



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY
ACQUISITION LOGISTICS AND TECHNOLOGY
103 ARMY PENTAGON
WASHINGTON DC 20310-0103

JAN 18 2012

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MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Mandatory Training Requirements Directive for Deputy Program Executive Officers (DPEOs) and Deputy Project/Product Managers (DPMs)

1. In accordance with Title 10 United States Code Chapter 87 Section 1735, every Deputy Program Manager of a major defense acquisition program or a significant nonmajor defense acquisition program must complete the program management course at the Defense Systems Management College. To comply with this statutory requirement and to ensure professionalism of our senior leaders, I direct all DPEOs and DPMs in Acquisition Category (ACAT) I, IA, and II programs to complete mandatory training requirements as outlined in paragraphs 4 and 5 of this memorandum.
2. Currently, the Army has a limited number of quotas available to meet this requirement. To ensure DPEO and DPM training requirements are met, the Army prioritizes slots for the Defense Acquisition University (DAU)'s PMT401 and PMT402 courses by ACAT levels. Centralized Selection List Project and Product Managers have a higher priority for this training over DPEOs and DPMs. The DPEOs and DPMs will be assigned seats in the following order of priority:
 - (1) DPEOs
 - (2) DPM (ACAT I and IA programs)
 - (3) DPMs (ACAT II programs)
3. The DPEOs and DPMs with a confirmed class reservation for PMT401 or PMT402 may not cancel or reschedule this mandatory training without written approval by the DACM.
4. The following table outlines the mandatory attendance requirements for PMT401 and PMT402, as well as the associated prerequisites for these courses:

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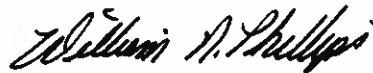
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Mandatory Training Requirement	Prerequisites	Notes:
<p>PMT401</p> <p>(Required attendees: DPEOs, Deputy Project Managers, and Deputy Product Managers in ACAT I, IA, and II programs)</p>	<p>Prerequisites for PMT401:</p> <ul style="list-style-type: none"> • PMT352A/B • DAWIA-certified Level III in Program Management or other acquisition career field, or industry equivalent. 	<ul style="list-style-type: none"> • DPEOs or DPMs who have completed PMT302 (Advanced Program Management Course) and have four years of recent acquisition experience in a program office or similar organization are <u>exempt</u> from PMT401. They will only need to complete PMT402 to meet statutory requirements.
<p>PMT402</p> <p>(Required attendees: DPEOs and Deputy Project Managers in ACAT I, IA, and II programs)</p>	<p>Prerequisites for PMT402:</p> <ul style="list-style-type: none"> • PMT401 • PMT352A/B 	<ul style="list-style-type: none"> • PMT302 is no longer offered at the DAU, but it continues to serve as a predecessor course for those DPEOs and DPMs who have completed it. • For DPEOs or DPMs who have completed PMT301 but <u>not</u> PMT352B, a waiver can be granted for PMT352B. • DPEOs and DPMs must complete four continuous learning modules related to Program Management (i.e., Earned Value Management).

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5. In addition, I direct all PEOs to ensure that their DPEOs and DPMs meet the course prerequisites within 36 months from the date of this memorandum.
6. If a DPEO or DPM does not meet these standards, his/her responsible PEO must submit a DD Form 2905 (Acquisition, Technology and Logistics Workforce Position Requirements or Tenure Waiver) to the U.S. Army Acquisition Support Center (USAASC) Workforce Management Division, requesting a waiver and providing a full justification explaining why the DPEO or DPM cannot complete the mandatory training within 36 months from the date of this memorandum.
7. My point of contact is LTC Amanda Greig, USAASC, commercial (703) 805-1234, DSN 655-1234, or e-mail: amanda.p.greig.mil@mail.mil.



WILLIAM N. PHILLIPS
Lieutenant General, GS
Director, Acquisition Career Management

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