
Army Director, Acquisition Career Management (DACM)



DACM

DIRECTOR, ACQUISITION CAREER MANAGEMENT

Acquisition, Education, Training, and Experience (AETE)
Opportunity

Call for Applications
2013-2014 Excellence in Government Fellows (EIGF)
Program

Opening Date: June 12, 2013

Closing Date: July 16, 2013,

Board Review Date: July 25, 2013

Program Start Date: October 21, 2013

Notifications sent to applicants: Early September 2013

The US Army Acquisition Support Center (USAASC) is pleased to announce the offering of the Excellence in Government Fellows (EIGF) program. USAASC will sponsor individuals to participate in the program. **All costs of the program (including tuition, travel, and per diem) will be centrally funded by USAASC.** Information about the program, the eligibility requirements and how to apply are listed below.

1. General Program Information

The EIGF program is conducted by the Partnership for Public Service located in Washington, DC. The Partnership is a nonprofit, nonpartisan organization that works to revitalize our federal government by inspiring a new generation to serve and by transforming the way government works. The Partnership for Public Service Fellows-Acquisition Concentration program offers hands-on leadership development for project managers and other acquisition professionals. It is a leadership development program specifically designed for government professionals. The program explores ways to retain the best leaders in the government acquisition concentration community (including contracting officers, program and project managers and others whose success is dependent on strategic acquisition leadership) and encourage them to develop and practice new skill sets, behaviors, and assume more strategic roles in their agencies. These same leaders can serve as mentors for the next generation. The program purpose is to transform managers into leaders.

EIGF provides participants with hands-on, results-based leadership development and a transformational experience which concentrates on leadership and management challenges specific to government. It meets the interagency training requirements necessary for Office of Personnel Management (OPM) approved candidate

development program and is designed to complement the core qualifications for members of the Senior Executive Service.

EIGF is a year-long program. Fellows will learn:

- How to achieve and measure results in complex environments;
- How to build partnerships and motivate teams;
- To develop skills for dealing with difficult ethical situations; and
- How to apply business acumen to government problems.

Individuals will be required to participate at events held both in the Washington, DC area and other program-identified locations. USAASC will fund travel and per diem for all 2013 - 2014 participants.

2. Time Commitment and Location of Events

During the year-long program, Fellows remain in their full-time jobs, meet every six weeks and spend a total of approximately 20 days in session. Fellows also devote up to five hours per week to their projects. The dates and locations for the program include:

- Values, Vision, and Mission, October 21 – 24, 2013, Williamsburg, VA;
- Results, December 3 – 5 or 10 – 12, 2013, Washington, DC;
- Leading People, February 4 – 6 or February 11 – 13, 2014, Washington, DC;
- Leading Change, March 17– 20 or March 24 – 27 2014, Washington, DC;
- Building Partnerships and Coalitions, April 22 – 24 or April 29 – 1 May 2014, Washington, DC;
- Business Acumen, June 17 – 19 or June 24 – 26, 2014, Washington, DC; and
- Synthesis and Celebration, August 12 – 14, 2014, Washington, DC

Once selected into the program, you will be assigned to a coaching group and will receive the exact dates and locations. Additional information on the Partnership for Public Service can be found at the following link: www.ourpublicservice.org.

3. FAILURE AND “NO SHOWS”

In accordance with Director of Acquisition Career Management (DACM) memorandum , Subject: Consequences for Academic Failures and No-Shows in Defense Acquisition University (DAU) Resident Courses, 30 March 2012, (<http://asc.army.mil/web/wp-content/uploads/2012/06/Consequences-for-Academic-Failure1.pdf>) the following failure and “no show” details are provided:

- a. Acquisition workforce members who academically fail a resident DAU course required for their Defense Acquisition Workforce Improvement Act (DAWIA) certification will not be eligible to participate in any USAASC funded training programs. Acquisition workforce members who have academically failed a resident DAU course will remain ineligible to apply for any USAASC training and incentive programs for a period of one year starting on the last day of the resident course for which they failed.
- b. The program restrictions listed in the above paragraph will also apply to any acquisition workforce members who are enrolled in any resident DAU course

(regardless if the course is required for DAWIA certification) and fail to show up for the class. The Army DACM and the DAU consider these students "no-shows". This status can negatively impact the Army's future seat allocations for these courses. "No-show" acquisition workforce members will remain ineligible to apply for any USAASC training and incentive programs for a period of one year starting on the last day of the scheduled resident course for which they failed to appear.

4. Who May Apply

Applicants must:

- Be a permanent civilian member of the Army acquisition workforce
- Be a GS-13 and above or broadband/payband equivalent within a Demonstration Project. This program is focused on GS-14/15 level employees; however, high-performing GS-13s are eligible to apply
- Be DAWIA certified in your current acquisition position
- Be based in the greater Washington, DC area or be able to travel to DC and other locations for scheduled training events

5. How to Apply

The application process is located online in the Army Acquisition Professional Development System (AAPDS). To access AAPDS, please login to the Career Acquisition Management Portal at <https://rda.altess.army.mil/camp/>. Click Career Acquisition Personnel and Position Management Information System (CAPPMIS). Once in CAPPMIS, click the "AAPDS" tab, then select the "Application Module" link for "EIGF" Applicants must annotate the program on their Individual Development Plan and obtain supervisory approval.

The following documents and information must be submitted in AAPDS.

- **Acquisition Career Record Brief (ACRB):** Update your ACRB. Applicants should contact their Acquisition Career Manager (ACM) to obtain assistance to review and complete their ACRB before completing the on-line application. You must submit a Help Request at the following link: <https://rda.altess.army.mil/camp/index.cfm?fuseaction=support.helpRequest>. NOTE: Ensure that your AKO e-mail address is up-to-date.

- **Update Individual Development Plan (IDP).** You must include this training program on your IDP and have your supervisor approve your plan. Select "BAC 11- EXCELLENCE IN GOVERNMENT FELLOWS PROGRAM" under the "Non-DAU Training" section of the IDP. Tuition is \$9,900 and Travel is estimated at \$13,300.

- **Resume:** The resume is **limited to 30,000 characters**, addressing the current position and the three previous positions. Ensure to address other positions to highlight your leadership capabilities or military experience. Limit each experience entry description to no more than fifteen (15) lines. Times New Roman font, 12- point is preferred.

• **Statement of Interest:** Type your statement of interest in this section. In 4000 characters or less, please address the three questions below:

- What is your reason for participation in this training opportunity?
- What contributions will you bring to the program?
- What benefits to the Army do you feel is likely to result from your participation in the program?

• **Post Utilization Statement:** A post utilization statement must be prepared by the supervisor. The supervisor should complete the post utilization statement, sign it, and provide the signed document to the applicant. The applicant will upload the signed post utilization statement into AAPDS. For the post utilization statement, the supervisor's comments must address the following:

- The reason an employee should participate in this training opportunity.
- The contributions the employee will bring to the program.
- The benefits the Army will likely receive from the employee's' participation in the program.

• **Agreement to Continue in Service Agreement:** DA policy requires civilian employees selected for non-Government training in excess of 80 hours or long-term training and development programs in excess of 120 calendar days (Government or non-government training) to complete a service agreement before assignment to the training. Please sign and upload the agreement in this section. The agreement can be accessed at: http://cpol.army.mil/library/train/catalog/acs_form.pdf. The agreement must be signed and uploaded in this section with the date from 15 August 2014 to 14 February 2017.

Additional EIGF Program Information and Requirements

- USAASC will conduct a board to select individuals for the program.
- Individuals will be notified by email of their selection for participation in the program within ten days of approval of board results.
- Participants who withdraw or fail to attend two or more EIGF courses or events will be removed from the program and required to reimburse the Federal Government. If tuition is not paid in full or financial arrangements are not made within 30 days of notification of payment; the supervisor will be notified regarding the debt owed to the Federal Government. The individual will be prevented from participation in other training, education and experience programs sponsored by USAASC if debt is not resolved.

Procedures for Deployed Applicants

Civilians who are deployed in support of the contingency operations must also apply under this announcement to receive consideration; however, they may follow the modified application process if they do not have access to CAMP/CAPPMIS as follows:

- Faxed and/or other electronically submitted applications are acceptable. The fax number is (703) 805-1256 and email address is Darrell.e.Whitehurst@us.army.mil.
- ACRB - Your ACRB will be retrieved from CAPPMS.
- Resume - Required as noted above
- Statement of Interest - Required as noted above
- Post Utilization Statement - Required as noted above
- Continued Service Agreement – Required as noted above

Privacy Act Information The Office of Personnel Management (OPM) is authorized to rate applicants for Federal 6 jobs under Sections 1302, 3301, and 3304 of Title 5, US Code. Section 1104, Title 5, allows OPM to authorize other Federal agencies to rate applicants for Federal jobs. Information you put on your resume and other forms is needed to see how well your education and work experience qualifies you for Federal jobs. We may also need information such as citizenship and military service to see what laws we must follow in deciding whom the Federal Government may employ. Your social security number (SSN) is required to keep your records separate from other applicants who may have the same name and date of birth. We may also use your SSN to request information about you from schools, employers, banks, and others who know you but only as allowed by law or Presidential directives. Information you provide may also be given to Federal, State, and local agencies checking for violations of the law or other lawful purposes. Providing this information is voluntary. However, your application cannot be processed if you do not provide this information.

THE DEPARTMENT OF THE ARMY IS AN EQUAL OPPORTUNITY EMPLOYER. Applicants will receive appropriate consideration without regard to non-merit factors such as race, color, religion, sex, national origin, marital status, and sexual orientation except where specifically authorized by law, age, politics or disability which do not relate to successful performance of the duties of this position. Otherwise qualified applicants with disabilities who need reasonable accommodation may notify the agency Point of Contact on this announcement of their need.