

Assistant Secretary of the Army for Acquisition, Logistics and Technology
2025 Army Acquisition Executive's (AAE) Excellence in Leadership Awards

Please read the following information carefully before completing and submitting this application.

Category: Science and Technology (S&T) Science and Technology Reinvention Laboratory (STRL) of the Year Award

Background: The 2025 AAE's Excellence in Leadership Award for S&T STRL of the Year recognizes the STRL whose outstanding contributions and achievements merit special recognition.

Eligibility:

1. STRL contributions must have been made between 1 June 2024 – 31 May 2025.
2. **Any STRL is eligible.**

Evaluation Criteria:

The STRL must have made significant contributions to the Army during the eligibility period to be considered for this award. This award recognizes the past performance of an STRL which has clearly demonstrated exceptional mission accomplishment, selfless service to the United States, and extraordinary and uncompromising professionalism in the S&T field.

Nominations will be considered based on demonstrated excellence and contribution to mission success in the following areas:

1. Specific achievements during the eligibility period. Given that many achievements result from a team's efforts and contributions cumulatively over a period of time, achievements that take place over more than the 12-month window may be reported, but the culmination of the work must be within the window. Quantifiable descriptions of achievements are particularly desired. Describe your STRL's exemplary efforts, innovations and best practices to develop and improve the qualifications and professionalism of the S&T workforce and enhance the mission by addressing the following areas:
 - a. Talent management, with a focus on quality and efforts to have people with the right skills, in the right places, at the right times—with the high-priority competencies for mission-critical functions. Examples of initiatives include efforts to attract, acquire, develop, promote and retain quality talent, and strategic recruitment of diverse and qualified candidates for the organization's workforce. Examples also include the ways in which organization leaders, managers and supervisors create and sustain effective working relationships with employees. Describe how the team-building process worked for this group (e.g., forming, norming, storming and performing).

- b. STRL's leadership and knowledge transfer efforts to build the competencies of current and future leaders—initiatives and results that advance mission success; continuity of leadership; knowledge and best-practice sharing across the organization; and an environment of mentoring, continuous improvement and learning.
- c. Overcame significant challenges through effective leadership and innovation in the execution of the mission.
- d. Promoted a culture of professional workforce development, mentorship and teamwork.
- e. Achieved significant maturation of S&T expected to significantly impact the Army's mission, progressing to the next budget activity and/or partner.

Nomination Deadline and Submission:

1. The deadline for nomination submissions is July 25, 2025. **Submissions will not be accepted after 11:59 p.m. ET, July 25, 2025.**
2. Only one nomination may be submitted from each STRL.
3. Completed nomination packets must be submitted to the U.S. Army Acquisition Support Center (USAASC) Army Director, Acquisition Career Management (DACM) Office through the Web-based call for nominations application at: <https://asc.army.mil/web/aae-awards/>

Nomination Packet Requirements and Format:

A completed nomination submission package will include the following:

1. Signed endorsement memo (one per nomination).
 - a. The senior ranking civilian employee or military official will provide an endorsement letter to describe the nomination.
 - b. Each nomination must have its own endorsement memo addressed to Director, Acquisition Career Management, 9900 Belvoir Rd, Bld 201, Fort Belvoir, VA 22060.
2. Completed nomination form with the following components:
 - a. Narrative
 - Separate sections describing the contributions for each of the four evaluation criteria (specific achievements; value of the nominee's contributions; demonstration of leadership; and Science and Technology Professional specific criteria).
 - Should not exceed two pages.
 - The format will be single-spaced text, Arial, 12-point font, single-sided 8 ½" x 11" page, 1" margins.
 - b. Citation
 - A short summary of accomplishments (not to exceed 200 words). This should be at the end of the nomination form and does not count against the two-page limit.

Miscellaneous Details:

1. The nominating point of contact (POC) and/or the organization's award POC will receive an automated email to confirm receipt of a completed submission. Contact the awards coordinator if the POC does not receive a confirmation email within one day after the submission.
2. An appointed panel of judges will select the award winners.
3. The awards will be presented by the AAE at the annual Army Acquisition Awards ceremony in January 2026.

Awards Coordinator:

Questions regarding the 2025 Army Acquisition Executive's Excellence in Leadership Awards or the application and nomination submission process should be addressed to the awards coordinator, Ms. Rachel Longarzo, at rachel.m.longarzo.civ@army.mil. Additional information can be found on the award website at: <https://asc.army.mil/web/aae-awards/>.