An Army acquisition workforce member may request alternate fulfillment of a DAU class, if they believe that they already possess the knowledge, skills and abilities that would have been gained by attending the DAU course.

Army process for applying for fulfillment:

1.   The careerist reviews DAU general instructions on fulfillment:
<http://icatalog.dau.mil/DAUFulfillmentPgm.aspx>

2. Careerist completes the following documents:

a.   DD 2518 Form:
<http://icatalog.dau.mil/learning/DevDocs/Fulfillment/DD%20Form%202518%20-%20fillable.pdf> **IMPORTANT NOTE: only provide the last four digits of your SSN.**

b.   Competencies Self-Assessment filled out for the specific course(s) for which you are

requesting fulfillment. The competency self-assessment forms are available along with other student course materials on the "DAU Blackboard." Steps to access:

1) Click the DAU black board icon (magnifying glass), then select the course number link (in this example, BCF 206 is chosen.

Fulfillment Guides are available along with other student course materials on DAU Blackboard. Click the icon then select the course.

DAU
Student Course Materials
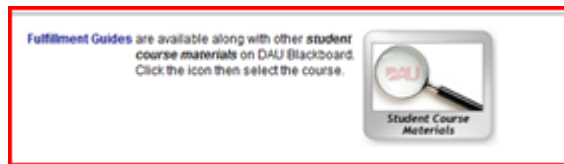
Home Help Login

My Class Space   Bb Courses   Public Use

Public Use

Public Use Course Information

Information relating to DAU "training courses" that is available to the public for general use, without charge and without login to the DAU Blackboard system can be accessed simply by clicking on the Course ID on the right side of your screen. Training Courses do not include our Continuous Learning Modules, Targeted Training Courses or Rapid Deployment Training.

The type of information available on the Public Use tab includes:

- General Course Announcements
- Course Objective and Assessment Strategies
- Pre-course Information
- Course Fulfillment Guide/Instructions
- Course Schedule
- Select Course Materials

Useful Quick Links

DAU Home Page

Defense Acquisition Portal (DAP) Home Page

iCatalog Home Page

DAU Course Equivalency Program

DAU Course Fulfillment Program

Student Policies and Information

Apply for a Course

DAU Virtual Campus Login

DAU Course References

Public Use Course List

ACQ - Acquisition Management
ACQ 101   ACQ 201A   ACQ 201B   ACQ 265   ACQ 370   ACQ 401   ACQ 403   ACQ 404 ACQ 405
ACQ 450   ACQ 451   ACQ 452   ACQ 453

BCF - Business Cost Estimating & Financial Management
BCF 102   BCF 103   BCF 106   BCF 107   BCF 203   BCF 204   BCF 205   BCF 206   BCF 207
BCF 208   BCF 209   BCF 211   BCF 215   BCF 262   BCF 263   BCF 301   BCF 302

CON - Contracting
CON 090   CON 100   CON 110   CON 111   CON 112   CON 120   CON 214   CON 215 CON 216
CON 217   CON 218   CON 232   CON 234   CON 235   CON 237   CON 243   CON 244 CON 250
CON 251   CON 260A   CON 260B   CON 334   CON 353

COR - Contracting Officer's Representative
COR 206   COR 222

FE - Facilities Engineering
FE 201   FE 301

GRT - Grants
GRT 201

IND - Industrial/Contract Property Management
IND 100   IND 103   IND 200

IRM - Information Resource Management
IRM 101   IRM 202   IRM 304

LOG - Logistics
LOG 101   LOG 102   LOG 103   LOG 200   LOG 201   LOG 204   LOG 206   LOG 235 LOG 236
LOG 350

PM - Program Management
PMT 202   PMT 203   PMT 251   PMT 256   PMT 304   PMT 352A PMT 352B PMT 401 PMT 402
PMT 403

PQM - Production Quality & Manufacturing
PQM 101   PQM 103   PQM 104   PQM 201A PQM 201B PQM 203   PQM 301

RQM - Requirements Management
RQM 110   RQM 310   RQM 403

STM - Science and Technology Management
STM 202   STM 303

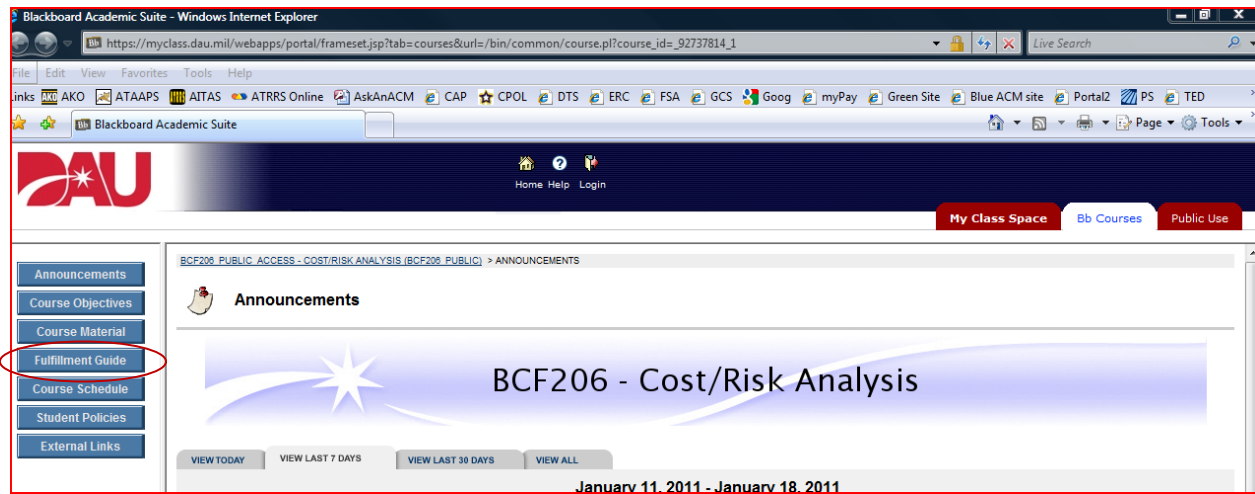**SAM - Software Acquisition Management**
SAM 101   SAM 301

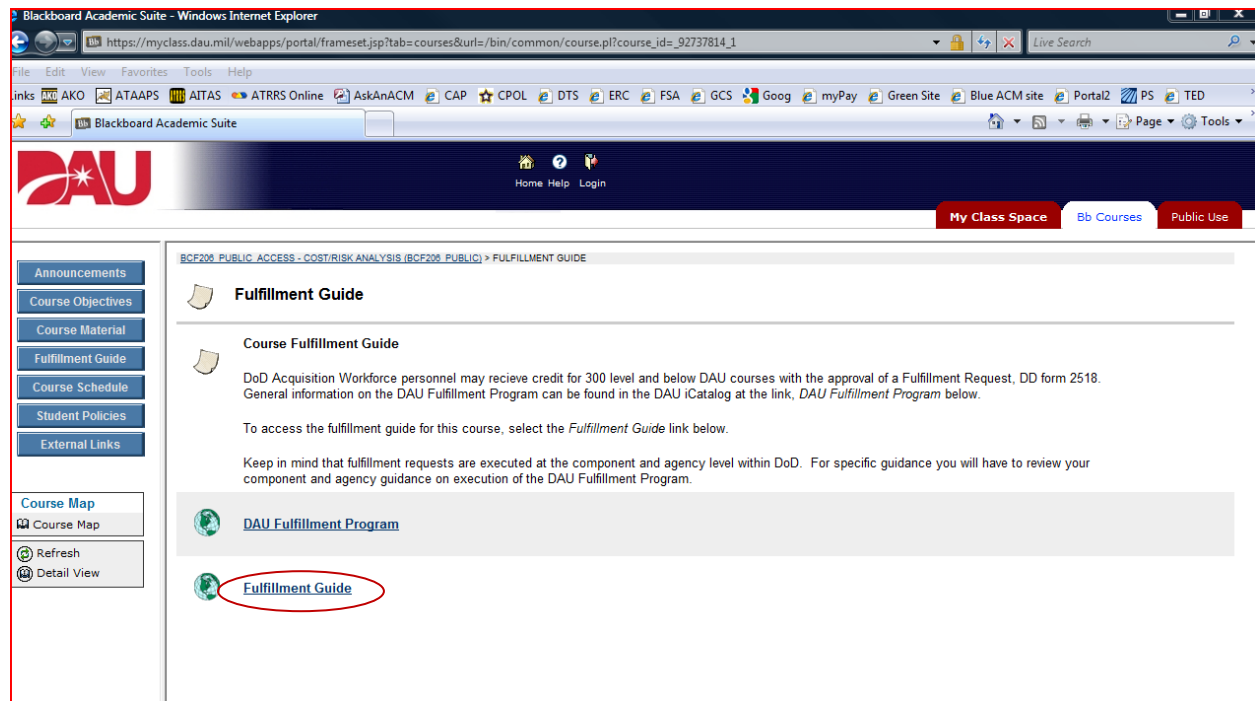**SYS - Systems Planning Research Development & Engineering**
SYS 101   SYS 202   SYS 203   SYS 302

2) On the left side of the screen, select the blue rectangle "Fulfillment Guide."

3) On the bottom of screen, select the underlined word, "Fulfillment Guide."

4) If you receive a password prompt, hit "cancel."

5) The "employee self-assessment guide" will open. Save this document to your computer, and answer every competency.   Note: If a course isn't available on the DAU blackboard site, you may send an email to <dauhelp@dau.mil> to inquire on the status.

c. Other supporting documentation to provide with the DD 2518 include a resume (required), ACRB (required), college transcripts (optional), course descriptions (optional), etc.

3.   The employee's supervisor reviews the package, with supporting documentation, and signs the DD 2518.

4.   Careerist scans and emails the entire fulfillment package to <DAMI_AskAnACM@conus.army.mil> . USAASC will review the package and then forward it to an Acquisition Functional Representative (AFR) for approval.

5.   When the AFR approves, an Acquisition Career Manager will record the fulfillment of the DAU course on the ACRB and return the approved package to the careerist.

Army Reference Links:

Army Supplement to the DoD Desk Guide (Appendix K)) at <http://asc.army.mil/docs/pubs/Army_Supplement_DOD_Desk_Guide_ALT.pdf>.