Army Director, Acquisition Career Management (DACM)

UNITED STATES ARMY

DIRECTOR, ACQUISITION CAREER MANAGEMENT OFFICE

Acquisition, Education, Training (AET) Opportunity

Call for Nominations

FY21 Acquisition Leadership Challenge Program (ALCP)

Offerings in November and December 2020

Announcement Opening Date: July 1, 2020

Announcement Closing Date: July 22, 2020

The Army DACM Office is pleased to announce the 1st Quarter FY21 offering of the ALCP. Information about the program, the eligibility requirements and how to apply are listed below. Additional program details can be viewed on the website, https://asc.army.mil/web/career-development/programs/acquisition-leadership-challenge-program/ .

Who May be Nominated

Applicants must:

- Be nominated/selected for each class by their organization/command
- Be assigned to an acquisition coded position
- Be certified in your current acquisition position
- Demonstrated record of high performance

- Be a civilian AAW GS 12/13 or broadband/payband equivalent, military AAW Captains, Majors, Staff Sergeant and Sergeant First Class, including STRL term employees for ALCP Level I.
- Be a civilian AAW GS 14/15 or broadband/payband equivalent, military AAW Colonels, Lieutenant Colonels, First Sergeant, and Master Sergeant, including STRL term employees for ALCP Level II.

1. **Time Commitment and Location of Events**

The dates and locations for the program include:

- Virtual ALCP Level II, October 21-23, 2020, Atlanta, GA **(No TDY cost required).**

- Virtual ALCP Level I, November 16-18, 2020, Aberdeen, MD **(No TDY cost required).**

- Virtual ALCP Level II, November 18-20, 2020, Aberdeen, MD **(No TDY cost required).**

- Virtual ALCP Level I, November 30- December 2, 2020, Natick, MA **(No TDY cost required).**

- Virtual ALCP Level I, December 2-4, 2020, Huntsville, AL **(No TDY cost required).**

- Virtual ALCP Level II, December 9-11, 2020, Huntsville, AL **(No TDY cost required).**

2. **Apply**

Army DACM Office ALCP Program Manager (PM) will coordinate directly with Organization Acquisition POCs (OAP) and Acquisition Career Management Advocates (ACMA) to fill quotas.

Each command/organization will be provided quotas to ALCP offerings based on command/organization size. The allocation for each course offering and nomination template is provided within the attached Excel worksheet. There are four tabs labeled at the bottom of the Excel worksheet for each course offering for entry of your primary nominations. Also, there is one additional tab labeled ALCP FY21 1st QTR Alternates, for entry of alternate selectees in the order of contact, in case of primary nomination cancellations.

Once confirmed by the Army DACM Office, candidates will be registered for the course automatically. Once registered, selection/welcome email will be provided to each student by the ALCP PM. Pre-course assessments will be provided by the course vendor and need to be completed on time. It is critical that nominated students lock in

their plans to attend and perform their pre-course work, timely, when emails are provided by the ALCP PM and course vendor. If selected individuals have registration questions, they may contact Ms. Veronica Daniels, ALCP PM, veronica.daniels3.civ@mail.mil . Any cancellations after 20 business days before the course start date will result in the student/command being required to reimburse the Army DACM Office for course materials and tuition costs. All cancellations must be reviewed/approved by the first General Officer (GO) or Senior Service Executive (SES) and ALCP POC. Please see Section 3 for more details on all ALCP course withdrawals/ substitutions/ changes.

*PLEASE NOTE THAT UNUSED COMMAND/ORGANIZATION QUOTAS WILL BE RELEASED TO ELIGIBLE WAIT LISTED NOMINEES ON _July 23, 2020_.

3. Course Cancellation and No-Shows

All cancellations must be reviewed/approved by the student's first General Officer (GO) or Senior Executive Service (SES) Member in the chain of command. The student then will need to forward the signed memorandum to the designated command Organization Acquisition POCs (OAPs). The OAPs will be responsible to inform the ALCP PM on the change along with signed memorandum and reimbursement fees.

- If the cancellation were to occur prior to the cancellation deadline listed on the announcement, then the students need to inform the OAPs who will communicate the change to the Army DACM Office ALCP PM and the Army DACM Office ALCP PM will activate other students on the alternate list. If no students remain on the alternate list, the OAP must provide an alternate nominee for the vacant seat at the time of the cancellation from the primary student selected.

- Cancellations after 20 business days from the program start date:

  - If it's due to mission requirement, with the cancellation approval memorandum, the command will need to find an appropriate alternate who meets the course qualifications to fill the seat or the command will be required to reimburse the Army DACM Office for course materials and tuition costs (Approximately **$1,000** per student).

  - If there is a Medical emergency or the participant has to take Emergency leave, then there will be no penalty with a Doctor's note.

  - If it's a Voluntary drop/withdraw, with the cancellation approval memorandum, the individual will need to work with the command to find an alternate to fill in the seat if it is enough time, approximately two weeks prior to the course start date for the alternate to be notified by the Army DACM Office ALCP PM and the course vendor to provide the pre-course

assessment or the individual will be required to reimburse the Army DACM Office for course materials and tuition costs (Approximately **$1,000** per student).

- o Cancellations within 7 business days of the program start date:

  - If it's due to mission requirement, with the cancellation approval memorandum, the command will be required to reimburse the Army DACM Office for course materials and tuition costs (Approximately **$1,000** per student).

  - If there is a Medical emergency or the participant has to take Emergency leave, then there will be no penalty with a Doctor's note.

  - If it's a Voluntary drop/withdraw, with the cancellation approval memorandum, the individual will be required to reimburse the Army DACM Office for course materials and tuition costs (Approximately **$1,000** per student).

- o No-show (including failure to complete pre-course assessment) or dropping a course:

  - If it's due to mission requirement, with the cancellation approval memorandum, the command will be required to reimburse the Army DACM Office for course materials and tuition costs (Approximately **$1,000** per student).

  - If there is a Medical emergency or the participant has to take Emergency leave, then there will be no penalty with a Doctor's note.

  - If it's a Voluntary drop/withdraw, with the cancellation approval memorandum, the individual will be required to reimburse the Army DACM Office for course materials and tuition costs (Approximately **$1,000** per student) and will remain ineligible to apply for ALCP for a period of three years starting on the last day of the scheduled resident course for which they failed to appear.

  - Unit will lose future quotas if one of their employees is a no-show.

Additional ALCP Program Information and Requirements

- Continuous Learning Points (CLPs): students will receive 20 CLPs upon completion of either Level I, II or III and 16 CLPs for completion of Level B.
- To obtain ALCP course completion CLPs: Login to CAPPMIS/AAPDS, click IDP tab, Click Planning link, Under Other Training Plan, Click "Add Non-DAU Training, Under the Search by Title dialog box enter the ALCP course level attended: ALCP B,1, 2 or 3, then click Search button. Follow the on screen instructions and send to your supervisor to approve/award the entered CLPs.
- Students must complete their assigned pre-course assessment materials by the deadline; students not completing the assessments by the deadline cannot attend the class.
- Tuition, course materials, (travel and per diem/Atlanta location) will be funded by the Army DACM Office.
- Individuals will be notified by email of their selection for participation in the Program from the ALCP PM.

For additional information, you may contact Veronica Daniels, veronica.daniels3.civ@mail.mil .

FY21 1ST Qtr Acquisition Leadership Challenge Program Course Offerings:

OFFERING DATE	COURSE LEVEL	LOCATION	WHO MAY ATTEND	ANNOUNCEMENT DATES*
19-21 OCT 20	ALCP I Virtual course	Atlanta, GA	EEL course students	
21-23 OCT 20	ALCP II Virtual course	Atlanta, GA	All-WF GS14/15/Military	1-22 July 2020
16-18 NOV 20	ALCP I Virtual course	Aberdeen, MD	Local-WF GS12/13/Military	1-22 July 2020
18-20 NOV 20	ALCP II Virtual course	Aberdeen, MD	Local-WF GS14/15/Military	1-22 July 2020
30 NOV-2 DEC 20	ALCP I Virtual course	Natick, MA	Local-WF GS12/13/Military	1-22 July 2020
2-4 DEC 20	ALCP I Virtual course	Huntsville, AL	Local-WF GS12/13/Military	1-22 July 2020
9-11 DEC 20	ALCP II Virtual course	Huntsville, AL	Local-WF GS14/15/Military	1-22 July 2020

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