



DEPARTMENT OF THE ARMY
UNITED STATES ARMY ACQUISITION SUPPORT CENTER
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FORT BELVOIR, VIRGINIA 22060-5567

SFAE-HRMD

DEC 15 2009

MEMORANDUM FOR HQ, U. S. Army Acquisition Support Center's (HQ, USAASC's)
Military and Civilian Personnel

SUBJECT: HQ, USAASC's Suicide Prevention Phase III Annual Sustainment Training/
(Calendar Year 10) CY10 Reporting Requirement

1. References.
 - a. AR 600-63, Army Health Promotion, 7 May 07.
 - b. DA Pam 600-24, Health Promotion, Risk Reduction, and Suicide Prevention, 24 Nov 09.
 - c. Army Campaign Plan for Health Promotion, Risk Reduction and Suicide Prevention, 16 Apr 09.
 - d. USAASC Suicide Prevention Action Plan, 7 Dec 09.
2. In accordance with reference guidance, this memorandum establishes HQ, USAASC's Suicide Prevention Phase III Sustainment Training for CY10. The health and welfare of our Soldiers, Civilians, and Family members is the primary concern for all HQ, USAASC leaders. Suicide Prevention is a program that creates a help-seeking environment to enable its individuals and leaders to recognize imminent danger and take immediate action to save lives.
3. The Suicide Prevention Phase III Annual Sustainment Training will apply to all HQ, USAASC military and civilian personnel. Although not mandatory, civilian contractors are highly encouraged to participate. As delineated in USAASC's Suicide Prevention Action Plan, suicide training will include the identification of suicide warning and danger signs, lifesaving actions, importance of behavioral health, stress reduction, life-coping skills, and techniques to recognize those who may require mental health evaluations.
4. Each HQ, USAASC leader is responsible for completion of Suicide Prevention Phase III Sustainment Training and the associated reporting requirement for all their assigned personnel at least once each calendar year. The CY10 Suicide Prevention Phase III Sustainment Training will consist of two parts. The first part will be a slide presentation located on the HQ, USAASC public drive. The slide presentation will be provided to personnel not located on Fort Belvoir. The second part is face-to-face, supervisor-to-employee training. Leaders are authorized and encouraged to use any other appropriate resources to meet this training requirement.

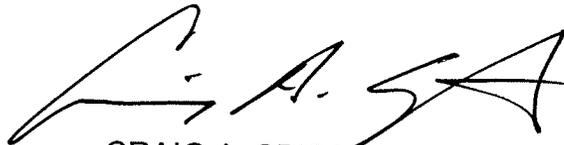
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5. Each HQ, USAASC leader will provide a consolidated report for CY10 Suicide Prevention Phase III Sustainment Training utilizing the enclosed spreadsheet NLT 15 Jan 11. All military and civilian personnel are required to complete this training during the calendar year.

6. The points of contact for this action are Robert L. Hewitt at 703-805-1067, or e-mail: Robert.Hewitt@us.army.mil., and Roberta J. McMillen at 703-805-1017, or e-mail: Roberta.mcmillen@us.army.mil.

Encl

A handwritten signature in black ink, appearing to read 'C. A. Spisak', written in a cursive style.

CRAIG A. SPISAK
Director

USAASC CY10 Suicide Prevention Training Phase III Sustainment Training

Reporting Element	Assigned Strength	Phase of Training	Number Trained	% of Organization Trained	# of DA Civilians Excused	% of DA Civilians Excused
HQs USAASC						
Office of Director		III				
Strategic P & A		III				
RMD		III				
HRMD		III				
Program Structures		III				
ACDD		III				
Strategic Commo		III				
Eastern Region CSO		III				
Western Region CSO		III				
Automation Spt		III				
AMB, AHRC		III				
ALT (IO)		III				
JPEO JTRS		III				
AAQC School Ofc		III				
ALTESS/ASA(ALT) SPT		III				
PDO DCCM		III				
USAASC MDA		III				

Totals