



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY
ACQUISITION LOGISTICS AND TECHNOLOGY
103 ARMY PENTAGON
WASHINGTON DC 20310-0103

SFAE

29 March 2022

MEMORANDUM FOR Deputy Assistant Secretary of the Army (Procurement), 103 Army Pentagon, Washington, DC 20310-0103

SUBJECT: Designation as the Army Acquisition Functional Leader for the Contracting Acquisition Functional Area

1. References:

a. Army Acquisition Workforce Human Capital Strategic Plan, 2 October 2020.

b. USAASC, SFAE memorandum (Army Acquisition Functional Leader (AAFL) and Army Acquisition Functional Advisor (AAFA) Policy)), 2 September 2018.

2. As the AAFL for Contracting, you are the Army's senior representative for the Functional Area (FA) you represent, and serve as the Champion for that FA with a focus on achieving current and future acquisition requirements for the Army Acquisition Workforce (AAW) through human capital strategic planning in support of the Army Acquisition Executive's strategic objectives (reference 1.a.).

3. Responsibilities as the AAFL for this FA include, but are not limited to the following:

a. In accordance with reference 1.b., provide strategic vision, advice, and support to the Army Director, Acquisition Career Management (DACM) Office in shaping, developing, and retaining the AAW within the designated FA.

b. Identify human capital requirements within the FA, to include proper representation of the FA throughout the AAW. Inform the FA of available resources, training, and education opportunities.

c. Develop and sustain a professional, agile, and adaptive AAW within the designated FA by identifying and addressing acquisition functional area mission critical skill set gaps and other human capital challenges with focused strategic initiatives. This will include assisting the Army DACM office in the prioritization of Army Defense Acquisition Workforce Development Account labor and non-labor initiatives, as required.

d. Support the implementation of the Under Secretary of Defense for Acquisition and Sustainment (USD(A&S))'s Back-to-Basics talent management framework for the designated FA in partnership with the Army DACM Office, to include the planning and execution of coding updates and the requirements descriptions of the positions within the purview.

SFAE

SUBJECT: Designation as the Army Acquisition Functional Leader for the Contracting Acquisition Functional Area

e. Designate an AAFA and, in partnership with the Army DACM Office, work collectively to understand the impacts and path forward regarding the USD(A&S)'s Functional Integration Team (FIT) decisions on the designated FA. The responsibilities of the AAFA include, but are not limited to the following:

(1) Serve as the Subject Matter Expert (SME) for the designated FA and represent this area within the Army and to the ASA(ALT)-designated AAFL at scheduled FIT meetings.

(2) Coordinate with the Army DACM Office's FA FIT representative on a routine basis and as needed. Share insights of functional advisory groups or initiatives to ensure coordinated FA insight.

(3) Provide functional SME advice and recommendations to support the implementation of the goals, objectives, and initiatives outlined in reference 1.a.

(4) Collaborate and dialogue with designated representatives at the Army DACM Office and the designated AAFL concerning AAW strategic planning and shaping. Share successful Army practices and lessons learned to ensure acquisition career development mission and synchronization.

4. This memorandum remains valid unless the position is no longer coded as an acquisition position in the contracting functional area, or is revoked in writing.

5. I recognize and appreciate the expertise that you bring to this role. The Army DACM Office will serve as a resource to you for AAW data and support as needed. Your leadership will have far reaching impact for years in the future and can change the overall professionalism of the AAW moving forward. Thank you for your leadership and service.

Handwritten signature of Robert L. Marion in black ink, with the text "LT6, USA" written to the right of the signature.

Robert L. Marion
Lieutenant General, US Army
Principal Military Deputy