

**DEPARTMENT OF ARMY  
CONTRACTING RECOGNITION ARMY CONTRACTING COMMAND  
FOREIGN LOCAL NATIONALS  
POLICY AND PROCEDURES**

1. REFERENCES:

a. Department of Defense Instruction (DoDI) 5000.66, "Operation of the Defense Acquisition, Technology, and Logistics Workforce Education, Training and Career Development Program", December 21, 2005.

b. DoD, "Acquisition Career Management Mandatory Course Fulfillment Program and Competency Standards," April 8, 1999.

c. Army Supplement to the Department of Defense Desk Guide for Acquisition, Technology, and Logistics Workforce Career Management, 1 September 2010.

2. PURPOSE: This document establishes the policy and procedures through which the Army recognizes the training, education and experience of Foreign Local Nationals (FLN) in accordance with Department of Defense (DOD) established standards. This recognition is for local tracking of qualifications and esprit de corps only.

3. RECOGNITION DEFINITION: Recognition is the process through which the Army determines that a FLN meets the education, training, and experience standards established in the contracting acquisition career field.

4. POLICY:

a. FLN Recognition will not be utilized for DAWIA certification, selection, or warrant authority. There are very specific Contracting laws and regulations that govern those issues and are beyond the scope of this policy.

b. FLN Recognition will not be documented in CAPPMS, the Army's central repository for acquisition workforce requirements. Per DoD regulation, FLNs are NOT part of the acquisition workforce. Therefore, FLNs will not be included in the acquisition workforce data and reporting to Congress.

c. Any previous FLN certifications are invalid as of the date of this policy.

d. The recognition standards mirror those for DoD acquisition workforce certification, which are published annually in the Defense Acquisition University (DAU) Catalog. The web-based version of the DAU Catalog at <http://icatalog.dau.mil> is the official source of standards. Recognition may only be achieved by meeting the standards required for the designated level in the contracting career field.

e. Officials must use discretion in accepting recognition requests for which they are unable to provide an objective assessment. A Reviewing Official must review all packages. Recognition will not be accepted as valid unless the procedures outlined in this document are followed.

f. Experience standards should not vary among FLNs. Standards require a specified number of years of direct experience for each level of recognition. Documentation of experience must be supported with a resume.

5. RESPONSIBILITIES:

a. Army Contracting Command (ACC):

(1) ACC will determine that an individual meets the training and experience requirements mandated for recognition. The ACC Principal Assistant Responsible for Contracting (PARC) verifies the individual has met the training and experience requirements and forwards the documentation to the Acquisition Career Management Advocate (ACMA) for Expeditionary Contracting Command (ECC).

(2) The ACMA for ECC will serve as the Reviewing Official for all FLN documentation. They will verify that the education, training, and experience standards have been met and that adequate documentation is provided.

(3) International degrees must have a credential evaluation report by an external agency, verifying the international degree is comparable to an American Bachelor's degree and the 24 hours of business. The ACMA for ECC will verify the education equivalency of all FLN international degree transcripts through an external accredited agency for American degree equivalency.

(4) Upon completion of the review, a Letter of Recognition may be created. To avoid confusion, the word "certification", shall not be used in the recognition letter.

(5) The ACMA for ECC is responsible for retaining all recognition and validation documentation. They will also maintain a listing of all personnel approved for recognition.

6. EFFECTIVE DATE AND IMPLEMENTATION: This document is effective immediately.



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