



## Professional Development Series FY21



<u>Course Offerings</u>	<u>Course Descriptions</u>	<u>Length/CLPs</u>	<u>Resident/Virtual</u>	<u>Currently Scheduled</u>
<b><u>US Constitution and The Federal Workforce (USCon)</u></b>	Take a walk through the United States Constitution and learn the history and relevance of this incredible founding document. Find out where the laws come from that control Federal Acquisition contracting.	3 Days - Rec. 18 CLPS Instructor: Henry Atchley	Virtual	18-20 May 21
<b><u>Government Contract Law Review (CNL)</u></b>	Learn the language of government contract law and the issues essential in understanding the relationship between the Federal government acquisition workforce and contractors.	3 Days - Rec. 18 CLPS Instructor: Henry Atchley	Virtual	8-11 Mar 21 19-21 April 21
<b><u>Perfomanced Based Contracting (PWS)</u></b>	Explore through an instructor led discussion on the reasons why performance based contracting principles are so important to the acquisition process. This course provides a practical, well-rounded understanding of performance based contracting.	3 Days - Rec. 18 CLPS Instructor: Henry Atchley	Virtual	Upon Request
<b><u>Contract &amp; Business Writing Workshop (CBWW)</u></b>	Join us for this workshop based course that takes the mystery out of contract writing. This course explains why certain things have to be in certain contracts and gives useful real-life examples of how they apply.	3 Days - Rec. 18 CLPS Instructor: Henry Atchley	Resident	
<b><u>Life Skills for the Acquisition Professional (LSAP)</u></b>	This long anticipated and needed non-DAWIA course is a must for the acquisition professional. A four day course begins with Day One; Business Grammar Essentials, Day Two; Acquisition Contracting Essentials, Day Three; Acquisition & Related Law Essentials and Day Four; Professional Skills Essentials.	4 Days - Rec. 24 CLPS Instructor: Henry Atchley	Virtual	5-8 April 3-6 May 2021
<b><u>COR Basics (COR-E) (Contracting Officer Representative - Equivalency)</u></b>	This is a DAU equivalent course and includes content similar to CON 222. Learn the skills and knowledge necessary to represent a Contracting Officer on Federal contracts. The training you need to be appointed to a COR position.	FOUR DAYS - Rec. 24 CLPS	Virtual	10-13 May 21
<b><u>Crucial Conversation (CRU)</u></b>	Crucial Convesations is a course that teaches skills for creating alignment and agreement by fostering open dialogue around high-stakes, emotional or risky topics.	TWO DAYS - Rec. 12 CLPS	Resident	
<b><u>Influencer (INF)</u></b>	Whether you manage a small team or lead a large organization, Influencer training provides the skills you need to change behavior - your own and that of others. The course is also effective for those without formal authority, as well as emerging leaders.	TWO DAYS - Rec. 12 CLPS	Resident	
<b><u>Getting Things Done (GTD)</u></b>	Always busy, but rarely productive? If you or others in your organization are falling victim to work overload, modern-workplace choas, and the overwhelming anxiety that comes from too much (and not enough time), this training is right for you.	ONE DAY - Rec. 6 CLPS	Resident	
<b><u>Crucial Accountability (CRU-A)</u></b>	Crucial Accountability is a course that teaches a straightforward, step-by-step process for identifying and resolving performance gaps, strengthening accountability, eliminating inconsistency and reducing resentment.	TWO DAYS - Rec. 12 CLPS	Resident	
<b><u>Procurement Defense Desktop (PD2)</u></b>	This course is designed to provide hands-on refresher training on PD2 procedures and tasks.	THREE DAYS - Rec. 18 CLPS	Resident - Huntsville	

To Schedule a class send your preferred dates to:

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