



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY
ACQUISITION LOGISTICS AND TECHNOLOGY
103 ARMY PENTAGON
WASHINGTON DC 20310-0103

SFAE

20 October 2022

MEMORANDUM FOR Director, Test and Evaluation, Office of the Under Secretary of the Army, 2530 Crystal Drive, Suite 8000, Arlington, VA 22202-3934

SUBJECT: Designation as the Army Acquisition Functional Leader for the Test and Evaluation Acquisition Functional Area

1. References:

a. USAASC, SFAE memorandum, (Army Acquisition Functional Leader (AAFL) and Army Acquisition Functional Advisor (AAFA) Policy)), 2 September 2018.

b. Army Acquisition Workforce Human Capital Strategic Plan, October 2020.

2. Thank you for agreeing to serve as the AAFL for Test and Evaluation (T&E). In this capacity you are the Army's senior representative for the T&E acquisition Functional Area (FA). You serve as the Champion for that FA with a focus on achieving current and future requirements for the Army Acquisition Workforce (AAW) through human capital strategic planning in support of the Army Acquisition Executive's strategic objectives (reference 1.a.).

3. The responsibilities of this position typically include:

a. In accordance with reference 1.a., offer strategic vision, advice, and support to the Army Director, Acquisition Career Management (DACM) in shaping, developing, and retaining the AAW within the FA.

b. Identify human capital requirements within the FA, to include proper representation of the FA throughout the AAW. Inform members of the FA regarding available resources, training, and education opportunities.

c. Recommend approaches to develop and sustain a professional, agile, and adaptive AAW within the FA. This can include identifying and addressing critical skill set gaps and other human capital challenges through focused strategic initiatives. This may also include assisting the Army DACM office in the prioritization of Army Defense Acquisition Workforce Development Account labor and non-labor initiatives, as required.

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d. Support the implementation of the Under Secretary of Defense for Acquisition and Sustainment (USD(A&S))'s Back-to-Basics talent management framework for the designated FA in partnership with the Army DACM Office, to include the planning and execution of coding updates and the requirements descriptions of the positions within the purview.

e. Identify an AAFA who, in partnership with the Army DACM Office, works collectively to understand the impacts of OSD Functional Integration Team (FIT) decisions on your FA. The specific responsibilities of the AAFA typically include:

(1) Serve as the Subject Matter Expert (SME) for the designated FA and represent this area within the Army and at scheduled FIT meetings.

(2) Coordinate with the Army DACM Office's FA FIT representative on a routine basis and as needed. Share insights of functional advisory groups and other initiatives to ensure coordinated FA insight.

(3) Provide functional SME advice and recommendations to support the implementation of the goals, objectives, and initiatives outlined in reference 1.b.

(4) Collaborate with designated representatives at the Army DACM Office and the AAFL concerning AAW strategic planning and shaping. Share successful Army practices and lessons learned to ensure acquisition career development mission and synchronization.

4. This designation remains in effect until rescinded in writing or until such time as the test and evaluation functional area is no longer identified as an acquisition position.

5. I recognize and appreciate the expertise that you bring to this role. The Army DACM Office will serve as a resource to you for AAW data and support as needed. Your leadership will have far reaching impact for years in the future and can change the overall professionalism of the AAW moving forward. Thank you for your leadership and service.

6. The point of contact is Adam Polite at 201-539-0087 or adam.b.polite.civ@army.mil.

A handwritten signature in black ink, appearing to read "R. Marion", with "LTJG USA" written in smaller text below it.

Robert L. Marion
Lieutenant General, GS
Director, Army Acquisition Corps