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Army Director, Acquisition Career Management (DACM)



Acquisition, Education, Training (AET) Opportunity

Call for Nominations

FY19 Acquisition Leadership Challenge Program (ALCP)

Offerings in July and August 2019

Announcement Opening Date: 01 May 2019

Announcement Closing Date: 31 May 2019

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The United States Army Acquisition Support Center (USAASC) Army DACM Office is pleased to announce the 4th Quarter FY19 offering of the ALCP. Information about the program, the eligibility requirements and how to apply are listed below. **All TDY costs for the class (including travel, room and meals) will be centrally funded for the Atlanta course offerings by the Army DACM Office.** Additional program details can be viewed on the website, <https://asc.army.mil/web/career-development/programs/acquisition-leadership-challenge-program/>.

### **Who May be Nominated**

#### **Applicants must:**

- Be nominated/selected for each class by their organization/command. The allocation per ALCP seminar is provided within the attached Excel worksheet.
- Be assigned to an acquisition coded position
- Be certified in your current acquisition position

- Demonstrated record of high performance
- Be a civilian AAW GS 07-11 or broadband/payband equivalent for ALCP Level B
- Be a civilian AAW GS 12/13 or broadband/payband equivalent, military AAW Captains, Majors, Staff Sergeant and Sergeant First Class for ALCP Level I
- Be a civilian AAW GS 14/15 or broadband/payband equivalent, military AAW Colonels, Lieutenant Colonels, First Sergeant, and Master Sergeant for ALCP Level II
- Be a civilian AAW GS 14/15 and above or broadband/payband equivalent, military AAW General Officers, Colonels, Lieutenant Colonels, Command Sergeant Majors, Sergeant Majors, First Sergeants, and Master Sergeants that have taken ALCP I or II (optional) for ALCP III

## 1. Time Commitment and Location of Events

The dates and locations for the program include:

- ALCP Level I, 15-17 July 2019, Huntsville, AL (**Local offering for those within daily commuting distance. No centralized TDY funding will be provided**).
- ALCP Level I, 17-19 July 2019, Huntsville, AL (**Local offering for those within daily commuting distance. No centralized TDY funding will be provided**).
- ALCP Level I, 22-24 July 2019, Warren, MI (**Local offering for those within daily commuting distance. No centralized TDY funding will be provided**).
- ALCP Level B, 25-26 July 2019, Atlanta, GA (**All TDY costs of the class will be centrally funded by the Army DACM Office**).
- ALCP Level I, 12-14 August 2019, Atlanta, GA (**All TDY costs of the class will be centrally funded by the Army DACM Office**).
- ALCP Level II, 14-16 August 2019, Atlanta, GA (**All TDY costs of the class will be centrally funded by the Army DACM Office**).

## 2. How to Apply

Army DACM Office ALCP Program Manager (PM) will coordinate directly with Organization Acquisition POCs (OAP) and Acquisition Career Management Advocates (ACMA) to fill quotas.

Each command/organization will be provided quotas to ALCP offerings based on command/organization size as well as location (for local offerings). The allocation for each offering and nomination template is provided within the attached Excel worksheet.

Once confirmed by the DACM Office, candidates will be registered for the course automatically. Once registered, fund cite letters and special instructions for preparing travel orders and voucher settlements will be provided to each student via ALCP

PM. Pre-course assessments will be provided by the course vendor and need to be completed on time. It is critical that nominated students lock in their plans to attend and perform their pre-course work. If selected individuals have registration questions, they may contact Ms. Veronica Daniels, ALCP PM, at 703-664-5730 (DSN 654-5730). Any cancellations within 20 days of the course start date will result in the student/command being required to reimburse the Army DACM Office for course materials and tuition costs. All cancellations must be reviewed / approved by the first General Officer (GO) or Senior Service Executive (SES) and ALCP POC. Please see Section 4 for more details on all ALCP course withdrawals/ substitutions/ changes.

**\*PLEASE NOTE THAT UNUSED COMMAND/ORGANIZATION QUOTAS WILL BE RELEASED TO ELIGIBLE WAITLISTED NOMINEES ON 1 June 2019.**

### **3. Course Cancellation and No-Shows**

All cancellations must be reviewed / approved by the applicant's first General Officer (GO) or Senior Executive Service (SES) Member in the chain of command. The student then will need to forward the signed memorandum to the Organization Acquisition POCs (OAPs). The OAPs will be responsible to inform the ALCP PM on the change along with signed memorandum.

- If the cancellation were to occur prior to the cancellation deadline listed on the announcement, then the students need to inform the OAPs who will communicate the change to the Army DACM PM and the Army DACM PM will activate students on the alternate list.
- Cancellations within 20 days of the program start date:
  - If it's due to mission requirement, with the cancellation approval memorandum, the command will need to find an appropriate alternate who meets the course qualifications to fill in the seat or the command will be required to reimburse the Army DACM Office for course materials and tuition costs (Approximately **\$1,000** per student)
  - If there is a Medical emergency or the participant has to take Emergency leave, then there will be no penalty with a Doctor's note.
  - If it's a Voluntary drop/withdraw, with the cancellation approval memorandum, the individual will need to work with the command to find an alternate to fill in the seat or the individual will be required to reimburse the Army DACM Office for course materials and tuition costs (Approximately **\$1,000** per student)
- Cancellations within 7 days of the program start date:
  - If it's due to mission requirement, with the cancellation approval memorandum, the command will be required to reimburse the Army DACM Office for course materials and tuition costs (Approximately **\$1,000** per student)

- If there is a Medical emergency or the participant has to take Emergency leave, then there will be no penalty with a Doctor's note.
- If it's a Voluntary drop/withdraw, with the cancellation approval memorandum, the individual will be required to reimburse the Army DACM Office for course materials and tuition costs (Approximately **\$1,000** per student)
- No-show (including failure to complete pre-course assessment) or dropping a course:
  - If it's due to mission requirement, with the cancellation approval memorandum, the command will be required to reimburse the Army DACM Office for course materials and tuition costs (Approximately **\$1,000** per student)
  - If there is a Medical emergency or the participant has to take Emergency leave, then there will be no penalty with a Doctor's note.
  - If it's a Voluntary drop/withdraw, with the cancellation approval memorandum, the individual will be required to reimburse the Army DACM Office for course materials and tuition costs (Approximately **\$1,000** per student) and will remain ineligible to apply for ALCP for a period of three years starting on the last day of the scheduled resident course for which they failed to appear.
  - Unit will lose future quotas if one of their employees is a no-show

### **Additional ALCP Program Information and Requirements**

- Continuous Learning Points (CLPs): students should update the Individual Development Plan in CAPPMS/CAMP to receive 20 CLPs upon completion of either Level I, II or III and 12 CLPs for completion of Level B.
  - Students must complete their assigned pre-course survey materials by the deadline date assigned by the ALCP course coordinator; students not completing the assessments by the deadline cannot attend the class.
  - Tuition and course materials, will be funded by the Army DACM Office for local course offerings. Tuition, course materials, travel and per diem-Atlanta course offerings only will be funded by the Army DACM Office.
  - Individuals will be notified by email of their selection for participation in the ALCP program from the ALCP Program Manager.
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Privacy Act Information The Office of Personnel Management (OPM) is authorized to rate applicants for Federal jobs under Sections 1302, 3301, and 3304 of Title 5, US Code. Section 1104, Title 5, allows OPM to authorize other Federal agencies to rate applicants for Federal jobs. Information you put on your resume and other forms is needed to see how well your education and work experience qualifies you for Federal jobs. We may also need information such as citizenship and military service to see what laws we must follow in deciding whom the Federal Government may employ. Your social security number (SSN) is required to keep your records separate from other applicants who may have the same name and date of birth. We may also use your SSN to request information about you from schools, employers, banks, and others who know you but only as allowed by law or Presidential directives. Information you provide may also be given to Federal, State, and local agencies checking for violations of the law or other lawful purposes. Providing this information is voluntary. However, your application cannot be processed if you do not provide this information.

THE DEPARTMENT OF THE ARMY IS AN EQUAL OPPORTUNITY EMPLOYER. Applicants will receive appropriate consideration without regard to non-merit factors such as race, color, religion, sex, national origin, marital status, and sexual orientation except where specifically authorized by law, age, politics or disability which do not relate to successful performance of the duties of this position. Otherwise qualified applicants with disabilities who need reasonable accommodation may notify the agency Point of Contact on this announcement of their need.

For additional information, you may contact Veronica Daniels, 703-664-5730, [veronica.daniels3.civ@mail.mil](mailto:veronica.daniels3.civ@mail.mil).

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### FY19/FY20 1<sup>st</sup> Quarter Acquisition Leadership Challenge Program:

OFFERING DATE	COURSE LEVEL	LOCATION	WHO MAY ATTEND	ANNOUNCEMENT DATES*
29-31 OCT 18	ALCP I	Huntsville, AL	Local-WF GS12/13	1 August – 30 August 2018
31 OCT - 2 NOV 18	ALCP I	Huntsville, AL	Local-WF GS12/13	1 August – 30 August 2018
5 - 7 NOV 18	ALCP I	Aberdeen, MD	Local-WF GS12/13	1 August – 30 August 2018
7-9 NOV 18	ALCP I	Aberdeen, MD	Local-WF GS12/13	1 August – 30 August 2018
3-5 DEC 18	ALCP I	Atlanta, GA	All-WF GS12/13	1 August – 30 August 2018
5-7 DEC 18	ALCP III	Atlanta, GA	All-WF GS14/15/SES	1 August – 30 August 2018
25 FEB-27 FEB 19	ALCP I	Orlando, FL	Local-WF GS12/13	1 November – 30 November 2018
28 FEB - 1 MAR 19	ALCP B	Atlanta, GA	All-WF GS07-11	1 November – 30 November 2018
18-20 MAR 19	ALCP I	Atlanta, GA	All-WF GS12/13	1 November – 30 November 2018
20-22 MAR 19	ALCP II	Atlanta, GA	All-WF GS14/15	1 November – 30 November 2018
25-27 MAR 19	ALCP I	Natick, MA	Local-WF GS12/13	1 November – 30 November 2018
27-29 MAR 19	ALCP B	Natick, MA	Local-WF GS07-11	1 November – 30 November 2018
22-24 APR 19	ALCP I	Atlanta, GA	All-WF GS12/13	1 – 28 February 2019
24-26 APR 19	ALCP II	Atlanta, GA	All-WF GS14/15	1 – 28 February 2019
13-15 MAY 19	ALCP I	Warren, MI	Local-WF GS12/13	1 – 28 February 2019
15-17 MAY 19	ALCP I	Warren, MI	Local-WF GS12/13	1 – 28 February 2019
10-12 JUN 19	ALCP I	Atlanta, GA	All-WF GS12/13	1 – 28 February 2019
12-14 JUN 19	ALCP II	Atlanta, GA	All-WF GS14/15	1 – 28 February 2019
17-19 JUN 19	ALCP I	Picatinny, NJ	Local-WF GS12/13	1 – 28 February 2019
20-21 JUN 19	ALCP B	Atlanta, GA	All-WF GS07-11	1 – 28 February 2019
15-17 JUL 19	ALCP I	Huntsville, AL	Local-WF GS12/13	1 – 31 May 2019
17-19 JUL 19	ALCP I	Huntsville, AL	Local-WF GS12/13	1 – 31 May 2019
22-24 JUL 19	ALCP I	Warren, MI	Local-WF GS12/13	1 – 31 May 2019
24-26 JUL 19	ALCP B	Atlanta, GA	All-WF GS07-11	1 – 31 May 2019
12-14 AUG 19	ALCP I	Atlanta, GA	All-WF GS12/13	1 – 31 May 2019
14-16 AUG 19	ALCP II	Atlanta, GA	All-WF GS14/15	1 – 31 May 2019
16-18 OCT 19	ALCP I	Alexandria, VA	Local All-WF GS12/13	1 -30 Aug 2019
28-30 OCT 19	ALCP I	Huntsville, AL	Local All-WF GS12/13	1 -30 Aug 2019
30 OCT – 1 NOV 19	ALCP I	Huntsville, AL	Local All-WF GS12/13	1 -30 Aug 2019
4-6 NOV 19	ALCP I	Atlanta, GA	All-WF GS12/13	1 -30 Aug 2019
6-8 NOV 19	ALCP II	Atlanta, GA	All-WF GS14/15	1 -30 Aug 2019
18-20 NOV 19	ALCP I	Aberdeen, MD	Local All-WF GS12/13	1 -30 Aug 2019
20-22 NOV 19	ALCP I	Aberdeen, MD	Reserved for EEL students	1 -30 Aug 2019
2-4 DEC 19	ALCP I	Atlanta, GA	All-WF GS12/13	1 -30 Aug 2019
4-6 DEC 19	ALCP III	Atlanta, GA	All-WF GS14/15/SES	1 -30 Aug 2019