



SUPERVISORY OUTREACH PROGRAM

U.S. ARMY ACQUISITION SUPPORT CENTER

Discussion Topics

- Purpose of Supervisor Outreach Program
- Supervisor and employee responsibilities
- Acquisition career management

Supervisory Outreach Program - Purpose

- Change ACM's focus from individual workforce member to the rating supervisor
- Build a stronger link between the ACM and the supervisor
- Identify an organization's Organizational Acquisition Point of Contact (OAP) and Acquisition Career Management Advocate (ACMA)
- Provide information and resources to supervisors to assist in managing your workforce
- To distribute a Supervisor Quick Reference Guide

Defense Acquisition Workforce Improvement Act (DAWIA/DAWIA II)

Title 10, *United States Code*, Chapter 87 (National Defense Authorization Act for 1991)

DAWIA

- Identifies required training, education and experience for all career fields and levels
- Provide opportunities to acquire the education, training and experience necessary to qualify for senior acquisition positions

DAWIA II

- Establishes single Acquisition Workforce
- Streamlined procedures

AL&T Workforce Member What Does That Mean??

Rating Supervisor Responsibilities

- Assess employee's acquisition requirements
- Develop & execute IDPs in partnership with employee
- Ensure employee meets certification & CLP requirements
- Provide quality evaluations and SRPEs
- Develop & mentor employees for future leadership positions

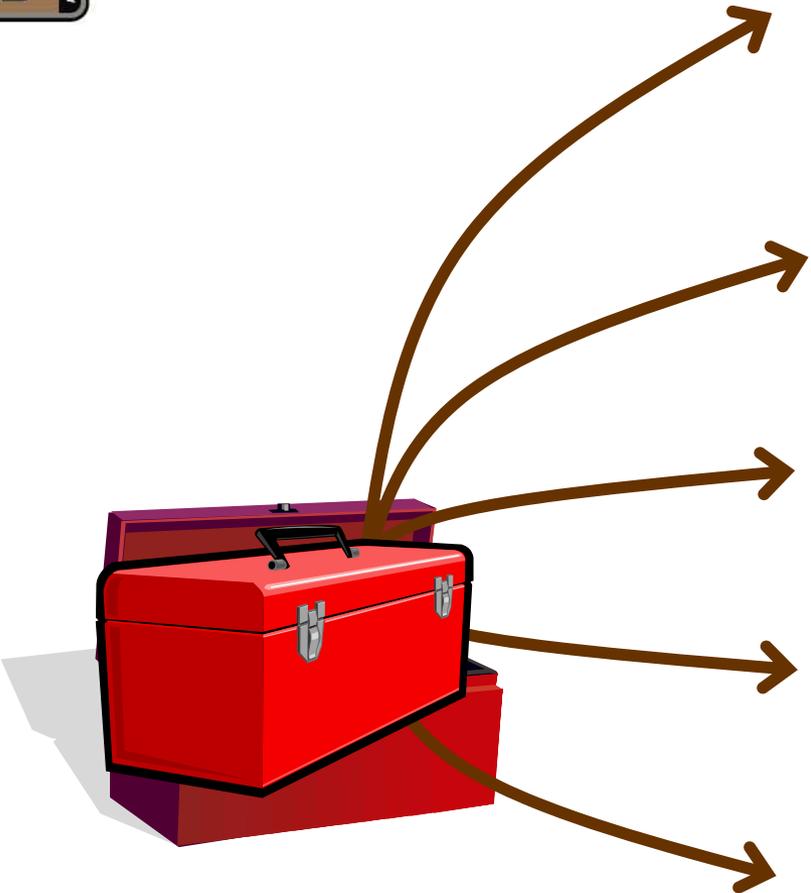


Employee Responsibilities

- Understand & meet certification & CLP requirements
- Prepare & maintain ACRB & IDP
- Understand AAC requirements & apply when eligible
- Take advantage of special opportunities for AL&T Workforce Members
- Develop leadership skills & apply for leadership positions
- Seek out mentors



Acquisition Career Management Toolkit



Regional Customer Support Offices

- Regional Directors
- Regional Acquisition Career Managers (ACMs)
- Acquisition Career Management Advocates (ACMAs)
- Organizational Acquisition POCs (OAPs)

Career Management Tools

- Individual Development Plan (IDP)
- Acquisition Career Record Brief (ACRB)
- Senior Rater Potential Evaluation (SRPE)
- Army Acquisition Professional Development Systems (AAPDS)

Career Management Publications

- Army AL&T Magazine
- Career Management Handbook
- AET&E Catalog
- Policies & Procedures

Career Development Programs

- AETE/ATAP
- CDG
- Intern Career Programs CP-14
- Training With Industry

On-Line Department

- Acquisition Support Center Website
- CAMP Website
- Regional Websites
- DAU Website

Help Within Your Organization

Acquisition Career Management Advocates (ACMAs)

- Elite, highly-trained acquisition professionals
- Serve as two-way communicator link:
 - Communicates USAASC's initiatives to the AL&T Workforce Members for Director and Deputy Director, Acquisition Career Management (DACM and DDACM)
 - Communicates the AL&T Workforce Members' concerns and issues to the DDAC and DDACM

Organizational Acquisition Points of Contact (OAPs)

- Provide broad acquisition career management guidance to their staff
- Provide status reports and compile information on AL&T Workforce Members for their organization' leadership
- Disseminate current information on programs, education, training and competitive opportunities

Career Acquisition Management Portal (CAMP)

CAPPMIS

NEW

CAREER ACQUISITION MANAGEMENT PORTAL

NOTICE:

All Career Acquisition Personnel and Position Management Information System (CAPPMIS) applications with the Career Acquisition Management Portal (CAMP) to include the Acquisition Career Record Brief (ACRB), Workforce Management (WFM), Army Acquisition Professional Development System (AAPDS), Individual Development Plan (IDP), Senior Rater Potential Evaluation (SRPE), Reports and Certification Management System (CMS) modules will be unavailable on Tuesday, December 18 from 0800-1200 EST.

LOGIN

[Login using AKO](#)

[Login using CAC](#)

[Login using CAPPMIS](#)

[Forgot Username or Password?](#)

[Create New Account](#)

[Help Request](#)

Welcome to the new Career Acquisition Management Portal (CAMP)

Once you login, you will have access to all of your USAASC applications, including CAPPMIS. If you need assistance, or need to apply for a CAMP account, please use the links to the right.

**AKO
CAC
CAPPMIS**

**SYNC WITH:
AKO
CAC**

CAMP
CAREER ACQUISITION MANAGEMENT PORTAL

USAASC
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AKO Login

CAREER ACQUISITION

1. You are accessing a U.S. Government Information System (IS) that is intended for USG-authorized use only.
2. By using this IS, you consent to the following terms:
 - a. The USG routinely monitors all communications on this IS for purposes including, but not limited to, network defense, quality control, and employee safety.
 - b. At any time, the USG may require you to provide a physical device attached to this IS, for network defense, quality control, and investigations.
 - c. Communications occurring on this IS, including e-mail, are not private. They may be monitored, intercepted, and disclosed.
 - d. Any communications or information disclosed on this IS, are not private. They may be monitored, intercepted, and disclosed.
 - e. Security protections may be implemented on this IS, including, for example, passwords, which may be required to access the IS. These protections are not provided for your benefit or privacy and may be modified or eliminated at the USG's discretion.

Connect to akosso.altess.army.mil



AIMWEBS.ALTESS.ARMY.MIL/aim/ako - Enter AKO Username and Password [08:26:20:2244]

User name:

Password:

OK Cancel

CAMP CAREER ACQUISITION MANAGEMENT PORTAL

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CAPPMIS Login

CAREER ACQUISITION MANAGEMENT PORTAL

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CAPPMIS LOGIN

Username:

Password:

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CAREER ACQUISITION MANAGEMENT PORTAL

NOTICE:

The CAMP System and applications will be unavailable Wednesday, 12 March, from 0800 - 1130 hours due to the monthly data refresh.

The CAMP System will be unavailable due to ALTSS scheduled infrastructure upgrades from 0600 hrs EST Saturday, March 8, 2008 to 1800 hrs EDT Sunday, March 9, 2008.

NEWS

- Your password expires on 04/12/2008

Account Access

- [Change Email Address](#)
- [Change Password](#)

PROFILE

Name: JOHN T KELLY
Position Title: ACQUISITION CAREER MANAGER
Organization: USA ACQ SPT CTR
Date of Birth: May 21, 1979
E-Mail: john.t.kelly@us.army.mil

Customer Support

1.800.981.3234
 Email: [Customer Support Center](#)
[Online Service Center](#)

USAASC HOMEPAGE

ACRB INSTRUCTIONS

AITAS

Useful Links

- [USAASC Homepage](#)
- [Download Blank ACRB](#)
- [ACRB Instructions](#)
- [AITAS](#)
- [ATRS/ATRS Video Tutorial](#)
- [Current MAPL List](#)
- [Find Your ACM](#)

Camp Applications



What is CAMP?

CAMP is the new Career Acquisition Management Portal, housing all of the USAASC Applications in one convenient location, and using a single login.

Why switch to CAMP?

The transition to CAMP allows USAASC members to quickly and seamlessly navigate between their USAASC applications, using a single login, and utilizing a centralized customer support center. This includes all current CAPPMIS applications, as well as newer USAASC applications.

Where is CAPPMIS?

 CAPPMIS is one of the main applications housed under the CAMP login. You can access CAPPMIS from the navigation bar at the top of this page.

Where are the AAPDS, ACRB, IDP and SRPE applications?

Located under CAPPMIS. Please access CAPPMIS from the navigation bar.

CAMP CAREER ACQUISITION MANAGEMENT PORTAL

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[Change Password](#) [Change E-Mail](#)

CAPPMIS

CAPPMIS (Career Acquisition Personnel and Position Management Information System)

Please click the application acronym below for a full description:

[ACRB](#) [IDP](#) [IDP ADMIN](#) [SRPE](#) [CMS](#) [REPORTS](#) [AAPDS](#) [WFM](#)

ACRB (Acquisition Career Record Brief)

[Return to Top](#)

ACRB is a one-page display of pertinent acquisition information. The ACRB is primarily designed for civilian members of Army Acquisition, Logistics and Technology (AL&T) Workforce. It contains your personal, position, assignment, training, education, awards and certification information. The ACRB Edits module allows Army civilians the ability to edit certain sections of their ACRB. Army Acquisition Reserve (AR) and National Guard Bureau (NGB) workforce members utilize the ACRB to reflect their acquisition qualification. Active Army Acquisition Officers official record is the Officer Record Brief (ORB).

IDP (Individual Development Plan)

[Return to Top](#)

The acquisition workforce member's vehicle to plan, coordinate and manage their continuing education and training over a five-year period. It serves as the primary communication method to allow employees to discuss, plan and gain approval from supervisors for their continuing training and education plans.

IDP ADMIN (Individual Development Plan Administrator)

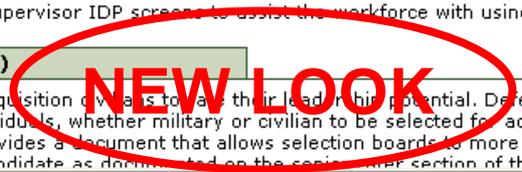
[Return to Top](#)

Permits ACMs to access the employee and supervisor IDP screens to assist the workforce with using the IDP.

SRPE (Senior Rator Potential Evaluation)

[Return to Top](#)

SRPE system allows Senior Raters for the acquisition divisions to rate their leadership potential. Defense Acquisition Workforce Improvement Act (DAWIA) requires the best-qualified individuals, whether military or civilian to be selected for acquisition positions. By evaluating the potential of civilian employees, the SRPE provides a document that allows selection boards to more equitably compare a civilian candidate's leadership potential with that of a military candidate as documented on the senior RATER section of their Officer Evaluation Report (OER).



CAMP ACQUISITION MANAGEMENT PORTAL

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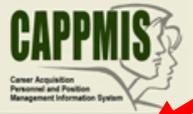
Acquisition Career Record Brief (ACRB)

ACRB

- **Snapshot of your acquisition history**
- **Used for verifying Corps status**
- **Received via the web**
- **Updates/changes made by:**
 - Individual AL&T Workforce members
 - ACMs
 - IDP/CL System
 - DCPDS (for US citizens and Local Nationals)
 - TOPMIS (Military), NGB & AR Personnel

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ACRB Options



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Acquisition Career Record Brief

For update instructions access at	BRIEF DATE 03/05/2008	PAY-PLAN/GRADE YA-02	SERIES/AC 0301	SSN	NAME KELLY JOHN T		
SECTION I CURRENT POSITION DATA		SECTION II SECURITY		SECTION III ACR CORPS DATA		SECTION IV PERSONAL	
TITLE ACQUISITION CAREER M	CLEAR TYPE Secret	S CD 05/24/1999	WF STATUS ACQ WORKFO	AAC DATE	ARMY CIVILIAN		
CATEGORY PROGRAM MANAGEMENT	INVEST TYPE Section 8(D), Ex	CDG YR No	ACR PROGRAM MA	MT ACQ EXP 106	MAILING ADDRESS		
AAC CERT LEVEL REQ Level II (Intermedia)	DATE INVEST 11/03/2004	CAP No	ACR REQ Level I (AAC RES NOT APPLIC	STREET 5765 REXFORD CT APT 1		
COMMAND US ARMY ACQUISITION	SECTION V PREFERENCE	CURRENT PRES POS 1/20/2007		5 YR DT	CITY SPRINGFIE	STATE VA	ZIP 22152-1059
PERSONNEL OFFICE FT BELVA VA	SECTION VI FUNCTIONAL	SECTION VII EDUCATION		WORK PHONE (703) 805-9430	DSN 6559430		
ACQ POSITION TYPE Acquisition Position	FUNCTIONAL	INSTITUTION UNIV OF PHOENIX		DEGREE Masters Degree	HOME PHONE (703) 624-6339		
		DISCIPLINE BUSINESS, ADMIN & MGT,		YEAR 2005	E-MAIL john.t.kelly@us.army.mil		
					SECTION X CERTIFICATIONS/LICENSES		

[View](#) [Edit](#) [Print](#) [Print Certifications](#) [ACRB Instructions](#) [ACRB Video Tutorial](#)

Requesting All Other ACRB Updates

- To request those updates you are unable to make to your ACRB:
 - Read ACRB instructions and/or view tutorial
 - Download ACRB into a word file
 - Type your updates in bold red print
 - E-mail ACRB to usaasceasternregion@conus.army.mil for updating
 - You will receive an e-mail upon completion of update

Individual Development Plan (IDP)

What is an IDP?

- Five Year Plan
- Required for Each AL&T Workforce Member
- Automated Process
- Two Modules
 - Individual Module
 - Supervisor Module
- Agreement Between Individual and Supervisor
- The IDP Must Be Approved by the Supervisor and Courses Submitted in Order to Apply For DAU Certification Courses

IDP Main Page

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Welcome

IDP Plan Last Updated: 03/06/2008 [View/Print Current Plan](#)
Current CL Cycle: 10/01/2006 - 09/30/2008 **CLPs:** 86
Certification Status: Career Field Requirement Met
If you need assistance on your IDP, please contact your designated [Acquisition Career Manager \(ACM\)](#).

News

- Current IDP Supervisor: EVANS THOMAS R
- Supervisor Email: THOMAS.EVANS1@US.ARMY.MIL
- Make sure the identified Supervisor and email address is correct. If not, please notify your correct Supervisor to make the change (s). Once corrected, the new information will reflect here. Please click here for [Supervisor instructions](#).
- Per the latest CL Policy, you may only receive CL points for college courses towards a degree and not for a degree itself. If you completed a degree and would like to get a degree added to CAPP MIS, please contact your [Acquisition Career Manager](#) with a transcript.
- Your password expires on 04/12/2008

Objectives/Goals

Short Term Objectives (1-3 years):

Pursuing Level 2 certification in Program Management. Pursuing statutory business hours.

Long Term Objectives (3-5 years):

Obtain level 3 certification in two career fields

[Edit Objectives/Goals](#)

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Edit Objectives/Goals

Objectives should reflect overall broad career goals and specific development activities intended to accomplish them. The career goals should identify types of future positions desired, experience and training in other career fields, other education goals such as advanced degrees or a combination of all these. The developmental objectives should be attainable in reasonable time frames and do not have to be purely acquisition related. They can include items such as functional training, ship education, professional activities and assignment experience that can lead toward the overall achievement of the broad career goals. Objectives require tions within a 5-year range in order for IDP update to be complete.

Objective guidelines

From Date: 12/13/2007 mm/dd/yyyy To Date: 12/12/2012 mm/dd/yyyy

Short Term Objectives (1-3 years):

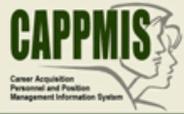
Pursuing Level 2 certification in Program Management. Pursuing statutory business hours.

Long Term Objectives (3-5 years):

Obtain level 3 certification in two career fields

After creating objectives, click Save.

Save Objectives/Goals Cancel



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HOME ACRB IDP IDP ADMIN SRPE CMS REPORTS AAPDS WFM

Home Planning History Supervisor IDP Documents

DAU Training Plan

(click column header to sort)

Planned DAU Training			
<input type="checkbox"/>	Title	Projected Start	Status
<input type="checkbox"/>	ACQ 101-FUND SYS ACQ MGT	04/01/2002	APPROVED
<input type="checkbox"/>	ACQ 201-INTRMD SYSTEMS ACQ	06/01/2002	APPROVED

Submit for Supv Approval Edit Item(s) Remove Item(s)

Add DAU Training

[Submit/Review/Cancel DAU Application](#)

= Click for course information

Other Training Plan

(click column header to sort)

DAU Objectives

Planned Non-DAU Training					
<input type="checkbox"/>	Title	Type	Projected Start	Projected Finish	Status
You currently have no Planned Non-DAU Training items in your IDP					
<input type="button" value="Mark as Complete"/> <input type="button" value="Edit Item(s)"/> <input type="button" value="Remove Item(s)"/>					
<input type="text" value="Additional training (free text)"/>					

Click on Add DAU Training. This is where you will add courses for certification.

Education Plan

(click column header to sort)

Planned Education					
<input type="checkbox"/>	Title	Type	Projected Start	Projected Finish	Status
You currently have no Planned Education items in your IDP					
<input type="button" value="Submit for Supv Approval"/> <input type="button" value="Mark as Complete"/> <input type="button" value="Edit Item(s)"/> <input type="button" value="Remove Item(s)"/>					

CAMP POSITION MANAGEMENT PORTAL

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ADDING DAU COURSES

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Enter the career field and certification level. You may also search courses in secondary career fields.



HOME CMS REPORTS AAPDS WFM

Search by Career Field and Level (Defaults to your Current Career Field and Level)

BUSINESS COST ESTIMATING AND FINANCIAL MGT 1 Search

Search by Title ([Career Field Certification and Core Plus Developmental Guides](#))

Search

Step 2: Search DAU Training Results

(click column header to sort)

Select Training Below					
<input type="checkbox"/>	Title		Required?	Req't Level	Notes
<input checked="" type="checkbox"/>	ACQ 101-FUND SYS ACQ MGT		Mandatory	1	Effective FY08 Requirement
<input type="checkbox"/>	BCF 101-FUNDML COST ANALYS		Mandatory	1	2 of BCF 101, BCF 102,BCF 103
<input type="checkbox"/>	BCF 102-FUNDMTL EARNED VAL MGT		Mandatory	1	
<input type="checkbox"/>	BCF 103-FUND BUS FIN MGT		Mandatory	1	

Add Items Cancel

- = Click for course information
- P** = Item is currently on your plan
- = Completed Training

CAMP CAREER ACQUISITION MANAGEMENT PORTAL

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ADDING DAU COURSES

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Add DAU Training

NOTE: Please complete all the required fields below.

You are on item 1/1

Make sure to click on Save.

Title: BCF 101-FUNDML COST ANALYS

Start: mm/dd/yyyy ⓘ

Status:

Course ID:

Projected CL Points: 64

CEU: 6

ⓘ = Click for more information
* = required



ADDING DAU COURSES

ALERT:

- You have successfully added the following DAU courses to your training plan:
-BCF 101-FUNDML COST ANALYS

The status of the course now has changed to 'Requires Approval' or yellow. Once your Supervisor approves the course, the status will be 'Approved' and green.

DAU Training Plan

(click column header to sort)

Planned DAU Training			
<input type="checkbox"/>	Title	Projected Start	Status
<input type="checkbox"/>	BCF 101-FUNDML COST ANALYS	03/17/2008	REQUIRES APPROVAL
<input type="checkbox"/>	ACQ 101-FUND SYS ACQ MGT	04/01/2002	APPROVED
<input type="checkbox"/>	ACQ 201-INTRMD SYSTEMS ACQ	06/01/2002	APPROVED

Submit for Supv Approval Edit Item(s) Remove Item(s)

Add DAU Training [Submit/Review/Cancel DAU Application](#)

= Click for course information

Other Training Plan

(click column header to sort)

Planned Non-DAU Training					
<input type="checkbox"/>	Title	Type	Projected Start	Projected Finish	Status
You currently have no Planned Non-DAU Training items in your IDP					

Submit for Supv Approval Mark as Complete Edit Item(s) Remove Item(s)

Add Non-DAU Training Add Other Training (free text)

Education Plan

(click column header to sort)

Planned Education					
<input type="checkbox"/>	Title	Type	Projected Start	Projected Finish	Status
You currently have no Planned Education items in your IDP					

Submit for Supv Approval Mark as Complete Edit Item(s) Remove Item(s)

Add Course Add Other Acq Education

CAMP CAREER ACQUISITION MANAGEMENT PORTAL

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ADDING NON-DAU COURSES

Search Non-DAU Training

Search by Title

Filter by Training Type

- All
- Functional/Technical (F)
- Leadership (L)
- Experiential/Developmental (E)
- Professional Activities (P)

Search

Search Non-DAU Training Results

(click column header to sort)

Select Training Below				
<input type="checkbox"/>	Title	Training Type	CLPs	Notes
<input type="checkbox"/>	A MANAGER'S PRIMER FOR ENSURING ACCOUNTABILITY	L	6	
<input type="checkbox"/>	A MANAGER'S INTRODUCTION TO BUSINESS LAW	L	3	
<input type="checkbox"/>	ACADEMY LEADERSHIP - THE GETTYSBURG EXPERIENCE	L	16	
<input type="checkbox"/>	ACHIEVING SERVICE EXCELLENCE (FORUM CORP)	L		
<input type="checkbox"/>	ACHIEVING SUCCESS WITHOUT AUTHORITY: FOCUSING ON RESULTS	L	4	
<input type="checkbox"/>	ACHIEVING SUCCESS WITHOUT AUTHORITY: PERSONAL ACCOUNTABILITY	L	4	
<input type="checkbox"/>	ACTION OFFICER DEVELOPMENT COURSE	L	24	
<input type="checkbox"/>	ACTION OFFICER DEVELOPMENT COURSE (AODC)	E	24	
<input type="checkbox"/>	ADVANCED CES COURSE (AMSC)	L	160	
<input type="checkbox"/>	ADVANCED MANAGEMENT PROGRAM	L	400	
<input type="checkbox"/>	AIRBORNE OPERATIONS	E	25	

Add Items Cancel

- = Click for course information
- P** = Item is currently on your plan
- = Completed Training

CAMP CAREER ACQUISITION MANAGEMENT PORTAL

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ADDING NON-DAU COURSES

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Add Non-DAU Training

NOTE: Please complete all the required fields below.

You are on item 1/1

Title: A MANAGER'S PRIMER FOR ENSURING ACCOUNTABILITY

Projected Start: mm/dd/yyyy

Projected End: mm/dd/yyyy

Status:

Provider:

Objective:

Point of Contact:

CL Points: 6

Estimated TDY Cost: whole dollars only, no commas, decimal points, or \$

Estimated Tuition Cost: whole dollars only, no commas, decimal points, or \$

Planned Funding Source: select ONLY if you are planning to apply for ATAP, AETE or CP-14 programs through AAPDS

Save and Finish >>

Cancel

➤ = required

CAMP CAREER ACQUISITION MANAGEMENT PORTAL

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ADDING NON-DAU COURSES

ALERT:

- You have successfully added the following Non-DAU courses to your training plan:
 - A MANAGER'S PRIMER FOR ENSURING ACCOUNTABILITY

DAU Training Plan

(click column header to sort)

Planned DAU Training			
<input type="checkbox"/>	Title	Projected Start	Status
<input type="checkbox"/>	BCF 101-FUNDML COST ANALYS	03/17/2008	REQUIRES APPROVAL
<input type="checkbox"/>	ACQ 101-FUND SYS ACQ MGT	04/01/2002	APPROVED
<input type="checkbox"/>	ACQ 201-INTRMD SYSTEMS ACQ		

Submit for Supv Approval Edit Item(s) Remove Item(s)

Add DAU Training [Submit/Review/Cancel DAU Application](#)

The status of the course now has changed to 'Requires Approval' or yellow. Once your Supervisor approves the course, the status will be 'Approved' and green.

Other Training Plan

(click column header to sort)

Planned Non-DAU Training					
<input type="checkbox"/>	Title	Type	Projected Start	Projected Finish	Status
<input type="checkbox"/>	A MANAGER'S PRIMER FOR ENSURING ACCOUNTABILITY	Leadership	03/17/2008	05/01/2008	REQUIRES APPROVAL

Submit for Supv Approval Mark as Complete Edit Item(s) Remove Item(s)

Add Non-DAU Training Add Other Training (free text)

= Click for course information

Education Plan

(click column header to sort)

Planned Education					
<input type="checkbox"/>	Title	Type	Projected Start	Projected Finish	Status
You currently have no Planned Education items in your IDP					

Submit for Supv Approval Mark as Complete Edit Item(s) Remove Item(s)

Add Course Add Other Acq Education

ADDING EDUCATION

ALERT:

- You have successfully added the following Non-DAU courses to your training plan:
 - A MANAGER'S PRIMER FOR ENSURING ACCOUNTABILITY

DAU Training Plan

(click column header to sort)

Planned DAU Training			
<input type="checkbox"/>	Title	Projected Start	Status
<input type="checkbox"/>	BCF 101-FUNDML COST ANALYS	i 03/17/2008	REQUIRES APPROVAL
<input type="checkbox"/>	ACQ 101-FUND SYS ACQ MGT	i 04/01/2002	APPROVED
<input type="checkbox"/>	ACQ 201-INTRMD SYSTEMS ACQ	i 06/01/2002	APPROVED

Submit for Supv Approval Edit Item(s) Remove Item(s)

Add DAU Training

[Submit/Review/Cancel DAU Application](#)

[i](#) = Click for course information

Other Training Plan

(click column header to sort)

Planned Non-DAU Training					
<input type="checkbox"/>	Title	Type	Projected Start	Projected Finish	Status
<input type="checkbox"/>	A MANAGER'S PRIMER FOR ENSURING ACCOUNTABILITY	i Leadership	03/17/2008	05/01/2008	REQUIRES APPROVAL

Submit for Supv Approval Mark as Complete Edit Item(s) Remove Item(s)

Add Non-DAU Training

Add Other Training (free text)

[i](#) = Click for course information

Education Plan

(click column header to sort)

Planned Education					
<input type="checkbox"/>	Title	Type	Projected Start	Projected Finish	Status
You currently have no Planned Education items in your IDP					

Submit for Supv Approval Mark as Complete Edit Item(s) Remove Item(s)

Add Course

Add Other Acq Education

CAMP
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ADDING EDUCATION

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Add Course

NOTE: Please complete all the required fields below.

➤ **Course ID:** *Ex. ECON 101, MGMT 201*
 ➤ **Course Title:**
 ➤ **Projected Start:** *mm/dd/yyyy*
 ➤ **Projected End:** *mm/dd/yyyy*
 ➤ **Status:**
 ➤ **Provider:**
Objective:
Point of Contact:
 ➤ **CL Points Requested:** *10 points per credit hour*
Estimated Book Cost: *whole dollars only, no commas, decimal points, or \$*
Estimated Tuition Cost: *whole dollars only, no commas, decimal points, or \$*
Planned Funding Source: *select ONLY if you are planning to apply for ATAP, AETE or CP-14 programs through the Army Acquisition Professional Development System (AAPDS)*

➤ = required

CAMP CAREER ACQUISITION MANAGEMENT PORTAL

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ADDING EDUCATION

ALERT:
• BASIC ECONOMICS was successfully added to your education plan.

DAU Training Plan

(click column header to sort)

Planned DAU Training			
<input type="checkbox"/>	Title	Projected Start	Status
<input type="checkbox"/>	BCF 101-FUNDML COST ANALYS	03/17/2008	REQUIRES APPROVAL
<input type="checkbox"/>	ACQ 101-FUND SYS ACQ MGT	04/01/2002	APPROVED
<input type="checkbox"/>	ACQ 201-INTRMD SYSTEMS ACQ	06/01/2002	APPROVED

Submit for Supv Approval Edit Item(s) Remove Item(s)

Add DAU Training [Submit/Review/Cancel DAU Application](#)

= Click for course information

Other Training Plan

(click column header to sort)

Planned Non-DAU Training					
<input type="checkbox"/>	Title	Type	Projected Start	Projected Finish	Status
<input type="checkbox"/>	A MANAGER'S PRIMER FOR ENSURING ACCOUNTABILITY	Leadership	03/17/2008		

Submit for Supv Approval Mark as Complete Edit Item(s) Remove Item(s)

Add Non-DAU Training Add Other Training (free text)

The status of the course now has changed to 'Requires Approval' or yellow. Once your Supervisor approves the course, the status will be 'Approved' and green.

Education Plan

(click column header to sort)

Planned Education					
<input type="checkbox"/>	Title	Type	Projected Start	Projected Finish	Status
<input type="checkbox"/>	BASIC ECONOMICS	Course	03/17/2008	05/01/2008	REQUIRES APPROVAL

Submit for Supv Approval Mark as Complete Edit Item(s) Remove Item(s)

Add Course Add Other Acq Education

IDP HISTORY

NOTICE:
The CAMP System and applications will be unavailable Wednesday, 12 March, from 0800 - 1130 hours due to the monthly data refresh.



History

(click column header to sort)

Completed Items								
<input type="checkbox"/>	Item Title	Type	CLPs	Actual Start Date	Actual End Date	Official End Date	Record Source	Funding Source
<input type="checkbox"/>	ACC 529/ACCOUNTING FOR MANAGERIAL DECISION MAKING	Individual College Courses	30	12/08/2003	01/26/2004		IDP	N/A
<input type="checkbox"/>	ACQ 101-FUND SYS ACQ MGT	DAU				05/15/2002	N/A	N/A
<input type="checkbox"/>	ACQ 201A-INTERMEDIATE SYSTEMS ACQUISITION (WEB)	DAU				07/18/2002	N/A	N/A
<input type="checkbox"/>	ACQ 201B-INTRMD SYSTEMS ACQ	DAU				08/23/2002	N/A	N/A
<input type="checkbox"/>	MASTERS in BUSINESS, ADMIN & MGT, OTH	DACM	30	03/31/2003	02/07/2005	1905	N/A	N/A

Remove Item(s)

Download/Print IDP History

CAMP CAREER ACQUISITION MANAGEMENT PORTAL

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Supervisor Module

(click employee name to view ACRB)

Current CL Cycle: 10/01/2006 - 09/30/2008

Your Employees

<input type="checkbox"/>	Name		IDP Status	Last IDP Submit	Last IDP Review	Total CLPs	Completed Items	Access SRPE
<input type="checkbox"/>	GINETTE A BRAZIEL	<input checked="" type="checkbox"/>	CURRENT	03/06/2008	03/06/2008	135	View Items	Request SRPE
<input type="checkbox"/>	CARLTON E BROWN	<input checked="" type="checkbox"/>	CURRENT	06/06/2007	12/20/2007	50	View Items	Request SRPE
<input type="checkbox"/>	JOHN A DAVIS	<input checked="" type="checkbox"/>	CURRENT	01/04/2008	01/04/2008	268	View Items	Request SRPE
<input type="checkbox"/>	CECEILA R. DESHAZOR	<input checked="" type="checkbox"/>	CURRENT	10/16/2007	02/20/2008	51	View Items	Not Required
<input type="checkbox"/>	SCOTT M GREENE	<input checked="" type="checkbox"/>	CURRENT	03/03/2008	03/03/2008	185	View Items	Not Required
<input type="checkbox"/>	ROOSEVELT INGRAM JR.	<input checked="" type="checkbox"/>	REVIEW	03/11/2008	03/11/2008	77	View Items	Request SRPE
<input type="checkbox"/>	YVES B JACKSON	<input checked="" type="checkbox"/>	CURRENT	03/07/2008	03/11/2008	470	View Items	Not Required
<input type="checkbox"/>	SABRINA JACOBS	<input checked="" type="checkbox"/>	CURRENT	10/15/2007	10/15/2007	65	View Items	Not Required
<input type="checkbox"/>	CHRISTINE A JOLLEY	<input checked="" type="checkbox"/>	CURRENT	02/28/2008	12/04/2007	44	View Items	Not Required
<input type="checkbox"/>	WILLIAM R JONES	<input checked="" type="checkbox"/>	CURRENT	02/20/2008	02/20/2008	623	View Items	Request SRPE
<input type="checkbox"/>	JOHN T KELLY	<input checked="" type="checkbox"/>	CURRENT	12/13/2007	12/20/2007	86	View Items	Not Required
<input type="checkbox"/>	VICTOR A KREPACKI	<input checked="" type="checkbox"/>	CURRENT	01/04/2008	02/07/2008	128	View Items	Request SRPE
<input type="checkbox"/>	NORMA J MCKAYHAN	<input checked="" type="checkbox"/>	CURRENT	09/27/2007	02/26/2008	123	View Items	Request SRPE
<input type="checkbox"/>	POLLY A MERLO	<input checked="" type="checkbox"/>	CURRENT	03/04/2008	03/06/2008	60	View Items	Request SRPE
<input type="checkbox"/>	PERCY G PARKER	<input checked="" type="checkbox"/>	CURRENT	11/19/2007	12/20/2007	540	View Items	Request SRPE
<input type="checkbox"/>	JOSEPH M PELLEGRINO	<input checked="" type="checkbox"/>	CURRENT	01/04/2008	02/20/2008	636	View Items	Request SRPE
<input type="checkbox"/>	TODD P PESICEK	<input checked="" type="checkbox"/>	CURRENT	05/14/2007	02/28/2008	130	View Items	Not Required
<input type="checkbox"/>	HERMAN J ROBINSON	<input checked="" type="checkbox"/>	CURRENT	08/07/2007	08/08/2007	201	View Items	Request SRPE

Add Employee(s)

Remove Employee(s)

View/Print Employee Plan(s)

[Download All Employees to Excel](#)

= Click to Email Employee

REVIEW

= Items Pending Supervisor Review

Continuous Learning Points (CLPs)

Continuous Learning Points (CLPs)

- ❖ Requirement of 80 CL points every two year cycle
- ❖ Goal of 40 CL points each year
- ❖ All AL&T Workforce members have the same CL cycle
- ❖ Guidelines for earning/awarding CL points, click on Continuous Learning Policy at <http://asc.army.mil>
- ❖ Discuss the option of prorating CLPs with your supervisor

Internet Training Application
System
(AITAS)
(Army Training Requirements
& Resource System (ATRRS))

AITAS

Use to:

- **Apply for DAU Courses**
- **Apply for Continuous Learning Modules**
- **Review status of application**
- **Answer questions using FAQ**

Army Acquisition Professional Development Systems

(AAPDS)

Army Acquisition Professional Development System (AAPDS)

- Fully automated application and approval process
- Used to apply for USAASC training/educational opportunities
- Ease of initial application, processing DD1556s, and vouchers
- Located here: <https://rda.altess.army.mil/camp/>

AAPDS

ARMY ACQUISITION PROFESSIONAL DEVELOPMENT SYSTEM



[Home](#) [Help](#) [Logout](#) [Return to CAPPMIS](#)

Please select the module that you would like to access:

[Application Module](#) View AAPDS Events. Create/Edit/Review your applica

[Student Module](#) View tuition, course history, and funding information.

[Read Only View of Applications](#) Read only view of applications.

ute the AAPDS Training Process.

funding and course information.

Click on Student Module to review your information

Click on Application Module to review announcements and apply for AAPDS Events

Opportunities

- **Acquisition Education, Training and Experience (AETE)**
- **Acquisition Tuition Assistance Program (ATAP)**
- **Competitive Development Group/Army Acquisition Fellowship (CDG/AAF) Program**

Acquisition Education, Training and Experience (AETE)

- **The Under SECDEF (AT&L) directed civilian acquisition professionals to participate in learning activities**
- **Additional requirements in addition to acquisition certification**
- **The AETE program provides programs to promote advanced education**
- **Additional information available at**
<http://asc.army.mil/career/programs/default.cfm>

Acquisition Education, Training and Experience (AETE) Opportunities

■ Educational

- Acquisition Tuition Assistance Program (ATAP)
- University of Texas Senior Service Fellowship Program
- Naval Post Graduate School (NPS)
- Industrial College of the Armed Forces (ICAF)

■ Training

- Defense Acquisition University (DAU)
- Federal Executive Institute (FEI)
- The Wharton School, University of Pennsylvania
- Darden Executive Education, University of VA
- Office of Personnel Management (OPM) Management Development Center

■ Developmental

- Training with Industry (TWI) (Military Only)

Announcements will be posted on the ASC Home Page at: <http://asc.army.mil>

Acquisition Tuition Assistance Program (ATAP)

- **Needs-Based program during off-duty hours**
- **Automated application process - reviewed through a board process**
- **Must meet position certification requirement in order to apply**
- **Funding limits are in place**
 - **Graduate - \$9,000 yearly, \$1,800 per course**
 - **Undergraduate - \$6,500 yearly, \$1,300 per course**
 - **\$150 for books per course**
- **Grades will be tracked**
 - **Graduate – grade of B required**
 - **Undergraduate – grade of C required**

For additional information on ATAP please review the policies and procedures located on the ASC homepage at <http://asc.army.mil/career/programs/atap/default.cfm>

Competitive Development Group/Army Acquisition Fellowship (CDG/AAF) Program

- **Three year developmental assignment program designed to develop our future acquisition leaders**
- **Selectees will be assigned to centrally funded position on the U.S. Army Acquisition Support Center TDA**
- **During years 2 and 3, participants will be required to apply to the Army's Project Manager and Acquisition Command Selection Boards. Failure to apply shall result in removal from the program.**
- **Graduation requires successful completion of all requirements identified in each member's Individual Development Plan (IDP).**
- **Promotion is not guaranteed; however, approximately 80 percent of all CDGs have been promoted.**

Additional information on this career development program can be found on the ASC homepage at <http://asc.army.mil/career/programs/cdgaaf/default.cfm>.

Training Programs Available

- **CP-14 University Training Program – May 31, 2008**
- **CP-14 Short-Term Training – May 31, 2008**
- **CP-14 Developmental Assignments – May 31, 2008**
- **AETE School of Choice – June 30, 2008**
- **AETE NPS 836 MSPM 2008-2010 – March 31, 2008**

Acquisition Certification and Certification Management System (CMS)

Certification/AAC Membership

- **Basic three requirements:**

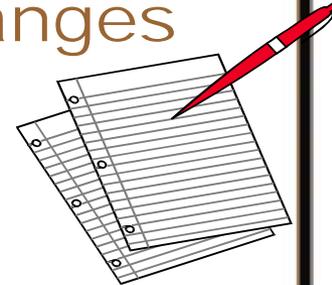
- ✓ **Training**
- ✓ **Education**
- ✓ **Experience**

Certification Requirements

- **Certification based on all three criteria – training, education and experience**
- **Certification level guidelines:**
 - **Level I (Basic Level) – Grades 5-8**
 - **Level II (Intermediate Level) – Grades 9-12**
 - **Level III (Senior Level) – Grades 13 and above**
- **Employee must meet position certification within 24 months after being assigned to an acquisition position**

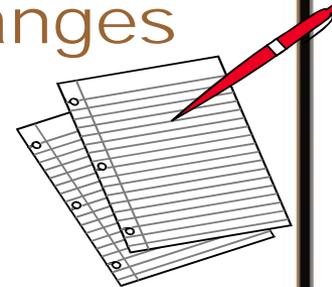


Certification Policy and Procedures Changes



- **AL&T Workforce members must become certified in their primary career field and level for their current position before requesting certification in another career field.**
- **Up to one year spent pursuing a program of academic training or education in the individual's primary acquisition career field may be counted toward meeting the experience standard for certification. However, it may not be substituted for the first year of acquisition experience.**
- **Experience standards require that individual positions, occupied by the AL&T workforce member, must be identified and coded in CAPPMS (Section IX) in order to meet the specialized experience requirement of the Acquisition Career Field.**
- **The system-generated certificate is the document of record for certification for the civilian Army Acquisition and Non-Acquisition Workforce.**

Certification Policy and Procedures Changes



- Procedures for requesting certification is automated through Certification Management System (CMS)
- Appeal process is automated through CMS
- Non-Army and Foreign Nationals are no longer allowed to request certification unless they have been tentatively offered a Critical Acquisition Position (CAP)

Training Alternatives

Fulfillment

- Enables AL&T Workforce Members to receive credit for mandatory DAU courses without actually taking the courses
- Prepare package addressing how competencies have been met (training, education, experience)
- E-mail or fax package to usaasceasternregion@conus.army.mil
- Additional information <http://asc.army.mil/policies/PoliciesProcedures.cfm>

Equivalency

- DAU partners with training providers that offer courses across all career fields involved in defense acquisition
- <http://www.dau.mil/catalog/cat2008/Catalog%20PDF%20Files/Appendix%20C.pdf>

Predecessor Courses

- DAU gives credit for predecessor courses listed in the Catalog
- [http://www.dau.mil/catalog/cat2008/Catalog%20PDF%20Files/DEC%2018/Chapter%203%20\(12-18-07\).pdf](http://www.dau.mil/catalog/cat2008/Catalog%20PDF%20Files/DEC%2018/Chapter%203%20(12-18-07).pdf)

Certification Management System

- **New Automated process for application and approval of Acquisition certification**
- **Located within CAMP (with ACRB, IDP, AAPDS)**
- **Benefits:**
 - Ease of submission
 - 30-60 day approval window reduced to 1-2 days
 - Supervisors will have one place to look to view all employee's position certification requirements and completion status
 - All DAU requirements built into the system
- **What to tell your employees:**
 - Ensure ACRB is up to date (Training, Education, and Experience)
 - Ensure resume is up to date and experience matches Section IX of ACRB

NOTICE:

All Career Acquisition Personnel and Position Management Information System (CAPPMS) applications with the Career Acquisition Management Portal (CAMP) to include the Acquisition Career Record Brief (ACRB), Workforce Management (WFM), Army Acquisition Professional Development System (AAPDS), Individual Development Plan (IDP), Senior Rater Potential Evaluation (SRPE), Reports and Certification Management System (CMS) modules will be unavailable on Thursday, January 10 from 0800-1200 EST.

CMS Options



Certification Management System

- Welcome to the Certification Management System (CMS)
- Check your "Certification Status" below for information on your current certifications
- To apply for a certification, click "Apply for Certifications" in the menu at the top, and follow the instructions to submit an application
- Please make sure your ACRB is current

Apply

Print Instructions Certificates

News

- Your password expires on 04/12/2008

Certification Status

Primary Career Field:	Level 1	Level 2	Level 3
PROGRAM MANAGEMENT	Completed: 05/28/2002	Completed: 12/11/2006	
	Career Field Requirement Met		

CAMP CAREER ACQUISITION MANAGEMENT PORTAL

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NOTICE:

All Career Acquisition Personnel and Position Management Information System (CAPP MIS) applications with the Career Acquisition Management Portal (CAMP) to include the Acquisition Career Record Brief (ACRB), Workforce Management (WFM), Army Acquisition Professional Development System (AAPDS), Individual Development Plan (IDP), Senior Rater Potential Evaluation (SRPE), Reports and Certification Management System (CMS) modules will be unavailable on Thursday, January 10 from 0800-1200 EST.



supporting the acquisition workforce

**Available Certifications****Applications in Progress**

- You have no applications in progress.

Apply for Certification:

-- Select Career Field --

-- Select Certification Level --

Begin Application**Instructions**

- To continue a saved application, click on the corresponding certification.
- To delete a saved application, click on the "Delete" link next to the corresponding certification.
- To apply for a new certification, select the desired certification from the drop down menus at the left and then click "Begin Application".

Certification Management System

- Welcome to the Certification Management System (CMS)
- Check your "Certification Status" below for information on your current certifications
- To apply for a certification, click "Apply for Certifications" on the menu at the top, and follow the instructions to submit an application
- Please make sure your ACRB is current

News

- If you already have a certification from another service within DoD, the Army accepts it through reciprocity. Please provide your certification certificate to your ACM to add to your ACRB. You do not need to reapply through CMS.
- Your password expires on 08/09/2008

Certification Status

	Level 1	Level 2	Level 3
<u>Primary Career Field:</u>			
PROGRAM MANAGEMENT			Completed: 05/31/1994 Career Field Requirement Met
<u>Secondary Career Field:</u>			
BUSINESS COST ESTIMATING AND FINANCIAL MGT			Completed: 11/30/1995



CMS Supervisor Module - Employee's Position Certification Status

[View All Certification Applications](#)

Employee	WF Status	Start Date of 24 Mth Cert Deadline	Position Certification Requirement	Position Certification Status	Applications In Progress	ACRB
GINETTE A BRAZIEL	Acq WF-Civ	11/23/2005	LIFE CYCLE LOGISTICS - Level 3	Completed - 02/12/2005		View
CARLTON E BROWN	Acq WF-Civ	01/04/2005	PROGRAM MANAGEMENT - Level 3	Completed - 02/21/2006		View
JOHN A DAVIS	Acq WF-Civ	01/24/2005	PROGRAM MANAGEMENT - Level 3	Completed - 06/25/2007		View
CECEILA R. DESHAZOR	Acq WF-Civ	10/01/2007	PROGRAM MANAGEMENT - Level 2	Deadline - 10/01/2009		View
SCOTT M GREENE	Acq WF-Civ	12/27/2005	PROGRAM MANAGEMENT - Level 2	Completed - 02/22/2007		View
ROOSEVELT INGRAM JR.	Acq WF-Civ	07/25/1997	PROGRAM MANAGEMENT - Level 2	Completed - 11/15/2004		View
YVES B JACKSON	Acq WF-Civ	11/16/2006	PROGRAM MANAGEMENT - Level 2	Deadline - 11/16/2008		View
SABRINA JACOBS	Acq WF-Civ	09/17/2007	PROGRAM MANAGEMENT - Level 2	Deadline - 09/17/2009		View
CHRISTINE A JOLLEY	Acq WF-Civ	01/14/2001	PROGRAM MANAGEMENT - Level 2	Completed - 08/04/2006		View
WILLIAM R JONES	Acq WF-Civ	10/01/2003	PROGRAM MANAGEMENT - Level 3	Completed - 02/27/2008		View
JOHN T KELLY	Acq WF-Civ	05/03/2001	PROGRAM MANAGEMENT - Level 2	Completed - 12/11/2006		View
VICTOR A KREPACKI	Acq WF-Civ	08/01/1999	PROGRAM MANAGEMENT - Level 3	Completed - 12/31/1994		View
NORMA J MCKAYHAN	Acq WF-Civ	04/02/2007	PROGRAM MANAGEMENT - Level 3	Completed - 09/11/2002		View
POLLY A MERLO	Acq WF-Civ	03/30/1997	PROGRAM MANAGEMENT - Level 2	Completed - 05/27/1998		View
PERCY G PARKER	Acq WF-Civ	07/16/2007	LIFE CYCLE LOGISTICS - Level 3	Completed - 12/14/2007		View
JOSEPH M PELLEGRINO	Acq WF-Civ	02/22/2006	PROGRAM MANAGEMENT - Level 3	Completed - 04/27/2007		View
TODD P PESICEK	Acq WF-Civ	03/12/2008	BUSINESS COST ESTIMATING AND FINANCIAL MGT - Level 2	Completed - 04/11/2001		View
HERMAN J ROBINSON	Acq WF-Civ	04/24/2007	PROGRAM MANAGEMENT - Level 3	Deadline - 04/24/2009		View

NOTE:

Senior Rater Potential Evaluation (SRPE)

SRPE

- **Automated module within CAMP/CAPPMIS**
- **Required for GS-13's (and equivalent) and above applying for AAC Central Selection Boards, CDG/AAF, and AETE**
- **Used to evaluate potential for acquisition civilian employees**
- **Allows selection boards to equitably compare civilian potential with military potential (potential addressed on OER)**

Army Acquisition Corps Membership

The U.S. Army Acquisition Corps (AAC)

- **Subset of the Army Acquisition, Logistics & Technology Workforce**
- **Composed of civilian (GS-13/equivalent) and military (Major and above)**
- **Mandatory for all GS-14's/equivalent and above occupying CAPs/KLPs**
- **By law and regulation, specific requirements must be met to become a member of the AAC**
- **Two ways to become a member:**
 - **Complete package and submit to the regional Customer Support Office**
 - **Transfer Corps Membership from another DoD component**

<http://asc.army.mil/career/membership.cfm>

AAC Membership Requirements

- **TRAINING:** Completed Level II mandatory DAU training and received certification in any Acquisition Career Field

- **EDUCATION:**
 - A baccalaureate degree and one of the following:
 - 24 semester credit hours in business related disciplines
 - 24 semester credit hours in Career field AND 12 semester credit hours in business related disciplines
 - Exceptions to education requirement – possess ten years of acquisition experience prior to Oct 1991

- **EXPERIENCE:** Four years of acquisition experience

NOTE: Selectee **MUST** be qualified for AAC Membership at time of selection and be accessed into the ACC prior to official placement in a CAP



HOME ACRB IDP IDP ADMIN SRPE REPORTS AAPDS AC MEMBER WFM

Change Password Change E-Mail

Profile

Name: EILEEN B REICHLER
Position Title: ACQUISITION CAREER MGR
Organization: AAESA
Date of Birth: Jun 08, 1951
E-Mail: eileen.reichler@us.army.mil

New

- Click on Edit Account Profile to change your email address and password.
- Please see your Acquisition Career Manager (ACM) for other changes to your profile.
- Your last login was on 08/13/2007
- Your password expires on 10/04/2007

[Security/Privacy](#) [System Requirements](#) [DD Form Computer User](#) [Text Links](#) [ATRRS/AITAS Video Help](#)

CAMP CAREER ACQUISITION MANAGEMENT PORTAL

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Access to AAC Membership Certificates



supporting the acquisition workforce



Certifications

Welcome

Welcome to the Acquisition Corps Member module.

News

Currently there is no news to report.



Security/Privacy System Requirements DOD Computer User Text Links ATRRS/AITAS Video Help



CAMP CAREER ACQUISITION MANAGEMENT PORTAL

USAASC PREPARING FOR THE FUTURE



Print Corp Membership Certificate

Eastern Region Contact Information

(703) 805-5090; DSN 655-5090; Fax (703) 805-1530
E-mail: usaasceasternregion@conus.army.mil

Useful Web Sites

- <http://asc.army.mil/default.cfm>: AAC/USAASC Home Page (includes news, publications, career development, workforce policy, organization information, contacts, links)
- <http://asc.army.mil/organization/eastern/default.cfm>: Eastern Region Home Page
- <https://rda.altess.army.mil/camp/>: CAPP/MIS/CAMP Website (includes ACRB, IDP, AITAS (ATTRS), AAPDS)
- <http://www.dau.mil>: Defense Acquisition University
- <http://asc.army.mil/policies/PoliciesProcedures.cfm>: Course Fulfillment Program information
- <http://cpol.army.mil>: Civilian Personnel Training

Questions?????