



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
**OFFICE OF THE DEPUTY CHIEF OF STAFF, G-1**  
**300 ARMY PENTAGON**  
**WASHINGTON DC 20310-0300**

**MAR 22 2005**

**DAPE-CP**

**MEMORANDUM FOR SEE DISTRIBUTION**

**SUBJECT: Department of Defense (DoD) Student Loan Repayment Program**

1. The Deputy Under Secretary of Defense for Civilian Personnel Policy has delegated authority to approve student loan repayments and reissued and updated the DoD Student Loan Repayment Plan to incorporate new monetary limitations on payments (Enclosure 1). The updated Plan also provides procedures for implementing new Nature of Action Code 817 and incorporates reporting and accountability requirements. For your convenience, a copy of DoD's sample service agreement is provided, updated to reflect the revised statutory limits on the amounts that may be paid by an agency (Enclosure 2). Examples of the types of student loans eligible for repayment are available on the Office of Personnel Management's website at [www.opm.gov/oca/PAY/StudentLoan/index.asp](http://www.opm.gov/oca/PAY/StudentLoan/index.asp).

2. Pursuant to personnel authorities delegated to my office, I delegate the authority to approve student loan repayments to Commanders of Major Army Commands and the Administrative Assistant to the Secretary of the Army. This authority may be further delegated to the lowest practicable level, but no lower than managers and supervisors, and officials managing centralized intern or training programs.

3. The guidance in Enclosure 1 will be used to execute the student loan repayment authority. Officials using the authority must ensure the student attended an accredited institution. The balance on eligible loans will be verified by documentation from the lender. To the extent this changes local bargaining unit employees' conditions of employment, activities should be reminded to meet their labor relations obligations prior to implementation.

4. Department of the Army, Office of the Assistant Secretary (Manpower and Reserve Affairs) memorandum, 26 November 2001, subject: Guidance on Repayment of Student Loans, is hereby superseded.



ENCL


DAPE-CP-PPD

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5. My point of contact is Richard Maitz, 703-325-6816, e-mail [richard.maitz@us.army.mil](mailto:richard.maitz@us.army.mil).

2 Encls

1. DUSD memo, 30 Sep 04
2. Service agreement

*for*   
MELINDA McMILLON DARBY  
Assistant G-1 for Civilian Personnel  
Policy

**DISTRIBUTION:**

**ADMINISTRATIVE ASSISTANT TO THE SECRETARY OF THE ARMY**

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**OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY (MANPOWER AND RESERVE AFFAIRS), ATTN: MS. BEATTY**

**OFFICE OF THE GENERAL COUNSEL, ATTN: SAGC (MS. JOHNSON)**

**OFFICE OF THE JUDGE ADVOCATE GENERAL, ATTN: DAJA-LE (MS. NUGENT)**

