

Dummy Guide to CAPPMIS Login Problem

If you forgot your Login to CAPPMIS, please click on "Forgot User Name/Password?" button from the CAMP Home Page at <https://rda.altess.army.mil/camp/> . The system will request for you to validate a few information before it sends you a link to reset your password.

STEP 1. Input Email Address

Input your email address, the one you have listed in CAPPMIS. Then click the "Continue".

Step 2. Input SSN

Input your SSN (without any dashes). Then click the "Continue" button.

Step 3. Correctly Answer Your Security Question

The system will provide you your CAPPMIS user name and provide confirmation on a successful password reset. Please remember your user name as you will need it later on to login.

Step 4: Receiving the Temporary Password

- You will receive a temporary link in your inbox from "cappmis@conus.army.mil" to reset your password.
- Copy and paste the temporary link from cappmis@conus.army.mil into an internet web browser.
- Enter a new password and confirm your new password. Remember the password must be 10-15 characters in length and contain 2 lower case, 2 upper case, 2 numbers, and 2 special characters. The valid special characters are: ! @ # = : . \$ % ^ & + * _ -
- Please remember the new password you just created or you will have to go through the whole password reset process.
- Once you successfully reset your new password, re login back to the CAMP site at <https://rda.altess.army.mil/camp/> . Login using CAPPMIS.

What Ifs:

- If you do not successfully receive a link to reset your password within the 3 hours, please send a help request ticket,

<https://rda.altess.army.mil/camp/index.cfm?fuseaction=support.helpRequest>

- If the email address you supplied does not match the email on record in CAPPMIS then you will need to send an email to your local Acquisition Career Manager (ACM) <http://asc.army.mil/contacts/acms.cfm> to get it corrected in the system and resume back to this step.
- If you do not know your ACM then please contact the "System Administrator" by submitting a "Help Request" form. Access the "Help Request" form by clicking on "Help" button and then completing the form. Someone from the CAPPMIS helpdesk will contact you via email or phone to assist you with your problem.