

**DEPARTMENT OF THE ARMY**  
ACQUISITION SUPPORT CENTER  
9900 BELVOIR ROAD, BUILDING 201, SUITE 101  
FORT BELVOIR, VIRGINIA 22060-5567



REPLY TO  
ATTENTION OF

June 13, 2008

S: June 17, 2008

SFAE-CM

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Noncommissioned Officer (NCO) of the Year Award

Request nominations for the 2008 Acquisition, Logistics, and Technology NCO Award of Excellence. This award recognizes an Army NCO whose outstanding contributions and achievements merit special recognition.

All Army Acquisition NCOs are eligible and will constitute the considered population for this award.

The contributions made, which culminated during the period of **June 15, 2007, through June 16, 2008**, should be considered for each nominated NCO. No more than one endorsement for each award nomination and, conversely, no more than one individual nomination may be submitted from each Brigade-size organization. Award nominations using the same criteria cannot be submitted for both the Secretary of the Army Award for Project/Product Manager/Acquisition Director of the Year and the Army Acquisition Excellence Award.

Each participating PEO or acquisition command will ensure all subordinate organizations have the opportunity to nominate an eligible individual for this competition as well.

Please submit your nominations to the U.S. Army Acquisition Support Center through the Web-based Call for Nominations Application at <http://www.usaasc.info/aac/awards/nco/call/>. Please provide 1-2 digital photo images (300 dpi or higher resolution) of the person you have nominated to receive the award. The photos/images should be in headshot format (official photo format, if available).

Ensure the nominees' names are complete, spelled correctly and written out as the nominee would like his/her name to appear on a certificate, award or program. **Include the nominating organization name, employing**

**organization, group title, office title, activity, duty organization and a nomination point of contact with a telephone number and e-mail address provided.** The summary describing the nominees' accomplishment(s) must not exceed two single-spaced type-written pages. Describe your nominees' significant accomplishments and ensure your nominations are submitted no later than close of business on **July 18, 2008**.

My point of contact for this program is Ms. Marti Giella (703-805-1095/DSN 655-1095 or [usaasc.events@conus.army.mil](mailto:usaasc.events@conus.army.mil)).

A handwritten signature in black ink, appearing to read 'C. A. Spisak', with a long horizontal line extending to the right.

CRAIG A. SPISAK  
Director  
U.S. Army Acquisition Support Center

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