Resource Management Tool (RMT)

Summary of Capabilities

Resource Management Tool is designed to provide a highly efficient and effective portal to accomplish PPBES work. It is your “one-stop shop” for improving productivity within your enterprise which brings together in one place all of the data needed to do the job. Resource Management Tool brings you the following capabilities:

- **Program/Budget Formulation Module** — Complete formulation tool that integrates requirements and funding at the installation, MACOM, and HQDA levels. Automatic distribution at SAG level from Probe through the PBG adjustment cycles to the Funding Letter start position
- **Funding Letter Distribution Module** — Distributes Funding Letter changes to ASN/PD/APE/MDEP level of detail. Provides audit trail of PBG to Funding Letter changes
- **Funds Control Module** — Distributes and tracks AFP and allocation to APE/ASN level of detail. Provides cash management, coordinated funding change requests, and integration with PBAS, STANFINS, and DbCAS
- **BEFAM (Budget Execution Funding Adjustment Module)** - Allows HQ, ASNs and Regions to realign/reprogram their Current Fiscal Year Budget Position within the same appropriation
- **Obligation Plan Module (Integrated with Funds Control and DbCAS)** — Provides the capability to develop monthly Obligation Plans at APE/MDEP/EOR level of detail
- **Budget Execution Module (Web-enabled DbCAS)** — Tracks commitments and obligations to programs in a centralized manner. Funds Control edits preclude commitments and obligations from exceeding allotments. Automates funding requests made to the Funds Control Manager
- **Joint Reconciliation Review** — Automated tool for the research and reconciliation of variances in the status of transactions (obligation, accrual and disbursement). Also provides an efficient means of resolving abnormal conditions such as NULO’s and problem disbursements. Liquidates outstanding obligations and automatically updates STANFINS
- **Manpower Module** — Provides integrated “faces, spaces, and dollars” management. Links TAADS, SAMAS, PROBE, MDCPDS, and DCPS changes automatically. Creates simultaneous TAADS and PROBE changes from a single source and automatically updates the FIMSA database with official TDA changes
- **Multi-Cycle Requirements/UFR, Identification, and Prioritization Module** — Identifies, coordinates, and prioritizes new requirements for Funding Letter, mid-year, POM, and year-end cycles from installation to HQDA. Allows “what-if” funding drills for multiple purposes and levels
- **Web-Enabled MIPR Module** — Creates, saves, and sends MIPR documents to other organizations and agencies electronically. Prior to issuance, verifies available funding levels and obligates MIPR-ed amounts. On acceptance, records funding level and type of funds
- **Reporting Module** — Provides pivot ad hoc and pre-defined query capability from single or multiple data sources. Portal feature allows user customization of important queries. Reports are exportable to Excel. Additional standard reports are provided that mimic those created by STAMIS
- **System Administration Module** — Manages user accounts and performs database administration
- **OnLine Help Module** — Provides an extensive, searchable, keyword-based online help feature
RMT is a scalable, database-driven (Oracle) Web-enabled application. It takes advantage of data repository logic and technologies to provide information from several different sources and create logical connections between functional applications.

RMT uses a Web server and a database server to work through standard network connections. RMT can also be accessed via Internet connection to the network for access away from the office. RMT uses a Web-based intranet architecture to deploy applications, and it is designed for use and administration by functional users without contractor maintenance and continued support. Tools such as the RMT query builder allow users to build needed reports and access data without outside support.

RMT has multiple layers of security. Designed to run in an intranet environment, however, it is easily adapted to use Secure Socket Layers for portions of the application being provided outside local networks. RMT includes login and password verification and page-level security to direct validated users to only the information that they are designated to view.

System Architecture Diagram
Program/Budget Formulation

Program and Budget Formulation leverages HQDA PAE Web Schedules, and allows for the creation and editing of records from the HQDA PROBE database. The Program Budget module provides for the submission of data from the MACOM and PEO levels to HQDA, and allows HQDA to manage and control the flow of data throughout the submission process. The validation process ensures the accuracy of the data imported or entered into the system.

Key features are:

- Integrated Web schedules
- Uses HQDA validation routines
- Probe distribution capability to ASN level
- Distribution of SAG Funding Letter to ASN/APE/MDEP level of detail
- Provides comprehensive view of Requirements, Funding and Civilian Costing
- Provides the user with the capability to export data in Excel, Word, HTML, and text formats for reporting and analysis purposes
- The web-schedule option provides Schedule 8 creation and consolidation for submission to Headquarters Department of Army Program Analysis and Evaluation (HQDA PA&E)
- Provides requirements for multiple organization levels within a specific budget cycle
- Provides the user the ability to adjust requirements and planned distribution
- The database administration allows administrators to upload the most current funding guidance and administer program adjustments within the organization
- Provides access to funding and manpower data by budget cycle
- Capability to use models in distribution of PBG positions

Screen Shot
Program Budget Webschedules

- Creates and coordinates Schedule 8 changes from the installation level through HQ and prepares them for submission to PAED
- Extensive ad hoc reporting of PROBE position and current Schedule 8 changes
- Validation routines to prepare data for submission

Screen Shot
Funding Letter Distribution

Funding letter allows distribution of the Funding Letter by either ASN or Program to the ASN, APE, MDEP. It maintains an audit trail of adjustments of distribution to ASN/APE/MDEP level of detail.

Key features are:

- Distribution by ASN or by Program
- Distribution options; proportional or manual
- Documents audit trail
- On screen validation of original President’s budget position

Screen Shot
BEFAM (Budget Execution Funding Adjustment Module) allows Major Command/OA to maintain an audit trail of all year of execution funding adjustments. It also allows the Command/OA to realign/reprogram their Current Fiscal Year Budget Position within the same appropriation from the highest to the lowest organizational level.

Key features are:

- ASN requested adjustments
- Region processing
- Region requested adjustments
- Withholding adjustments
- Ad hoc reporting
- Major Command/OA adjustments
- ASN, APE, MDEP level adjustments
- Current position report
- Major Command/OA approval

Screen Shot
Funds Control

Funds Control enables users at various levels of the organization to manage requests for additional funds and coordinate these requests. Funds Control also allows for organizations to submit requirements electronically. Integration of PBAS with RMT allows for the issuance and confirmation of FAD’s within the RMT tool. Duplicate data entry is thus eliminated and the need for legacy systems is reduced.

Key features are:

- Funds distribution initial authorization, changes, and fund release capability
- ABO-MACOM-ASN-PD-Ledger distribution of AFP/Allotment
- Allows for coordinated funding change requests
- Generates funds authorization documents
- Audit trails
- Capability to query audit changes
- Automated feed to accounting systems (e.g., STANFINS)
- Automated PBAS update/retrieval
- BEFAM-Funds Control-Budget Execution linkage ensures ironclad fund control
- Allows MACOM to import and manage COA FADs
- Allows the ASN Manager to distribute AFP and Allowance to PDs
- Allows PD Manager to distribute funds to ledgers at the APE/MDEP/APC level

Screen shots
### Limit Code: 0012

<table>
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<tr>
<th>ASN</th>
<th>Position</th>
<th>Total AFP</th>
<th>Avail AFP</th>
<th>AFP Change</th>
<th>Revised AFP</th>
<th>Total LIMIT</th>
<th>Avail LIMIT</th>
<th>LIMIT Change</th>
<th>Revised LIMIT</th>
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Remarks: 

### Distribute Funds To PD

- DIRECT  ○ FUNDED REIMB

<table>
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<th>FY:</th>
<th>APPN:</th>
<th>ASN:</th>
</tr>
</thead>
<tbody>
<tr>
<td>2005</td>
<td>2000</td>
<td>102A</td>
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### AFP Allocation

<table>
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<tr>
<th>SAG/AFE</th>
<th>LIMIT</th>
<th>APC</th>
<th>Total AFP</th>
<th>Undistributed AFP</th>
<th>Total ALLOWANCE</th>
<th>Undistributed ALLOWANCE</th>
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<tr>
<td>Direct</td>
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<td>Y1E</td>
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Grand Total: $90,209,885.00, $652,000.00, $89,242,185.00, $0.00
Requirements/Un-funded Requirements

RMT allows for the creation and coordination of requirements and associated funding for both budget and POM years. RMT provides the near real-time capability to confirm that requirements have not been previously funded, or that there is no funding available for additional requirements. Requirements can be captured at object class level of detail to ensure coverage of payroll dollars and other essential priorities. RMT also provides additional “must fund” or “give back” scenarios for significantly enhanced analytical capability and execution control.

Key features are:

- Generates requirements/UFR records for multiple years and cycles
- Three-level coordination and process
- Year-of-execution funding scenarios
- Supports partial funding capability
- Allows distribution to APE/MDEP/APC
- Allows prioritization at all levels
- Provides description, justification and impact details at all levels
- Provides summary level reports
- Tracks status of UFRs
- Can be used as Local PBAC process
- Can be used for “must fund” data calls from higher HQs
- UFR module can be integrated with Funds Control module to ensure accuracy and internal control or with PBG positions to improve the consistency of analysis
## FY 05 — IMA View

### FY 05 IMA View

<table>
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<tr>
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<th>IMA Type</th>
<th>Region</th>
<th>Requested</th>
<th>Funding Complete</th>
<th>Note</th>
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<td>Europe</td>
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<td></td>
<td>Transferred2</td>
<td>Europe</td>
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</table>

* Indicates a UFR created at the IMA level.
** Indicates a UFR created at the Region level.
*** Indicates a UFR has been transferred to SEFAM.

## ADD — Unfunded Requirement

### ADD — Unfunded Requirement

<table>
<thead>
<tr>
<th>APPN</th>
<th>Region</th>
<th>Garrison</th>
<th>ASR</th>
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<tr>
<td>D100</td>
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<td>Beromohar (XR)</td>
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### UNFunded Requirement

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<th>Title</th>
<th>Priority</th>
<th>Requested Amount (Dollars)</th>
<th>Drop Dead Date (DD/MM/YYYY)</th>
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<tr>
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</table>

**Description**

**CWOT**

**BOS Priority Code**

<table>
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<tbody>
<tr>
<td>Category 1 - Health &amp; Safety</td>
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</table>

**Justification**

**Impact**
Obligation Plan

Obligation Plan allows users to develop a monthly plan at the APE/MDEP/Object Class level of detail for obligating program dollars. RMT integration establishes funding letter positions as a start point of the plan and automatically updates any new funding provided during the year (i.e., funded requirements/UFR and reprogramming). Budget Officers and Analysts always know current funding levels and can plan accordingly. Obligation Plan also provides a link to Accounting. The Obligation Plan can also be integrated with the Funds Control Module to show the plan as compared to the current distribution of funds.

Key features are:

- Integrated with BEFAM, Fund Control, and execution data
- Automatic updates of funding changes
- Links to Program/Budget data
- Allows for planning at ASN/PD/APE/MDEP/EOR level
- Numerical and graphical data presentation of plan versus execution
- Allows spread to the APE/MDEP/EOR combination
- Provides cumulative and summary reports
- Provides ad-hoc query reports
- Ability to export data to Excel
- Provides status of distribution with visibility at all levels of the organization
- “Straight Line” capability for projects with recurring monthly costs
Screen Shots

### Obligation Plan

**FY:** 2005  
**APPN:** ALL  
**Region:** ALL  
**ASN:** ALL  
**SAG:** ALL  
**APE:** ALL  
**MDEP:** ALL  

**NOTE:** All dollars shown in this page are in thousands ($000).  
**Report Date:** 3/17/2005 11:16:31 AM

#### Table 1: Funding Letter and Adjustments

<table>
<thead>
<tr>
<th>Status</th>
<th>APPN</th>
<th>APE</th>
<th>MDEP</th>
<th>Funding Letter</th>
<th>Adjustments (BEFAM)</th>
<th>Current Position</th>
<th>Unspread</th>
<th>Spread</th>
</tr>
</thead>
<tbody>
<tr>
<td>✔️ 0725</td>
<td>191300</td>
<td>E34H</td>
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<td>1,000.0</td>
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<td>+</td>
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<tr>
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</table>

#### Table 2: Funding Letter and Adjustments

<table>
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<th>Status</th>
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<th>Funding Letter</th>
<th>Adjustments (BEFAM)</th>
<th>Current Position</th>
<th>Spread to EORs</th>
<th>Total Remaining</th>
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</thead>
<tbody>
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<td>1,000.0</td>
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</table>

**ASN:** B7AA  
**APE:** 191300  
**MDEP:** E34H

**All dollars shown in this page are in thousands ($000)**

#### Table 3: Distribution

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<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>Jul</th>
<th>Aug</th>
<th>Sep</th>
<th>Year</th>
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<td>0</td>
<td>0</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Add EOR**  
**Save**

**Note:** Remaining distribution must equal zero.
Budget Execution

Budget Execution allows for the centralized entry and management of commitment and obligation transactions. Electronic submission to DFAS reduces double entry and missed STANFINS updates. Integration with RMT allows for a check of total obligations against funding to verify dollars in correct fund types. Over the course of the year, this reduces un-liquidated obligations and allows for efficient and effective year-end close and an optimal execution of organizational funding.

Key features are:

- Web-based commitment and obligation transactions
- Extensive accounting and payroll reports
- Eliminates dbCAS administrator and split process requirement
- Integration with funding precludes over commitments/obligations
- Audit trail of all commitments, obligations, and expenditures
- Automatic commitment of civilian pay obligations
- Copy feature to create commitments from DFAS obligations
- Supports parent/child relationships
- Allows for PD and ledger management oversight
- Cost transfer capability
- Capability to view funds in assigned ledgers
- Availability for the user to add, edit, or delete records not sent to STANFINS
- Allows cost transfers from one APC/EOR to another
Manpower

The Manpower module enables the control and verification of manpower allocation and strength levels. Automated tools allow users to reconcile and manage manpower at paragraph and line levels to build an Organizational TDA. Inside the tool, the Organizational TDA can be compared with systems, such as TAADS and MDCPDS, to reveal discrepancies. TDA changes are sent to outside systems automatically to reduce data entry and improve manpower system reconciliation.

Key features are:

- “Faces-to-Spaces” linkage (Manning Documents)
- SAMAS, TAADS, DCPDS, and DCPS reconciliation capability
- Coordinates paragraph/line, C-type, and APC changes for TDA updates
- Concurrent creation of TAADS and SAMAS, changes Schedule 8 and command plan
- Strength and discrepancy reports
- Automatic costing of manpower changes
- Develop and manage authorization (TDA) documents
- Track civilian manpower execution based on organization guidelines
- Comply with established organization and Defense policies and requirements
- Manpower execution displays the official Organization TDA by paragraph and line number
- Allows the user to realign and restructure manpower authorizations in support of the workload
- Database administration capability to access PBG and TAADS
- Creates MDCPDS changes (TA 30 updates)
Manpower Execution

The purpose of the Manpower Execution sub-module is to allow updates to manning documents and track manpower on-board/end strength data at the UIC level. RMT creates the manning document by automatically matching the personnel (faces) from MDCPDS and to paragraph and line numbers (places) on the most current Manning Document. Users are able to update the manning document on-line to provide management with a current view of the organizational structure.

Key Features are:

- Links faces from MDCPDS to spaces in the Manning Document
- Tracks civilian and military manpower execution based on organization guidelines
- Provides the ability to update MDCPDS accounting data through table 30 processing
- Provides the ability to manage civilian personnel recruitment actions within Manning Document
- Uses Army business rules and edit tables

Screen Shot
The TAADS sub-module provides the capability to make changes to all four sections of the TDA by UIC. RMT provides a process which allows for the roll up and approval of changes from lower levels to the Major Command or Operating agency level for coordination and approval.

Key Features are:

- TDA update
- Line group management
- TDA approval and access management
- Capability to create Manpower Schedule 8 records

Screen Shots:

TAAD UPDATE PROCESS

Manpower PBG (Schedule 8) Process

Creation of a manpower Schedule 8 generates the dollar counterpart which is used to determine affordability.
Manpower Schedule 8’s can be created two ways:

- By modifying any of the fields on the TDA within the TAADS sub-module, i.e., UIC/CTYPE/APE/MDEP/REQ/AUTH)
- By creating a Schedule 8 record in the PBG sub-module of the Manpower module

Screen Shots
The Joint Reconciliation Review application allows for validation of obligated balances and amounts recorded in the accounting system of record used for year-end certification. The application enables documentation of actions taken to resolve abnormal conditions, liquidate outstanding obligations and/or remove invalid obligations.

**Key Features are:**
- Report selection based on allotment serial number, program director, appropriation, account processing code and element of expense
- Additional report filtering on document number, age, amount, comment code, negative unliquidated obligations, unliquidated obligations, advances, appropriation refunds receivables, unmatched disbursements, advances, reimbursable receivables, and interest penalties
- Single comment coding and text entry for multiple as well as single selections
- Comment coding and text entry at the major command/operating agency level and below
- Dynamic sort capability
- Capability of creating necessary SI records
- Eliminates requirement to update via DARS and Atlas

**Screen Shots**
RMT offers Enterprise Reporting, a comprehensive reporting system that captures information from the entire spectrum of the enterprise. RMT can report from a high level of detail down to the transaction level of detail, both in real time and using historical data. Reporting tools enable powerful analysis, accurate forecasting, and informed decision making.

Key features are:

- Ad hoc, predefined, and local query capabilities
- Portal feature for Executive Reporting
- Reports exportable to Excel or printable format
- Based on modules (Program/Budget, Funds Control, Budget Execution, Manpower, and UFR)
- Joint Review Reporting
- Provides reports at all levels from HQ/OA level down to ASN/UIC and APC level of detail
- Graphical presentation of data
- “Saved” queries and sharing with other users
Web-Enabled MIPR

MIPR enables users to electronically generate, file, and manage orders for supplies and services. This capability allows users to automatically send purchase requests to other organizations that allow electronic submission. Reports show MIPR costs and orders rolled at any level of the organization, and the status of electronic requests. External interface allows the ability to users outside the organization access to submit, check status, and update without account set-up and without direct access to the system.

Key features are:

- Web-enabled database for generating and receiving requests and establishing customer IDs and APCs
- Linked to accounting data to generate funding and record earnings
- Status reports
- Incoming ISSA/MIPR Request
- Outgoing MIPR
- Creates Transactions for accounting system
- Can automate internal work-flow
- Uses Standard Form 448 and 448-2 layout
- Web interface for external organization
ACCEPTANCE OF MIPR

1. To: UAATC5FJ BLDG 2600 FJ
   99991111111111
2. MIPR #: MIPR4B JAC2004
3. Amend #: Basic
4. Date: 1/28/2004
5. Amount: 40000

6. The MIPR identified above is accepted and the items requested will be provided as follows:
   (Check as applicable)
   a. X All Items Will Be Provided Through Reimbursement (Category I)
   b. All Items Will Be Procured by the Direct Citation of Funds (Category II)
   c. Items Will Be Provided By Both Category I and Category II as Indicated Below
   d. This Acceptance for Category I Items, in Qualified Because of an Anticipated
      Contingencies as to Final Price, Changes in This Acceptance Figure Will Be
      Funded Periodically Upon Determination of Definitive Prices, But Prior to
      Submission of Billings

7. MIPR Item Numbers Identified In Block 13, "Remarks" Is not Accepted (or Rejected)
   for the Reasons Indicated

8. To be Provided Through Reimbursement

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Quantity</th>
<th>Estimated Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>a.</td>
<td>b.</td>
<td>c.</td>
</tr>
<tr>
<td>1</td>
<td>1</td>
<td>28000</td>
</tr>
<tr>
<td>2</td>
<td>2</td>
<td>2000</td>
</tr>
<tr>
<td>3</td>
<td>5</td>
<td>10000</td>
</tr>
<tr>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total Estimated Price: $40,000.00</td>
<td>Total Estimated Price: $0.00</td>
<td></td>
</tr>
</tbody>
</table>

9. To be Procured by Direct Citation of Funds

10. Anticipated Date of Obligation for Category II Items

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Quantity</th>
<th>Estimated Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>a.</td>
<td>b.</td>
<td>c.</td>
</tr>
<tr>
<td>11/1/2000</td>
<td>11. Grand Total Estimated Price of All Items $40,000.00</td>
<td></td>
</tr>
</tbody>
</table>

12. Funds Data (Check if Applicable)
   a. Additional Funds in the Amount of $0.00 Are Required
   b. Funds in the Amount of $0.00 Are Not Required and May Be Withdrawn

13. Remarks

14. Accepting Activity (Complete Address): UAATC5FJ BLDG 2600 FJ 99991111111111

15. Typed Name and Title of Authorized Official:
    Doe, Jane ——Tester

16. Signature: Tester

TO: Organization of Testing Facilities A Affirmative Address
   118 E St. NW Washington DC 20318

FROM: Director, HQ R&D 351 Jeff Davis Hwy Atlanta, GA 30303

FSC: CS

MIPR #: MIPR4B JAC2004

Amend #: Basic

Status (Details): Accepted

Outgoing ISSA/MIPR Requests

3/10/2005 9:29:31 AM
Other Features

System Administration

This feature allows managers to edit user and system capabilities without having to go into the database. Functional users can control the entire system access from this module. Specifically, System Administration can:

- Allow for organizational changes in PDs and structure
- Establish projects
- Edit user access and control capabilities
- Process and manage APC’s
- Establish budget execution setup
- Import commitments created offline
- Log in to mimic another user as a Systems Administrator

Online Help Feature

Online Help allows the user easy access to help screens within the system. Key features are:

- Searchable by keyword
- Indexed for easy access
- Links to key areas
- Stores application guidance
Overview

IMA OnLine is designed to handle all financial management needs. The capabilities of IMA OnLine are:

- **Program/Budget Formulation** - Formulate funding amounts across Programs and Budgets.
- **Budget Execution Funding Adjustment Module** - Maintains an audit trail of all HQ IMA funding adjustments.
- **Funds Control** - Request, distribute, track and manage execution year dollars.
- **Obligation Plan** - Provides management with the details of how funds are to be executed during the FY.
- **Unfunded Requirements (UFR)** - Coordinate, prioritize, and approve UFRs.
- **Budget Execution** - Generates transactions, cost transfers and track them at a detailed level.
- **Budget Support** - ISS/IMPR processing.
- **Manpower** - Provides integrated “faces, spaces, and dollars” management.
- **System Administration** - Manage user accounts and perform database administration.
- **Enterprise Reports** - Produce reports/queries from single/multiple data sources for all functional areas.
- **Built-in Help Feature** - Access online help for IMA OnLine.
The Portal Executive tool provides quick and easy access to key performance metrics. Users can view everything from financial performance metrics to personnel and logistics information.