



ACQUISITION  
AND SUSTAINMENT

THE UNDER SECRETARY OF DEFENSE  
3010 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3010

APR 01 2020

MEMORANDUM FOR UNDER SECRETARY OF DEFENSE FOR RESEARCH AND  
ENGINEERING  
UNDER SECRETARY OF DEFENSE (COMPTROLLER)/CHIEF  
FINANCIAL OFFICER  
UNDER SECRETARY OF DEFENSE FOR PERSONNEL AND  
READINESS  
UNDER SECRETARY OF DEFENSE FOR INTELLIGENCE  
DIRECTOR OF COST ASSESSMENT AND PROGRAM  
EVALUATION  
CHIEF INFORMATION OFFICER OF THE DEPARTMENT OF  
DEFENSE  
SERVICE ACQUISITION EXECUTIVES  
DIRECTORS OF THE DEFENSE AGENCIES  
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: 12-Month Extension of Grace Period for Meeting Acquisition Position Certification  
Requirements

Reference: Department of Defense Instruction (DoDI) 5000.66, Defense Acquisition Workforce  
Education, Training, Experience, and Career Development Program (Program), 27  
July 2017

In response to the impact of the Coronavirus disease, Defense Acquisition University (DAU) has suspended in-resident certification training for the defense acquisition workforce (AWF). While DAU is replacing in-resident courses with virtual instructor-led training, AWF members may nonetheless experience difficulty in completing position certification requirements within 24 months of assignment as required by DoDI 5000.66 Paragraph 6.1.(f).

To mitigate the impact on workforce members, effective immediately, the certification completion requirement is extended from 24 months to 36 months for each AWF member. Additionally, this includes all current AWF members with new position requirements and all hires into the AWF within 12 months from the date of this memorandum.

Ellen M. Lord