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SFAE

MEMORANDUM FOR ARMY AL&T MAGAZINE CONTRIBUTORS

SUBJECT: Functional Lead Approval Required for Army AL&T Magazine Articles

Reference: Army AL&T Magazine Writers Guidelines.

1. At Army AL&T magazine, we're always looking for informative articles from the Army Acquisition Workforce about what is going on in acquisition today. However, things change quickly at the HQ Department of the Army level, and a story that was "in" a month ago can be "out" by the time we go to print (we're a quarterly magazine after all).
2. To ensure everyone is in sync, and that articles we receive are aligned with the Office of the Assistant Secretary of the Army for Acquisition, Logistics and Technology (ASA(ALT)) priorities, we need our contributors to get functional lead approval. So, what are function leads? They are Army-level subject matter experts within the contributing organization, and include people such as: project and product managers; chiefs of staff; Program Executive Office leads; SES and General Officers. They are the folks that are keenly aware of ASA(ALT)'s priorities and can help ensure the articles contributors provide are aligned with those priorities.
3. Functional lead approval is a requirement for publication, but it's not that onerous:
  - a. Contributors submit articles to functional lead who assess whether an article is in line with current ASA(ALT) and the AAE's [priorities](#). This is not meant to be an editorial review board, but a check only.
  - b. Contributors will submit approved articles to the magazine editorial staff IAW publishing schedule for the next issue.
  - c. For articles that are assessed not to be in line with current priorities, ask the functional lead to provide a short explanation for use in adjusting the article and submit again.
  - d. Articles submitted from the office of a functional lead, e.g., Deputy Assistant Secretary of the Army (Procurement), U.S. Army Materiel Command, or Chief Information Officer/G-6, are considered approved for publication without further review.
4. We look forward to more of your fantastic articles. If you have any questions or concerns regarding functional leads, please contact Mr. Steve Stark, senior editor, at 703-664-5636 or via email: [stephen.e.stark.civ@mail.mil](mailto:stephen.e.stark.civ@mail.mil).

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