



DEPARTMENT OF THE ARMY
ACQUISITION SUPPORT CENTER
9900 BELVOIR ROAD, BUILDING 201, SUITE 101
FORT BELVOIR, VIRGINIA 22060-5567

REPLY TO
ATTENTION OF

S: May 12, 2010
MAR 19 2010

SFAE-CM

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Project and Product Manager (PM) and Commander/Acquisition Director (AcqDir) of the Year Awards

1. Nominations are being accepted for the 2010 PM and AcqDir of the Year Awards. These awards recognize Army PMs and AcqDir's whose outstanding contributions and achievements merit special recognition.
2. Nominations are limited to any military or civilian PM or Commander/AcqDir (Lieutenant Colonel/GS-14 and Colonel/GS-15 or broad band equivalent) that is centrally selected by the Department of the Army Centralized Selection List (CSL) board. Nominees must also be an Army Acquisition Corps member and have met all the requirements of their CSL position.
3. Contributions made during the period of **March 1, 2009 through February 28, 2010** should be considered for each nominated PM or AcqDir. No more than one PM in each category (Project and Product) will be accepted from each nominating Program Executive Office (PEO) or organization. No more than one AcqDir at the Lieutenant Colonel level and Colonel level will be accepted from each nominating acquisition command. Each participating PEO or acquisition command will ensure all subordinate organizations have the opportunity to nominate an eligible individual for this competition.
4. Please submit your nominations to the U.S. Army Acquisition Support Center through the Web-based Call for Nominations Application at <http://www.usaasc.info/aac/awards/pm/call/>. Please provide 1-2 digital electronic images (300 dpi or higher resolution) of the person you have nominated to receive the award. The photos/images should be in headshot format (official photo format, if available) for individual nominees.
5. Ensure the nominee's name is complete, spelled correctly, and written out as the nominee would like his/her name to appear on a certificate, award, or program. **Include the nominating organization name, employing organization, group title, office**

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title, activity, duty organization, and a nomination point of contact with a telephone number and e-mail address. Nominations must include a summary describing the nominee's significant accomplishments that does not exceed two single-spaced, type-written pages, as well as a brief 250-word overview of the nominee's accomplishments. Please ensure the nomination is submitted no later than close of business on **May 12, 2010.**

6. My point of contact for this program is Mr. Eric Goodnight at (703) 253-0929 or USAASC.Events@conus.army.mil.

Encl



CRAIG A. SPISAK
Deputy Director
Acquisition Career Management

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