

AAC Transformation Newsletter
Writers Guidelines

The *AAC Transformation Newsletter* is a monthly professional development newsletter published by the U.S. Army Acquisition Support Center (ASC). The Editorial Office address is: Acquisition Support Center, 9990 Belvoir Road, Building 201, Fort Belvoir, Virginia 22060-5567.

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Purpose

To instruct acquisition, logistics and technology (AL&T) community members about relevant transformation processes, procedures, techniques and management philosophy and to disseminate other information pertinent to the Army AL&T Workforce. The Assistant Secretary of the Army for Acquisition, Logistics and Technology (ASAALT) and the Military Deputy (MILDEP) to the ASAALT tasked ASC to lead Army Acquisition Corps (AAC) Transformation. The MILDEP's guidance — and our intent — is to transform the AAC per the Army Chief of Staff's guidance, the *Transformation Road Map*. As such, we have embarked upon a profound journey to transform the AAC with fundamental shifts in mindset, organization and culture, and ensure all initiatives are designed to support the Current and Future Force. Our plan provides products and tools to support the MILDEP's intent and vision, and ensures we continue to provide full-spectrum support to our warfighters in a world of uncertainties, challenges and opportunities.

Subject Matter

Subjects may include, but are not restricted to, Army and AAC Transformation issues.

Clearance

All articles must be cleared by the author's security/OPSEC office and public affairs office prior to submission.

Submission Procedures

Articles must not exceed 250 words. Manuscripts are to be prepared in MS Word and should be approximately 1 double-spaced typed page, using a 20-line page, using Times Roman 12-point font. Articles exceeding 250 words will not be accepted. Do not submit articles in a layout format or that contain footnotes, endnotes, acknowledgement lists of individuals or embedded graphics. Likewise, no photos or illustrations will be accepted for publication. Acronyms used in manuscripts should be kept to a minimum and must be defined on first reference. If the submitted article has been published in other

magazines, include the Internet link for that article. All submissions must include the author's mailing address and office phone number (DSN and commercial).

Article manuscripts may be submitted via e-mail to james.bamburg@us.army.mil, regina.hamilton@us.army.mil or carl.sublett1@us.army.mil.

All submissions must include the author's name, title and date the author wrote the article.

2006 Submission Dates

Issue	Author's Deadline
February	15 February
March	15 March
Apr	14 April
May	15 May
Jun	15 June
July	14 July
August	15 August
September	15 September
October	13 October
November	15 November
December	15 December