

Administrative Organizational Return Rights and Command Endorsement Agreement

This document is an agreement between the (insert organization) and (insert name). It becomes effective when (insert name) leaves his/her position as (insert current position title, series, and grade) in (insert organization) to accept a 3-year, or period up to but not exceeding 36 month, Competitive Development Group (CDG/AAF) Program developmental assignment with the Acquisition Support Center (ASC) as an Acquisition Management Specialist, NH-0301-III.

Pursuant to Deputy Secretary of Defense memorandum dated 22 June 2004, I understand that I have been granted administrative return rights for an initial period not to exceed 36 months after my acceptance of an appointment with the ASC as part of my CDG/AAF Program developmental assignment as an Acquisition Management Specialist, with provision for an extension when appropriate. If an extension is not approved, and I have not accepted employment in another position, I may be directed to return to my former organization. Should my former position be unavailable, the organization will determine a position of like seniority, status and pay into which I may return without prejudice. The granting of this administrative organizational return right is not grievable. I understand that action may be initiated to remove me from the Acquisition Corps and the Federal service for failure to meet a condition of employment, as specified in the executed CDG/AAF Program Mobility Agreement, if I fail to apply for the exercise of return rights within 30 days before the date of termination of employment in the ASC. This agreement becomes void if, before completion of the CDG/AAF Program, I transfer to another Federal activity, or I am voluntarily or involuntarily separated from Federal service. It is also void should I be separated from the ASC for reasons such as misconduct, neglect of duty or malfeasance.

By signing this agreement, employee certifies that he/she fully understands the conditions and agrees to the requirements contained therein.

Employee Signature Date
(insert employee name and title)

Supervisor Signature Date
(insert supervisor name and title)

Human Resources Signature Date
(insert representative name and title)

Command Endorsement:

I hereby nominate (insert name) for application to the Competitive Development Group (CDG/AAF) Program. This individual has demonstrated the qualities, capabilities and potential to achieve and excel in an Acquisition leadership position.

Executive Signature Date
(insert Executive name and title)