

**ACQUISITION DEMONSTRATION (ACQDEMO) PROJECT PAY POOL**

**NONDISCLOSURE AGREEMENT**

As a pay pool panel manager, member, pay pool administrator, supervisor, or advisor (pay pool panel participants), I participate in, or am privy to decisions related to the pay pool process, as well as the final rating and assignment of contribution rating increase (CRI) and contribution award (CA) through the pay pool process. I understand that pay pool process information (whether written or oral) is confidential, is for official use only, and may be personal information protected by the Privacy Act.

I further agree that I am specifically prohibited from publishing, reproducing, or otherwise divulging any such information in whole or in part, in any manner or form. I am prohibited from authorizing or permitting others to do so, and will take such reasonable measures as are necessary to restrict access to the information while in my possession.

Pay pool process information includes information related to pay pool discussions and deliberations; funding determinations; recommended and final ratings; recommended and final factor categorical, numeric, and quality of performance (QoP) scores, final overall contribution score, final QoP rating, final CRI and CA. Pay pool process information also includes information related to the administrative reconsideration of a rating.

I agree to safeguard and not to disclose pay pool process information to persons other than a pay pool panel member, the pay pool administrator, the personnel policy board (PPB), and pay pool advisors designated by the PPB or pay pool manager. I agree to coordinate any other disclosure of pay pool process information with the pay pool's servicing legal office prior to releasing any information, including disclosures for official inquires and investigations.

These provisions are consistent with and do not supersede, conflict with, or otherwise alter the employee obligations, rights, or liabilities created by existing statute or executive order relating to (1) classified information, (2) communications to congress, (3) the reporting to an inspector general of a violation of any law, rule, or regulation, or mismanagement, a gross waste of funds, an abuse of authority, or a substantial and specific danger to public health or safety, or (4) any other whistleblower protection. The definitions, requirements, obligations, rights, sanctions, and liabilities created by controlling executive orders and statutory provisions are incorporated into this agreement and are controlling.

I understand that violation of this nondisclosure agreement may subject me to disciplinary action, discharge and/or to the civil and criminal penalties of the Privacy Act.

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**SIGNATURE**

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**DATE**

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**PRINTED NAME**

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**PAY POOL NUMBER**