



sec. 1104

INDUSTRY EXCHANGE PROGRAM APPLICATION

1. Name of Applicant

4. Security Clearance

2. Current Organization

5. Current Position

3. Salary

6. Grade or Broadband

.....
7. Education/Degree(s)

8. School Attended

.....
9. Certification

11. Date Achieved

10. Career Field

12. Years of Experience

.....
13. Significant Training

.....
14. Current Job Responsibilities

15. *Position Applying for*

16. *Organization*

17. *Qualifications*

18. *Supervisor Recommendation*

19. *Human Resources Review*

20. *Executive Level Endorsement*



Instructions for completing the DoD IEP Pilot Application

Block 1: Enter Name

Block 2: Enter name of organization applicant currently works for

Block 3: Enter current annual salary

Block 4: Select current security clearance access from drop down menu

Block 5: Enter the title of applicant's current position

Block 6: Enter the title of applicant's current grade or broadband

Block 7: Enter education level attained and degrees

Block 8: Enter Institution from which most recent degree was attained

Block 9: Enter DAWIA level certification i.e. Level 1, 2 or 3

Block 10: Enter career field for DAWIA certification

Block 11: Enter date DAWIA certification was achieved

Block 12: Enter years of experience in career field

Block 13: Enter any significant training, excluding courses leading to a degree from an institution. This should include leadership training, college-level courses for certification, and continuing education courses.

Block 14: Provide a comprehensive description of current roles and responsibilities in applicant's current job/position.

Block 15: Enter the position title for which applicant is applying.

Block 16: Enter the name of the organization to which applicant is applying.

Block 17: Provide a comprehensive description of qualifications the applicant has for the position to which they are applying.

Block 18: Applicant's supervisor completes this section. Ensure the supervisor provides name, title and contact information.

Block 19: Applicant's Human Resources (HR) Department should review for appropriate position, qualification, etc. HR should also ensure applicant's duties and responsibilities will be covered during exchange. HR will also ensure there is a position for the applicant upon return to their home organization.

Block 20: Applicant's executive signs here for concurrence.