



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY
ACQUISITION LOGISTICS AND TECHNOLOGY
103 ARMY PENTAGON
WASHINGTON DC 20310-0103

JUL 26 2016

SAAL-PW

**MEMORANDUM FOR PRINCIPAL ASSISTANTS RESPONSIBLE FOR
CONTRACTING**

SUBJECT: Call for Nominations - 2016 Secretary of the Army Awards for Excellence in Contracting

1. The Secretary of the Army Awards for Excellence in Contracting (SAAEC) are presented annually to recognize individuals, teams, and organizations for their outstanding performance, dedication and professionalism in executing the contracting mission worldwide. The 2016 SAAEC recognizes outstanding achievements accomplished between May 1, 2015 and April 30, 2016. Nominations are now being accepted for the 2016 SAAEC awards. I highly encourage your participation in recognizing our contracting professionals for their exemplary performance.
2. The criteria and application procedures for award nominations are located at <http://asc.army.mil/web/contracting-awards/>. The Principal Assistant Responsible for Contracting, Program Executive Officer, or other appropriate senior official must endorse each nomination.
3. Please submit all nominations to the U.S. Army Acquisition Support Center through the Web-based Call for Nominations at <http://asc.army.mil/web/contracting-awards/>.
4. The point of contact is Mr. Mitchell Colston, (703) 697-1052, or e-mail: mitchell.colston.civ@mail.mil.

A handwritten signature in black ink, appearing to read "For Lewis P. Hallock", is written over the typed name.

Harry P. Hallock
Deputy Assistant Secretary
of the Army (Procurement)