



OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE

3500 DEFENSE PENTAGON
WASHINGTON, DC 20301-3500

SUSTAINMENT

MEMORANDUM FOR COMPONENT ACQUISITION EXECUTIVES
DIRECTOR, JOINT CHIEFS OF STAFF (JCS J4)
DIRECTORS, ACQUISITION CAREER/TALENT MANAGEMENT
(DACM/DATM)
DIRECTOR, DEFENSE CONTRACT MANAGEMENT AGENCY
DIRECTOR, DEFENSE HEALTH AGENCY
DIRECTOR, DEFENSE INFORMATION SYSTEMS AGENCY
DIRECTOR, DEFENSE LOGISTICS AGENCY
DIRECTOR, DEFENSE SECURITY SERVICES DIRECTOR,
DEFENSE THREAT REDUCTION AGENCY DIRECTOR,
HUMAN CAPITAL INITIATIVES (HCI) DIRECTOR,
MISSILE DEFENSE AGENCY
PRESIDENT, DEFENSE ACQUISITION UNIVERSITY (DAU)

SUBJECT: DoD Product Support Manager (PSM) Mandatory Training Requirement

References: (a) Deputy ASD (Product Support) Memorandum "DoD Product Support Manager Mandatory Training Requirement," dated June 3, 2022
(b) 10 U.S.C. §4324, Life-Cycle Management and Product Support
(c) DoD Instruction 5000.91, Product Support Management for the Adaptive Acquisition Framework
(d) DoD Instruction 5000.66, Defense Acquisition Workforce Education, Training, Experience, and Career Development Program

This policy memorandum supersedes Reference (a) and describes requirements for Defense Acquisition University (DAU) LOG 4650V, Executive Product Support Manager's (PSM) Course, attendance and actions needed to facilitate course registration.

Reference (b) requires a PSM be assigned for each covered DoD system. References (c) and (d) provides detailed information on PSM assignments and position requirements. In support of this statutory requirement, the Life Cycle Logistics (LCL) Functional Area Leader tasked DAU to develop executive-level training specifically for PSMs. LOG 4650V is a two-week virtual instructor-led course offered by DAU. The course description is at:

http://icatalog.dits.dau.mil/onlinecatalog/courses.aspx?crs_id=12683

Attendance in LOG 4650V is mandatory for assigned DoD PSMs for all Acquisition Category (ACAT) I Major Defense Acquisition Programs (MDAP), ACAT II programs, and former ACAT I/II programs that are post-initial operating capability (post-IOC) or no longer have a program manager reporting to a Service or Component Acquisition Executive. Individuals assigned to PSM positions are expected to complete the course within 24 months of assignment, although completion of this course should not be used to disqualify an individual from being assigned as a PSM.

While not mandatory, ACAT III and IV PSMs may apply to attend as lower priority applicants. Additionally, other defense acquisition personnel performing in PSM-related positions are encouraged to apply, if they are LCL Advanced Tier certified and assigned to an acquisition coded position. Prior LOG 365 and LOG 465 graduates (five or more years since original course completion) who continue to serve in an ACAT I/II PSM position may complete LOG 4650V as a lower course priority than first-time ACAT I/II PSM attendees.

To facilitate PSM registration management of LOG 4650V, Component and Agency Acquisition Career Field Functional Leads and Directors of Acquisition Career and Talent Management will proactively work with DAU to:

- a) Confirm LOG 4650V training requests meet the prerequisites of LCL Advanced Tier certification and are assigned to an acquisition coded position, as determined in item 3 below, prior to approving attendance.
- b) Approve LOG 4650V training requests as Priority One (P1) training to meet the unique position training requirement (same as required for position certification).
- c) Priority for LOG 4650V training requests:
 1. PSMs currently assigned to ACAT I program Key Leadership Positions
 2. PSMs assigned to ACAT II programs.
 3. ACAT I/II PSMs who attended LOG 365 or LOG 465 greater than 5 years in the past.
 4. PSMs assigned to ACAT III and IV program.
 5. Individuals performing in PSM- related positions that are LCL Advanced Tier certified in an LCL Advanced Tier coded position.
 6. Lowest priority to individuals that are LCL Advanced Tier certified in an LCL Advanced Tier coded position in the LCL acquisition career field.
- d) Register participants no later than 45 days prior to scheduled class start dates.

DAU will take the following actions:

- a) For any future in-residence LOG 4650 course offerings, factor training requirements into its annual travel budget planning process to assist Components in meeting the P1 training requirement throughput demand. This requirement does not apply to LOG 4650V virtual instructor-led offerings
- b) Reserve a minimum of one seat in each course offering for Office of the Secretary of Defense and Component staff, other federal agencies, and/or defense industry personnel equivalent in grade, position, or level of responsibility to their DoD PSM counterparts.

My point of contact for this effort is Ms. Kesha Johnson at kesha.d.johnson.civ@mail.mil.

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Lisa P. Smith
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for Product Support
Life Cycle Logistics Functional Area Leader