



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY
ACQUISITION LOGISTICS AND TECHNOLOGY
103 ARMY PENTAGON
WASHINGTON DC 20310-0103

SAAL-PC

MEMORANDUM FOR Heads of the Contracting Activity and Senior Contracting Officials

SUBJECT: Call for Nominations – 2021 Secretary of the Army Awards for Excellence in Contracting

1. Nominations are being accepted for the FY21 Secretary of the Army Awards for Excellence in Contracting (SAAEC). The SAAEC awards are presented annually to recognize exemplary contracting organizations and individuals, including personnel who specialize in agreements and grants. Specifically, the awards distinguish contracting organizations and individuals that excel in customer satisfaction, productivity, process improvement, and quality enhancement. I solicit your nominations for outstanding achievements made or culminated from 1 October 2020 to 30 September 2021.

2. I want to draw your attention to two new Special Award Categories this year: Outstanding Grants/Cooperative Agreements/Other Transaction Agreements (OTA) Management Professional Award and the Mission Partner Award.

2. The criteria and procedures for submitting award nominations may be found at <https://asc.army.mil/web/contracting-awards/>. The Senior Contracting Official, Program Executive Officer, or other appropriate senior official must endorse each nomination. The closing date for submission of nominations is 21 October 2021.

3. Submit all nominations through the web-based Call for Nominations Portal at <https://asc.army.mil/web/contracting-awards/>.

4. My points of contact for this action are Mr. Bill Mercer (703-697-1453, william.v.mercer.civ@army.mil) and Ms. Renae Zaruba at 703-697-0894 or renae.m.zaruba.civ@mail.mil.

MEGAN R. DAKE
Acting Deputy Assistant Secretary
of the Army (Procurement)