas and developments. Keeps abreast of studies and projects being carried out by other DoD and DA elements that affect the Army NSPS, DCIPS and AcqDemo programs. Provide staff leadership, technical advice, guidance and assistance in the development and execution of several Army pay-for-performance and Performance Management initiatives and programs pertaining to recruitment, training, and retention of acquisition personnel. (HQ, USAASC Strategy Map 1.0 and 2.0)
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**Method of Communication:** Face to Face  
**Date Conducted:** 11-AUG-11

**Employee Menu**

- [Contribution Planning](#)
- [Mid-Point Review Self-Assessment](#)
- [Annual Appraisal Self-Assessment](#)
- [Reports](#)
- [Logout](#)  
Exit CAS2Net

- Employee Menu

Annual Appraisal Self Assessment  
By Factors

- Supervisor Menu

Annual Appraisal By Factors  
Recommended Categorical Ratings  
Recommended Numerical Ratings

# Fully Operational in September

Acq Demo

Employee Menu

[Contribution Planning](#)

[Mid-Point Review Self-Assessment](#)

[Annual Appraisal Self-Assessment](#)

[Reports](#)

[Logout](#)

Exit CAS2Net

## Annual Appraisal Self-Assessment for TIMOTHY L. ZEITLER

Year: 2011

|                  |                                 |  |               |
|------------------|---------------------------------|--|---------------|
| Broadband Level: | Occupational Series:            | Career Path:   | Expected OCS: |
| III              | 201 - Personnel Management Spec | NH - Business Management And Technical Management Professional | 78            |

**Contribution Planning:**

- Pay for Performance Training  
Develop, modify and facilitate varied training courses to all Army stakeholders for National Security Personnel System (NSPS), Defense Intelligence Personnel System (DCIPS) and DoD/Army Civilian Acquisition Workforce Personnel Demonstration Project (AcqDemo) personnel pay-for-performance systems. Serve as the subject matter expert and lead facilitator for the following NSPS, DCIPS and AcqDemo training courses for implementation and sustainment functions: Transition from NSPS to AcqDemo, Human Resource Management, Employee and Supervisor Overview, Writing Objectives & Assessments, Pay Pool Management, and Data Maintainer/Administrator for NSPS & DCIPS CWB and AcqDemo CCAS. (HQ, USAASC Strategy Map 1.0 and 2.0)
- Pay-for-Performance Policy and Human Resources  
Develop, modify, coordinate and execute personnel & workforce management development program policy and processes.

Problem Solving
Teamwork / Cooperation
Customer Relations
Leadership / Supervision
Communication
Resource Management

Problem Solving

**Employee Self-Assessment:** (Characters used: 0 of 4000)

Release to Supervisor

**Need Help?**  
**See Next Two Slides**



# Need Assistance...Call Your Local POC OASAALT – HQ USAASC – PEOs - JPEO

| Army Pay Pools                     |              | POC                |                                   | as of August 11, 2011 |              |
|------------------------------------|--------------|--------------------|-----------------------------------|-----------------------|--------------|
| Please email changes to Jerry Lee. |              |                    |                                   |                       |              |
| Activity                           |              | Name               | Email Address                     |                       | Phone Number |
| Army                               |              | Jerry Lee          | jerold.a.lee@us.army.mil          |                       | 703-805-5498 |
|                                    |              | Tim Zeitler        | tim.zeitler@us.army.mil           |                       | 703-805-1098 |
| 1001                               | OASAALT      | Sue Evans          | sue.evans@us.army.mil             |                       | 703-604-7238 |
| 1010                               | USAASC HQ    | Roberta McMillen   | roberta.mcmillen@us.army.mil      |                       | 703-805-1017 |
|                                    |              | Ulysses Perea      | ulysses.perea@us.army.mil         |                       | 703.805.2184 |
| 1011                               | PEO Ammo     | Joann Smith        | Joann.Smith1@us.army.mil          |                       | 973-724-6202 |
|                                    |              | Jackie Gailums     | Jackie.Gailums@us.army.mil        |                       | 973-724-5311 |
|                                    |              | Veronica Morgante  | Veronica.Morgante@us.army.mil     |                       | 973-724-2533 |
|                                    |              | Willie Trammell    | will.trammell@us.army.mil         |                       | 973-724-6564 |
| 1012                               | PEO Aviation | Marsha Jeffers     | marsha.jeffers@us.army.mil        |                       | 256-313-4160 |
| 1013                               | PEO CST      | Tiara Harper       | tiara.n.harper.civ@mail.mil       |                       | 443-395-8795 |
|                                    |              | Tracey Hall        | Tracey.A.Hall.civ@mail.mil        |                       | 443.395.8299 |
|                                    |              | Karena Evans       | karena.a.evans.civ@mail.mil       |                       | 443.395.8796 |
|                                    |              | Trina Taliaferro   | trina.l.taliaferro.civ@mail.mil   |                       | 443.395.8797 |
| 1014                               | JPEO CBD     | Cherri Wright      | cherri.wright@JPEOCBD.osd.mil     |                       | 410-417-3010 |
| 1015                               | PEO CS CSS   | Dave Beecher       | david.g.beecher.civ@mail.mil      |                       | 586-282-8328 |
|                                    |              | Laura Colzin       | laura.l.colzin.civ@mail.mil       |                       | 586-282-2632 |
|                                    |              | Sandy Maxwell      | sandra.c.maxwell1.civ@mail.mil    |                       | 586-282-6420 |
|                                    |              | Cathy Kujat        | cathy.a.kujat.civ@mail.mil        |                       | 586-282-2978 |
|                                    |              | Sonji Fred         | sonji.g.fred.civ@mail.mil         |                       | 586-282-5588 |
|                                    |              | Sharon Kurzatowski | sharon.a.kurzatowski.civ@mail.mil |                       | 586-282-5631 |
|                                    |              | Tammy Patrick      | tamara.l.patrick.civ@mail.mil     |                       | 586-282-8763 |
| 1016                               | PEO EIS      | Debra Lee          | debra.a.lee@us.army.mil           |                       | 703-806-3235 |
|                                    |              | Robert Aldrich     | robert.aldrich@us.army.mil        |                       | 703-806-3195 |
|                                    |              | Sarah Chambers     | sarah.m.chambers@us.army.mil      |                       | 703-806-2142 |

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|----------------|-----------------|----------------------|-----------------------------------|-----------------------|--------------|
| 1017           | PEO GCS         | Kristi Sharp         | kristi.l.sharp2.civ@mail.mil      |                       | 586.282.2211 |
|                |                 | Craig Koponen        | craig.l.koponen.civ@mail.mil      |                       | 586-282-5257 |
|                |                 | Mary Schmidt         | mary.l.schmidt.civ@mail.mil       |                       | 586-764-8471 |
|                |                 | Janet Pratt          | janet.i.pratt.civ@mail.mil        |                       | 586.282.7652 |
|                |                 | Marlin D. Carlsen Jr | marlin.d.carlsen.civ@mail.mil     |                       | 586.282.6877 |
| 1018           | PEO Integration | Jackie Barnes        | jacqueline.m.barnes6.civ@mail.mil |                       | 586-282-6186 |
|                |                 | Josephine Russo      | josephine.f.russo.civ@mail.mil    |                       | 586.282.7565 |
|                |                 | Amber Cortopassi     | amber.m.cortopassi.civ@mail.mil   |                       | 586.282.6348 |
| 1019           | PEO IEWS        | Tracey White         | tracey.l.white24.civ@mail.mil     |                       | 443.861.7785 |
|                |                 | Missy Uncangco       | melissa.a.uncangco.civ@mail.mil   |                       | 443-861-7778 |
|                |                 | Jennifer Sweeney     | jennifer.a.sweeney12.civ@mail.mil |                       | 443-861-7777 |
| 1020           | PEO MS          | Angie Speagle        | angie.speagle@us.army.mil         |                       | 256-876-1895 |
|                |                 | Elnora McCamey       | elnora.p.mccamey@us.army.mil      |                       | 256-313-3425 |
| 1021           | PEO STRI        | Lisa Taylor          | lisa.taylor2@us.army.mil          |                       | 407-384-5108 |
|                |                 | Trina Cothrin        | trina.cothrin@us.army.mil         |                       | 407-384-5515 |
|                |                 | Jacqueline Hauck     | jacquie.hauck@us.army.mil         |                       | 407-208-3103 |
|                |                 | Carolyn Raines       | carolyn.r.raines@us.army.mil      |                       | 407-384-5323 |
|                |                 | Mae Hazelton         | Mae.Hazelton@us.army.mil          |                       | 407-384-5177 |
| 1022           | PEO Soldier     | Margaret Swank       | margaret.a.swank@us.army.mil      |                       | 703-704-3638 |
|                |                 | Cecelia Jones        | cecelia.reenea.jones1@us.army.mil |                       | 703-704-9485 |
| 1023           | DASA P I&A      | Trina Jackson        | trina.m.jackson@us.army.mil       |                       | 703-617-0390 |
|                |                 | Carolyn Creamer      | carolyn.d.creamer@us.army.mil     |                       | 703-617-0304 |



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| ATEC           |                  | Sharlene Lyle        | <a href="mailto:sharlene.lyle@us.army.mil">sharlene.lyle@us.army.mil</a>                             | 410-306-1433 |
| 1100           | ATEC HQ          | Rita Brown           | <a href="mailto:rita_brown@us.army.mil">rita_brown@us.army.mil</a>                                   | 410-278-1165 |
| 1101           | ATEC AEC         | Karen Mussard        | <a href="mailto:Karen.mussard@us.army.mil">Karen.mussard@us.army.mil</a>                             | 410-278-0730 |
| 1110           | ATEC DTC         |                      |  |              |
| 1120           | ATEC OTC         | Michele Wallace      | <a href="mailto:michele.e.wallace@us.army.mil">michele.e.wallace@us.army.mil</a>                     | 254-287-1919 |
|                |                  | Sheila Miller        | <a href="mailto:sheila.d.miller.civ@mail.mil">sheila.d.miller.civ@mail.mil</a>                       | 254-286-5909 |
| AMCOM          |                  | Tracey Smith         | <a href="mailto:tracey.smith6@us.army.mil">tracey.smith6@us.army.mil</a>                             | 256-842-9675 |
|                |                  | Janice Hunt          | <a href="mailto:janice.s.hunt2.civ@mail.mil">janice.s.hunt2.civ@mail.mil</a>                         | 256-876-6086 |
| 1210           | AMCOM Cmd Staff  | Maxine Goff          | <a href="mailto:maxine.goff@us.army.mil">maxine.goff@us.army.mil</a>                                 | 256-842-7789 |
|                |                  | Ike Eichelberger     | <a href="mailto:dhalquister.d.eichelberger.civ@mail.mil">dhalquister.d.eichelberger.civ@mail.mil</a> | 256-876-0829 |
| 1211           | AMCOM G Staff    | Elisa Stucker        | <a href="mailto:elisa.m.stucker.civ@mail.mil">elisa.m.stucker.civ@mail.mil</a>                       | 256-955-0053 |
| 1212           | AMCOM IG         | Larry J. Johnson     | <a href="mailto:larry.j.johnson24.civ@mail.mil">larry.j.johnson24.civ@mail.mil</a>                   | 256-876-9701 |
| 1213           | AMCOM IMMC       | Cindy Janes          | <a href="mailto:cynthia.a.janes2.civ@mail.mil">cynthia.a.janes2.civ@mail.mil</a>                     | 256-876-2704 |
|                |                  | Mary Gruschow        | <a href="mailto:mary.gruschow@us.army.mil">mary.gruschow@us.army.mil</a>                             | 256-876-4409 |
|                |                  | Becky Lake           | <a href="mailto:becky.lake@us.army.mil">becky.lake@us.army.mil</a>                                   | 256-842-6777 |
| 1214           | AMCOM SAMD       | Andrew Lenoir        | <a href="mailto:andrew.lenoir@us.army.mil">andrew.lenoir@us.army.mil</a>                             | 256-313-6897 |
| 1215           | AMCOM SOD        | Kathy Merryman       | <a href="mailto:kathy.merryman@us.army.mil">kathy.merryman@us.army.mil</a>                           | 757-878-3110 |
|                |                  | Abigail L. Kent      | <a href="mailto:abigail.kent@us.army.mil">abigail.kent@us.army.mil</a>                               | 757-878-0009 |
|                |                  | Joseph J. Silvent    | <a href="mailto:joseph.silvent@us.army.mil">joseph.silvent@us.army.mil</a>                           | 757-878-2072 |
| 1216           | AMCOM TMDE       | Catherine Adams      | <a href="mailto:catherine.adams@us.army.mil">catherine.adams@us.army.mil</a>                         | 256-876-7037 |
|                |                  | Martin Roggio        | <a href="mailto:martin.roggio@us.army.mil">martin.roggio@us.army.mil</a>                             | 256-876-7091 |
| TACOM          |                  | Lisa Schwab          | <a href="mailto:lisa.l.schwab.civ@mail.mil">lisa.l.schwab.civ@mail.mil</a>                           | 586.282.6780 |
|                |                  | Jeff Teyema          | <a href="mailto:jeffrey.r.teyema.civ@mail.mil">jeffrey.r.teyema.civ@mail.mil</a>                     | 586-282-2259 |
|                |                  | Gwen Outland         | <a href="mailto:gwendolyn.s.outland.civ@mail.mil">gwendolyn.s.outland.civ@mail.mil</a>               | 586-282-6941 |
| 1250           | TACOM Cmd Group  | Barbara Lyons        | <a href="mailto:barbara.a.lyons.civ@mail.mil">barbara.a.lyons.civ@mail.mil</a>                       | 586-282-6941 |
| 1251           | TACOM Chiefs     | Jeff Teyema          | <a href="mailto:jeffrey.r.teyema.civ@mail.mil">jeffrey.r.teyema.civ@mail.mil</a>                     | 586-282-2259 |
| 1252           | TACOM ILSC       | Cindy Kukuk          | <a href="mailto:cindy.m.kukuk.civ@mail.mil">cindy.m.kukuk.civ@mail.mil</a>                           | 586-282-3358 |
|                |                  | Ronda Jones          | <a href="mailto:ronda.jones1.civ@mail.mil">ronda.jones1.civ@mail.mil</a>                             | 586-282-3926 |
|                |                  | Donna Thibault       | <a href="mailto:donna.m.thibault@us.army.mil">donna.m.thibault@us.army.mil</a>                       | 508-233-4139 |
| 1253           | TACOM IG         | Barbara Lyons        | <a href="mailto:barbara.a.lyons.civ@mail.mil">barbara.a.lyons.civ@mail.mil</a>                       | 586-282-6941 |
| 1254           | TACOM Legal      | Darlene Dogwill      | <a href="mailto:darlene.s.dogwill.civ@mail.mil">darlene.s.dogwill.civ@mail.mil</a>                   | 586-282-6289 |
|                |                  | Margaret Vanderginst | <a href="mailto:margaret.vanderginst.civ@mail.mil">margaret.vanderginst.civ@mail.mil</a>             | 586-282-6289 |
| 191            | TARDEC STRL Demo | Debbie Otto          | <a href="mailto:deborah.a.otto.civ@mail.mil">deborah.a.otto.civ@mail.mil</a>                         | 586-282-4705 |
| AMSAA          |                  | Loan N. Salins       | <a href="mailto:loan.n.salins.civ@mail.mil">loan.n.salins.civ@mail.mil</a>                           | 410-278-5323 |

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|----------------|----------------------|--------------------|--|------------------|
| ACC            |                      | Lavana Grantham    | <a href="mailto:lavana.b.grantham.civ@mail.mil">lavana.b.grantham.civ@mail.mil</a>   | 256-955-8550     |
| 1300           | ACA-HQ               |                    |  |                  |
| 1310           | ACC-NCR              | Andrea Price       | <a href="mailto:andrea.price4@us.army.mil">andrea.price4@us.army.mil</a>             | 703-428-0756     |
|                |                      | Annie Dowdell      | <a href="mailto:annie.dowdell@us.army.mil">annie.dowdell@us.army.mil</a>             | 703-428-1056     |
|                |                      | Mary Matherly      | <a href="mailto:mary.c.matherly@us.army.mil">mary.c.matherly@us.army.mil</a>         | 703-428-0753     |
| 1311           | ACC-Picatiny Arsenal | Jacqueline Alpaugh | <a href="mailto:jacqueline.alpaugh@us.army.mil">jacqueline.alpaugh@us.army.mil</a>   | 973-724-4177     |
|                |                      | Valerie Anticoli   | <a href="mailto:valerie.anticoli@us.army.mil">valerie.anticoli@us.army.mil</a>       | 973-724-6641     |
| 1312           | ACC-RSA              | Earl Adams         | <a href="mailto:earl.adams3@us.army.mil">earl.adams3@us.army.mil</a>                 | (256) 876-5532   |
|                |                      | Karen Arthurs      | <a href="mailto:karen.n.arthurs@us.army.mil">karen.n.arthurs@us.army.mil</a>         | (256) 842-8558   |
| 1313           | ACC-Warren           | Judy Marchlewicz   | <a href="mailto:judith.marchlewicz.civ@mail.mil">judith.marchlewicz.civ@mail.mil</a> | 586.282.8024     |
|                |                      | Monica Camp        | <a href="mailto:monica.a.camp.civ@mail.mil">monica.a.camp.civ@mail.mil</a>           | 586-282-9492     |
| 1320           | MICC HQ              | Victor Gallegos    | <a href="mailto:victor.m.gallegos@us.army.mil">victor.m.gallegos@us.army.mil</a>     | (210) 295-0918   |
|                |                      | Maria Allen        | <a href="mailto:maria.allen@us.army.mil">maria.allen@us.army.mil</a>                 | (210) 221-6847   |
| 1360           | ECC HQ               |                    |  |                  |
|                |                      | Debra Behan        | <a href="mailto:debra.behan@us.army.mil">debra.behan@us.army.mil</a>                 | (256) 955-7766   |
|                |                      | Tina L. BoClair    | <a href="mailto:tina.boclair@us.army.mil">tina.boclair@us.army.mil</a>               | 256-955-7719     |
| 1361           | ECC 411CSB/CCK       | Lynne A. Frasher   | <a href="mailto:lynnfrasher@us.army.mil">lynnfrasher@us.army.mil</a>                 | D8N 315-724-7744 |
|                |                      | Gisela J. Froman   | <a href="mailto:gisela.froman@us.army.mil">gisela.froman@us.army.mil</a>             | D8N 315-724-3048 |
| 1391           | SDDC-AQ              | Carol Walker       | <a href="mailto:carol.walker3@mail.mil">carol.walker3@mail.mil</a>                   | 618-220-5412     |
|                |                      | Amy O'Connor       | <a href="mailto:amy.oconnor1@mail.mil">amy.oconnor1@mail.mil</a>                     | 618-220-5501     |
| 1399           | MEDCOM HCAA          | Virginia Heard     | <a href="mailto:ginnv.heard@us.army.mil">ginnv.heard@us.army.mil</a>                 | 210-221-3452     |