



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY
ACQUISITION LOGISTICS AND TECHNOLOGY
103 ARMY PENTAGON
WASHINGTON, DC 20310-0103

SFAE

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: 12-Month Extension of Grace Period for Meeting Acquisition Position Certification Requirements

1. References:

a. Department of Defense Instruction (DODI) 5000.66, Defense Acquisition Workforce Education, Training, Experience, and Career Development Program, 13 September 2019.

b. Memorandum, Under Secretary of Defense for Acquisition and Sustainment, 01 April 2020, subject: 12-Month Extension of Grace Period for Meeting Acquisition Position Certification Requirements.

c. Memorandum, SFAE, Assistant Secretary of the Army (Acquisition, Logistics, and Technology), 10 October 2019, subject: Department of the Army, Acquisition Career Field Certification Policy.

2. In Reference 1b, the Under Secretary of Defense for Acquisition and Sustainment (USD(A&S)) recognized that the coronavirus disease has severely restricted the ability for Acquisition Workforce (AWF) members to receive mandatory acquisition training and achieve the certification requirements for their positions within the allotted timeframe. As a result, the requirement for AWF members to meet Defense Acquisition Workforce Improvement Act certification position requirements within 24 months of assignment is extended for additional 12 months for each AWF member. This also includes all current AWF members with new position requirements as well as all new hires into the AWF within 12 months from the date of this memorandum.

3. The Army, Director Career Management (DACM) Office provides the below supplemental guidance in support of Reference 1b, in order to clarify how this 12-month extension will be applied to members of the Army Acquisition Workforce (AAW):

a. All AAW professionals who are currently within their 24-month certification grace period, will have an additional 12 months added to their grace period. For example, if an AAW professional had four months remaining in his/her existing grace period, he/she would receive a 12-month extension that would give him/her a total of 16 months to meet position requirements for certification.

SFAE

SUBJECT: 12-Month Extension of Grace Period for Meeting Acquisition Position Certification Requirements

b. New AAW professionals who are on-boarded within 12 months of the USD(A&S) memorandum's effective date, will have 36 months to meet the certification requirements.

c. The 12-month grace period extension does not apply to AAW professionals who are currently in delinquent status for their certification position requirements.

4. For questions about this policy, please contact the Army DACM Office's Policy Mailbox at email: usarmy.belvoir.usaasc.mbx.dacm-policies@mail.mil.

SPISAK.CRAIG
.A.1038819310

Digitally signed by
SPISAK.CRAIG.A.1038819310
Date: 2020.03.25 16:21:20
-04'00'

CRAIG A. SPISAK
Director
Acquisition Career Management

DISTRIBUTION:

Secretary of the Army
Assistant Secretary of the Army (Acquisition, Logistics, and Technology)
Deputy Chief of Staff, G-1
Deputy Chief of Staff, G-2
Deputy Chief of Staff, G-3/5/7
Deputy Chief of Staff, G-4
Deputy Chief of Staff, G-8

Commander:

U.S. Army Forces Command
U.S. Army Training and Doctrine Command
U.S. Army Materiel Command
U.S. Army Futures Command
U.S. Special Operations Command
U.S. Army Space and Missile Defense Command/Army Strategic Command
U.S. Cyber Command
U.S. Army Medical Command
U.S. Army Intelligence and Security Command
U.S. Army Corps of Engineers
U.S. Army Test and Evaluation Command
U.S. Army Installation Management Command
U.S. Army Human Resources Command

(CONT)

SFAE

SUBJECT: 12-Month Extension of Grace Period for Meeting Acquisition Position
Certification Requirements

DISTRIBUTION (CONT):

Superintendent, United States Military Academy
Executive Director, Arlington National Cemetery
Executive Director, Office of the Chief Systems Engineer

Program Executive Officer

- Assembled Chemical Weapons Alternatives
- Aviation
- Combat Support and Combat Service Support
- Command, Control, and Communications (Tactical)
- Enterprise Information Systems
- Ground Combat Systems
- Intelligence, Electronic Warfare, and Sensors
- Missiles and Space
- Simulation, Training, and Instrumentation
- Soldier

Joint Program Executive Officer

- Armaments and Ammunition
- Chemical, Biological, Radiological and Nuclear Defense

Director, Army National Guard

Commander, U. S. Army Reserves

FREQUENTLY ASKED QUESTIONS

12-Month Extension of Grace Period for Meeting Acquisition Position Certification Requirements

Additional FAQs will be posted on the DACM website as they arise here: <https://asc.army.mil/web/all-faqs/>

Filter for "DAWIA Certification 12-month extension response to COVID-19."

Q1. Will my supervisor or I need do anything for me to get the 12 month extension?

A1. No. AAW professionals who meet requirements outlined in the policy extending grace period will be automatically updated within CAPPMIS.

Q2. Does the 12 month extension replace training requirements?

A2. No. All required training must be completed and meet DAU training standards at the time of certification request.

Q3. Am I eligible for a waiver extension after expiration of my initial 36 months?

A3. Yes. At your Command's discretion and with proper justification. It must be approved by the Army DACM.

Q4. Does the extension apply for any certification I may request in the 36 months?

A4. No. The 12 month extension only applies to you meeting your position certification requirements in your primary acquisition career field.

Q5. Now that I have an additional 12 months to meet certification, how do I apply for certification?

A5. Nothing has changed in the way you apply for certification. Use the automated CMS module in CAMP/CAPPMIS to apply.

Q6. What are some examples of when and how the extension would affect me?

Example one

Bob requires certification Level 2 in Program Management (PM) with a certification deadline of 10/1/2020. He is currently PM Level 1. Bob's new certification deadline is 10/1/2021.

Example two

Sarah requires certification Level 3 Life-cycle Logistics (LCL) with a certification deadline of 10/1/2020. She is currently Level 2 certified in LCL, therefore with the 12 month extension, she would have a new LCL cert deadline of 10/1/2021. However, Jane changes on 7/1/2020 to a PM Level 3 position. Given that she changed acquisition career fields within 12 months of the memo being signed, her new deadline for Level 3 PM certification is 36 months, so 7/1/2023.

Example three

Ann is overdue on her Contracting Level 3 certification which was due 1/1/2020. She does not receive any additional time with this new policy as she was already overdue.

Example four

Bill requires certification Level 3 in Engineering (ENG) with a certification deadline of 10/1/2020. He is currently Level 2 certified in ENG, therefore with the 12 month extension, he would have a new ENG certification deadline of 10/1/2021. However, Bill changes to a PM Level 3 position on 6/1/2021, approximately 14 months after the extension was approved; therefore, Bill is outside the 12 month extension window and would have a PM Level 3 certification deadline of 6/1/2023.



ACQUISITION
AND SUSTAINMENT

THE UNDER SECRETARY OF DEFENSE
3010 DEFENSE PENTAGON
WASHINGTON, DC 20301-3010

APR 01 2020

MEMORANDUM FOR UNDER SECRETARY OF DEFENSE FOR RESEARCH AND
ENGINEERING
UNDER SECRETARY OF DEFENSE (COMPTROLLER)/CHIEF
FINANCIAL OFFICER
UNDER SECRETARY OF DEFENSE FOR PERSONNEL AND
READINESS
UNDER SECRETARY OF DEFENSE FOR INTELLIGENCE
DIRECTOR OF COST ASSESSMENT AND PROGRAM
EVALUATION
CHIEF INFORMATION OFFICER OF THE DEPARTMENT OF
DEFENSE
SERVICE ACQUISITION EXECUTIVES
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: 12-Month Extension of Grace Period for Meeting Acquisition Position Certification
Requirements

Reference: Department of Defense Instruction (DoDI) 5000.66, Defense Acquisition Workforce
Education, Training, Experience, and Career Development Program (Program), 27
July 2017

In response to the impact of the Coronavirus disease, Defense Acquisition University (DAU) has suspended in-resident certification training for the defense acquisition workforce (AWF). While DAU is replacing in-resident courses with virtual instructor-led training, AWF members may nonetheless experience difficulty in completing position certification requirements within 24 months of assignment as required by DoDI 5000.66 Paragraph 6.1.(f).

To mitigate the impact on workforce members, effective immediately, the certification completion requirement is extended from 24 months to 36 months for each AWF member. Additionally, this includes all current AWF members with new position requirements and all hires into the AWF within 12 months from the date of this memorandum.

Ellen M. Lord