

DDACM POCs

DDACM	DDACM Administrative Assistant	Executive Officer
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CDG/AAF Manager

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Regional Directors

TOM EVANS Eastern Region Customer Support Office ATTN: SFAE-AC-NCR 9900 Belvoir Road Building 213 Fort Belvoir, VA 22060-5567 Phone: 703-805-1526 DSN: 655-1526 Fax: 703-805-1530 E-mail: thomas.evans1@us.army.mil	KELLY TERRY Northern Region Customer Support Office ATTN: SFAE-AC-CEC Building 1208 E, Room G-35, Rittko Avenue Fort Monmouth, NJ 07703-5008 Phone: 732-532-1406 DSN: 992-1406 Fax: 732-532-2825 E-mail: kelly.terry@us.army.mil	SHIRLEY HORNADAY Southern Region Customer Support Office ATTN: SFAE-AC-RED-S (last name) Bldg 5206 Redstone Arsenal, AL 35898 Phone: 256-955-2764 DSN: 645-2764 Fax: 256-955-2758 E-mail: shirley.hornaday@us.army.mil
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ACMs

Please see <http://asc.army.mil>. Click on "Contacts," then "ACM."

USAASC POCs

Contact information can be found at <http://asc.army.mil/contact/ascdivisions.cfm>.

Army AL&T Magazine

The *Army AL&T Magazine* is published quarterly by the Office of the ASAALT. The purpose of this publication is to provide AL&T Workforce members with information on the latest processes, procedures, techniques and management philosophy and to disseminate other information pertinent to the professional development of the acquisition community. The magazine is distributed to Army acquisition offices and is available online at

http://204.255.139.236/clients/asc/web/dev/pubs/alt_online/toc.cfm?iID=0605.

Points of Contact (POCs)

All POCs important to your career development (e.g., RDs, ACMAs and ACMs) are available on the USAASC Web site, <http://asc.army.mil>, in the 'Contact' section.

Biographical Sketch

Name: _____

Informally known as or nickname: _____

Grade/Title (i.e. civ): _____

Date entry into AD/Fed Svc: _____

DOB/POB: _____

Marital Status: _____

Spouse's Name/# of Children: _____

Civilian Schooling (Degree, School, Course of Study, Year):

Military Schooling:

Acquisition Career Field Certifications:

Civilian Experience:

Awards, Decorations and Citations:

MONTHLY FEEDBACK FORM EXAMPLE

Current Contact Information

Sally Hardcore - CDG/AAF '03
 7591 Sort E'm Out Drive
 Cold Steel, VA 20147
 Home Phone: (703) 555-5678

Current Assignment

OASA (ALT) - Cost and Economics
 Acquisition Costing Directorate
 Weapons System Cost and Economic Analysis Division
 ATTN: SAFM-CEA-W, Suite 9001
 1421 Jefferson Davis Hwy
 Arlington, VA 22202
 Work Phone: 703-555-4321; (DSN) 410-4321
 Fax: 703-555-9876
 Can.Do@us.army.mil

Current Assigned Duties

- ◆ Attend various IPTs and Working Group meetings as an observer.
- ◆ Obtain necessary information to develop an electronic labor rate database for use by Division's cost analysts.
- ◆ Develop a procedure for obtaining current budget data.
- ◆ Assist other action officers in assignments such as cost estimates and database construction.

Completed Activities for Last 30 Days

- ◆ Attended and participated in Cost Review Board Working Group for Excalibur.
- ◆ Developed detailed POC list for Weapon System/Munitions Team, fulfilling one of the Division's Balanced Scorecard requirements.
- ◆ Assisted PM Excalibur Project Office personnel with development of their required Contractor Cost Data Report Plan.
- ◆ Participated in meeting with Defense Cost and Research Center (DCARC) personnel, developing guidelines for the Excalibur CCDR.

- ◆ Completed Division training requirements in DOD 5000 revisions and new JCIDS process.
- ◆ Represented Munitions Team at the Lethality Ammunition Capabilities Review (ACR).

Planned Activities for Next 30 Days

- ◆ Continue to refine and finalize Excalibur CCDR, in conjunction with PM Office personnel.
- ◆ Begin on-line training on Cost Estimating available through DASA-CE Web site.
- ◆ Initiate work on databases to for use by Division's cost analysts.
- ◆ Develop an SOP for analysts to follow to obtain current budget information and provide a block of instruction on any automated systems involved in the process.

Training

- ◆ Attended two professional development briefings within DASA-CE: one on the Automated Cost Database available within the Automated Cost Estimating Integrated Tools (ACEIT) estimating software; the other was a review of briefings to be delivered at the DODCAS conference.
- ◆ Nominated to attend CAIG Analyst training, 22-25 Mar 04.
- ◆ Trying to schedule ACEIT training; this software is the backbone of all the cost estimates performed for ACAT I and II programs.
- ◆ Complete on-line application package for the SBLM course beginning in Jan 05 (required training for CDG/AAFs).

Positions Applied For

SR396-339966-55 Assistant Program Manager, Knock-you-out Missile Program, Huntsville, AL
SR3960034-88500, Program Manager, Mother of all Bombs Program, Huntsville, AL

COMPETITIVE DEVELOPMENT GROUP/ ARMY ACQUISITION FELLOWSHIP
(CDG/AAF) OPPORTUNITIES EVALUATION FORM

To ensure that we continue to offer quality education, training and experience opportunities, please provide your evaluation of the developmental assignment that you have just completed. Please be candid.

NAME: _____

CDG/AAF YEAR GROUP: _____ ORGANIZATION: _____

DAYTIME PHONE DSN: _____ COMMERCIAL: _____

E-MAIL: _____

START DATE: _____

END DATE: _____

1. Why did you choose this particular assignment? (Please circle below.)

- a. Location of assignment _____
- b. Associated with job performance _____
- c. Opportunity for training/professional development _____
- d. Career enhancement _____
- e. Other _____

2. What is your overall rating of the assignment?

- Relevant _____
- Timely _____
- Informative _____

3. How well did this assignment meet your learning expectations?

- Very _____
- Somewhat _____
- Not at All _____

4. What aspect of this assignment was most useful to you?

5. What aspect of this assignment was least useful to you?

6. To what extent will your experience in this developmental assignment improve your effectiveness?

- Very _____
- Somewhat _____
- Not at All _____

COMPETITIVE DEVELOPMENT GROUP/
 ARMY ACQUISITION FELLOWSHIP (CDG/AAF) OPPORTUNITIES
 SUPERVISOR'S EXIT SURVEY

To ensure that we continue to offer quality education, training and experience opportunities, please complete this evaluation of the developmental assignment. Please be candid.

Supervisor's Name: _____

Fellow's Name: _____

Organization: _____

Daytime Phone DSN: _____ Commercial: _____

E-mail: _____

Start Date: _____ End Date: _____

1. What did you expect the Fellow to accomplish in your organization?

2. Did the Fellow accomplish the above expectations?

3. Do you think this assignment enhanced the Fellow's professional development?

a) If YES, why?

b) If NO, why?

4. Do you have additional developmental assignments in your organization that will strengthen the professional development of the CDG/AAF member?

5. How well did the CDG/AAF member meet the needs of the organization?

Very well

Somewhat

Not at All

6. Would you recommend this Fellow to other organizations?

a) If YES, why?

b) If NO, why?

7. Would you offer this developmental assignment and/or others again in the future?

a) If YES, why?

b) If NO, why?

Please provide any additional comments below:

This exit survey should be returned to the respective Regional Director within 30 days of the departure of the Fellow from the developmental assignment.

Definitions

AAC - Army Acquisition Corps: The AAC is a subset of the AL&T Workforce. It is composed of individuals who have been accepted into the AAC in accordance with the DAWIA Chapter 87, 10 USC Section 1732 Eligibility Requirements and DOD 5000.52-M, Appendix M, Section L, dated November 1995.

AABC - Army Acquisition Basic Course: Designed to provide a broad spectrum of knowledge pertaining to the materiel acquisition process. It covers national policies and objectives that shape the acquisition process and the implementation of these policies and objectives by the U.S. Army. Emphasis is placed on providing mid-level managers with a broad and comprehensive education so they can effectively manage any aspect of the materiel acquisition process.

Action Officer Development Course - A nonresident course that prepares individuals for the requirements of staff work with training similar to that offered to military who attend the Combined Arms and Services Staff School (CAS3).

AL&T Workforce - Acquisition Logistics and Technology Workforce: The personnel component of the acquisition system. The AL&T Workforce includes permanent civilian employees and military members who occupy acquisition positions, who are members of the AAC or who are in acquisition development positions.

ACF - Acquisition Career Field: One or more occupations that require similar knowledge and skills. There are 11 acquisition career fields.

ACM - Acquisition Career Manager: The individual who provides career development guidance to AL&T Workforce members throughout the regions.

ACD - Acquisition Career Development

ACRB - Acquisition Career Record Brief: Formerly the Acquisition Civilian Record Brief. The ACRB is the authenticated record of an individual's education, training and acquisition assignment history.

USAASC - U.S. Army Acquisition Support Center: The former Acquisition Career Management Office (ACMO) and Army Acquisition Executive Support Agency (AAESA) have been consolidated to form the U.S. Army Acquisition Support Center (USAASC). The USAASC is the acquisition, contracting and logistics personnel proponent.

CAP - Critical Acquisition Position: Those senior acquisition positions carrying significant importance are required to be filled by individuals in the grade GS/GM-14 or O-5 and above.

CDG/AAF - Competitive Development Group/Army Acquisition Fellowship: The CDG/AAF is a team of high-potential acquisition professionals chosen to participate in a 3-year program of specialized cross-functional training, education and advanced developmental assignments in the various acquisition fields.

DAWIA - *Defense Acquisition Workforce Improvement Act*: The DAWIA is a law enacted to improve the overall effectiveness and professionalism of military and civilian personnel charged with the management and administration of defense acquisition programs. DAWIA legislation and Desk Guide can be found on the USAASC Web site at <http://asc.army.mil>.

DACM - Director, Acquisition Career Management: The official appointed to assist a Component acquisition executive in the performance of his or her duties as they relate to the training, education and career development of the acquisition workforce of that Component.

DDACM - Deputy Director, Acquisition Career Management: The deputy to the DACM is responsible for managing the integrated execution and oversight of the AT&L Workforce Education, Training and Career Development Program within the Component.

IQC - Intermediate Qualification Course: Develops pool of future acquisition leaders trained in innovative leadership and acquisition topics and capable of leading/commanding in any acquisition organization. The course is intended to develop an enhanced understanding of the customer and his support needs, industrial operations and its defense interface, and the civilian workforce by exposing students to real-world customer needs and PEO/PM Operations through a series of speakers and staff rides. The course will leverage Senior Service College Fellowship instructors, expertise and mentorship. This course serves as a follow-on to the advanced course under development at the Army Management Staff College (see Sustaining Base Leadership and Management below).

PMT 352 - Program Management Office Course: Designed to train Level II qualified students to be effective PM Level III leaders by providing analysis, synthesis and evaluative skills needed in a program office.

SRPE - Senior Rater Potential Evaluation: A process whereby senior raters evaluate GS-13, GS-14 and GS-15 acquisition employees on their potential to successfully perform in positions of increased responsibility.

SBLM - Sustaining Base Leadership and Management Program: Currently being revised by the Army Management Staff College under the Civilian Education System. Current information can be found at <http://amscportal.belvoir.army.mil>.

