

ACQUISITION CAREER MANAGEMENT WORKFORCE BRIEF



U.S. ARMY ACQUISITION SUPPORT CENTER

Workforce Management Division

Regional Offices



- | | |
|--|---|
| <ul style="list-style-type: none"> Primary DACM Representative in the Regions Regional Senior Leadership Interface for USAASC Provide Career Management Support for Civilian AL&TWF Promote Awareness of USAAAC Initiatives Develop/Implement USAAAC Policies and Programs Provide Education and Training Opportunities Support Competitive Development Group/Army Acquisition Fellowship | <ul style="list-style-type: none"> Enhance Communications to the Workforce Oversee Army Acquisition Corps (AAC) Issues Conduct Site Visits Process all Acquisition Certifications Process all AAC Memberships/ Waivers Primary linkage to ACMAs |
|--|---|

Defense Acquisition Workforce Improvement Act (DAWIA/DAWIA II)

Title 10, *United States Code*, Chapter 87 (National Defense Authorization Act for 1991)

- **Mandates our requirements**
- **Establishes single Acquisition Workforce**
- **Identifies required training, education and experience for all career fields and levels**
- **Provide opportunities to acquire the education, training and experience necessary to qualify for senior acquisition positions**
- **DoD Desk Guide for AT&L Workforce Career Management and Army Supplement:**
<http://asc.army.mil/career/pubs/default.cfm?pub=civilian>

AL&T Workforce Member What Does That Mean??

Rating Supervisor Responsibilities

- Assess employee's strengths and developmental needs
- Develop and execute Individual Development Plans (IDP) in partnership with employee
- Ensure employee meets certification and Continuous Learning Point (CLP) requirements
- Provide quality evaluations
- Develop and mentor employees for future leadership positions



Employee Responsibilities

- Understand and meet certification and CLP requirements
- Prepare and maintain Acquisition Career Record Brief (ACRB) and IDP
- Apply for certification when criteria standards are met
- Understand Army Acquisition Corps requirements and apply when eligible
- Take advantage of special opportunities for AL&T Workforce Members
- Develop leadership skills and apply for leadership positions
- Seek out mentors



Help Within Your Organization

Acquisition Career Management Advocates (ACMAs)

- Elite, highly-trained acquisition professionals
- Serve as two-way communicator link:
 - Communicates USAASC's initiatives to the AL&T Workforce Members for Director and Deputy Director, Acquisition Career Management (DACM and DDACM)
 - Communicates the AL&T Workforce Members' concerns and issues to the DACM and DDACM

Organizational Acquisition Points of Contact (OAPs)

- Provide broad acquisition career management guidance to their staff
- Provide status reports and compile information on AL&T Workforce Members for their organization's leadership
- Disseminate current information on programs, education, training, and competitive opportunities
- Provide a direct link to the Acquisition Career Managers
- List of all OAPs can be found at <http://asc.army.mil/organization/workforce/default.cfm>. Click on "OAP (CAC Required)".

CAREER ACQUISITION MANAGEMENT PORTAL (CAMP)

CAREER ACQUISITION PERSONNEL AND POSITION MANAGEMENT INFORMATION SYSTEM (CAPPMIS)

CAMP / CAPPMIS

The following application modules are located in or can be access through CAPPMIS:

- **Acquisition Career Record Brief (ACRB)**
- **Individual Development Plan (IDP)**
- **Army Training Requirements & Resource System/ATRRS
Internet Training Application System (ATTRS/AITAS)**
- **Continuous Learning Points (CLPs)**
- **Certification Management System (CMS)**
- **Army Acquisition Professional Development System (AAPDS)**
- **Army Acquisition Corps Management System (AAC MS)**

CAMP

<https://rda.altess.army.mil/camp/>

It takes 2-4 weeks for new and changed personnel information to show up in the database.

CAREER ACQUISITION MANAGEMENT PORTAL

LOGIN
Login using CAC
Create New Account
Ask An ACM

Welcome to the new Career Acquisition Management Portal (CAMP)

Once you login, you will have access to all of your USAASC applications, including the ACRB, IDP, SRPE, CMS, AAPDS, AAC MS, and the SAAEC. If you need assistance, or need to apply for a CAMP account, please contact your local HR representative.

First time users must click on "Create New Account" the first time they login.

Workforce contacts the "Ask An ACM" helpdesk from this link or the "Help Request" button in CAPPMMIS.

CAREER ACQUISITION MANAGEMENT PORTAL

NOTICE:

CAMP and all CAPPMIS applications will be unavailable from 0600 EST to 0900 EST Thursday, February 9th due to the bi-weekly data refresh.

NEW ACCOUNT ACTIVATION

Please validate your CAC using the button below to begin the new account activation process.

Note: your browser may flicker or display a white page during CAC authentication; this is normal.

Validate CAC

Cancel

CAREER ACQUISITION MANAGEMENT PORTAL

PREPARING FOR THE FUTURE

Screen Shot from "Ask An ACM" link on CAMP LOGIN page

CAREER ACQUISITION MANAGEMENT PORTAL

HELP REQUEST

◆ **First Name** **Middle Initial** **Last Name** [FAQ](#)

◆ **.mil Email Address** **Confirm .mil Email Address** **Notify Supervisor** Yes No
Must be a valid email address Must match email address

◆ **Phone** - Phone Format: XXX-XXXXXXX (no dashes, extension optional)

Command

Organization (Max 50 characters)

◆ **Subject**
Please Select a Subject Area:

◆ **Problem Description** (Max 500 characters)
Total Character Count: 0

Upload Attachment

◆ Designates Required Field

Organization Rep
N/A

If you have a CAPPMIS file, must enter email address listed on ACRB in CAPPMIS.

CAMP CAREER ACQUISITION MANAGEMENT PORTAL

USA ASC PREPARING FOR THE FUTURE

CAREER ACQUISITION MANAGEMENT PORTAL

NOTICE:

CAMP and all CAPPMIS applications will be unavailable from 0600 EST to 0900 EST Thursday, February 9th due to the weekly data refresh.

NEWS

- Your last login was on 02/08/2012 at 01:51:45 AM
- If your organization has migrated to DISA Enterprise Email, [update your CAMP account](#) with your new email address to continue receiving CAMP notifications.
- Changes have been made to the ACRB, effective 14 July 2011. Please click [here](#) for further information or [view your ACRB](#) to see the updates.

PROFILE

Name: YVES B JACKSON
Position Title: ACQUISITION CAREER MANAGER
Organization: HQ USAASC
E-Mail: YVES.JACKSON@US.ARMY.MIL

FAQS

What is CAMP?

CAMP is the new Career Acquisition Management Portal, housing all of the USAASC Applications in one convenient location, and using a single login.

Why switch to CAMP?

Technical

[Change Email](#)

Ask

575-63

DSN: 23

Email: [Ask](#)

Useful

[USAASC Home](#)

[Download Blank](#)

[ACRB Instructions](#)

[ATTRS/AITAS Video](#)

[Find Your](#)

Camp Appl

CAMP

SA

CAPPMIS HOME PAGE

CAMP | CAMP IS | SEARCH | Help Links | **Help Request** | Feedback



HOME | **ACRB** | **IDP** | IDP ADMIN | SRPE | **CMS** | REPORTS | **AAPDS** | WFM | **AAC MS**

[Change Password](#) | [Change E-Mail](#)

ACRB Tab
View, Print,
Edit

IDP Tab
View, Edit, Print IDP
Manage CLP's
Supervisor
reviews/approves
Employee IDPs and
Initiates SRPE

CMS Tab
Apply for
Certification

AAPDS Tab
Apply for Army
training and
developmental
opportunities

AAC MS Tab
Apply for Corps
Membership
Print Certificates

Please click the application:
[ACRB](#) | [IDP](#) | [IDP ADMIN](#) | [WFM](#) | [AAC MS](#)

ACRB (Acquisition Record Brief)

ACRB is a one-page display of personal, position, assignment, training, education, awards and certification information. The ACRB Edits module allows Army civilians the ability to edit certain sections of their ACRB. Army Acquisition Reserve (AR) and National Guard Bureau (NGB) workforce members utilize the ACRB to reflect their acquisition qualification. Active Army Acquisition Officers official record is the Officer Record Brief (ORB).

IDP (Individual Development Plan)

Screen Shot from "Help Request" link in CAPPMMIS

CAREER ACQUISITION MANAGEMENT PORTAL

ASK AN ACM

♦ **Problem Area**
Please Choose One: [FAQ](#)

♦ **Problem Description** (Max 500 characters)

Total Character Count: 0

♦ **Notify Supervisor**
 Yes No

Upload Attachment

♦ Designates Required Field

Organization Rep
N/A

CAMP
CAREER ACQUISITION MANAGEMENT PORTAL

USAASC
PREPARING FOR THE FUTURE

CAREER ACQUISITION MANAGEMENT PORTAL

ASK AN ACM

Problem Area

Please Choose One: FAQ

- ACQ CORPS - Acq Corps Membership Questions
- ACRB - ACRB Issues
- AETE OPPORTUNITY - Opportunities i.e. ATAP, CDG, SLRP etc.
- CAPPMIS - Obtain CAPPMIS Account
- CAPPMIS REPORTS - CAPPMIS Reports
- CAREER ADVICE - Career Advice, General
- CMS CERTIFICATION - Certification Submission, Denial, appeal
- FULFILLMENT - Fulfillment/Equivalency for DAU Training
- DAU TRAINING - DAU training i.e. Reservations, Travel etc.
- DCPDS ISSUE - Position Coding, Level, Career Field
- IDP CLP - CLP Questions and Issues
- IDP - IDP Issues
- OTHER - Other Subjects
- POLICY - Policy Questions
- SRPE EVAL - Senior Rater Potential Evaluation
- TED - TED-CAPPMIS issues
- WAIVERS - Waiver Request CAP, Out of Sequence, Position or Prerequisite Waiver

Organization Rep
N/A

CAMP
CAREER ACQUISITION MANAGEMENT PORTAL

USAASC
PREPARING FOR THE FUTURE

NOTE: If request is "Returned for Action," need to submit a new request which includes the new information.

**ACQUISITION
CAREER RECORD
BRIEF
(ACRB)**

Acquisition Career Record Brief

- Snapshot of your acquisition history
- Used for verifying certification criteria and Corps status
- Used as a document of record for competitive boards
- Received via the web
- Updates/changes made by:
 - Individual AL&T Workforce members
 - ACMs
 - IDP/CL System
 - DCPDS (for US citizens and Local Nationals)
 - TOPMIS (Military), NGB and AR Personnel

Updating the ACRB



supporting the acquisition workforce



ACRB Disclaimer

A false statement on any part of this document may be grounds for not hiring you, disqualifying you from eligibility to participate in acquisition career development programs or terminating you after you are hired or selected for one of the acquisition career development programs. Also you may be administratively disciplined or punished by fine or imprisonment. - U.S. Code title 5 section 552a: title 18 section 1001; Art 107 MCM 1984 (1995 ed); AR 690-751.

I have read the above statement and certify that to the best of my knowledge and belief all of my statements are true, correct, complete and made in good faith.

Click Agree to edit your ACRB or Disagree to view your ACRB.

Agree Disagree



Security/Privacy System Requirements DOD Computer User Text Links ATRRS/AITAS Video Help



CAMP CAREER ACQUISITION MANAGEMENT PORTAL

USAASC PREPARING FOR THE FUTURE



Updating the ACRB

CAMP
CAREER ACQUISITION MANAGEMENT PORTAL

USAASC
PREPARING FOR THE FUTURE

ACQUISITION CAREER RECORD												
[USA ACQ SPT CTR - FT BELVOIR - USAASC] [From 03/20/2007 to Present]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API	
7	0301	YA-02	Non-Supervisory	AS-QA616-1296069	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT		2	Acquisition Position, not a CAP, non-developmental	ACAT I & II Def Acq Program	
<input type="button" value="Edit"/> <input type="button" value="Back"/>												

Previous Assignments												
MGT ANALYST												
[JPEO CHEM BIO DEF - FT BELVOIR - USAASC] [From 03/20/2007 to 11/19/2007]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API	
8	0343	YA-02	Non-Supervisory	AS-202366-1154721	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT		2	Acquisition Position, not a CAP, non-developmental	ACAT I & II Def Acq Program	
MANAGEMENT ANALYST												
[JPEO CHEM BIO DEF - FT BELVOIR - USAASC] [From 03/22/2006 to 03/19/2007]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API	
12	0343	NH-03	Non-Supervisory	AS-202366-853749	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT		2	Acquisition Position, not a CAP, non-developmental	ACAT I & II Def Acq Program	
MANAGEMENT ANALYST												
[ASC FORT BELVOIR - FT BELVOIR - USAASC] [From 11/23/2005 to 03/21/2006]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API	
4	0343	NH-03	Non-Supervisory	AS-QA438-367897	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT		2	Acquisition Position, not a CAP, non-developmental	None of the above	
PROGRAM ANALYST												
[ASC FORT BELVOIR - FT BELVOIR - USAASC] [From 01/04/2005 to 11/22/2005]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API	
10	0343	NH-02	Non-Supervisory	AS-QA115-691548	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT	AE050503C	2	Acquisition Position, not a CAP, non-developmental	None of the above	
PROGRAM ANALYST												
[JPEO CHEM BIO DEF - FT BELVOIR - USAASC] [From 10/15/2004 to 01/03/2005]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API	
4	0343	NH-02	Non-Supervisory	ANAS29802	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT			Acquisition Position, not a CAP, non-developmental	None of the above	
PEO-PM SPT SPEC												
[ASC - FT BELVOIR - USAASC] [From 05/03/2001 to 10/14/2004]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API	
41	0301	NH-02		ANAS29802	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT	AE020183C	2	Acquisition Position, not a CAP, non-developmental	None of the above	
STUDENT TRAINEE/CLERK												
[AESA - FT BELVOIR - USAASC] [From 05/24/1999 to 05/02/2001]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API	
24	0391	GS-03	Non-Supervisory				PROGRAM MANAGEMENT					
<input type="button" value="Edit"/> <input type="button" value="Remove"/> <input type="button" value="Add"/> <input type="button" value="Back"/>												

Editing Lines





Updating the ACRB

CAMP CAPPMMIS Help Links Help Request Feedback Logout



HOME ACRB IDP IDP ADMIN SRPE CMS REPORTS AAPDS WFM
View ACRB Edit ACRB Print ACRB Print Certifications ACRB Instructions ACRB Video Tutorial

ACRB Section IX - Assignment History

- ◆ = field is required
- 🔒 = field is not editable

◆ Start Date	<input type="text" value="05/24/1999"/>	mm/dd/yyyy format
◆ End Date	<input type="text" value="05/02/2001"/>	mm/dd/yyyy format
Unit Identification Code	<input type="text"/>	
Organization	<input type="text" value="AAESA"/>	
Location	<input type="text" value="FT BELVOIR VA"/>	
Command	<input type="text" value="AE"/>	
◆ Title	<input type="text" value="STUDENT TRAINEE/CLERK"/>	
Occupational Series	<input type="text" value="0391"/>	
Pay Scale	<input type="text" value="1002"/>	
Acquisition Position Category	<input type="text" value="A - PROGRAM MANAGEMENT"/>	
Acquisition Certification Level	<input type="text" value="[select acl]"/>	
🔒 Acquisition Position Type	<input type="text"/>	
Acquisition Position Indicator	<input type="text" value="[select api]"/>	
Supervisor	<input type="text" value="8 - Non-Supervisory"/>	
Position Description	<input type="text"/>	
<input type="button" value="Save"/> <input type="button" value="Back"/>		

CAMP
CAREER ACQUISITION MANAGEMENT PORTAL

USAASC
PREPARING FOR THE FUTURE


[Security/Privacy](#)
[System Requirements](#)
[DOD Computer User](#)
[Text Links](#)
[ATRRS/AITAS Video Help](#)


Updating the ACRB

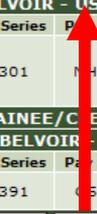
CAMP CAREER ACQUISITION MANAGEMENT PORTAL

USAASC PREPARING FOR THE FUTURE

ACQUISITION CAREER RECORD BRIEF												
[USA ACQ SPT CTR - FT BELVOIR - USAASC] [From 03/20/2007 to Present]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API	
7	0301	YA-02	Non-Supervisory	AS-QA616-1296069	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT		2	Acquisition Position, not a CAP, non-developmental	ACAT I & II Def Acq Program	

Previous Assignments												
MGT ANALYST												
[JPEO CHEM BIO DEF - FT BELVOIR - USAASC] [From 03/20/2007 to 11/19/2007]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API	
8	0343	YA-02	Non-Supervisory	AS-202366-1154721	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT		2	Acquisition Position, not a CAP, non-developmental	ACAT I & II Def Acq Program	
MANAGEMENT ANALYST												
[JPEO CHEM BIO DEF - FT BELVOIR - USAASC] [From 03/22/2006 to 03/19/2007]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API	
12	0343	NH-03	Non-Supervisory	AS-202366-853749	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT		2	Acquisition Position, not a CAP, non-developmental	ACAT I & II Def Acq Program	
MANAGEMENT ANALYST												
[ASC FORT BELVOIR - FT BELVOIR - USAASC] [From 11/23/2005 to 03/21/2006]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API	
4	0343	NH-03	Non-Supervisory	AS-QA438-367897	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT		2	Acquisition Position, not a CAP, non-developmental	None of the above	
PROGRAM ANALYST												
[ASC FORT BELVOIR - FT BELVOIR - USAASC] [From 01/04/2005 to 11/22/2005]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API	
10	0343	NH-02	Non-Supervisory	AS-QA115-691548	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT	AE050503C	2	Acquisition Position, not a CAP, non-developmental	None of the above	
PROGRAM ANALYST												
[ASC - FT BELVOIR - USAASC] [From 10/15/2004 to 01/03/2005]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API	
3	0343	NH-02	Non-Supervisory	ANAS29802	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT			Acquisition Position, not a CAP, non-developmental	None of the above	
PEO-PM SPT CTR												
[ASC - FT BELVOIR - USAASC] [From 05/03/2001 to 10/14/2004]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API	
41	0301	NH-02	Non-Supervisory	ANAS29802	ARMY FORT BELVOIR, VA	FT BELVOIR, VA	PROGRAM MANAGEMENT	AE020183C	2	Acquisition Position, not a CAP, non-developmental	None of the above	
STUDENT TRAINEE/CLERK												
[AAESA - FT BELVOIR - USAASC] [From 05/24/1999 to 05/02/2001]												
Mths Exp	Occ Series	Pay Scale	Superv	CPCN	CPAC	CPOC	APC	APL	ACL	APT	API	
24	0391	GS-03	Non-Supervisory				PROGRAM MANAGEMENT					

Adding Lines



Updating the ACRB

- HOME
- ACRB**
- IDP
- IDP ADMIN
- SRPE
- CMS
- REPORTS
- AAPDS
- WFM
- AAC MS

[View ACRB](#) [Edit ACRB](#) [Print ACRB](#) [Print Certifications](#) [ACRB Instructions](#) [ACRB Video Tutorial](#)

ACRB Section IX - Assignment History

- = field is required
- 🔒 = field is not editable

→ Start Date	<input type="text"/>	mm/dd/yyyy format
→ End Date	<input type="text"/>	mm/dd/yyyy format
Unit Identification Code	<input type="text"/>	
Organization	<input type="text"/>	
Location	<input type="text"/>	
Command	<input type="text"/>	
→ Title	<input type="text"/>	
Occupational Series	<input type="text"/>	
Pay Scale Code	<input type="text"/>	Input the DOD pay scale code
Acquisition Position Category	[select apc]	
🔒 Acquisition Certification Level	[select apc]	
🔒 Acquisition Position Type		
Acquisition Position Indicator		
Supervisor		
Position Description		

Fill in "Acquisition Position Category" for consideration as acquisition experience



[Security/Privacy](#)

W - SPRDE - PROGRAM SYSTEMS ENGINEER

[TRRS/AITAS Video Help](#)



**INDIVIDUAL
DEVELOPMENT
PLAN
(IDP)**

IDP Purpose

- **Five year projection of training, education and experience needs.**
 - **Required for each AL&T Workforce Member**
 - **Agreement between Individual and Supervisor**
 - **Automated process in CAPPMS**
 - **TED feeds into IDP automatically**
- **Required to sign up for Defense Acquisition University (DAU) training.**
 - **Determines funding source and priority for class seating.**
 - **Must be approved on IDP by Supervisor in order to apply for DAU courses.**
- **Track completed activities for Continuous Learning Points.**
- **First step in adding non-DAU training to ACRB.**
- **Influences Army quotas for seats in DAU classes.**
- **Two Modules:**
 - **Individual Module**
 - **Supervisor Module**

IDP Main Page

- HOME
- ACRB
- IDP**
- IDP ADMIN
- SRPE
- CMS
- REPORTS
- AAPDS
- WFM
- AAC MS

[Home](#) [Planning](#) [History](#) [Supervisor](#) [IDP Documents](#)

Welcome

IDP Plan Last Updated: 09/29/2010 [View/Print Current Plan](#) 

Current CL Cycle: 10/01/2010 - 09/30/2012 **CLPs:** 0

Certification Status: Career Field Requirement Met 

If you need assistance on your IDP, please contact your designated [Acquisition Career Manager \(ACM\)](#).

- Welcome to the Individual Development Plan module.

News

- Current IDP Supervisor:
- Supervisor Email:
- Make sure the identified Supervisor and email address is correct. If not, please notify your correct Supervisor to make the change (s). Once corrected, the new information will reflect here. Please click here for [Supervisor instructions](#).
- Per the latest CL Policy, you may only receive CL points for college courses towards a degree and not for a degree itself. If you completed a degree and would like to get a degree added to CAPPMS, please contact your [Acquisition Career Manager](#) with a transcript.
- Your password expires in 15 days

Objectives/Goals

Short Term Objectives (1-3 years):
 Level II Certification in Program Management and Obtain BS Degree in Business Management

Long Term Objectives (3-5 years):
 Obtain MS Degree in Business Management

[Edit Objectives/Goals](#)

HOW TO ADD ACQUISITION OBJECTIVES

NOTICE:

The CAMP System and applications will be unavailable Wednesday, 12 March, from 0800 - 1130 hours due to the monthly data refresh.



supporting the acquisition workfo

Note: TED users can add short term and long term goals in TED Goals/IDP section.

HOME ACRB IDP IDP ADMIN SRPE CMS REPORTS AAPDS WFM

Home Planning History Supervisor IDP Documents

Edit Objectives/Goals

Objectives should reflect overall broad career goals and specific development activities intended to accomplish them. The career goals should identify types of future positions desired, experience and training in other career fields, other education goals such as advanced degrees or a combination of all these. The developmental objectives should be attainable in reasonable time frames and do not have to be purely acquisition related. They can include items such as functional training, leadership education, professional activities and assignment experience that can lead toward the overall achievement of the broad career goals. Objectives require actions within a 5-year range in order for IDP update to be complete.

Objective guidelines

From Date: mm/dd/yyyy To Date: mm/dd/yyyy

Short Term Objectives (1-3 years):

Pursuing Level 2 certification in Program Management. Pursuing statutory business hours.

Long Term Objectives (3-5 years):

Obtain level 3 certification in two career fields

After creating objectives, click Save.

Save Objectives/Goals

Cancel

USAASC
PREPARING FOR THE FUTURE

MAIN PLANNING SCREEN



Logged in as: AA BLANK 2
[Exit IDP Mirror](#)

Remaining Requirements for Primary/Current Career Level Certification

Your required career level certification: **PROGRAM MANAGEMENT - Level 1**

Training Requirements

- CLB 016 ([add](#))
- SYS 101 ([add](#))

Education Requirements

- No Education Requirements for your current Career Field

DAU Training Plan

(click column header to sort)

Planned DAU Training			
<input type="checkbox"/>	Title	Projected Start	Status
<input type="checkbox"/>	CLB 007-COST ANALYSIS ⓘ	02/23/2011	PENDING APPROVAL
<input type="checkbox"/>	ACQ 101-FUND SYS ACQ MGT ⓘ	02/28/2011	APPROVED

Submit for Supv Approval Edit Item(s) Remove Item(s)

[Add DAU Training](#) [Submit/Review/Cancel DAU Application](#)

Click Course Status Label for info
ⓘ = Click for course information
ⓔ = Course status is enrolled

DAU Objectives

Click on Add DAU Training. This is where you will add courses for certification.

<input type="checkbox"/>	Title	Projected Finish	Status
You currently have no Planned Non-DAU Training items in your IDP			

Submit for Supv Approval Mark as Complete Edit Item(s) Remove Item(s)

[Add Non-DAU Training](#) [Add Other Training \(free text\)](#)

ⓘ = Click for course information
ⓔ = Course status is enrolled
Click Course Status Label for info

Education Plan

(click column header to sort)

CAMP CAREER ACQUISITION MANAGEMENT PORTAL

USAASC PREPARING FOR THE FUTURE

ADDING DAU COURSES



supporting the acquisition workforce



Enter the career field and certification level.

You may also search courses in secondary career fields.

Logged in as: AA BLANK 2
[Exit IDP Mirror](#)

Step 1: Search DAU Training

Search by Career Field and Level (Defaults to your Current Career Field and Level)

PROGRAM MANAGEMENT 1 Search

Search by Title ([Career Field Certification and Core Plus Developmental Guides](#))

1 Search
2
3

Step 2: Search DAU Training Results

(click column header to sort)

Select Training Below					
<input type="checkbox"/>	Title	Required?	Req't Level	Notes	
<input checked="" type="checkbox"/>	ACQ 101-FUND SYS ACQ MGT	Mandatory	1	WEB-BASED ONLY	
<input type="checkbox"/>	SYS 101-FUNDAMENTALS OF SYS PLANNING, RESEARCH, DEVELOPMENT & ENGINEERING	Mandatory	1	Effective 4/1/2008	
<input checked="" type="checkbox"/>	CLB 007-COST ANALYSIS	Mandatory	1	Effective 4/1/2008	
<input type="checkbox"/>	CLB 016-INTRODUCTION TO EARNED VALUE MANAGEMENT	Mandatory	1	Effective 4/1/2008	

= Click for course information
P = Item is currently on your plan
 = Completed Training



ADDING DAU COURSES



Logged in as: AA BLANK 2
[Exit IDP Mirror](#)

Add DAU Training

NOTE: Please complete all the required fields below.

You are on item 1/1

Make sure to click on Save.

Title: SYS 101-FUNDAMENTALS OF SYS PLANNING, RESEARCH, DEVELOPMENT & ENGINEERING

Note: Effective FY07

Effective Start:

Status:

Course ID: 41301

Projected CL Points: 35

CEU: 3.5

= Click for more information ♦ = required

CAMP CAREER ACQUISITION MANAGER

USAASC PREPARING FOR THE FUTURE



ADDING DAU COURSES



ALERT:

- You have successfully added the following DAU courses to your training plan:
-SYS 101-FUNDAMENTALS OF SYS PLANNING, RESEARCH, DEVELOPMENT & ENGINEERING

Logged in as: AA BLANK 2
[Exit IDP Mirror](#)

Remaining Requirements for Primary/Current Career Level Certification

Your required career level certification: **PROGRAM MANAGEMENT - Level 1**

Training Requirements

- CLB 016 ([add](#))

The status of the course is 'Requires Approval' or yellow.

Once you send the entry to your Supervisor and your Supervisor approves it, the status will be 'Approved' and green.

DAU Training Plan

(click column header to sort)

Planned DAU Training		
<input type="checkbox"/>	Title	Status
<input type="checkbox"/>	SYS 101-FUNDAMENTALS OF SYS PLANNING, RESEARCH, DEVELOPMENT & ENGINEERING ⓘ	REQUIRES APPROVAL
<input type="checkbox"/>	CLB 007-COST ANALYSIS ⓘ	PENDING APPROVAL
<input type="checkbox"/>	ACO 101-FUND SYS ACQ MGT ⓘ	APPROVED

Submit for Supv Approval Edit Item(s) Remove Item(s)

Add DAU Training [Submit/Review/Cancel DAU Application](#)

Click Course Status Label for info
ⓘ = Click for course information
Ⓢ = Course status is enrolled

Other Training Plan

(click column header to sort)

Planned Non-DAU Training					
<input type="checkbox"/>	Title	Type	Projected Start	Projected Finish	Status
You currently have no Planned Non-DAU Training items in your IDP					

Submit for Supv Approval Mark as Complete Edit Item(s) Remove Item(s)

Add Non-DAU Training Add Other Training (free text)

ⓘ = Click for course information
Ⓢ = Course status is enrolled

CAMP CAREER ACQUISITION MANAGEMENT PORTAL

USAASC PREPARING FOR THE FUTURE

ADDING NON-DAU COURSES



- HOME
- ACRB
- IDP
- IDP ADMIN
- SRPE
- CMS
- REPORTS
- AAPDS
- WFM
- AAC MS

Home Planning History Supervisor IDP Documents

Logged in as: AA BLANK 2
[Exit IDP Mirror](#)

Remaining Requirements for Primary/Current Career Level Certification

Your required career level certification: **PROGRAM MANAGEMENT - Level 1**

Training Requirements

- CLB 016 ([add](#))

Education Requirements

- No Education Requirements for your current Career Field

DAU Training Plan

(click column header to sort)

Planned DAU Training			
<input type="checkbox"/>	Title	Projected Start	Status
<input type="checkbox"/>	SYS 101-FUNDAMENTALS OF SYS PLANNING, RESEARCH, DEVELOPMENT & ENGINEERING ⓘ	02/28/2011	REQUIRES APPROVAL
<input type="checkbox"/>	CLB 007-COST ANALYSIS ⓘ	02/23/2011	PENDING APPROVAL
<input type="checkbox"/>	ACQ 101-FUND SYS ACQ MGT ⓘ	02/28/2011	APPROVED

Click on Add Non-DAU Training or Add Other Training (Free Text).

Click Course Status Label for info
 ⓘ = Click for course information
 ⓘ = Course status is enrolled

Other Training Plan

(click column header to sort)

Planned Non-DAU Training					
<input type="checkbox"/>	Title	Type	Projected Start	Projected Finish	Status
You currently have no Planned Non-DAU Training items in your IDP					
Submit for Supervisor Approval		Mark as Complete		Edit Item(s)	
Remove Item(s)					

- [Add Non-DAU Training](#)
- [Add Other Training \(free text\)](#)

ⓘ = Click for course information
 ⓘ = Course status is enrolled
 Click Course Status Label for info

Education Plan

(click column header to sort)

Planned Education					
-------------------	--	--	--	--	--

CAMP
CAREER ACQUISITION MANAGEMENT PORTAL

USAASC
PREPARING FOR THE FUTURE

ADDING NON-DAU COURSES

HOME ACRB IDP IDP ADMINISTRATION

Home Planning History Supervisor IDP Documents

Logged in as: AA BLANK 2

[Exit IDP Mirror](#)

Search Non-DAU Training

Search by Title

Filter by Training Type

- All
- Functional/Technical (F)
- Leadership (L)
- Experiential/Developmental (E)
- Professional Activities (P)

Search Non-DAU Training Results

(click column header to sort)

Select Training Below					
<input type="checkbox"/>	Title		Training Type	CLPs	Notes
<input type="checkbox"/>	AABC-ARMY ACQUISITION BASIC COURSE (AABC)(FA 51 QUALIFICATION)		F	265	
<input type="checkbox"/>	AABC-ARMY ACQUISITION BASIC COURSE(AABC)(FA 51 QUALIFICATION) (BEFORE FY10)		F	504	
<input type="checkbox"/>	AAICC - ARMY INTERMEDIATE CONTRACTING COURSE(AICC)		F	100	
<input checked="" type="checkbox"/>	AAW01 - ACTION OFFICER DEVELOPMENT COURSE		L	24	
<input type="checkbox"/>	AAW02 - ARMY FORCE MANAGEMENT COURSE		L	160	
<input type="checkbox"/>	AAW05 - INTERN LEADERSHIP DEVELOPMENT COURSE		L	40	
<input type="checkbox"/>	AAW07 - MANAGER DEVELOPMENT COURSE		L	20	
<input type="checkbox"/>	AAW11 - SUPERVISOR DEVELOPMENT COURSE		L	40	
<input type="checkbox"/>	AAW15 - BASIC CES COURSE (AMSC)		L	80	
<input type="checkbox"/>	AAW16 - INTERMEDIATE CES COURSE (AMSC)		L	120	
<input type="checkbox"/>	AAW17 - ADVANCED CES COURSE (AMSC)		L	160	

- = Click for course information
- P** = Item is currently on your plan
- = Completed Training

ADDING NON-DAU COURSES



supporting the acquisition workforce



Logged in as: AA BLANK 2

[Exit IDP Mirror](#)

Add Non-DAU Training

NOTE: Please complete all the required fields below.

You are on item 1/1

Title: AAW15 - BASIC CES COURSE (AMSC)

◆ Projected Start:

◆ Projected End:

◆ Status:

Provider:

Objective:

Point of Contact: See website

CL Points: 80

Estimated TDY Cost: whole dollars only, no commas, decimal points, or \$

Estimated Tuition Cost: whole dollars only, no commas, decimal points, or \$

Planned Funding Source: select ONLY if you are planning to apply for 852, ATAP, AETE, CDG/AAF, CP-14 or SSCF programs through the Army Acquisition Professional Development System (AAPDS)

Save and Finish >>

Cancel

◆ = required

ADDING NON-DAU COURSES

ALERT:

- You have successfully added the following Non-DAU courses to your training plan:
-AAW15 - BASIC CES COURSE (AMSC)

Logged in as: AA BLANK 2
[Exit IDP Mirror](#)

Remaining Requirements for Primary/Current Career Level Certification

Your required career level certification: **PROGRAM MANAGEMENT - Level 1**

Training Requirements	Education Requirements
<ul style="list-style-type: none">CLB 016 (add)	<ul style="list-style-type: none">No Education Requirements for your current Career Field

DAU Training Plan

(click column header to sort)

Planned DAU Training			
	Title	Projected Start	Status
<input type="checkbox"/>	SYS 101-FUNDAMENTALS OF SYS PLANNING, RESEARCH, DEVELOPMENT & ENGINEERING ⓘ	02/28/2011	REQUIRES APPROVAL
<input type="checkbox"/>	CLB 007-COST ANALYSIS ⓘ		
<input type="checkbox"/>	ACQ 101-FUND SYS ACQ MGT ⓘ		

Submit for Supv Approval Edit Item(s) Remove

Add DAU Training [Submit/Review/Cancel DAU Application](#)

The status of the course is 'Requires Approval' or yellow.

Once you send the entry to your Supervisor and your Supervisor approves it, the status will be 'Approved' and green.

Other Training Plan

(click column header to sort)

Planned Non-DAU Training					
	Title	Type	Projected Start	Projected Finish	Status
<input type="checkbox"/>	AAW15 - BASIC CES COURSE (AMSC)	Leadership	06/20/2011	06/24/2011	REQUIRES APPROVAL

Submit for Supv Approval Mark as Complete Edit Item(s) Remove Item(s)

Add Non-DAU Training Add Other Training (free text)

ⓘ = Click for course information
ⓔ = Course status is enrolled
Click Course Status Label for info

CAMP
CAREER ACQUISITION MANAGEMENT PORTAL

PREP

ADDING OTHER TRAINING (FREETEXT)



supporting the acquisition workforce



Add Other Training (freetext)

NOTE: This page is to add any training/educational/developmental item(s) not already listed under the DAU or non-DAU Training Section of the IDP. Please complete all the required information fields below.

➤ Title:

➤ Projected Start: mm/dd/yyyy

➤ Projected End: mm/dd/yyyy

➤ Status: ▼

Provider:

Objective:

Point of Contact:

CL Points Requested:

Estimated TDY Cost: whole dollars only, no commas, decimal points, or \$

Estimated Tuition Cost: whole dollars only, no commas, decimal points, or \$

Activity:

Planned Funding Source: select ONLY if you are planning to apply for ATAP, AETE, CDG/AAF or CP-14 programs through Army Acquisition Professional Development System (AAPDS)

➤ = required

ADDING EDUCATION

CAMP
CAREER ACQUISITION MANAGEMENT PORTAL

USAASC
PREPARING FOR THE FUTURE

Remaining Requirements for Program

Your required career level certification: **PROGRAM MANAGEMENT - Level 1**

Training Requirements	Education Requirements
<ul style="list-style-type: none">CLB 016 (add)	<ul style="list-style-type: none">No Education Requirements for your current Career Field

DAU Training Plan

(click column header to sort)

Planned DAU Training		
Title	Projected Start	Status
<input type="checkbox"/> SYS 101-FUNDAMENTALS OF SYS PLANNING, RESEARCH, DEVELOPMENT & ENGINEERING ⓘ	02/28/2011	REQUIRES APPROVAL
<input type="checkbox"/> CLB 007-COST ANALYSIS ⓘ	02/23/2011	PENDING APPROVAL
<input type="checkbox"/> ACQ 101-FUND SYS ACQ MGT ⓘ	02/28/2011	APPROVED

[Submit/Review/Cancel DAU Application](#)

Click Course Status Label for info
ⓘ = Click for course information
ⓔ = Course status is enrolled

Other Training Plan

(click column header to sort)

Planned Non-DAU Training				
Title	Type	Projected Start	Projected Finish	Status
<input type="checkbox"/> AAW15 - BASIC CES COURSE (AMSC)	Leadership	06/20/2011	06/24/2011	REQUIRES APPROVAL

ⓘ = Click for course information
ⓔ = Course status is enrolled
Click Course Status Label for info

Click on Add Course or Add Other Acq Education.

Education Plan

(click column header to sort)

Planned Education				
Title	Type	Projected Start	Projected Finish	Status
You currently have no Planned Education items in your IDP				

ⓘ = Click for course information
ⓔ = Course status is enrolled
Click Course Status Label for info

ADDING A COURSE

CAMP CAPPMS

Help Links

Help Request

Feedback

Logout

NOTICE:

The CAMP System and applications will be unavailable Wednesday, 12 March, from 0800 - 1130 hours due to the monthly data refresh.



supporting the acquisition workforce



HOME

ACRB

IDP

IDP ADMIN

SRPE

CMS

REPORTS

AAPDS

WFM

Home

Planning

History

Supervisor

IDP Documents

Add Course

NOTE: Please complete all the required fields below.

➤ **Course ID:** *Ex. ECON 101, MGMT 201*

➤ **Course Title:**

➤ **Projected Start:** *mm/dd/yyyy*

➤ **Projected End:** *mm/dd/yyyy*

➤ **Status:** ▾

➤ **Provider:** ▾

Objective:

Point of Contact:

➤ **CL Points Requested:** *10 points per credit hour*

Estimated Book Cost: *whole dollars only, no commas, decimal points, or \$*

Estimated Tuition Cost: *whole dollars only, no commas, decimal points, or \$*

Planned Funding Source: ▾ *select ONLY if you are planning to apply for ATAP, AETE or CP-14 programs through the Army Acquisition Professional Development System (AAPDS)*

Save and Finish >>

Cancel

➤ = required

ADDING OTHER ACQ EDUCATION



Logged in as: AA BLANK 2
[Exit IDP Mirror](#)

Other Acquisition Education

(click column header to sort)

Select Education Below			
<input type="checkbox"/>	Title	Short Title	Type
<input type="checkbox"/>	NPS01-MASTER OF SCIENCE CONTRACT MANAGEMENT MSCM 835	NPS01	AETE
<input type="checkbox"/>	NPS03-MASTER OF SCIENCE PROGRAM MANAGEMENT MSCM 836	NPS03	AETE
<input checked="" type="checkbox"/>	SOC01-SCHOOL OF CHOICE	SOC01	AETE
<input type="checkbox"/>	SSC03-DAU SENIOR SERVICE COLLEGE FELLOWSHIP PROGRAM	SSC03	AETE
<input type="checkbox"/>	SSC04-SENIOR SERVICE COLLEGE (SSC)	SSC04	AETE

Add Items Cancel

= Click for course information
P = Item is currently on your plan
 = Completed Training

ADDING EDUCATION

Remaining Requirements for Primary/Current Career Level Certification

Your required career level certification: **PROGRAM MANAGEMENT - Level 1**

Training Requirements

- CLB 016 ([add](#))

Education Requirements

- No Education Requirements for your current Career Field

DAU Training Plan

(click column header to sort)

Planned DAU Training			
<input type="checkbox"/>	Title	Projected Start	Status
<input type="checkbox"/>	SYS 101-FUNDAMENTALS OF SYS PLANNING, RESEARCH, DEVELOPMENT & ENGINEERING ⓘ	02/28/2011	REQUIRES APPROVAL
<input type="checkbox"/>	CLB 007-COST ANALYSIS ⓘ	02/23/2011	PENDING APPROVAL
<input type="checkbox"/>	ACO 101-FUND SYS ACO MGT ⓘ	02/28/2011	APPROVED

[Submit/Review/Cancel DAU Application](#)

Click Course Status Label for info
ⓘ = Click for course information
ⓔ = Course status is enrolled

Other Training Plan

(click column header to sort)

Planned	
<input type="checkbox"/>	Title
<input type="checkbox"/>	AAW15 - BASIC CES COURSE (AMSC)

The status of the course is 'Requires Approval' or yellow.
Once you send the entry to your Supervisor and your Supervisor approves it, the status will be 'Approved' and green.

Education Plan

(click column header to sort)

Planned Education					
<input type="checkbox"/>	Title	Type	Projected Start	Projected Finish	Status
<input type="checkbox"/>	SSC03-DAU SENIOR SERVICE COLLEGE FELLOWSHIP PROGRAM	Acquisition	07/15/2012	03/20/2013	REQUIRES APPROVAL
<input type="checkbox"/>	BASIC ECONOMICS	Course	09/15/2011	12/18/2011	REQUIRES APPROVAL

ⓘ = Click for course information
ⓔ = Course status is enrolled
Click Course Status Label for info

CAMP
CAREER ACQUISITION MANAGEMENT PORTAL

USAASC
PREPARING FOR THE FUTURE



IDP HISTORY

NOTICE:
The CAMP System and applications will be unavailable Wednesday, 12 March, from 0800 - 1130 hours due to the monthly data refresh.



History

(click column header to sort)

Completed Items								
<input type="checkbox"/>	Item Title	Type	CLPs	Actual Start Date	Actual End Date	Official End Date	Record Source	Funding Source
<input type="checkbox"/>	ACC 529/ACCOUNTING FOR MANAGERIAL DECISION MAKING	Individual College Courses	30	12/08/2003	01/26/2004		IDP	N/A
<input type="checkbox"/>	ACQ 101-FUND SYS ACQ MGT	DAU				05/15/2002	N/A	N/A
<input type="checkbox"/>	ACQ 201A-INTERMEDIATE SYSTEMS ACQUISITION (WEB)	DAU				07/18/2002	N/A	N/A
<input type="checkbox"/>	ACQ 201B-INTRMD SYSTEMS ACQ	DAU				08/23/2002	N/A	N/A
<input type="checkbox"/>	MASTERS in BUSINESS, ADMIN & MGT, OTH	DACM	30	03/31/2003	02/07/2005	1905	N/A	N/A

Remove Item(s)

Download/Print IDP History

CAMP CAREER ACQUISITION MANAGEMENT PORTAL

USAASC PREPARING FOR THE FUTURE

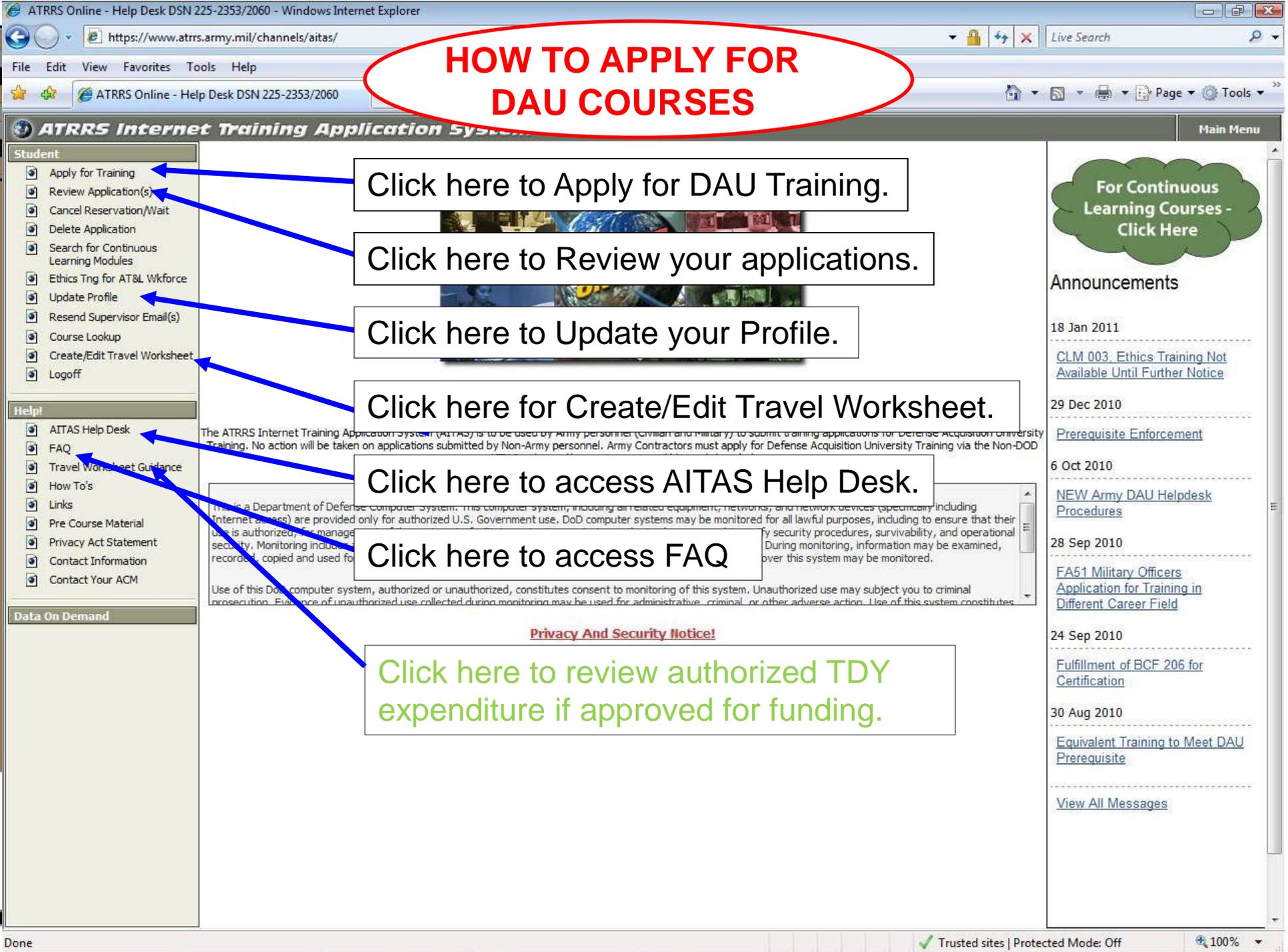
**INTERNET TRAINING APPLICATION SYSTEM
(AITAS)
(ARMY TRAINING REQUIREMENTS &
RESOURCE SYSTEM (ATRRS))**

ATRRS Internet Training Application System (AITAS)

Use to:

- **Apply for DAU Courses**
- **Apply for Continuous Learning Modules**
- **Review status of application**
- **Cancel Reservations/Waits**
- **Create TDY Worksheet**
- **Answer questions using FAQ**

APPLYING FOR DAU CLASSES



HOW TO APPLY FOR DAU COURSES

Click here to Apply for DAU Training.

Click here to Review your applications.

Click here to Update your Profile.

Click here for Create/Edit Travel Worksheet.

Click here to access AITAS Help Desk.

Click here to access FAQ

Click here to review authorized TDY expenditure if approved for funding.

For Continuous Learning Courses - Click Here

Announcements

- 18 Jan 2011
[CLM 003 Ethics Training Not Available Until Further Notice](#)
- 29 Dec 2010
[Prerequisite Enforcement](#)
- 6 Oct 2010
[NEW Army DAU Helpdesk Procedures](#)
- 28 Sep 2010
[FA51 Military Officers Application for Training in Different Career Field](#)
- 24 Sep 2010
[Fulfillment of BCF 206 for Certification](#)
- 30 Aug 2010
[Equivalent Training to Meet DAU Prerequisite](#)
- [View All Messages](#)

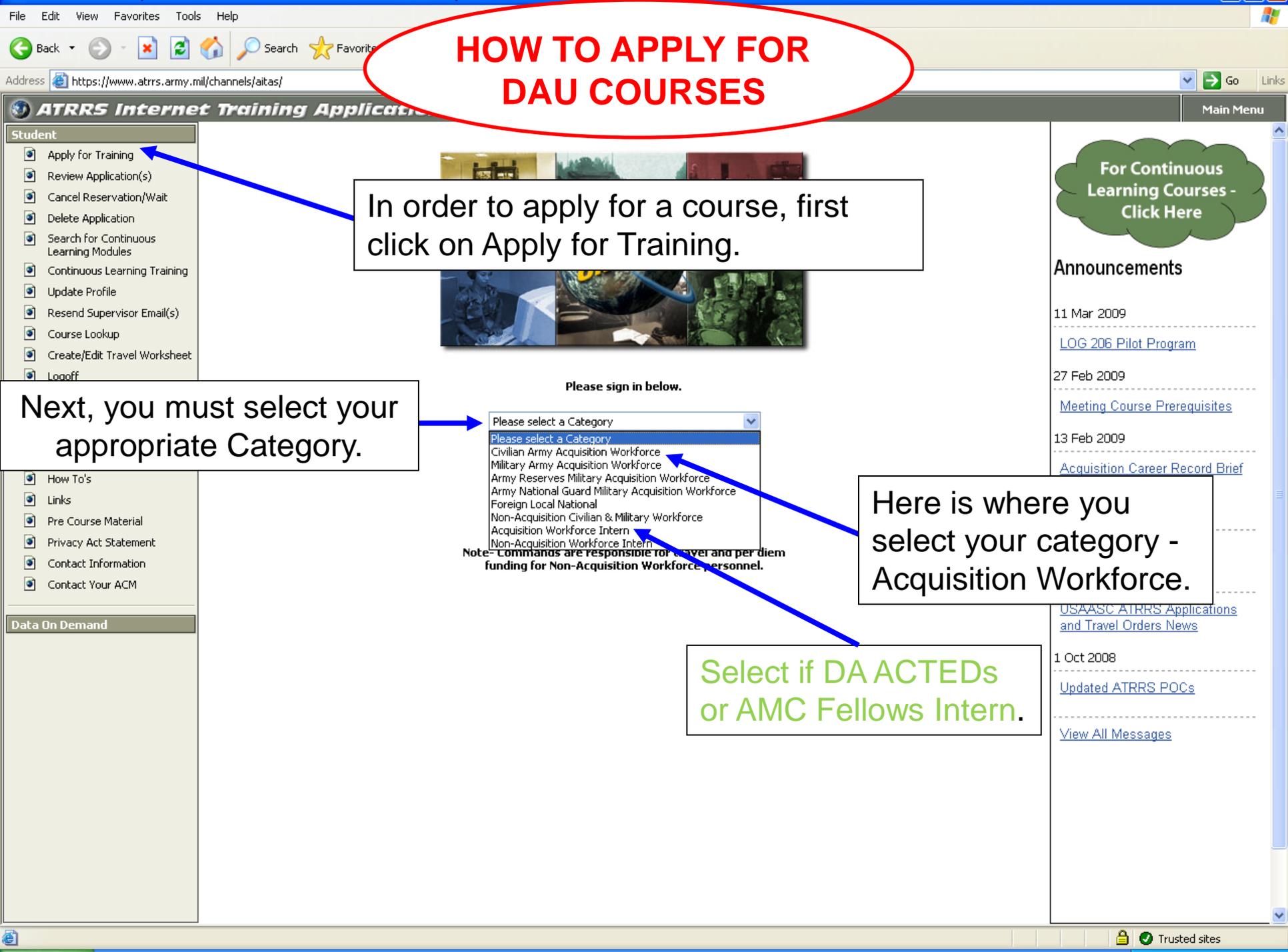
The ATRRS Internet Training Application System (AITAS) is to be used by Army personnel (civilian and military) to submit training applications for Defense Acquisition University Training. No action will be taken on applications submitted by Non-Army personnel. Army Contractors must apply for Defense Acquisition University Training via the Non-DOD

This is a Department of Defense computer system. This computer system, including all related equipment, networks, and network devices (specifically including Internet access) are provided only for authorized U.S. Government use. DoD computer systems may be monitored for all lawful purposes, including to ensure that their use is authorized, for management security, monitoring industry records, copied and used for

Use of this DoD computer system, authorized or unauthorized, constitutes consent to monitoring of this system. Unauthorized use may subject you to criminal prosecution. Evidence of unauthorized use collected during monitoring may be used for administrative, criminal, or other adverse action. Use of this system constitutes

Privacy And Security Notice!

HOW TO APPLY FOR DAU COURSES



In order to apply for a course, first click on Apply for Training.

Next, you must select your appropriate Category.

Here is where you select your category - Acquisition Workforce.

Select if DA ACTEDs or AMC Fellows Intern.

For Continuous Learning Courses - Click Here

Announcements
11 Mar 2009
[LOG 206 Pilot Program](#)
27 Feb 2009
[Meeting Course Prerequisites](#)
13 Feb 2009
[Acquisition Career Record Brief](#)

USAASC ATRRS Applications and Travel Orders News
1 Oct 2008
[Updated ATRRS POCs](#)
[View All Messages](#)

Note - Commands are responsible for cover and per diem funding for Non-Acquisition Workforce personnel.



HOW TO APPLY FOR DAU COURSES



12/18/2007

ATRRS Internet Training Application System

Select Training Category

Select Training Category

To apply for training, click in the circle to the left of the Training Category. For the definition of the Training Category, click on the Training Category.

Training Category:

Classroom Courses

Web Courses

Continuous Learning Modules

No need for Continuous Learning Courses to be approved on your IDP.

First, select whether you are trying to take a classroom, web-based or CL module. For this demo, we selected Classroom.

If Acq WF, you must ensure the classroom and web course is approved by your Supervisor on your IDP.

HOW TO APPLY FOR DAU COURSES



3/10/2009

ATRRS Internet Training Application System

Select a Course from the list below. If you have an approved IDP, only Supervisor approved courses listed in your IDP will be displayed.
If you select the wrong Training Category, please select "Main Menu" from the upper-right corner and then select "Apply for Training" from the main menu.

Find A Course

Perform the steps below to find a course.

Step One

Training Category: Classroom and Web Courses listed on your IDP

Step Two

In order to select a course, first click on the down-arrow. You can then click on the scroll-bar to select the appropriate course.

Course:

Step 1:

The last step is to click on the course you want to apply for.

Search:

[Questions? Pro](#)

THIS WE

Next, select the course.
(For this demo, we have selected ACQ 201B)

HOW TO APPLY FOR DAU COURSES

Course	Course Title
ACQ 201B	INTERMEDIATE SYSTEMS ACQUISITION

Location	State	School	Classes	Available	Waits	Next Class Start Date	Estimated Cost
KAISERSLAUTERN (507C)	AE	DAU TRAINING CENTER, KAISERSLAUTERN, GERMANY	3	40	0	3/16/2009	\$3454
HUNTSVILLE (506)	AL	DAU SOUTH REGION CAMPUS	21	456	13	3/16/2009	\$1342

Note the Course and Course Title

EDWARDS AFB (505)	CA	DAU WEST REGION CAMPUS	2	0	26	4/6/2009	\$1510
EL SEGUNDO (505B)	CA	DAU TRAINING CENTER	5	93	4	4/13/2009	\$1510
PORT HUENEME NAV (505A)	CA	DAU TRAINING CENTER, PORT HUENEME CA	2	16	0	6/22/2009	\$1510
SAN DIEGO (505)	CA	DAU WEST REGION CAMPUS	12	217	6	3/16/2009	\$1735
VANDENBERG AFB (505)	CA	DAU WEST REGION CAMPUS	1	0	3	3/16/2009	\$2348
FT CARSON (505)	CO	DAU WEST REGION CAMPUS	1	0	4	4/6/2009	\$1162
PETERSON AFB (505)	CO	DAU WEST REGION CAMPUS	2	0	5	7/13/2009	\$1478
EGLIN AFB (506A)	FL	DAU TRAINING CENTER, EGLIN AFB, FL	3	25	0	6/8/2009	\$1814
ORANGE PARK (506)	FL	DAU SOUTH REGION CAMPUS	1	0	12	4/6/2009	\$1194
ORLANDO (506)	FL	DAU SOUTH REGION CAMPUS	1	0	6	4/13/2009	\$1814
PATRICK AFB (506)	FL	DAU SOUTH REGION CAMPUS	1	0	3	8/10/2009	\$1772
TAMPA (506)	FL	DAU SOUTH REGION CAMPUS	1	0	7	3/23/2009	\$1992
WARNER ROBINS (506B)	GA	DAU TRAINING CENTER, WARNER ROBINS	5	11	0	5/11/2009	\$1278
FORD ISLAND (505D)	HI	DAU TRAINING CENTER	1	0	0	9/14/2009	\$2160
ROCK ISLAND (505C)	IL	DAU TRAINING CENTER, ROCK ISLAND IL	1	0	0	4/13/2009	\$942
HANSCOM AFB (501D)	MA	DAU TRAINING CENTER, HANSCOM AFB, MA	1	0	0	3/30/2009	\$1620
NATICK (501)	MA	DAU CAPITAL & NORTHEAST REGION CAMPUS	1	0	0	9/14/2009	\$1620
ABERDEEN PROVING (501)	MD	DAU CAPITAL & NORTHEAST REGION CAMPUS	1	0	0	4/6/2009	\$747
CALIFORNIA (507)	MD	DAU MID-ATLANTIC REGION CAMPUS	1	0	0	3/16/2009	\$192
CW INDIAN HEAD (501)	MD	DAU CAPITAL & NORTHEAST REGION CAMPUS	1	0	0	4/20/2009	\$0
LINTHICUM (501)	MD	DAU CAPITAL & NORTHEAST REGION CAMPUS	1	0	0	4/6/2009	\$248
BATTLE CREEK (504)	MI	DAU MIDWEST REGION CAMPUS	1	0	0	5/18/2009	\$1870
WARREN (504)	MI	DAU MIDWEST REGION CAMPUS	1	0	0	4/6/2009	\$1386
FT MONMOUTH (501B)	NJ	DEFENSE ACQUISITION UNIVERSITY TRAINING	1	0	0	3/23/2009	\$1170
PICATINNY (501)	NJ	DAU CAPITAL & NORTHEAST REGION CAMPUS	1	0	0	5/11/2009	\$1262
KIRTLAND AFB (505)	NM	DAU WEST REGION CAMPUS	1	0	0	4/6/2009	\$1490
WHITE SANDS (505)	NM	DAU WEST REGION CAMPUS	1	0	8	4/6/2009	\$1504
COLUMBUS (504)	OH	DAU MIDWEST REGION CAMPUS	1	0	0	8/10/2009	\$1190
KETTERING (504)	OH	DAU MIDWEST REGION CAMPUS	17	398	7	3/16/2009	\$1660
TINKER AFB (506)	OK	DAU SOUTH REGION CAMPUS	1	0	20	5/4/2009	\$1370
NEWPORT (501)	RI	DAU CAPITAL & NORTHEAST REGION CAMPUS	1	0	8	3/16/2009	\$1652
CHARLESTON (507)	SC	DAU MID-ATLANTIC REGION CAMPUS	2	3	24	4/6/2009	\$1968
LACKLAND AFB (506)	TX	DAU SOUTH REGION CAMPUS	2	0	33	4/6/2009	\$1754
HILL AFB (505)	UT	DAU WEST REGION CAMPUS	3	0	16	4/13/2009	\$1448
C DAHLGREN (507)	VA	DAU MID-ATLANTIC REGION CAMPUS	3	1	8	4/6/2009	\$6
CW FREDERICKSBURG (501)	VA	DAU CAPITAL & NORTHEAST REGION CAMPUS	2	0	19	3/16/2009	\$0

Apply for the most cost effective location. Note the [C and CW]. Here the most cost effective locations are Dahlgren, Indian Head and Fredericksburg.

HOW TO APPLY FOR DAU COURSES

Address: https://www.atrrs.army.mil/channels/aitas/

Click on the CLASS NUMBER to select the class you wish to attend. Select only one. This selection will be added to your registration request. You will then be required to create or update your student profile before submitting the request for approval.

The Reservation Cut-Off Date, reflected below, is the last date that applications can be submitted and/or approved for that class. The start date is the date on which the class starts. The exception is rolling admission web course classes, which have their class dates spread across the entire fiscal year. The web course start date will be provided in email instructions you receive upon approval of your training request.

Location	Course	Course Title	
NORFOLK (507B)	ACQ 201B	INTERMEDIATE SYSTEMS ACQUISITION	

Class	Class Type	Reserv Cut-Off	Start	End	Avail	Waits
05A	Classroom		3/23/2009	3/23/2009	3/27/2009	0
095	Classroom		6/1/2009	6/1/2009	6/5/2009	1
116	Classroom		7/27/2009	7/27/2009	7/31/2009	27
130	Classroom		8/17/2009	8/17/2009	8/21/2009	28
09B	Classroom		8/31/2009	8/31/2009	9/4/2009	30
145	Classroom		9/14/2009	9/14/2009	9/18/2009	28

[Questions?](#) [Problems?](#) [Suggestions?](#) [Please email us now.](#)

WEB SITE IS FOR OFFICIAL USE ONLY

Select the Class you want.

Make sure to note the available slots and/or the number of people on the wait list.

Red does not have any spaces.

Black has available slots.

Availability and waits are for Army only. Seats are filled based on the date supervisor approves the application and the training priority of the student.

HOW TO APPLY FOR DAU COURSES

Submit Application

It is imperative you select 'yes' if you are a DA ACTEDs Intern or AMC Fellows

After you have verified/updated your Student Information, click Submit Application

Comments Block:
Instead of submitting multiple applications, submit one application for your preferred course. In the comments block, select alternate date ranges for which you are available then in the comments block list any additional comments you want the Army Registrar office to consider. They will try to place you in a course with available seats.

NOTE: Make sure you enter your email address correctly for yourself & your supervisor. Notifications from the system are all based off the email address provided here!

Alternate date range you are available to begin training:
From: 10 Mar 2009 To: 30 Sep 2009

Student Info: (Note: Do not enter your Home of Record; please enter your current address.)
Last Name: First Name: MI: Gender:
Street: City: STAFFORD State: VA ZIP: 22554
Home Country: UNITED STATES
Disabilities: No Special Requirements: Please select a Special Requirement if Disabled
Pay Plan: YA - STANDARD CAREER GROUP-PROFESSIONAL/ANALYTICAL 01 03 Pay Grade: 2
Note: After selecting a Pay Plan and Pay Grade, fill in the fields below marked with a ▶
▶ Civilian Job Series: 0301 Enlisted MOS with Skill Level / Warrant MOS Interns: No
▶ Officer Branch:
▶ Functional Area: AA - PROGRAM MANAGEMENT
▶ Career Program Code: 57 - PROGRAM MANAGEMENT ADMINISTRATION

Student's Contact Info:
Organization: ARMY ACQUISITION SUPPORT CENTER (ASC)
Phone: Ext: DSN:
Fax:
Street: City: FT BELVOIR State:
Important! Since ATTAS uses email to notify students, ensure you enter your correct email address. If it is not entered correctly, you will not be informed about your enrollment.
Email:
Supervisor's Contact Info:
Name: Phone:
Important! Please ensure you enter your supervisor's correct email address. If the address is entered incorrectly, your application will not be processed.
Email:

Course Lookup Apply for Training Review Application(s) Change Profile Resend Emails Logout

HOW TO APPLY FOR DAU COURSES

AITAS Course Location Notice

The session that you selected is **not** at the most cost effective location based on:

Residence City: STAFFORD
Residence State: VA
Residence ZIP: 22554

If residence ZIP is incorrect please [update application!](#)

Most Cost-Effective Course Location With Seats Available

City: FT BELVOIR
State: VA
School Number: 501
Approximate Distance: 28 miles.
[View classes at the system chosen location of FT BELVOIR, VA](#)

Student Course Location Selection

City: NORFOLK
State: VA
School Number: 507B
Approximate Distance: 152 miles.

If you cannot attend a class at the most cost-effective course location, you must provide a reason as to why, in the 'Justification for Site Selection' section below. The Approval Authority will determine if your reason warrants approval of your application.

Justification for Site Selection:

This class is needed for my Level 1 Certification in PM. All of the cost effective ACQ 201B classes are filled until mid June. This is the first available class in a low costs area and it does not have a wait list.

CONTINUE SUBMITTING APPLICATION

Submitting applications for DAU courses to attend training at any non-cost effective location requires you to include "Justification for the Site". Then click "Continue Submitting Application". **If you Command is willing to fund your TDY, indicate so here.**

HOW TO APPLY FOR DAU COURSES

GIBBONS KIM S has applied for the class listed below. Application Date: 3/10/2009

FY: 2009 **School:** 507B **Course:** ACQ 201B **Phase:** **Class:** 095
Course Title: INTERMEDIATE SYSTEMS ACQUISITION
School Name: DAU TRAINING CENTER, NORFOLK, VA
Class Location: NORFOLK, VA
Report Date: 6/1/2009 **Start Date:** 6/1/2009 **End Date:** 6/5/2009
Delivery Method: Resident **Remarks:** None

Note the confirmation after you have applied

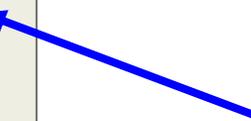
[Questions? Problems? Suggestions? Please email us now.](#)

THIS WEB SITE IS FOR OFFICIAL USE ONLY

Ensure your Supervisor is aware he/she must concur your training before your application can be moved to the Army Registrar Office for processing as a pending application.

HOW TO VIEW DAU COURSE STATUS

- Student
 - Apply for Training
 - Review Application(s)
 - Cancel Reservation/Wait
 - Delete Application
 - Search for Continuous Learning Modules
 - Continuous Learning Training
 - Update Profile
 - Resend Supervisor Email(s)
 - Course Lookup
 - Create/Edit Travel Worksheet
 - Logoff



Click on Review Application(s) to review the DAU courses for which you have already applied



Please sign in below.

Please select a Category

- Please select a Category
- Civilian Army Acquisition Workforce
- Military Army Acquisition Workforce
- Army Reserves Military Acquisition Workforce
- Army National Guard Military Acquisition Workforce
- Foreign Local National
- Non-Acquisition Civilian & Military Workforce
- Acquisition Workforce Intern
- Non-Acquisition Workforce Intern

Note - Commands are responsible for travel and per diem funding for Non-Acquisition Workforce personnel.



Announcements

- 11 Mar 2009
 - [LOG 206 Pilot Program](#)
- 27 Feb 2009
 - [Meeting Course Prerequisites](#)
- 13 Feb 2009
 - [Acquisition Career Record Brief \(ACRB\)](#)
- 26 Jan 2009
 - [AITAS Help Desk](#)
- 7 Oct 2008
 - [USAASC ATRRS Applications and Travel Orders News](#)
- 1 Oct 2008
 - [Updated ATRRS POCs](#)
 - [View All Messages](#)

- Help!
 - FAQ
 - Travel Worksheet Guidance
 - How To's
 - Links
 - Pre Course Material
 - Privacy Act Statement
 - Contact Information
 - Contact Your ACM

Data On Demand

DAU Course Status

The “Review Applications” button will show:

- Pending and Completed course applications
- Seat Priority (after you are reserved a seat or wait listed)
- Application Status (Approved, Wait listed, Disapproved, etc.)
- Course dates

Cancellation of DAU Courses

DACM
tracking “no-shows”
by name

- Cancel in AITAS through “Review Applications” or “Cancel Reservation/Wait”.
- Courses must be cancelled through the Army Registrar no later than **30 calendar** days prior to the start date or reservation cut-off date, whichever is earlier.
- Supervisors are responsible for ensuring employees’ cancellations are submitted in a timely fashion.
- If shown as a “no-show”, a notification is sent to the student and supervisor for justification **submittal within 28 calendar days**.
 - **Student must initiate justification and supervisor must approve within 28 calendar days for Army Registrar Office (USAASC) to consider waiving the “no-show” sanction.**
- A no-show will be denied future registrations for the same DAU Course for three months after the occurrence.

NOTE: “Mission” is not a valid reason for cancelling less than five calendar days prior to the class start date or reservation cut-off date.

**CONTINUOUS
LEARNING
POINTS
(CLPs)**

Continuous Learning Policy

New Cycle started
1 Oct 10

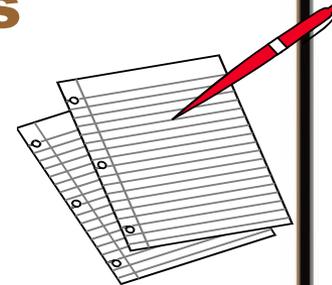
- 80 points mandatory over two year cycle
- Goal of 40 points each fiscal year
- Common cycle date of 1 Oct - 30 Sep for all Army AL&T Workforce Members. Listed on your IDP
- Keep track of your Continuous Learning activities and points on your IDP
- Supervisor discretion to award points, including prorated CLPs
- Guidelines for earning/awarding CL points can be found at:
 - CAMP/CAPPMIS, IDP tab, "IDP Documents", "DoD Continuous Learning Policy"
 - <http://asc.army.mil/policies/PoliciesProcedures.cfm> under "Continuous Learning"

ACQUISITION CERTIFICATION

Certification Requirements

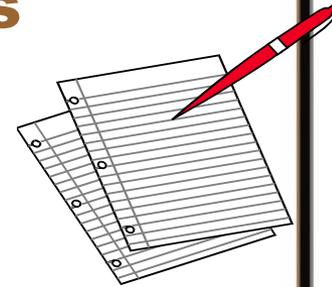
- **By Acquisition Career Field**
- **Three levels of certification:**
 - **Level I (Basic Level) – Grades 5-8**
 - **Level II (Intermediate Level) – Grades 9-12**
 - **Level III (Senior Level) – Grades 13 and above**
 - **Broadband Equivalents for GS ratings**
- **Three sets of criteria mandatory at each level:**
 - **Training**
 - **Education**
 - **Experience**
- **Employee must meet position certification within 24 months after being assigned to an acquisition career field and level**
- **DAU Interactive Catalog: <http://icatalog.dau.mil>**

Certification Policy and Procedures



- AL&T Workforce members must become certified in their primary career field and level for their current position before requesting certification in another career field.
- Up to one year of academic training or education in the individual's primary acquisition career field may be counted towards meeting the experience standard for certification. However, it may not be substituted for the first year of acquisition experience.
- AL&T workforce members Acquisition positions must be identified and coded in CAPPMS (ACRB Section IX) in order to meet the specialized experience required for each Acquisition Career Field.
- The system-generated certificate is the document of record for certification for the civilian Army Acquisition and Non-Acquisition Workforce.

Certification Policy and Procedures



- Procedures for requesting certification are automated through Certification Management System (CMS)
- Appeal process is automated through CMS
- Non-Army Civilian Employees and Foreign Nationals are no longer allowed to request certification unless they have been tentatively offered a Critical Acquisition Position (CAP)
- Reciprocity from other DoD Services (Documentation must be submitted)

Training Alternatives

Fulfillment

- Enables AL&T Workforce Members to receive credit for mandatory DAU courses without actually taking the courses
- Prepare package addressing how competencies have been met (training, education, experience)
- E-mail package to DAMI_AskAnACM@conus.army.mil
- Additional information:
 - <http://www.dau.mil/studentInfo/learning/DAUFulfillmentPgm.aspx>
 - Army Helpful Hints at <http://asc.army.mil/policies/PoliciesProcedures.cfm> under “Fulfillment Info”

Equivalency

- DAU partners with training providers that offer courses across all career fields involved in defense acquisition
- <http://icatalog.dau.mil/appg.aspx>

Predecessor Courses

- DAU gives credit for predecessor courses listed in the Catalog
- <http://icatalog.dau.mil/onlinecatalog/AllPredecessor.aspx>

Certification Management System (CMS)

- **Automated process for application and approval of Acquisition certification**
- **CMS Tab in CAPPMS File**
- **Benefits:**
 - Ease of submission
 - Applications are processed within 1-2 days
 - Supervisors will have one place to look to view all employee's position certification requirements and completion status
 - All DAU requirements built into the system
- **What to do to prepare:**
 - Ensure ACRB is up to date (Training, Education, and Experience)
 - Ensure resume is up to date and experience matches Section IX of ACRB

NOTICE:

All Career Acquisition Personnel and Position Management Information System (CAPPMIS) applications with the Career Acquisition Management Portal (CAMP) to include the Acquisition Career Record Brief (ACRB), Workforce Management (WFM), Army Acquisition...

CMS Options



Certification Management System

- Welcome to the Certification Management System (CMS)
Check your "Certification Status" below for information on your current certifications
To apply for a certification, click "Apply for Certifications" in the menu at the top, and follow the instructions to submit an application
Please...

News

- Your password expires on 04/12/2008

Apply

Print Certificates

Instructions

Certification Status

Table with columns: Primary Career Field, Level 1, Level 2, Level 3. Row: PROGRAM MANAGEMENT, Completed: 05/28/2002, Completed: 12/11/2006, Career Field Requirement Met

CAMP CAREER ACQUISITION MANAGEMENT PORTAL

USAASC PREPARING FOR THE FUTURE



sup

CMS Application Screen If Not Certified for Position

force



HOME ACRB IDP IDP ADMIN SRPE CMS REPORTS AAPDS WFM AAC MS

Main [Apply for Certifications](#) [Print Certifications](#) [CMS Documents](#) [Certifying Official Module](#)

Available Certifications

LIFE CYCLE LOGISTICS



LIFE CYCLE LOGISTICS

Level 1: Certification Complete

Level 2: Certification Complete

Level 3

[Apply](#)

Instructions

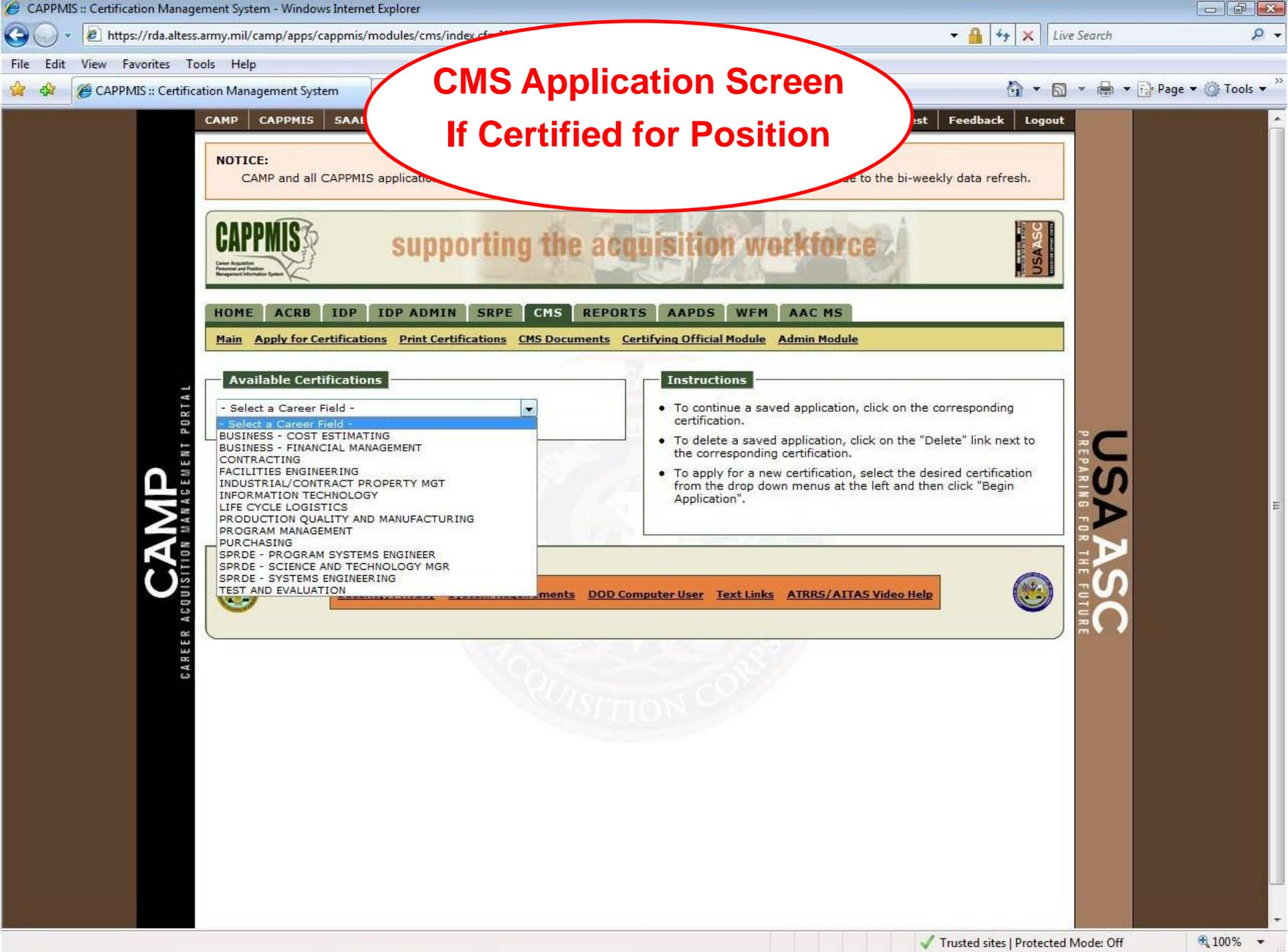
- To continue a saved application, click on the corresponding certification.
- To delete a saved application, click on the "Delete" link next to the corresponding certification.
- To apply for a new certification, select the desired certification from the drop down menus at the left and then click "Begin Application".



[Security/Privacy](#) [System Requirements](#) [DOD Computer User](#) [Text Links](#) [ATRRS/AITAS Video Help](#)



ACQUISITION CORPS



CMS Application Screen If Certified for Position

NOTICE:

CAMP and all CAPPMS applications will be updated to the bi-weekly data refresh.



supporting the acquisition workforce



HOME ACRB IDP IDP ADMIN SRPE **CMS** REPORTS AAPDS WFM AAC MS

Main [Apply for Certifications](#) [Print Certifications](#) [CMS Documents](#) [Certifying Official Module](#) [Admin Module](#)

Available Certifications

- Select a Career Field -
- Select a Career Field -
- BUSINESS - COST ESTIMATING
- BUSINESS - FINANCIAL MANAGEMENT
- CONTRACTING
- FACILITIES ENGINEERING
- INDUSTRIAL/CONTRACT PROPERTY MGT
- INFORMATION TECHNOLOGY
- LIFE CYCLE LOGISTICS
- PRODUCTION QUALITY AND MANUFACTURING
- PROGRAM MANAGEMENT
- PURCHASING
- SPRDE - PROGRAM SYSTEMS ENGINEER
- SPRDE - SCIENCE AND TECHNOLOGY MGR
- SPRDE - SYSTEMS ENGINEERING
- TEST AND EVALUATION

Instructions

- To continue a saved application, click on the corresponding certification.
- To delete a saved application, click on the "Delete" link next to the corresponding certification.
- To apply for a new certification, select the desired certification from the drop down menus at the left and then click "Begin Application".

[Home](#) [About Us](#) [Contact Us](#) [DOD Computer User](#) [Text Links](#) [ATRRS/AITAS Video Help](#)



CAMP
CAREER ACQUISITION MANAGEMENT PORTAL

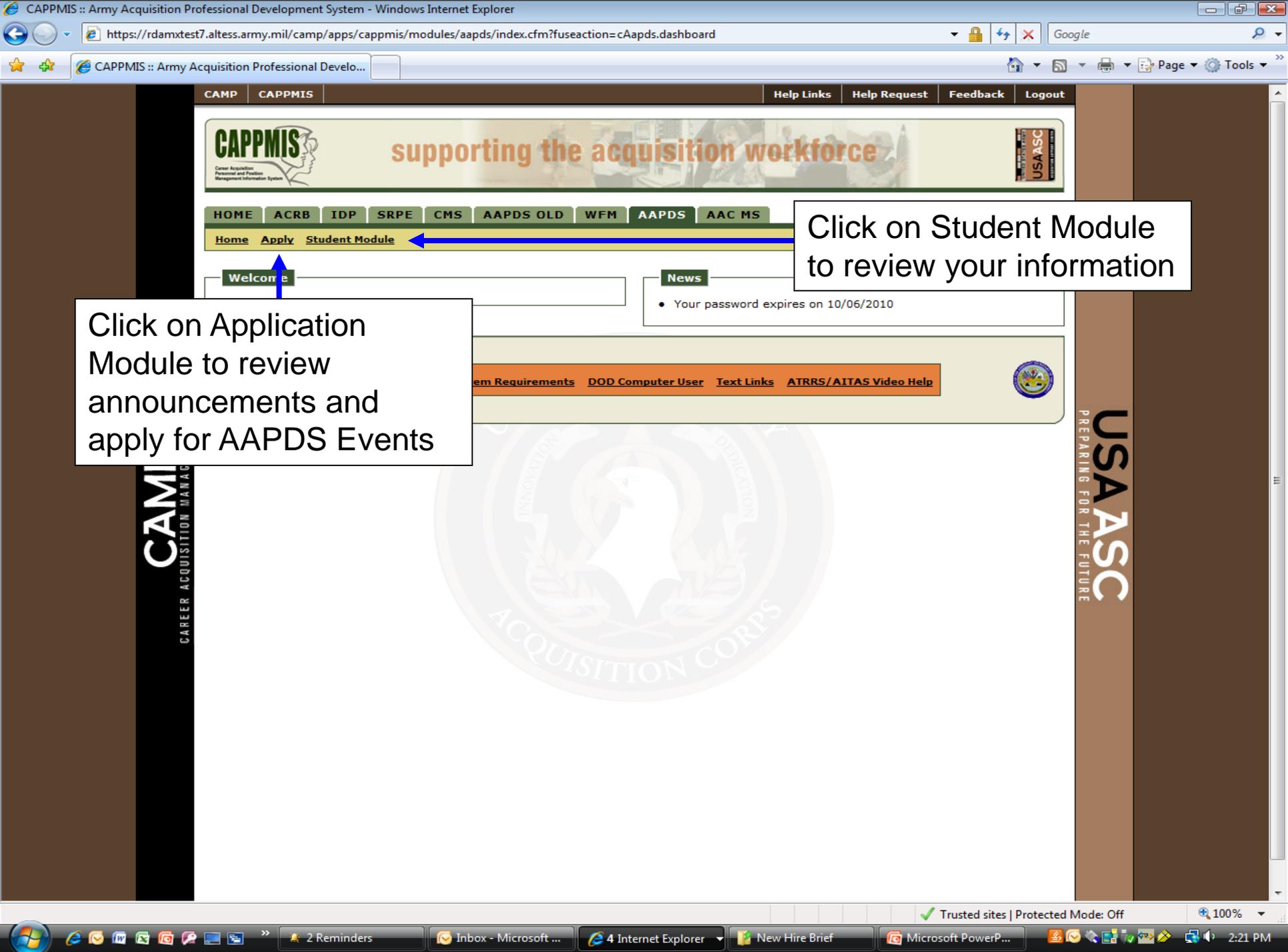
USAASC
PREPARING FOR THE FUTURE

**ARMY ACQUISITION
PROFESSIONAL DEVELOPMENT
SYSTEMS**

(AAPDS)

Army Acquisition Professional Development System (AAPDS)

- Fully automated application and approval process
- Used to apply for USAASC training/educational opportunities
- Ease of initial application, processing SF 182s, and vouchers
- AAPDS tab located here: <https://rda.altess.army.mil/camp/>



Click on Student Module to review your information

Click on Application Module to review announcements and apply for AAPDS Events



- HOME ACRB IDP IDP ADMIN SRPE CMS REPORTS **AAPDS** WFM AAC MS
- Home Apply Supervisor Review Event Setup Event Review Student Manager Module Resource Manager Module Admin Module
 Read Only Applications SF1034 Logs

Apply - Active Events

Event Title	Program Info	Opening Date	Closing Date	Final Review Date	Status
AAP, 28 March - 2 Apr 2010, Darden: Advance Acquisition	Announcement	Dec 08, 2009	Jan 26, 2010	Jan 28, 2010	Closed
2010 Defense Acquisition University Senior Service College	2010 DAU-SSCF Announcement	Jan 21, 2010	Mar 24, 2010	Mar 29, 2010	Apply
School of Choice 2010	2010 School of Choice Program Information	Feb 22, 2010	Apr 23, 2010	May 04, 2010	Opening Soon
2010-2012 Naval Postgraduate School Master of Science in Program Management	AETE Catalog	Feb 23, 2010	Apr 15, 2010	May 17, 2010	Opening Soon
2010 Congressional Ops Seminar	2010 Congressional Ops Seminar Information	Apr 08, 2010	May 07, 2010	May 17, 2010	Opening Soon


[Security/Privacy](#)
[System Requirements](#)
[DOD Computer User](#)
[Text Links](#)
[ATRRS/AITAS Video Help](#)


CAMP CAREER ACQUISITION MANAGEMENT PORTAL

USAASC PREPARING FOR THE FUTURE

Opportunities

- Acquisition Education, Training and Experience (AETE)
- Acquisition Tuition Assistance Program (ATAP)
- Competitive Development Group/Army Acquisition Fellowship (CDG/AAF) Program
- Civilian Student Loan Repayment Program (SLRP)
- DAU Senior Service College Fellowship (SSCF)

Acquisition Education, Training and Experience (AETE)

- The Under SECDEF (AT&L) directed civilian acquisition professionals to participate in learning activities
- Additional requirements in addition to acquisition certification
- The AETE program provides programs to promote advanced education
- Additional information available at <http://asc.army.mil/career/programs/default.cfm>

Acquisition Education, Training and Experience (AETE) Opportunities

■ Educational

- Acquisition Tuition Assistance Program (ATAP)
- University of Texas Senior Service Fellowship Program
- Naval Post Graduate School (NPS)
- Industrial College of the Armed Forces (ICAF)

■ Training

- Defense Acquisition University (DAU)
- Federal Executive Institute (FEI)
- The Wharton School, University of Pennsylvania
- Darden Executive Education, University of VA
- Office of Personnel Management (OPM) Management Development Center

Announcements will be posted on the ASC Home Page at: <http://asc.army.mil>

School of Choice Program

- Provides civilians an opportunity to complete a degree during duty hours
- Automated application process - reviewed through a board process
- Must meet position certification requirement in order to apply
- Must have letter of acceptance from the school prior to application
- Grades will be tracked. A grade of “B” is required
- Full time attendance is mandatory
 - 15 credit hours for Bachelors’ Degree
 - 9 credit hours for Masters’ Degree
- Degree must be completed within 18-24 months.

For additional information on School of Choice, review the policies and procedures located on the ASC homepage at <http://asc.army.mil/policies/PoliciesProcedures.cfm>

Acquisition Tuition Assistance Program (ATAP)

- Funding to enable the Civilian AL&T workforce to meet DAWIA educational requirements.
- Opportunities:
 - 12 or 24 Semester Hours in Business / 3 Semester Hours in Calculus
 - Undergraduate Degree – may need to be certified for position
 - Master's Degree if at least GS-11 and Level 2 Cert - Level 3 if position requires it
- Accredited school online or within commuting area. Attend during non-duty hours.
- Funding limits:
 - Graduate: \$10,250 yearly; \$2,050 per course
 - Undergraduate: \$7,750 yearly; \$1,550 per course
 - Books: \$150 per course
- Grades and course attendance are monitored.
 - Graduate: Grade of "B" required
 - Undergraduate: Grade of "C" required
- Automated application through AAPDS tab.
 - Reviewed through a board process. Needs based.
 - Generally 2 announcements per year.

For additional information on ATAP please review the policies and procedures located on the ASC homepage at <http://asc.army.mil/career/programs/atap/default.cfm>

Competitive Development Group / Army Acquisition Fellowship (CDG/AAF) Program

- Eligibility Requirements:
 - GS-12/13 or payband equivalent.
 - Level III Certified.
- Program Requirements:
 - 3-year developmental assignment designed to develop our future acquisition leaders.
 - Centrally funded position on the U.S Army Acquisition Support Center TDA.
 - Program Management and Senior Leadership focus. During years 2 and 3, participants required to apply to the Army's Project and Product Manager Selection Boards. Failure to apply may result in removal from the program.
 - Graduation requires successful completion of all requirements identified in participant's IDP.
 - Promotion not guaranteed; however, approximately 80% have been promoted.
- Board selected.
 - Applications accepted once a year in late Summer/early Fall timeframe.
 - Program start date generally occurs in February/March

For additional information on CDG/AAF please review the documents located on the ASC homepage at <http://asc.army.mil/career/programs/cdgaaf/default.cfm>

Civilian Student Loan Repayment Program (SLRP)

- The intent of this program is to facilitate the recruitment and retention of highly qualified Civilian AL&T Workforce members by repaying part or all of their federally insured student loans.
- Payment may be authorized if the Army would otherwise have difficulty retaining a highly qualified employee. Factors to consider:
 - Comparison of salary to industry
 - Importance/Criticality of position to agency
 - Cost of replacement
 - Length of service with agency
 - Unique qualifications of employee
- Minimum of a 3-year Service Obligation requirement.
- Annual announcement.
- Apply through AAPDS tab.

For additional information on the SLRP program please review the documents located on the ASC homepage at <http://asc.army.mil/career/programs/slrp/default.cfm>

DAU Senior Service College Fellowship (SSCF) Program - Aberdeen, Huntsville, Warren

- Develops civilian acquisition leaders for PM, PEO, SES and other key leadership positions
- Target: GS 14/15 and payband equivalent Acquisition Corps members with Level III certification in current acquisition position
- 10-month program conducted at 3 locations:
 - Aberdeen Proving Ground, MD
 - Huntsville, AL
 - Warren, MI
- Equivalency for DAU course PMT 401
- Masters Degree an available option
- Not centrally funded. Student's organization pays training/TDY costs - \$35,000
- Automated application through AAPDS tab
 - Applications accepted once a year in January-March timeframe
 - Program start date is in July

For additional information on DAU SSCF please review the documents located on the ASC homepage at <http://asc.army.mil/career/programs/sscf/default.cfm>

ARMY ACQUISITION CORPS MEMBERSHIP

Army Acquisition Corps (AAC)

- **Subset of the Army Acquisition, Logistics & Technology Workforce**
- **Composed of civilian (GS-13/equivalent and above) and military (Major and above)**
- **Mandatory for all GS-14's/equivalent and above occupying CAPs/KLPs**
- **By law and regulation, specific requirements must be met to become a member of the AAC**
- **Two ways to become a member:**
 - **Submit application through Army Acquisition Corps Management System (AAC MS)**
 - **Transfer Corps Membership from another DoD component**

<http://asc.army.mil/career/membership.cfm>

AAC Membership Requirements

- **TRAINING:** Level II certification in any Acquisition Career Field
- **EDUCATION:**
 - A baccalaureate degree and one of the following:
 - 24 semester credit hours in business related disciplines
 - 24 semester credit hours in Career field AND 12 semester credit hours in business related disciplines
 - Exceptions to education requirement – possess ten years of acquisition experience prior to Oct 1991
- **EXPERIENCE:** Four years of acquisition experience
- **SALARY:** Equivalent of at least a GS-13, Step 1, or current payband position requires Level III certification

NOTE: Selectee **MUST** be qualified for AAC Membership at time of selection and be accessed into the AAC prior to official placement in a CAP

AAC MS Application Screen

CAPPMIS supporting the acquisition workforce **USAASC**

Welcome

- Welcome to the Army Acquisition Corps Management System.

News

- Your password expires in 17 days

 [Security/Privacy](#) [System Requirements](#) [DOD Computer User](#) [Text Links](#) [ATRRS/AITAS Video Help](#) 

CAMP
CAREER ACQUISITION MANAGEMENT PORTAL

USAASC
PREPARING FOR THE FUTURE



How to Apply for AAC Membership



Welcome

- Welcome to the Army Acquisition Corps Management System.

News

- Your password expires in 17 days

[Security/Privacy](#) [System Requirements](#) [DOD Computer User](#) [Text Links](#) [ATRRS/AITAS Video Help](#)

CAMP
CAREER ACQUISITION MANAGEMENT PORTAL

USAASC
PREPARING FOR THE FUTURE

Click here to apply for AAC Membership

How to Apply for AAC Membership

CAMP
CAREER ACQUISITION MANAGEMENT PORTAL

USAASC
PREPARING FOR THE FUTURE

Applicant Information

Name:
SSN:
Duty Title/Grade/Series: ACQUISITION CAREER MANAGER, YA-02, 0301
Required APC/ACL: PROGRAM MANAGEMENT Level 2
Work Phone:
Email:

AAC Membership Application

Required Education

One of the following is required:

- * Baccalaureate degree at an accredited educational institution authorized to grant baccalaureate degrees, or
- * On October 1, 1991, had at least 10 years of experience in acquisition positions in DoD or in comparable positions in other government agencies or the private sector.

Achieved Degrees	Status
High School Graduate or Equivalency	 More Info
Semester Hour Requirement	Status
24 Semester Hours are required You have not met this education requirement, please provide explanation below: <input type="radio"/> 24 semester credit hours in business related disciplines from an accredited college or university (courses must be on transcript). <input type="radio"/> 24 semester credit hours in current AAC Career Field AND 12 semester credit hours in business related disciplines. More Info <input type="radio"/> Exception to education requirement - possess ten years of acquisition experience prior to 1 October 1991. <input type="radio"/> I do not meet any of these options for the required 24 hours. Please upload your transcript in the space provided below: (required) <input type="text"/> <input type="button" value="Browse..."/>	 More Info
Please enter details of how you meet the 24 business hours requirement in the space provided below: (required) <input style="width: 100%; height: 50px;" type="text"/>	

Required Experience

48 Months of Acquisition Experience are required

Achieved Experience										Status
From	Organization	Location	Command	Duty Title	Series	Grade	APC	Sup	MO Exp	
02/19/2007	USA ACQ SPT CTR	FT BELVOIR	USAASC	ACQUISITION CAREER MANAGER	0301	YA-02	A	N	24	
07/10/2001	AAESA	ALEXANDRIA VA	USAASC	ACQUISITION CAREER MANAGER	0301	NH-03	A	N	65	
07/25/1997	CAMBER CORPS	FT BELVOIR VA		PROGRAM MANAGEMENT			A	N	49	
Total Months of Acquisition Experience:										138

Resume (required)



How to Apply for AAC Membership

CAMP CAREER ACQUISITION MANAGEMENT PORTAL

One of the following is required:

- * Baccalaureate degree at an accredited educational institution authorized to grant baccalaureate degrees, or
- * On October 1, 1991, had at least 10 years of experience in acquisition positions in DoD or in comparable positions in other government agencies or the private sector

Achieved Degrees

High School Graduate or Equivalency

Semester Hour Requirement

24 Semester Hours are required

You have not met this educational requirement, please provide one of the following options:

- 24 semester credit hours in business related disciplines.
- 24 semester credit hours in current AAC Career Field AND 12 semester credit hours in business related disciplines. [More Info](#)
- Exception to education requirement - possess ten years of acquisition experience prior to 1 October 1991.
- I do not meet any of these options for the required 24 hours.

Please upload your transcript in the space provided below: (optional)

[More Info](#)

Please enter details of how you meet the 24 business hours requirement in the space provided below: (optional)

I have 10 years of Acquisition experience prior to 1 October 1991.
Resume attached.

Required Experience

48 Months of Acquisition Experience are required

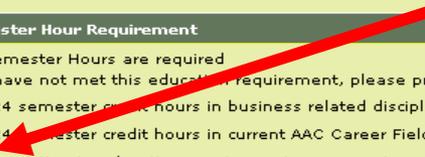
Achieved Experience

From	Organization	Location	Command	Duty Title	Series	Grade	APC	Sup	MO Exp	Status
02/18/2007	USA ACQ SPT CTR	FT BELVOIR	USAASC	ACQUISITION CAREER MANAGER	0301	YA-02	A	N	24	
09/10/2001	AAESA	ALEXANDRIA VA	USAASC	ACQUISITION CAREER MANAGER	0301	NH-03	A	N	65	
07/25/1997	CAMBER CORPS	FT BELVOIR VA		PROGRAM MANAGEMENT			A	N	49	
Total Months of Acquisition Experience									138	

Resume (required)

B I U [List Icon] [Align Left Icon] [Align Center Icon] [Align Right Icon] [Cut Icon] [Paste Icon]

Select the exception to education option if you do not have a degree and possess 10 years of Acquisition experience prior to 1 October 1991.



How to Apply for AAC Membership

CAMP
CAREER ACQUISITION MANAGEMENT PORTAL

USAASC
PREPARING FOR THE FUTURE

One of the following is required:

- * Baccalaureate degree at an accredited educational institution authorized to grant baccalaureate degrees, or
- * On October 1, 1991, had at least 10 years of experience in acquisition positions in DoD or in comparable positions in other government agencies or the private sector

Achieved Degrees

High School Graduate or Equivalency

Status

 [More Info](#)

Semester Hour Requirement

24 Semester Hours are required

You have not met this education requirement, please provide explanation below:

- 24 semester credit hours in business related disciplines from an accredited college or university (courses must be on transcript).
- 24 semester credit hours in current AAC Career Field AND 12 semester credit hours in business related disciplines. [More Info](#)
- Exception to education requirement - possess ten years of acquisition experience prior to 1 October 1991.
- I do not meet any of these options for the required 24 hours.

Status

 [More Info](#)

Please upload your transcript in the space provided below: (required)

Please enter details of how you meet the 24 business hours requirement in the space provided below: (required)

List Business Courses/Hours |

Required Experience

48 Months of Acquisition Experience are required

Achieved Experience

From	To	Location	Command	Duty Title
				QUISITION CAREER MANA
				QUISITION CAREER MANA
				PROGRAM MANAGEMENT
				Total h

Upload your transcripts and list completed business courses/hours needed to apply for AAC membership

Click on 24 credit hrs or 24/12 credit hrs for semester hour requirements

Resume (required)

B I U [List of icons]

How to Apply for AAC Membership

CAM
CAREER ACQUISITION MANAGER

AASC
FOR THE FUTURE

Semester hour requirements

24 Semester Hours are required
You have not met this education requirement, please select one of the following options:

- 24 semester credit hours in business related disciplines from an accredited college or university (courses must be on transcript).
- 24 semester credit hours in current AAC Career Field AND 12 semester credit hours in business related disciplines. [More Info](#)
- Exception to education requirement - possess ten years of acquisition experience prior to 1 October 1991.
- I do not meet any of these options for the required 24 hours.

Please upload your transcript in the space provided below: (optional)

Please enter details of how you meet the 24 business hours requirement in the space provided below: (optional)

status

 [More Info](#)

Required Experience ✓

48 Months of Acquisition Experience are required

Achieved Experience										Status
From	Organization	Location	Command	Duty Title	Series	Grade	APC	Sup	MO Exp	
02/18/2007	USA ACQ SPT CTR	FT BELVOIR	USAASC	ACQUISITION CAREER MANAGER	0301	YA-02	A	N	24	✓
09/10/2001	AESA	ALEXANDRIA VA	USAASC	ACQUISITION CAREER MANAGER	0301	NH-03	A	N	65	
07/25/1997	CAMBER CORPS	FT BELVOIR VA		PROGRAM MANAGEMENT			A	N	49	
Total Months of Acquisition Experience										138

Resume (required)

B I U [List Icon] [Text Icon] [Link Icon] [Image Icon]

Attach resume and update Section IX of the ACRB to reflect all previous acquisition experience

Attach your resume here. It is required to apply for AAC Membership.

Validate ACRB

[View ACRB](#) I validate that my ACRB is up to date

Validate Supervisor Information

- EVANS THOMAS R, 703-805-1526, THOMAS.EVANS1@US.ARMY.MIL
- Supervisor Information listed is incorrect

How to Apply for AAC Membership

CAMI
CAREER ACQUISITION MANAGER

Semester Hour Requirement

24 Semester Hours are required
 You have not met this education requirement, please provide a signed statement:

- 24 semester credit hours in business related disciplines from an accredited college or university (courses must be on transcript).
- 24 semester credit hours in current AAC Career Field AND 12 semester credit hours in business related disciplines. [More Info](#)
- Exception to education requirement - possess ten years of acquisition experience prior to 1 October 1991.
- I do not meet any of these options for the required 24 hours.

Please upload your transcript in the space provided below: (optional)

Please enter details of how you meet the 24 business hours requirement in the space provided below: (optional)

[More Info](#)

Required Experience ✓

48 Months of Acquisition Experience are required

Achieved Experience

From	Organization	Location	Command	Duty Title	Series	Grade	APC	Sup	MO Exp	Status
02/18/2007	USA ACQ SPT CTR	FT BELVOIR	USAASC	ACQUISITION CAREER MANAGER	0301	YA-02	A	N	24	
09/10/2001	AAESA	ALEXANDRIA VA	USAASC	ACQUISITION CAREER MANAGER	0301	NH-03	A	N	65	✓
07/25/1997	CAMBER CORPS	FT BELVOIR VA		PROGRAM MANAGEMENT			A	N	49	
Total Months of Acquisition Experience										138

Resume (required)

Click to validate that the information listed on your ACRB is correct and up to date

Click to validate your supervisor's information

Click to submit your AAC membership Application

Validate ACRB

[View ACRB](#) I validate that my ACRB is up to date

Validate Supervisor Information

Supervisor Information listed is incorrect

Print AAC Membership Documents



Welcome

- Welcome to the Army Acquisition Corps Management System.

News

- There is [1 unassigned application for the Eastern region](#) in the Regional Reviewer module.
- Your password expires on 05/08/2009

Click to print your AAC membership documents

CAMP
CAREER ACQUISITION MANAGEMENT PORTAL

USAASC
PREPARING FOR THE FUTURE

[Printer User](#) [Text Links](#) [ATRRS/AITAS Video Help](#)

Print AAC Membership Documents

CAMP CAPP MIS Feedback Logout

CAPP MIS supporting the acquisition workforce **USAASC**

HOME ACRB IDP IDP ADMIN SRPE CMS REPORTS AAPDS WFM AAC MS

Main Print Certificate AAC MS Documents Regional Reviewer

AAC Member Certificates

- [Print your AAC Membership Acceptance Letter](#)
- [Print your AAC Membership Form 2587](#)
Please retain this file as the official document of record.
- [Print your AAC Membership Certificate](#)

Instructions

- NOTICE:** You must have Adobe Acrobat Reader version 7.0 or higher to properly download your AAC Membership certificate and approval letter. Please see your local helpdesk for assistance.

Security/Privacy System Requirements DOD Computer User Text Links ATRRS/AITAS Video Help

Click to print your AAC Membership Acceptance Letter

Click to print your AAC membership Certificate

Click to print your AAC Membership Form 2587

Workforce Management Division Acquisition Workforce Points of Contact

- | | <u>Phone</u> | <u>DSN</u> |
|--|--|------------|
| ■ Ask an ACM Telephone Help Desk | 575-678-2247 | 258 |
| ■ Ask an ACM Email Help Desk | https://rda.altess.army.mil/camp/index.cfm?fuseaction=support.helpRequest
< https://rda.altess.army.mil/camp/index.cfm?fuseaction=support.helpRequest > | |
| ■ Mail inquiries to: United States Army Acquisition Support Center | | |
| ATTN: SFAE-NCR | | |
| 9900 Belvoir Rd, Bldg 201, Suite 101 | | |
| Fort Belvoir, VA 22060-5567 | | |

Useful Web Sites

HOMEPAGE	WEB SITE
USAASC - Army Acquisition Corps Home Page (News / Publications / Career Development / Workforce Policy / Organization Information / Contacts / Links)	http://asc.army.mil
ATRRS / AITAS (Class Schedule, Register for DAU training)	https://www.atrrs.army.mil/channels/aitas
CAMP / CAPPMS (ACRB / IDP / Certification / AAC / AAPDS)	https://rda.altess.army.mil/camp/
Defense Acquisition University (Catalog / Course Information / Certification Standards / Equivalent Courses / Fulfillment)	http://www.dau.mil http://icatalog.dau.mil/
Army Civilian Personnel Online (CPOL) (Leader Training / MyBiz)	http://cpol.army.mil

U.S. ARMY ACQUISITION SUPPORT CENTER

QUESTIONS?

