

Points of Contact

DDACM POCs

| DDACM | DDACM Secretary | Executive Officer |
|--|--|---|
| COL Genaro J. Dellarocco Ph: (703) 805-1013 (DSN 665) | Ms. Lana Haskins Ph: (703) 805-1018 (DSN 665) | MAJ Jonathan Long Ph: (703) 805-5495 (DSN 665) |

Regional Directors

| National Capital/Central West | Northeast/Central East | Southern/Western |
|--|---|---|
| Eileen Reichler (Acting) NCR Customer Support Office ATTN: SFAE-AC-NCR 9900 Belvoir Road Fort Belvoir, VA 22060-5567 Ph: (703) 704-0125 DSN: 654-0125 Fax: (703) 704-0134 E-mail: eileen.reichler@us.army.mil | Kelly Terry NE Region Customer Support Office ATTN: SFAE-AC-CEC Building 1208 E, Room G-35, Rittko Ave. Fort Monmouth, NJ 07703-5008 Ph: (732) 532-1406 DSN: 992-1406 Fax: (732) 532-2825 E-mail: kelly.terry@mail1.monmouth.army.mil | Maxine Maples Southern Region Customer Support Office ATTN: SFAE-AC-RED-S, Room 1E1200 SMDC Building, 106 Wynn Drive Huntsville, AL 35806 Ph: (256) 955-2764 DSN: 645-2764 Fax: (256) 955-2758 E-mail: maxine.maples@amd.army.mil |

ACMs

Go to <http://asc.army.mil>. Click on Contacts, then ACM.

ASC POCs

| | |
|------------------------------------|---|
| W-2/Federal and State Taxes | Stacy Cribb Ph: (703) 805-1078/DSN 665-1078 Fax: (703) 805-2209 stacy.cribb@us.army.mil |
| Direct Deposit | Stacy Cribb Ph: (703) 805-1078/DSN 665-1078 Fax: (703) 805-2209 stacy.cribb@us.army.mil |

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|--------------------------------------|--|
| Timekeeper | Stacy Cribb Ph: (703) 805-1078/DSN 665-1078 Fax: (703) 805-2209 stacy.cribb@us.army.mil |
| LES | Stacy Cribb Ph: (703) 805-1078/DSN 665-1078 Fax: (703) 805-2209 stacy.cribb@us.army.mil |
| SF50s | Barbara Wright Ph: (502) 624-5782 Fax: (502) 624-6445 barbara.wright@us.army.mil |
| Security (Primary) | Stacy Cribb Ph: (703) 805-1078/DSN 665-1078 Fax: (703) 805-2209 stacy.cribb@us.army.mil |
| Security (Secondary) | Barbara Wright Ph: (502) 624-5782 Fax: (502) 624-6445 barbara.wright@us.army.mil |
| Credit Cards | Stacy Cribb Ph: (703) 805-1078/DSN 665-1078 Fax: (703) 805-2209 stacy.cribb@us.army.mil Barbara Wright Ph: (502) 624-5782 Fax: (502) 624-6445 barbara.wright@us.army.mil |
| Travel (General) | Dana Horner Ph: (703) 805-1044/DSN 655-1044 Fax: (703) 805-5246 dana.horner@us.army.mil |
| TDY/Developmental Assignments | Anita Triplett Ph: (703) 805-1031/DSN 655-1031 Fax: (703) 805-5246 anita.triplett@us.army.mil |
| PCS | Anita Triplett Ph: (703) 805-1031/DSN 655-1031 Fax: (703) 805-5246 anita.triplett@us.army.mil |
| Long-Term Lodging (NCR) | Oakwood Apartments Ph: (877) 902-0832 www.oakwood.com |

Biographical Sketch

Name: _____

Informally known as or nickname: _____

Grade/Title (i.e. civ): _____

Date entry into Federal Service: _____

DOB/POB: _____

Marital Status: _____

Spouse's Name/Number of Children: _____

Civilian Schooling (Degree, School, Course of Study, Year): _____

Military Schooling: _____

Acquisition Career Field Certifications: _____

Civilian Experience: _____

Awards, Decorations and Citations: _____

Monthly Feedback Form

Current Contact Information

Ms. Sally Hardy – CDG '03
7591 Sort E'm Out Drive
Cold Steel, VA 20147
Home Phone: (703) 451-5678

Current Assignment

OASA (ALT) – Cost and Economics
Acquisition Costing Directorate
Weapons System Cost and Economic Analysis Division
ATTN: SAFM-CEA-W, Suite 9001
1421 Jefferson Davis Hwy
Arlington, VA 22202
Work Phone: (703) 609-4321; (DSN) 410-4321
Fax: (703) 609-9876
Can.Do@us.army.mil

Current Assigned Duties

- Attend various IPTs and Working Group meetings as an observer.
- Obtain necessary information to develop an electronic labor rate database for use by Division's cost analysts.
- Develop a procedure for obtaining current budget data.
- Research and provide a Standard Operating Procedure for validating Business Case Analyses.
- Assist other action officers in assignments such as cost estimates, database construction, etc.

Completed Activities for Last 30 Days

- Attended and participated in Cost Review Board Working Group for Excalibur.
- Developed detailed POC list for Weapon System/Munitions Team, fulfilling one of the Division's Balanced Scorecard requirements.
- Assisted PM Excalibur Project Office personnel with development of their required Contractor Cost Data Report Plan.
- Participated in meeting with Defense Cost and Research Center (DCARC) personnel, developing guidelines for the Excalibur CCDR.
- Completed Division training requirements in DoD 5000 revisions and new JCIDS process.
- Represented Munitions Team at the Lethality Ammunition Capabilities Review (ACR).

Planned Activities for Next 30 Days

- Continue to refine and finalize Excalibur CCDR, in conjunction with PM Office personnel.
- Begin on-line training on Cost Estimating available through DASA-CE website.
- Initiate work on databases to for use by Division's cost analysts.
- Develop an SOP for analysts to follow to obtain current budget information and provide a block of instruction on any automated systems involved in the process.

Training

Attended two professional development briefings within DASA-CE: one on the Automated Cost Database available within the Automated Cost Estimating Integrated Tools (ACEIT) estimating software; the other was a review of briefings to be delivered at the DoDCAS conference.

Nominated to attend CAIG Analyst training 22-25 Mar 05.

Trying to schedule ACEIT training; this software is the backbone of all the cost estimates performed for ACAT I and II programs.

Complete on-line application package for the SBLM course beginning in Jan 05 (required training for CDGs).

Competitive Development Group Opportunities Evaluation Form

So we may continue to offer quality education, training and experience opportunities, please provide your evaluation of the developmental assignment that you have just completed. Please be candid.

Please Provide The Following Information:

Name: _____

CDG Year Group: _____ Organization: _____

Daytime Phone: DSN _____ Commercial _____

E-mail: _____

Start Date: _____ End Date: _____

1. Why did you choose this particular assignment? (Please circle one.)
 - a. Location of assignment
 - b. Associated with job performance
 - c. Opportunity for training/professional development
 - d. Career Enhancement
 - e. Other _____

2. What is your overall rating of the assignment?

Relevant _____

Timely _____

Informative _____

3. How well did this assignment meet your learning expectations? (Please circle one.)
 - a. Very
 - b. Somewhat
 - c. Not at All

4. What aspect of this assignment was most useful to you? (Please comment below)

5. What aspect of this program/course/seminar was least useful to you?

6. To what extent will your experience in this developmental assignment improve your effectiveness? (Please circle one.)

- a. Very
- b. Somewhat
- c. Not at All

7. How strongly would you recommend this assignment to others? (Please circle one.)

- a. Absolutely not
- b. Maybe
- c. Definitely

8. Please rate the assignment on the overall effectiveness in the following categories by checking the appropriate column (if applicable).

| | Poor | Average | Excellent |
|---------------------------------|-------|---------|-----------|
| a. Funding Issues | _____ | _____ | _____ |
| b. PCS | _____ | _____ | _____ |
| c. Rotational Assignment | _____ | _____ | _____ |
| d. Training Arrangements | _____ | _____ | _____ |
| e. Career Management Assistance | _____ | _____ | _____ |

9. Should this developmental assignment be offered in the future? (Please circle one.)

- Yes No

Please provide any additional comments below:

This evaluation form should be returned to the CDG Program Manager within 30 days of your new assignment, along with your CDG locator card.

**Competitive Development Group Opportunities
Supervisor's Exit Survey**

So we may continue to offer quality education, training and experience opportunities, please complete this evaluation of the developmental assignment. Please be candid.

Please Provide The Following Information:

Supervisor's Name: _____

CDG Member Name: _____

Organization: _____

Daytime Phone: DSN _____ Commercial _____

E-mail: _____

Start Date: _____ End Date: _____

1. What tasks did you expect the CDG member to accomplish in your organization?

2. Did the CDG member accomplish the above tasks?

3. Do you think this assignment enhanced the CDG member's professional development?
a) If YES, why?

b) If NO, why?

4. Do you have additional developmental assignments in your organization that will strengthen the professional development of the CDG member?

5. How well did the CDG member meet the needs of the organization? (Please circle one.)

Very Well Somewhat Not at All

6. Would you recommend this CDG member to other organizations?

a) If YES, why?

b) If NO, why?

7. Would you offer this developmental assignment and/or others again in the future?

a) If YES, why?

b) If NO, why?

Please provide any additional comments below:

This exit survey should be returned to the respective Regional Director within 30 days of the departure of the CDG member from the developmental assignment.

Definitions

Army Acquisition Corps (AAC). The U.S. AAC is a specialized, trained and educated group of military and civilian Army professionals responsible for acquiring military systems for Soldiers in the field.

Acquisition Career Management Advocates (ACMAs). ACMAs are senior-level civilian AAC members located within organizations having a high concentration of Acquisition Logistics & Technology Workforce (AL&T Workforce) members. They are chartered by the Deputy Director of Acquisition Career Management (DDACM), and are responsible for command-specific issues and serve to enhance the communication of related topics to the Army's acquisition community.

Acquisition Career Managers (ACMs). ACMs are individuals located throughout the regions who provide career guidance to AL&T Workforce members.

Corps Eligible (CE) Program. The CE Program was initially developed by the Army to facilitate the placement of AL&T Workforce members into Critical Acquisition Positions (CAP) in the Army by predetermining and documenting their achievement of AAC qualifications. The CE Program is now open to GS-12/13 (or demonstration broadband converted equivalent) or GS-13 AAC members.

Critical Acquisition Position (CAP). CAPs are senior-level acquisition positions at the grade of GS-14/equivalent DOD Acquisition Workforce Personnel Demonstration Project (Acq Demo) payband and LTC and above equivalent. A CAP may only be filled by an AAC member.

Functional Chief Representative (FCR). FCRs are civilians selected by the Career Program Functional Chiefs and hold top-level positions in the occupational fields associated with acquisition career programs.

Individual Development Plan (IDP). The Individual Development Plan (IDP) is a 5-year plan that outlines an employee's education, training and experience goals. The AL&T Workforce employee prepares the IDP and electronically submits it to his/her supervisor for approval and implementation.

Proponency Specialists. Proponency Specialists are civilian AAC members assigned to the ASC and who represent the 12 ACFs. Proponency Specialists provide career management assistance to AL&T Workforce members within their career field of expertise. They develop workforce policy that is consistent with and responsive to the *Defense Acquisition Workforce Improvement Act* and the needs of the entire AL&T Workforce.

Regional Directors. Regional Directors are senior-level civilians within designated areas who are responsible for assisting the DDACM and the ASC in establishing and implementing acquisition policy in support of Army goals and objectives for a highly qualified AL&T Workforce. They are responsible for overall regional requirements and serve as the primary source of acquisition career management guidance for regional AL&T Workforce members.