

## **Contracting and Acquisition Career Program (CP-14) Developmental Assignments**

The following developmental opportunities may be available in the National Capital Region. The duration of these assignments is normally 6 to 12 months. Prospective candidates must have the ability to communicate effectively, both orally and in writing, be a self-starter with the ability to work independently and have strong organizational and analytical abilities.

Organizations that offer developmental opportunities and a sample of what the duties entail are listed below:

### **Office of the Deputy Assistant Secretary of the Army (Procurement), Presidential Towers, Crystal City/Arlington, VA or Rosslyn Metro Center, Arlington, VA**

Individuals in this position will develop a deeper understanding of the relationships and shared processes between the DASA (P) offices and the procurement organizations in the Army Contracting community, the Defense Procurement & Acquisition Policy Office, and the various DAR Council Committees. The individual will develop a stronger network of contacts in each of these offices and a greater understanding of the roles and missions of other Army and DoD organizations.

Work assignments will vary with each developmental assignment, depending on the request of the home organization, interest(s) of the individual, and needs of the Office of the DASA (P).

The individual will be encouraged to participate in activities unique to this area, such as congressional hearings, shadowing senior leaders, working and networking with others in the DoD contracting community. Training opportunities unique to the NCR or a particular topic may be available.

Individuals may provide support to the Office of the DASA (P) with analysis and coordination of the Procurement Management Reviews (PMR). Participate in site visits by the PMR team to various Army contracting offices to review their programs and contracts. Analyze the results of the PMR site visits for emerging trends. Formulate and staff for approval the final summary report.

### **U.S. Army Acquisition Support Center, Acquisition Career Development Division, Career Programs Branch, Fort Belvoir, VA**

Participate in the development and implementation of training and career management initiatives.

Participate in management and improvement of the Contracting Management Development and FAST Track Programs.

Participate in the management and execution of the Competitive Professional Development Program.

Participate in the planning and execution of the Secretary of the Army Awards for Excellence in Contracting Program.

Participate in senior level education, training and career management working groups, committees and integrated process teams.

Participate in planning and executing the Army Procurement Symposium, Procuring Contracting Officer Training Symposium and/or the Intern Training Symposium.